

## MINUTES

### 1. CALL TO ORDER

Mayor Deasy called the meeting of the Flagstaff City Council held March 16, 2021, to order at 3:01 p.m.

#### NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this regular meeting, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).*

### 2. ROLL CALL

*NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.*

PRESENT:

ABSENT:

MAYOR DEASYS (virtually)  
VICE MAYOR DAGGETT (virtually)  
COUNCILMEMBER ASLAN (virtually)  
COUNCILMEMBER MCCARTHY (virtually)  
COUNCILMEMBER SALAS (virtually)  
COUNCILMEMBER SHIMONI (virtually)  
COUNCILMEMBER SWEET (virtually)

Others present: City Manager Greg Clifton; City Attorney Sterling Solomon.

### 3. PLEDGE OF ALLEGIANCE AND MISSION STATEMENT

The Council and audience recited the pledge of allegiance and Councilmember Aslan read the Mission Statement of the City of Flagstaff.

#### MISSION STATEMENT

*The mission of the City of Flagstaff is to protect and enhance the quality of life for all.*

#### 4. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

- A. **Consideration and Approval of Minutes:** City Council Regular Meeting of July 2, 2019; Emergency Meeting of July 24, 2019; Regular Meeting of August 27, 2019; Regular Meeting of September 3, 2019; Regular Meeting of January 5, 2021; Executive Session of January 12, 2021; Regular Meeting of January 19, 2021; Executive Session of January 26, 2021; Joint City/County Work Session of January 28, 2021; Budget Retreat of February 1, 2021; Executive Session of February 2, 2021; Executive Session of February 9, 2021; Executive Session of February 16, 2021; Executive Session of February 23, 2021; and Executive Session of March 2, 2021.

**Moved by** Mayor Paul Deasy, **seconded by** Councilmember Jim McCarthy to approve the minutes of the City Council Regular Meeting of July 2, 2019; Emergency Meeting of July 24, 2019; Regular Meeting of August 27, 2019; Regular Meeting of September 3, 2019; Regular Meeting of January 5, 2021; Executive Session of January 12, 2021; Regular Meeting of January 19, 2021; Executive Session of January 26, 2021; Joint City/County Work Session of January 28, 2021; Budget Retreat of February 1, 2021; Executive Session of February 2, 2021; Executive Session of February 9, 2021; Executive Session of February 16, 2021; Executive Session of February 23, 2021; and Executive Session of March 2, 2021.

**Vote:** 7 - 0 - Unanimously

- B. **Consideration and Approval of 2020 Executive Session Minutes:** Executive Session of January 7, 2020; Executive Session of January 14, 2020; Executive Session of February 11, 2020; Executive Session of February 18, 2020; Executive Session of February 25, 2020; Executive Session of March 5, 2020; Executive Session of March 10, 2020; Executive Session of March 16, 2020; Executive Session of March 17, 2020; Executive Session of March 19, 2020; Executive Session of April 21, 2020; Executive Session of May 12, 2020; Executive Session of May 26, 2020; Executive Session of June 2, 2020; Executive Session of June 9, 2020; Executive Session of June 23, 2020; Executive Session of June 30, 2020; Executive Session of August 18, 2020; Executive Session of August 25, 2020; Executive Session of September 8, 2020; Executive Session of September 22, 2020; Executive Session of September 29, 2020; Executive Session of October 13, 2020; Executive Session of October 20, 2020; Executive Session of October 27, 2020; Executive Session of November 3, 2020; Executive Session of November 10, 2020; Executive Session of November 17, 2020; Executive Session of November 24, 2020; Executive Session of December 1, 2020; and Executive Session of December 2, 2020.

