

**EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM  
FY 2021 LOCAL SOLICITATION**

**PROGRAM NARRATIVE (Attachment 1)**

The Employer Identification Number (EIN) on the SF-424 is the City of Flagstaff Municipal Government EIN. The Flagstaff Police Department has a vendor number that is 86-6000282, The City of Flagstaff's DUNS number is 088302625, SAMS expiration date 07/09/2022. The Coconino County's DUNS number is 838150878, SAMS expiration date 01/07/2022.

**Program Objectives**

**Flagstaff Police Department (FPD) –**

City of Flagstaff, Flagstaff Police Department FPD is applying for \$27,366.00 under the purpose of: LAW ENFORCEMENT PROGRAMS. The FPD portion of \$19,156.20 will fund approximately 319 person-hours of discretionary overtime for officers. As the economy continues to struggle, budget cuts and economic crisis increase the likelihood of crimes therefore the financial impact of these funds cannot be minimized. We will be hard-pressed to meet minimum manning levels and respond to emergencies without going over budget on overtime, even without staffing the extra programs that the community has come to expect.

**Coconino County Sheriff's Office (CCSO) –**

CCSO is applying for \$8,210.00 under the purpose of: LAW ENFORCEMENT PROGRAMS. The designated Coconino County funds will be utilized to purchase equipment needed to outfit our deputies. In specific, CCSO will purchase four (4) Glock model 45 pistols with sights, holster, magazine pouch, optic, and weapon mounted light. CCSO will also purchase five (5) sets of sights, holster, magazine pouch, optic, and weapon mounted lights to go with existing agency owned handguns. The equipment is essential for Sheriff's deputies to successfully accomplish the goals and objectives of this grant program. The Coconino County Sheriff's Office is seeing increased violent crime in our rural county. Sheriff's deputies patrol rural communities alone with backup sometimes hours away. Most of our county is made up of geographically rugged terrain and rural communities. Our deputies are outfitted with less lethal equipment as well as sidearms. Our agency is transitioning from deputy purchased handguns to agency purchased and issued handguns. Having agency issued handguns will help ensure proper maintenance and repair of handguns as well as reduce agency liability.

**Organization Capabilities/Competencies**

FPD - We know our strategies work – in calendar year 2020 alone, we were able to focus on Part One crimes, Property crimes and work toward the reduction of DWI-related collisions. The department's effective and consistent application of the methods and principles of CompStat and Community Policing have improved the safety and quality of life for the citizens of Flagstaff.

The City of Flagstaff Grants Management Team (GMT) is composed of the Grants and Contracts Manager, Grants Specialist, Financial Officer/Accountant, and the Project Representative. This team approach has assured the city's success in grant compliance from application to closeout. The GMT ensures all terms and conditions of the grant agreement are followed, provides oversight and monitoring for necessary financial and performance reports,

monitors contract performance, and ensures all evaluation, audit and closeout procedures are met.

The City of Flagstaff has a full-time Grants and Contracts Manager position which involves researching, monitoring, and applying for available municipal-related grants, monitoring, implementing, evaluating, and assuring the compliance of terms and conditions, and in general, is the central coordinator for all grants; which may involve internal auditing and internal accountability for proper grant compliance. The Grants Specialist position provides support to the Grant and Contracts Manager in these functions. The Accountants assigned to the grants have a high level of technical expertise in governmental budgeting and accounting. In addition, the Project Representatives have extensive knowledge in the targeted areas in which they are seeking funds and are responsible for administering the programs.

The City receives numerous federal grants, which are audited yearly by an Independent Auditor on compliance with requirements applicable to each major program and on internal control over compliance in accordance with OMB 2 CFR Part 200. The Single Audit Report, Schedule of Expenditures of Federal Awards for the past five years, have reflected no audit findings.

The Coconino County Sheriff's Office is highly capable of implementing this project. Key players have been identified to oversee this project. We have a full-time Grants Manager that will monitor, evaluate, and assure the compliance of terms and conditions along with coordinating the implementation and reporting of the project. We have armory staff that will provide required inventory, maintenance, repair, and documentation of the equipment.

### **Program Activities - Design and Implementation**

FPD – When not actively responding to citizen-initiated calls for service, officers will use these funds to conduct proactive enforcement and education in neighborhoods and business areas to reduce crime and improve quality of life. These funds will pay for 319 hours of officer overtime, which will help preserve jobs and be a huge economic benefit to staff. Adding so many hours of “feet-on-the-street” for these community policing, Neighborhood Block Watch and CompStat initiatives will greatly enhance all our efforts toward our public safety mission.

Community Policing programs provide positive community relationships and excellent customer service to the community. Programs included in community policing include the following:

Neighborhood Block Watch: Neighborhood Block Watch meetings serve as a forum for officers to reach the public. Officers attend community support meetings bi-monthly to identify community concerns and crime patterns and make community policing contacts in the form of educational presentations and clean-up projects. In addition to sharing of information, officers develop problem-solving strategies which result in special enforcement projects, and surveillances details.

CompStat is a multifaceted, dynamic approach to crime reduction. Data is collected, disseminated and analyzed on a regular basis so that effective strategies and tactics can be developed to prevent or solve crimes. Using these strategies, department personnel and resources are rapidly deployed. CompStat is a valuable tool for the Flagstaff Police Department and effectively reduces crime and protects property.

CCSO will enter into a Memorandum of Understanding (MOU)/Intergovernmental Agreement with the City of Flagstaff. Once this document has been fully executed, we will follow the County's established best practices procurement methods to purchase the equipment. The armory staff will inventory the handguns, assign to deputies, and provide training.

### **Project Plan - Impact/Outcomes, Evaluation, and Sustainment**

FPD - In line with our community policing philosophy, field personnel use problem-solving methods to address crime, fear of crime and quality of life issues. In addition to sharing information, officers develop problem-solving strategies which resulted in numerous special enforcement projects, surveillances, and assisting nearby agencies with local projects. Many of these activities are a direct result of increased criminal activities in a specific location or neighborhood and the citizen complaints or concerns over these activities. Our various "Safe" programs - Safe Streets, Safe Nights, and Safe Neighborhoods - are examples of programs that have been welcomed by our citizens and merchants. The law-abiding citizens of our community deserve and expect our streets and neighborhoods to be places where they feel safe. The numerous letters, comments and accolades we receive from citizens reinforce the need for these beneficial programs.

Officers apply CompStat process to address citizens concerns of criminal activity, fear of crime and public intoxication in high crime areas. Specific initiatives, directed patrol efforts, and undercover surveillance have proved extremely effective. Officers also worked closely with community members to improve the environmental design and security of high traffic/high crime locations.

CCSO- The impact of transitioning to agency-owned handguns and accessories will be felt on several different fronts. It will provide the deputies with a departmental issued handgun and accessories, which will improve officer safety by providing them an adequate tool for their job. It will also reduce liability to the Coconino County Sheriff's Office and the County. It will also ensure that maintenance will be completed at the required time intervals, as well as ensure proper documentation of the maintenance and repairs of the equipment. Deputies will complete required training prior to being issued the equipment. CCSO Armory staff along with Command Staff will continually evaluate this program and its effectiveness to ensure it remains successful.

The Sheriff's Office is utilizing multiple revenues and grant funding to make the initial purchases of agency owned handguns.