

MINUTES

1. CALL TO ORDER

Mayor Evans called the Budget Retreat of the Flagstaff City Council held April 23, 2019, to order at 8:31 a.m.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this regular meeting, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

2. ROLL CALL

NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.

PRESENT:

ABSENT:

MAYOR EVANS
VICE MAYOR SHIMONI
COUNCILMEMBER ASLAN
COUNCILMEMBER MCCARTHY
COUNCILMEMBER ODEGAARD
COUNCILMEMBER SALAS
COUNCILMEMBER WHELAN

Others present: City Manager Barbara Goodrich; City Attorney Sterling Solomon.

3. PLEDGE OF ALLEGIANCE AND MISSION STATEMENT

The Council and audience recited the pledge of allegiance and Councilmember Whelan read the Mission Statement of the City of Flagstaff.

MISSION STATEMENT

The mission of the City of Flagstaff is to protect and enhance the quality of life for all.

4. City Council FY 2020 Budget Retreat

Mayor Evans reordered the agenda and took Item 9 first.

Ms. Goodrich provided a PowerPoint presentation the covered the following:

AGENDA
APPROACH

Management Services Director Rick Tadder continued the presentation.

BUDGET OUTLOOK
REQUESTS FROM DIVISIONS
REVENUE SUMMARY – GENERAL FUND
EXPENDITURES – GENERAL FUND
SUMMARY – GENERAL FUND
NEW INVESTMENTS BY GOAL – ALL FUNDS
NEW INVESTMENTS BY GOAL - \$17,990,923
FUND BALANCE – GENERAL FUND
FUND BALANCE – SPECIAL REVENUE FUNDS
FUND BALANCE – ENTERPRISE FUNDS
GENERAL FUND CONTINGENCY
OTHER FUNDS – CONTINGENCY
 EMERGENCY/CATASTROPHIC FUNDING
 GRANT FUNDING OPPORTUNITIES
COUNCIL GOALS AND OBJECTIVES

Human Resources Director Shannon Anderson continued the presentation.

PERSONNEL
ATTRACT AND RETAIN QUALITY STAFF
TOP THREE OBJECTIVES
NEW INVESTMENTS

Interim Police Chief Dan Musselman and Fire Chief Mark Gaillard continued the presentation.

WORK PROGRAM

Ms. Anderson continued.

COMPENSATION AND BENEFITS
COMPENSATION TRENDS
RETENTION TRENDS
COMPENSATION RECOMMENDATIONS
BENEFIT RECOMMENDATIONS

Employee Advisory Committee (EAC) Co-Chairs Tamara Lawless and Claire Harper continued the presentation

EMPLOYEE ADVISORY COMMITTEE
EAC BUDGET RECOMMENDATIONS

The Council discussed the compensation study, pay increases, and other employee benefits. They also discussed the results of employee exit interviews and funding for training.

A break was held from 10:51 a.m. through 11:01 a.m.

Management Services Director Rick Tadder continued the presentation.

PUBLIC SAFETY PENSION POLICY
PUBLIC SAFETY PENSION BACKGROUND
PSPRS TRUST FUND HISTORY CHART
CURRENT FUNDING STATUS – JUNE 30, 2018
PUBLIC SAFETY PENSION POLICY DRAFT
FUNDING OPTIONS
FUNDING OPTIONS – FUND BALANCE
FUNDING OPTIONS – 2% PRIMARY PROPERTY TAX LEVY
PROPERTY TAX IMPACT – 2% PRIMARY PROPERTY TAX LEVY
FUNDING OPTIONS – USE TAX INCREASE
FUNDING OPTIONS – ELECTION OPTIONS
FUNDING OPTIONS – FY2020 TRIGGERS
IMPACT OF OPTION
FUNDING OPTIONS – FUNDING GOALS FOR POLICY
FUNDING OPTIONS – COUNCIL DIRECTION

The Council discussed a use tax and an increase in property tax to help with the unfunded pension liability. They also discussed reducing the City's fund balance to contribute to the unfunded liability. After discussion Council gave direction to increase the Use Tax and direct the revenue to the unfunded liability.