**Moved by** Mayor Paul Deasy, **seconded by** Councilmember Jim McCarthy to approve the minutes of the Executive Session of January 7, 2020; Executive Session of January 14, 2020; Executive Session of February 11, 2020; Executive Session of February 18, 2020; Executive Session of February 25, 2020; Executive Session of March 5, 2020; Executive Session of March 10, 2020; Executive Session of March 16, 2020; Executive Session of March 17, 2020; Executive Session of March 19, 2020; Executive Session of April 21, 2020; Executive Session of May 12, 2020; Executive Session of May 26, 2020; Executive Session of June 2, 2020; Executive Session of June 9, 2020; Executive Session of June 23, 2020; Executive Session of June 30, 2020; Executive Session of August 18, 2020; Executive Session of August 25, 2020; Executive Session of September 8, 2020; Executive Session of September 22, 2020; Executive Session of September 29, 2020; Executive Session of October 13, 2020; Executive Session of October 20, 2020; Executive Session of October 27, 2020; Executive Session of November 3, 2020; Executive Session of November 10, 2020; Executive Session of November 17, 2020; Executive Session of November 24, 2020; Executive Session of December 1, 2020; and Executive Session of December 2, 2020.

**Vote:** 7 - 0 - Unanimously

**5. PUBLIC PARTICIPATION**

*Public Participation enables the public to address the Council about an item that is not on the agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed. If you wish to address the Council at tonight's meeting, please complete a comment card and submit it to the recording clerk as soon as possible. Your name will be called when it is your turn to speak. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.*

None

**6. PROCLAMATIONS AND RECOGNITIONS**

**A. City Manager Awards Presentation**

Mr. Clifton and Deputy City Managers Shannon Anderson and Shane Dille presented the City Manager's Awards as follows:

CITY MANAGER'S EXCELLENCE AWARDS  
THREE LEVELS OF AWARDS  
RECOGNITION OF CITY VALUES  
CITY MANAGER'S EXCELLENCE AWARDS 2020  
OAK AWARDS  
OAK AWARD – ACCOUNTABILITY  
DOUG SLOVER  
OAK AWARD – COMMUNICATION  
AMY PALMER  
VICTORIA ST. CLAIR  
JENNY NIEMANN  
OAK AWARD – QUALITY  
JEREMIAH ADAMS  
OAK AWARD - LEADERSHIP  
BECKY CARDIFF  
OAK – TEAMWORK  
SHARON GONZALES  
KIM BURNS  
SABRINA JAMES  
JENY LYN  
JESSICA HULEATT  
DANIELLE TIEDEMAN  
RACHEL JOHNSON  
CELESTE COUPE  
NANCI THOMAS  
RHIANNON THOMAS  
KRISTA DEVLIN  
MATTHEW SCHEIDE  
SCOTT KLOTZ  
MANUEL "MANNY" SIERRA  
WILLIAM KATLIN

WILDINE RODRIGUEZ  
PATRICK O'CONNOR  
ASPEN AWARDS  
ASPEN AWARD – ACCOUNTABILITY  
MATT KAKERT  
BETH VERSTRAETE  
BILL RAGAN  
PAUL SANTANA  
BRANDON ROSS  
GENEVA DAWSON  
STACY SALTZBURG  
ASPEN AWARD – COMMUNICATION  
KEVIN WILES  
ASPEN AWARD – QUALITY  
RALPH SCHMID  
ASPEN AWARD - LEADERSHIP  
JEFF BAUMAN  
ASPEN AWARD – TEAMWORK  
SHARON WHITMORE  
KRISTIN DECKER  
ANGIE EBERHARDT  
MIKE OLIVER  
PONDEROSA AWARD  
KATIE BRANDIS

Council expressed their congratulations and appreciation to the awardees and all members of Team Flagstaff for all of their work to make the City better.

## 7. LIQUOR LICENSE PUBLIC HEARINGS

- A. **Consideration and Action on Liquor License Application:** John Michael Pulkkinen, "Civano Coffee House," 30 S. San Francisco, Series 06, Location/Owner Transfer.

Mayor Deasy opened the public hearing.

