



CITY OF FLAGSTAFF

CONFIRMING CHANGE ORDER NO. _____
 CONSULTING CONTRACT CHANGE ORDER NO. 4
 CONSTRUCTION CONTRACT CHANGE ORDER NO. _____
 CONTRACT ALLOWANCE UPDATE NO. _____

PROJECT NO. ST3369 **PROJECT NAME:** J.W. Powell Specific Plan Study
FILE NO. 03-16010 **PROJECT MANAGER:** David Pedersen
TO: Peak Engineering, Inc.

You are hereby directed to make the herein described changes from the plans and/or specifications or perform the following described work not included in the plans and/or specifications of this contract. Description of work to be done:

This change order request is for expanded services, coordination, and public outreach for the development of a potential alternative alignment. The scope of this change order will include the conceptual roadway design, design of the public utilities, a re-evaluation and exhibit of the resource protection resources, a revision of the preliminary drainage analysis, as well as an updated construction cost comparison for the proposed alternative alignment. Moreover, the scope includes resources for up to 10 additional meetings with residents of the Fourth Street Neighborhood, large property owners, a community-wide open house, boards or commissions, or the City Council.

Change Order originated by: CITY OF FLAGSTAFF CONTRACTOR CONSULTANT OTHER: _____

Project Manager	<u>23 September 2021</u>	Approval Recommended	
	Date		
Department Head	_____	Approval Recommended	_____
	Date		
Water Services	_____	Approval Recommended	_____
	Date		
Public Works	_____	Approval Recommended	_____
	Date		
Eng. and Capital Improvements	_____	Approval Recommended	_____
	Date		
City Attorney	_____	Approval Recommended	_____
	Date		
Purchasing (Chair)	_____	Approval Recommended	_____
	Date		
City Manager	_____	Approval Recommended	_____
	Date		

				END DATES	
ORIGINAL CONTRACT PERIOD	<u>265</u> Days	<u>(12/30/18)</u>	ORIGINAL CONTRACT	\$	<u>316,299.00</u>
PRIOR TIME CHANGES	<u>838</u> Days	<u>(04/16/21)</u>	TOTAL PRIOR VALUE CHANGES	\$	<u>54,326.25</u>
THIS TIME CHANGE	<u>540</u> Days	<u>(10/08/22)</u>	VALUE OF THIS CHANGE	\$	<u>115,353.34</u>
NEW CONTRACT PERIOD	<u>1643</u> Days	<u>(10/08/22)</u>	NEW CONTRACT	\$	<u>486,978.59</u>

We, the undersigned consultant, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may otherwise be noted above and perform all services necessary for the work above specified and will accept as full payment therefore the prices and time extensions shown above.

FIRM NAME: Peak Engineering, Inc.

Accepted Date: Sept. 17, 2021 **By:** Thomas E. Smith

COST ANALYSIS:

The cost of this change order will be \$115,353.34.

For the efforts of this change order the breakdown of costs is:

OVERALL FEE SUMMARY

Task	Description	Current Contract Amount	CO#4	Total
1	PM & Meetings – Peak	\$40,365		\$40,365
1A	Public Involvement	\$40,995		\$40,995
1B	PROJECT MANAGEMENT & Public Involvement		\$19,460 (Peak) \$14,366 (BetaPr)	\$33,826
2	Conceptual Collector Street Network – Charlier	\$13,446.25		\$13,446.25
3 (A&B)	Public Facilities – Swaback	\$69,630		\$69,630
4 (A&B)	Conceptual Roadway Design – Peak	\$90,195		\$90,195
4C	Conceptual Roadway Design for Alternate Alignment		\$36,885	\$36,885
5	Public Utilities – Peak & Entellus	\$55,159		\$55,159
5A	Public Utilities for Alternate Alignment		\$11,550	\$11,550
6	Resource Protection - Peak	\$10,705		\$10,705
6A	Re-evaluate Resource Protection		\$7,965	\$7,965
7	Preliminary Drainage Analysis - Peak	\$35,330		\$35,330
7A	Revise Preliminary Drainage ANALYSIS		\$19,290	\$19,290
8	Engineer’s Opinion of Construction Cost – Peak & Entellus	\$10,775		\$10,775
8A	Construction Cost Comparison		\$3,420	\$3,420
	Direct Project Expenses (Allowance) – Peak, Entellus, Swaback & BetaPr	\$4,025	\$500 (Peak) \$2,917.34 (BetaPr)	\$7,442.34
	TOTAL Proposed Budget	\$370,625.25	\$115,353.34	\$486,978.59

The original contract included a \$30,000.00 change order authority. Change Order #1 used \$12,925.00 of the \$30,000.00 balance, leaving a balance of \$17,075.00. The second change order used the remaining change order authority balance of \$17,075.00 as well as an additional \$24,326.00 which was funded from the Neighborhood Plans account. The funding for this change order will also come from the Neighborhood Plans account.