A break was held from 12:27 p.m. through 12:41 p.m.

Public Works Director Andy Bertelsen continued the presentation.

CLIMATE CHANGE
TAKE MEANINGFUL CLIMATE CHANGE ACTION
TOP THREE OBJECTIVES

Sustainability Manager Nicole Antonopoulos continued the presentation.

NEW INVESTMENTS
WORK PROGRAM
REALIGNMENT OF EXPENDITURES IN ENVIRONMENTAL MANAGEMENT FEE

Fire Chief Mark Gaillard continued the presentation.

ENVIRONMENTAL AND NATURAL RESOURCES
ACTIVELY MANAGE AND PROTECT ALL ENVIRONMENTAL AND NATURAL RESOURCES
THREE OBJECTIVES
NEW INVESTMENTS
WORK PROGRAM

Water Resources Manager Erin Young continued the presentation.

WATER CONSERVATION

BECOME A NATIONAL LEADER IN WATER CONSERVATION IN ALL SECTORS
TOP THREE OBJECTIVES
NEW INVESTMENTS
WORK PROGRAM

Mr. Bertelsen continued the presentation.

TRANSPORTATION AND OTHER PUBLIC INFRASTRUCTURE
DELIVER QUALITY INFRASTRUCTURE AND CONTINUE TO ADVOCATE FOR AND
IMPLEMENT A HIGHLY PERFORMING MULTI-MODAL TRANSPORTATION SYSTEM
THREE TOP OBJECTIVES
NEW INVESTMENTS
WORK PROGRAMS

Capital Improvements Engineer Bret Peterson continued the presentation.

CAPITAL IMPROVEMENT PROGRAM
PROGRAM CATEGORIES
TOTAL PROGRAM SUMMARY
GENERAL GOVERNMENT
STREETS/TRANSPORTATION
FUTS
BBB
DRINKING WATER
WASTEWATER
RECLAIMED WATER
STORMWATER
SOLID WASTE
SEMS
AIRPORT

Community Development Project Manager Trevor Henry continued the presentation.

RIO DE FLAG
RIO DE FLAG UPDATE

The Council discussed funding needs for paving and trailhead maintenance. They also discussed street maintenance in Westridge as well as on Woody Mountain Road.

Airport Director Barney Helmick briefly discussed upcoming work and grant funding for the Airport.

A break was held from 3:15 p.m. through 3:25 p.m.

Community Development Director Dan Folke continued the presentation.

BUILDING AND ZONING/REGIONAL PLAN
REVISE THE ZONING CODE TO REMOVE AMBIGUITIES AND ENSURE IT IS
CONSISTENT WITH COMMUNITY VALUES AND REGIONAL PLAN
TOP THREE OBJECTIVES
NEW INVESTMENTS
WORK PROGRAM
CODE COMPLIANCE

ACHIEVE COMPREHENSIVE AND EQUITABLE CODE COMPLIANCE
TOP THREE OBJECTIVES
NEW INVESTMENTS
WORK PROGRAM

Joe Galli with the Greater Flagstaff Chamber of Commerce addressed Council stating that they do not want to see an increase in sales tax. He also expressed concern about the possibility of a use tax.

5. PUBLIC PARTICIPATION

Armando Bernasconi addressed Council with concerns regarding developmental disabled funding. He discussed the challenges associated with the increasing minimum wage.

Monica Attridge addressed Council concerning the funding difference between the state and city minimum wage. She requested that the Council allocate funding to help offset the costs.

6. ADJOURNMENT

The Flagstaff City Council Budget Retreat of April 23, 2019, adjourned at 4:14 p.m.

MAYOR

ATTEST:

CITY CLERK