Police Sergeant Ryan Turley introduced the application.

There being no public comment, Mayor Deasy closed the public hearing.

**Moved by** Councilmember Regina Salas, **seconded by** Mayor Paul Deasy to forward the application to the State with a recommendation of approval.

**Vote:** 7 - 0 - Unanimously

- B. **Consideration and Action on Liquor License Application:** Jared Michael Repinski, "Stinkin Crawfish," 1435 S. Milton Road, Series 12, New Applications.

Mayor Deasy opened the public hearing.

Police Sergeant Ryan Turley introduced the application.

Councilmember Salas asked if the restaurant was open. Jared Repinski, the agent on the application, stated that he is not involved in the operational side of the business but indicated that the business was in the process of remodeling so it may be a little bit before they

officially open.

There being no public comment, Mayor Deasy closed the public hearing.

**Moved by** Councilmember Regina Salas, **seconded by** Mayor Paul Deasy to forward the application to the State with a recommendation of approval.

**Vote:** 7 - 0 - Unanimously

## 8. **CONSENT ITEMS**

*All matters under Consent Agenda are considered by the City Council to be routine and will be enacted by one motion approving the recommendations listed on the agenda. Unless otherwise indicated, expenditures approved by Council are budgeted items.*

**Moved by** Councilmember Jim McCarthy, **seconded by** Councilmember Adam Shimoni to approve the Consent Agenda as presented.

**Vote:** 7 - 0 - Unanimously

### A. **Consideration and Approval of Contract:** Award Eagle Mountain Construction, Inc. the Construction Manager at Risk (CMAR) construction phase services agreement for the Flagstaff Pulliam Airport Long-Term Parking project.

1. Award Eagle Mountain Construction, Inc. the Construction Manager at Risk (CMAR) construction phase services agreement in an amount not to exceed \$3,216,907.00 which includes a Contractor's contingency of \$10,000.00 and an Owner's contingency of \$74,035.00, with a contract term of 173 calendar days; and
2. Authorize the City Manager to execute any necessary documents.

## 9. **LEGISLATIVE UPDATE**

Management Analyst Sarah Langley provided a PowerPoint presentation that covered the following:

### LEGISLATIVE UPDATE ITEMS FOR CONSIDERATION METROPOLITAN STATISTICAL AREAS

Councilmember McCarthy expressed his support for the letters and indicated that MetroPlan sent a similar letter for the metropolitan statistical area matter.

Councilmember Shimoni also expressed support and thanked staff for bringing the letters forward so quickly.

Ms. Langley continued the presentation.

### FEDERAL FUNDING UPDATE SURFACE TRANSPORTATION REAUTHORIZATION

Councilmember Salas stated that she would recommend funding requests for the John Wesley Powell extension, the Fourth Street corridor, and broadband infrastructure.

Mr. Clifton noted that there are requests coming from the City's delegates related to projects and it would be helpful to get Council's direction on the projects they would like to see

brought forward for consideration. Ms. Langley added that it is still unclear on how the process will work but there has been a request from Senator Kelly, and it is anticipated that additional requests will come from other committees in the future. At this time the focus is on transportation.

Mayor Deasy expressed support for broadband funding and indicated that it may be more helpful to get more specific about the need. He recommended including IT Director CJ Perry in the conversations.

Councilmember McCarthy stated that it is difficult to make recommendations tonight without input from MetroPlan and the City's Engineering staff. He indicated that he is supportive of broadband but is not sure that it is an appropriate request for transportation funds. Ms. Langley offered that from a transportation perspective, broadband may fall under the dig once mentality; if roadwork is being done it would make sense to utilize that opportunity to place conduit or other infrastructure that could be helpful for providing broadband in the future.

Deputy City Manager Shane Dille indicated that broadband is a high priority for the City and is included with capital projects moving forward. If any of the projects funded correlate to moving forward with the Broadband Master Plan staff will be sure to include conduit for future fiber in those projects.