Breakdown of Project Change Orders:

<u>Original Change Order Authority</u>	<u>\$30,000.00</u>
Change Order #01	\$12,925.00
Change Order #02	\$0
Change Order #03	\$41,401.25
<u>Change Order #04</u>	<u>\$115,353.34</u>
Change Order Authority Remaining	\$0
Costs Exceeding Change Order Authority	\$115,353.34

The exceeding value of \$115,353.34 will be funded from the Neighborhood Plans account 048-05-119-3460-6-4426 for the community partnering portion of Proposition 419 funding which was approved by voters in November of 2018. Funding in this account is \$250,000.00 for FY21/22.

Current authorized funding for this project is \$42,145.00 for FY21/22, which is located in account number 001-09-402-3369-6.

CITY OF FLAGSTAFF				PROJECT STATUS FORM	
PROJECT NAME: J.W. Powell Specific Plan Study			<input checked="" type="checkbox"/> Design <input type="checkbox"/> Construction <input type="checkbox"/> Other		
PROJECT NO. ST3369			FILE NO. 03-16010		
ACCT. NO. 001-09-402-3369-6-4421			0%	\$329,224.00	
048-05-119-3460-6-4426			0%	\$41,401.25	
048-05-119-3460-6-4426			100%	\$115,353.34	
PROPOSED CONTRACT TOTAL <i>(Includes Original Contract Amount & All Change Orders)</i>				\$486,978.59	
COUNCIL APPROVAL:		February 20, 2018	ORIGINAL CONTRACT AMOUNT:		\$316,299.00
PROJECT BUDGET (3369)		\$42,145.00	FY:		2021/2022
PROJECT BUDGET (3460)		\$250,000.00	FY:		2021/2022
NOTICE TO PROCEED:		April 9, 2018	ORIGINAL CONTRACT PERIOD (calendar days):		265
ORIGINAL COMPLETION DATE:		December 30, 2018	ORIGINAL CONTRACT ALLOWANCE:		\$0
CONSULTANT: Peak Engineering, Inc.			LOCATION: Flagstaff, AZ		
CITY PROJECT MANAGER: David Pedersen					
Change Orders	C.O. Amount/ Allowance Amt	C.O. Days	Council Date	REASON FOR CHANGE	
Revision Date	New Total	New Total	New Comp. Date		
Change Order #1	\$12,925.00	265	02/20/2018	Alternative alignment study for South Fourth St./JWP	
11/08/2018	\$329,224.00	361	04/05/2019		
Field Order #1	0	30	02/20/2019	Project on hold	
03/28/2019	\$329,224.00	391	05/05/2019		
Field Order #2	0	30	02/20/2018	Project on hold	
04/17/2019	\$329,224.00	421	06/04/2019		
Field Order #3	0	30	02/20/2018	Project on hold	
06/04/2019	\$329,224.00	451	07/04/2019		
Field Order #4	0	30	02/20/2019	Project on hold	
06/25/2019	\$329,224.00	481	08/03/2019		
Field Order #5	0	30	02/20/2018	Project on hold	
08/03/2019	\$329,224.00	511	09/02/2019		
Field Order #6	0	30	02/20/2018	Project on hold	
09/02/2019	\$329,224.00	541	10/02/2019		
Field Order #7	0	30	02/20/2019	Project on hold	
09/30/2019	\$329,224.00	571	11/01/2019		
Field Order #8	0	30	02/20/2018	Project on hold	
10/28/2019	\$329,224.00	601	12/01/2019		

Field Order #9	0	30	02/20/2018	Project on hold
11/27/2019	\$329,224.00	631	12/31/2019	
Field Order #10	0	30	02/20/2018	Project on hold
12/23/2019	\$329,224.00	661	01/30/2020	
Field Order #11	0	30	02/20/2018	Project on hold
01/15/2020	\$329,224.00	691	02/29/2020	
Field Order #12	0	30	02/20/2018	Project on hold
02/20/2020	\$329,224.00	721	03/30/2020	
Field Order #13	0	30	02/20/2018	Project on hold
03/25/2020	\$329,224.00	751	04/29/2020	
Field Order #14	0	30	02/20/2018	Project on hold
04/28/2020	\$329,224.00	781	05/29/2020	
Field Order #15	0	30	02/20/2018	Project on hold
05/26/2020	\$329,224.00	811	06/28/2020	
Change Order #2	0	262	02/20/2018	Time extension necessary to complete project upon new timeline and scope of work.
06/24/2020	\$329,224.00	1073	03/17/2021	
Change Order #3	\$41,401.25	30	02/20/2018	Additional public involvement during Phase 1.
09/22/2020	\$370,625.25	1103	04/16/2021	
Change Order #4	\$115,353.34	540	02/20/2018	Additional design work and analysis, public involvement and partner meetings for proposed new alignment
9/23/2021	\$486,978.59	1643	10/08/2022	
FINAL PAYMENT	\$486,978.59	1643	10/08/2022	

COMMENTS: The allocations shown above are inclusive of all Change Orders shown.

Purchase Order Number: 18-001394	Line Number: 1	Amount \$486,978.59