

Douglas A. Ducey  
Governor



Craig C. Brown  
Director

**ARIZONA DEPARTMENT OF ADMINISTRATION**

STATE PROCUREMENT OFFICE

100 NORTH FIFTEENTH AVENUE • SUITE 201  
PHOENIX, ARIZONA 85007

(602) 542-5511

Sent via e-mail to: [jpfeffer@courtesychev.com](mailto:jpfeffer@courtesychev.com)

March 31, 2017

Joe Pfeffer, Fleet Manager  
Courtesy Chevrolet  
1233 E Camelback  
Phoenix, AZ 85014

Subject: RFP ADSPO17-00006397, Vehicles, New Purchases  
Notice of Solicitation Results (Quote #000043951)

Dear Offeror:

Thank you for submitting a response to Request for Proposal Solicitation No ADSPO17-00006397, Vehicles, New Purchases. I am pleased to inform you that your company's offer has been selected for award. The initial contract term shall begin on **04/01/2017** and terminate on **03/31/2018**.

The procurement file for this solicitation, including evaluation documents and resultant contracts, are now available for public viewing via the State's e-Procurement system, ProcureAZ. Your contract number is ADSPO17-166120. Please reference this number on all quotes given under this contract. Attached you will find the updated Offer and Acceptance with your contract number noted, please sign and return this form to me along with a completed pricing excel document for all 2017 vehicles available for purchase under this contract. We will set up an award meeting to go through the terms of your contract at a later date.

In accordance with Special Term and Conditions of the contract and prior to beginning work under the contract, your company is required to submit a Certificate of Insurance to the State Procurement Office. The certificate of insurance shall indicate that your company is in compliance with insurance requirements contained in the contract. If you have not already submitted your insurance documents, please submit your certificate of insurance to me no later than **04/07/2017**.

You are cautioned not to begin any work under the contract until the Procurement Officer assigned to your contract has issued a written notice to proceed.

If you have any questions regarding your company's contract, please feel free to contact me at [Lori.Noyes@azdoa.gov](mailto:Lori.Noyes@azdoa.gov) or 602-542-7144. Thank you for your response and for your continued interest in doing business with the State of Arizona.

Sincerely,

A handwritten signature in blue ink that reads "L. Noyes".

Lori Noyes  
Statewide Procurement Manager

TO  
DATE  
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cc:

Procurement

File



# Request for Proposal

Solicitation No.  
ADSP017-00006397

Description:  
Vehicles, New Purchases

Arizona Department of Administration  
**State Procurement Office**  
100 N 15th Ave., Suite 201  
Phoenix, AZ 85007

## Attachment 1 Offer and Acceptance Form

**SUBMISSION OF OFFER:** Undersigned hereby offers and agrees to provide Vehicles, New Purchases to the State of Arizona in compliance with the Solicitation indicated above and our Offer indicated by the latest dated version below:

Courtesy Chevrolet

Offeror company name

Signature of person authorized to sign Offer

Initials

1233 E Camelback

Address

Joe Pfeffer

Printed name and title

Phoenix, AZ 85014

City | State | ZIP

Fleet Manager

Contact name and title

86-0123463

Federal tax identifier (EIN or SSN)

jpfeffer@courtesychev.com  602-604-3040

Email Address

Phone Number

**CERTIFICATION:** By signature in the above, Offeror certifies that it:

- will not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246, [Arizona] State Executive Order 2009-9 or A.R.S. §§ 41-1461 through 1465;
- has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause will result in rejection of the Offer. Signing the Offer with a false statement will void the Offer, any resulting contract, and may be subject to legal penalties under law;
- complies with A.R.S. § 41-3532 when offering electronics or information technology products, services, or maintenance; and
- is not debarred from, or otherwise prohibited from participating in any contract awarded by federal, state, or local government.

**ACCEPTANCE OF OFFER:** State hereby accepts the initial Offer, Revised Offer, or Best and Final Offer, and which was dated below. Offeror is now bound (as Contractor) to carry out the Work under the attached Contract, of which the Accepted Offer forms a part. Contractor is cautioned not to commence any billable work or to provide any material or perform any service under the Contract until Contractor receives the applicable Order or written notice to proceed from Procurement Officer.

State's Contract No. is: ADSP017-166120

The effective date of the Contract is:

*L. Noyes*

3-31-17

Lori Noyes, Procurement Officer

Contract awarded date