City Engineer Rick Barrett assured Council that staff is working closely with MetroPlan along with Grants and Contracting as well as Bob Holmes to understand all the opportunities available. He indicated that the Lone Tree Corridor is being considered for inclusion in the request.

Vice Mayor Daggett stated that she is supportive of bike, pedestrian, and transit being in the forefront of the discussion and not an afterthought in the planning process. Councilmember Shimoni added his support of including bike and pedestrian elements early on in the planning stage.

Ms. Langley stated that staff will work with Mr. Holmes to identify the best projects to include and how much funding to ask for.

**A. Ratification:** Letter of Opposition on HB2770

**Moved by** Mayor Paul Deasy, **seconded by** Councilmember Jim McCarthy to ratify the Council's direction on March 9, 2021 to send a Letter of Opposition on HB2770.

**Vote:** 7 - 0 - Unanimously

**B. Consideration and Approval:** American Rescue Plan Letter of Thanks

**Moved by** Mayor Paul Deasy, **seconded by** Vice Mayor Becky Daggett to approve the American Rescue Plan Letter of Thanks.

**Vote:** 7 - 0 - Unanimously

**C. Consideration and Approval:** Letter in opposition of recommendation made by the Metropolitan and Micropolitan Statistical Area Standards Review Committee to increase the urban area population needed to qualify as an MSA from 50,000 to 100,000.

**Moved by** Mayor Paul Deasy, **seconded by** Councilmember Austin Aslan to approve the letter of opposition for distribution.

**Vote:** 7 - 0 - Unanimously

Break was held from 4:45 p.m. through 5:00 p.m.

**10. ROUTINE ITEMS**

- A. Consideration and Adoption of Ordinance No. 2021-03:** An ordinance of the City Council of the City of Flagstaff, Arizona, amending the Flagstaff City Code, Title 6, Police Regulations, by adopting a new Chapter 6-10, Regulation of Recreational Marijuana.

Deputy City Attorney Kevin Fincel addressed Council and recapped the amendment that Council made to the ordinance last week.

**Moved by** Councilmember Regina Salas, **seconded by** Mayor Paul Deasy to recess into Executive Session for legal advice.

**Vote:** 7 - 0 - Unanimously

The City Council recessed into Executive Session at 5:02 p.m. and reconvened back into open session at 5:15 p.m.

**Moved by** Mayor Paul Deasy, **seconded by** Councilmember Adam Shimoni to read Ordinance No. 2021-03 by title only for the final time.

**Vote:** 7 - 0 - Unanimously

*AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, ARIZONA, AMENDING THE FLAGSTAFF CITY CODE, TITLE 6, POLICE REGULATIONS, BY ADOPTING A NEW CHAPTER 6-10, REGULATION OF RECREATIONAL MARIJUANA; PROVIDING REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, AUTHORITY FOR CLERICAL CORRECTIONS, AND ESTABLISHING AN EFFECTIVE DATE*

**Moved by** Mayor Paul Deasy, **seconded by** Vice Mayor Becky Daggett to approve Ordinance No. 2021-03.

**Vote:** 7 - 0 - Unanimously

- B. Consideration and Adoption of Ordinance No. 2021-04:** An ordinance of the City Council of the City of Flagstaff amending the Flagstaff Zoning Map to rezone approximately .82 acres of real property generally located at 922 E Route 66 by adding a Landmarks Overlay District designation to the historic sign only, within an existing Highway Commercial District zoning classification

**Moved by** Mayor Paul Deasy, **seconded by** Councilmember Miranda Sweet to read Ordinance No. 2021-04 by title only for the final time.

