

CITY OF FLAGSTAFF STAFF SUMMARY REPORT



To: The Honorable Mayor and Council

From: Frank P. Higgins
Flagstaff Police Department, Deputy Chief
556-2207

Date: May 27, 2021

Meeting Date: June 15, 2021

Title:

Consideration of an Intergovernmental Agreement (IGA) between the City of Flagstaff and the Arizona Board of Regents, for and on behalf of, Northern Arizona University (NAU) to share resources, information, and proportional costs for continued operation of a Public Safety Radio System.

Recommended Action:

Approve the Intergovernmental Agreement between the City of Flagstaff and NAU.

ACTION SUMMARY:

Policy Decision or Reason for Action:

- Approving the new IGA will allow the City of Flagstaff and NAU to continue a partnership to share resources, information, and costs of operation which has existed for the past ten years. This partnership has benefited the City of Flagstaff by allowing the Police, Fire, and Public Works Divisions the use of NAU's radio system backbone infrastructure. In exchange, the IGA authorizes NAU continued access to the Hexagon Safety & Infrastructure Computer Aided Dispatch (CAD), Records Management System (RMS), and Jail Management System (JMS), that are jointly owned by the City of Flagstaff and Coconino County.

Decision Points:

- Does the City of Flagstaff derive a tangible benefit from continuing this IGA?
 - Yes. Without the IGA, the City of Flagstaff would not be able to share, and thus reduce its financial burden, for the radio system backbone infrastructure, System Manager salary, system maintenance, and Federal Communications Commission (FCC) licensing that are jointly used by both the City of Flagstaff and NAU. Additionally, through this IGA, the City of Flagstaff can reduce the costs associated with operation and maintenance of the CAD and RMS by allowing NAU to share in this

expense.

DISCUSSION:

Financial Implications:

The IGA allows the City of Flagstaff to realize an approximate benefit of \$94,348 per year in shared expenses with NAU. This breaks down to an estimated \$51,480 for CAD/RMS maintenance and \$42,868 for 50% of the System Manager's salary. The loss of these funds provided through the IGA would not result in a corresponding reduction in actual CAD/RMS maintenance costs to the City of Flagstaff.

Without the IGA, the City of Flagstaff would need to staff the full financial burden of a System Manager at an estimated cost of \$85,736 per year. The net financial impact of losing the shared expense revenue while increasing the personnel costs to the City of Flagstaff is estimated at approximately \$ 137,216 per year.

Options and Alternatives:

- (1) Approve the Intergovernmental Agreement.
- (2) Reject the Intergovernmental Agreement.

Attachments/Exhibits:

Intergovernmental Agreement between the City of Flagstaff and the Arizona Board of Regents for and on behalf of Northern Arizona University

Department Head (Acknowledgment that all reviews have been completed and required approvals initialed below.)

Initials	Responsibility	Date	Initials	Responsibility	Date
_____	Buds/Purchases	_____	_____	Finance/Budget	_____
_____	Grants	_____	_____	Contracts	_____
_____	Legal	_____	_____	IGAS	_____
_____	_____	_____	_____	_____	_____