**Vote:** 7 - 0 - Unanimously

*AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, AMENDING THE FLAGSTAFF ZONING MAP TO REZONE APPROXIMATELY 0.82 ACRES OF REAL PROPERTY GENERALLY LOCATED AT 922 E ROUTE 66 BY ADDING A LANDMARKS OVERLAY DISTRICT DESIGNATION ("LO") TO THE EXISTING HIGHWAY COMMERCIAL DISTRICT ("HC") ZONING CLASSIFICATION; PROVIDING FOR SEVERABILITY, CLERICAL CORRECTIONS, AND ESTABLISHING AN EFFECTIVE DATE*

**Moved by** Mayor Paul Deasy, **seconded by** Councilmember Regina Salas to approve Ordinance No. 2021-04.

**Vote:** 7 - 0 - Unanimously

## 11. PUBLIC HEARING ITEMS

- A. Consideration and Adoption of Resolution No. 2021-11 and Ordinance No. 2021-05:** A Resolution of the City Council of the City of Flagstaff, Coconino County, Arizona, declaring as a public record that certain document filed with the City Clerk and entitled "Case No. PZ-21-00019 Zoning Code Text Amendment - 2021: Affordable Housing Modified Development Standards;" and, an Ordinance of the City Council of the City of Flagstaff, Coconino County, Arizona, amending the Flagstaff City Code, Title 10, Flagstaff Zoning Code, to modify the Affordable Housing Incentives and Parking Standards.

Zoning Code Manager Dan Symer provided a PowerPoint presentation that covered the following:

CASE NO. PZ-21-00019 ZONING CODE TEXT AMENDMENT – 2021: AFFORDABLE HOUSING MODIFIED DEVELOPMENT STANDARDS  
 REASON FOR THE PROPOSED ZONING CODE TEXT AMENDMENT  
 PROPOSED ZONING CODE AMENDMENT  
 REVISIONS INCORPORATED  
 REQUIRED FINDINGS  
 REQUIRED FINDINGS TO APPROVE THE ZONING CODE TEXT AMENDMENT

Mayor Deasy opened the public hearing.

Tyler Denham addressed Council with concerns about the notification requirements in the amendment. He indicated that the requirement is to notify surrounding property owners only and there should be some component of outreach to those who might benefit from the development.

Mr. Clifton stated that he believes that good policy making is accomplished with flexibility by decision makers and flexibility is embedded in the ordinance. It allows Council to deal with the unforeseen. It is not possible to capture all the possible scenarios in the code and having flexibility to adjust is necessary.

Councilmember Shimoni stated that he has always tried to get marginalized people to meetings and providing comments to Council. He suggested that in addition to signage and outreach already being done there could be added language in the ordinance that requires notification to agencies that advocate for affordable housing.

Council discussed the suggested addition and the continued vigilance to improve public outreach efforts. Mayor Deasy and Councilmember Aslan expressed that they did not think that formal codification of alternative outreach was needed.

There being no further comments Mayor Deasy closed the public hearing.

**Moved by** Councilmember Adam Shimoni, **seconded by** Councilmember Jim McCarthy to read Resolution No. 2021-11 by title only with the amendment to include language staff can work on to further the outreach beyond adjacent property owners.

**Vote:** 5 - 2

NAY: Councilmember Austin Aslan  
Mayor Paul Deasy

*A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE CITY CLERK AND ENTITLED "CASE NO. PZ-21-00019 ZONING CODE TEXT AMENDMENT-2021: AFFORDABLE HOUSING MODIFIED DEVELOPMENT STANDARDS"*

**Moved by** Councilmember Adam Shimoni, **seconded by** Mayor Paul Deasy to read Ordinance No. 2021-05 by title only for the first time.

**Vote:** 7 - 0 - Unanimously

*AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, AMENDING THE FLAGSTAFF CITY CODE, TITLE 10, FLAGSTAFF ZONING CODE, ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED "CASE NO. PZ-21-00019 ZONING CODE TEXT AMENDMENT - 2021: AFFORDABLE HOUSING MODIFIED DEVELOPMENT STANDARDS"; PROVIDING FOR SEVERABILITY, AUTHORITY FOR CLERICAL CORRECTIONS, AND ESTABLISHING AN EFFECTIVE DATE*

## **12. COUNCIL LIAISON REPORTS**

Councilmember Sweet reported that she attended the Beautification and Public Art Commission meeting where there was direction on an art piece that includes gazebos with negative light that will cast shadows. The gazebos are all dark sky compliant and they are working on making the ramp more ADA compliant.

Councilmember Shimoni reported that the Indigenous Commission is working to reschedule their regular meeting as they did not have a quorum for their last meeting. He also reported that the Alternative Response group met this morning and things are moving forward.

Councilmember Salas reported that she attended the Parks and Recreation Commission meeting where they are continuing to review the Parks and Recreation Master Plan. The Commission is also looking at the reentry plan and site-specific plans with respect to the different recreation centers. The Commission is looking to start discussions about cost recovery and they are putting together a wish list for various projects with respect to Parks, Recreation, and Open Space.

Councilmember McCarthy reported that he attended the Pedestrian Advisory Committee meeting and while fairly routine it was an interesting meeting.

Vice Mayor Daggett reported that she attended the Housing Commission meeting where they are working on a ten year Housing Plan, They currently have five working groups evaluating topics such as zoning and land use, They are reviewing all the policies so everything can be reviewed in its totality and evaluated for what might need to be changed, added, etc. There are also working groups that are focused on neighborhood and equity,

housing and sustainability, and housing and health. She has been very impressed with the individuals assigned to the working groups and is very excited to see what comes from the process.

Councilmember Shimoni also reported that the CJCC met last week and they are working on bylaws as well as making adjustments to the leadership structure. He also met with the Convention and Visitor Bureau staff and an idea that came up was a flower cart to that is available for people to take one if they would like. It may not be a very costly effort and it might be something that can be moved from location to location to boost morale around the community.

Mayor Deasy reported that he attended the Greater Arizona Mayor's Association meeting on Friday with Senator Kelly. They discussed some of their priorities and the overarching theme during the meeting was broadband. They also discussed housing; it was a good conversation and was well received by Senator Kelly.

### 13. **FUTURE AGENDA ITEM REQUESTS**

*After discussion and upon agreement by three members of the Council, an item will be moved to a regularly-scheduled Council meeting.*

**A. Future Agenda Item Request (F.A.I.R.) A Citizens' Petition "to include essential retail workers as part of 1b COVID-19 vaccinations"**

Mayor Deasy stated that as of today the priority has been moved to 1c and he believes that essential retail workers are included in that priority.

Deputy City Manager Shannon Anderson added that Coconino County does provide a definition of the retail workers and if anyone has questions as to whether or not they are included they can visit the County's website at <https://www.coconino.az.gov/2547/Vaccine-Info>.

After a brief discussion the Council chose not to move the petition forward for a further discussion because Coconino County has jurisdiction over the pandemic response including vaccinations.

**B. Future Agenda Item Request (F.A.I.R.): A request by Councilmember McCarthy to place on a future agenda a discussion for Council to review barriers to homeowners building accessory dwelling units (ADUs) on their properties.**

Councilmember McCarthy stated that he requested the item because he has seen obstacles for homeowners to build Accessory Dwelling Units (ADUs) which is an obstacle for building more housing. Homeowners who built an ADU and then moved to another home are in violation because owners are required to live on site however, this rule does not exist for duplexes. He stated that staff will be addressing ADUs in the near future and will include this as part of the discussion. As such, he requested that the FAIR be withdrawn.

Mayor Deasy stated that he has mentioned Land Value Tax in the past which is something that may help with ADUs so people are not taxed more for the additional building. He asked for that to be considered as part of the future discussion on ADUs.

Council was supportive of Councilmember McCarthy withdrawing the FAIR.

- C. Future Agenda Item Request (F.A.I.R.):** A request by Councilmember Salas to place on a future agenda a discussion for Council to review the current tax code with respect to exemptions on rental, leasing, and licensing of real property.

Monica Attridge, President of the Hozhoni Foundation, addressed Council in support of the request. She indicated that there are inconsistencies with the language in the tax code about TPT collection with regard to rental property by non-profits. She asked that the Council consider providing an exemption for non-profits providing services to disabled citizens.

Councilmember Aslan expressed a desire to move the item forward for future discussion but indicated that the item might need to be pared down. Councilmember Salas indicated that the intent of the request is to review the existing tax code which is referenced by Ms. Attridge to identify and correct inconsistencies related to who is being charged sales tax on their rented facility. She would like to have a transparent discussion especially for the non-profits providing services to the disabled and vulnerable populations.

Management Services Director Rick Tadder stated that he is happy to reach out to Ms. Attridge to discuss the matter to see if there can be some clarity to her situation and if it fits under the code for an exemption. Council has some discretion on the tax code and staff can bring it forward for future discussion.

Council was supportive of moving the item forward for a future discussion.

#### **14. CITY MANAGER REPORT**

##### **A. City Manager Report**

Mr. Clifton provided a brief recap of his report.

He also notified that Council that he will be out of the office Wednesday afternoon and returning on Sunday and during that time Heidi Hansen will be the Acting City Manager.

He also reported that there will be COVID-19 update coming to the Council on April 13, 2021. That date was selected so there will be current data following spring break.

Lastly, he reported that Flagstaff Shelter Services found out that they would not be receiving FEMA funding to reimburse for expenditures incurred with the housing of the unsheltered during COVID due to an administrative policy put into place last year. They are appealing that, and they are being supported by congressional delegates. They have asked that the city weigh in and provide a letter of support for providing the funding. If Council is supportive a letter will be sent and staff will bring it back to Council for ratification at a future meeting.

Council expressed support for the letter.

Councilmember Shimoni stated that he appreciated the Sustainability monthly report that talks about the 2021 virtual Earth Day. He welcomed the 14 Climate Ambassadors and thanked those who came to the Climate Emergency open house as well as the clean-up committee. He also expressed gratitude and well wishes to Fire Captain Kevin Wilson who is retiring.

**15. INFORMATIONAL ITEMS AND REPORTS FROM COUNCIL AND STAFF, FUTURE AGENDA ITEM REQUESTS**

Vice Mayor Daggett reported that she, Mayor Deasy, and Councilmember Sweet had a great meeting with Navajo Nation President Jonathan Nez. It was great to speak with him about items of mutual interest to the City and the Navajo Nation.

Councilmember Salas offered congratulations to Fire Captain Kevin Wilson on his retirement. She requested a FAIR item for a discussion by Council to strengthen existing City programs related to business services by creating a Business One-Stop Shop (BOSS) including, but not limited to, a BOSS online portal and a BOSS service desk at City Hall for business resources and services from start-ups to business expansions.

She requested a second FAIR for a discussion by Council on ways to bolster economic development by creating and funding a robust workforce development program to expand and strengthen current workforce development efforts by the city.

Councilmember Shimoni thanked Mr. Clifton, Ms. Anderson, and Mr. Dille for the great award ceremony. He expressed congratulations to all the awardees. Lastly, he reported that there is a Mexican Consulate event planned for May 5, 2021 with a larger event being planned for a later date when it is more appropriate.

**16. ADJOURNMENT**

The Regular Meeting of the Flagstaff City Council held March 16, 2021, adjourned at 6:56 p.m.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**CERTIFICATION**

I, STACY SALTZBURG, do hereby certify that I am the City Clerk of the City of Flagstaff, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Flagstaff held on March 16, 2021. I further certify that the Meeting was duly called and held and that a quorum was present.

DATED this 1st day of June, 2021.

\_\_\_\_\_  
CITY CLERK