

## MINUTES

### 1. CALL TO ORDER

Mayor Deasy called the meeting of the Flagstaff City Council held May 4, 2021, to order at 3:05 p.m.

#### NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this regular meeting, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).*

### 2. ROLL CALL

*NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.*

PRESENT:

ABSENT:

MAYOR DEASY (virtually)  
COUNCILMEMBER ASLAN (virtually)  
COUNCILMEMBER MCCARTHY (virtually)  
COUNCILMEMBER SALAS (virtually)  
COUNCILMEMBER SHIMONI (virtually)  
COUNCILMEMBER SWEET (virtually)

VICE MAYOR DAGGETT:

Others present: City Manager Greg Clifton; City Attorney Sterling Solomon.

### 3. PLEDGE OF ALLEGIANCE AND MISSION STATEMENT

The Council and audience recited the pledge of allegiance and Vice Mayor Daggett read the Mission Statement of the City of Flagstaff.

#### **MISSION STATEMENT**

*The mission of the City of Flagstaff is to protect and enhance the quality of life for all.*

#### 4. **PUBLIC PARTICIPATION**

*Public Participation enables the public to address the Council about an item that is not on the agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed. If you wish to address the Council at tonight's meeting, please complete a comment card and submit it to the recording clerk as soon as possible. Your name will be called when it is your turn to speak. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.*

Business Retention And Expansion Manager John Saltonstall addressed Council regarding upcoming events related to Economic Development Week and National Police Week.

Economic Vitality Director Heidi Hansen addressed Council providing information on upcoming events for National Travel and Eco Tourism Week.

#### 5. **PROCLAMATIONS AND RECOGNITIONS**

##### A. **Proclamation:** Building Safety Month

Mayor Deasy read the Building Safety Month Proclamation.

##### B. **Proclamation:** Bike Month

Mayor Deasy read the Bike Month Proclamation.

##### C. **Proclamation:** National Nurses Appreciation Week

###### i. Nurse Recognition

Mayor Deasy read the National Nurses Appreciation Week Proclamation and presented a PowerPoint presentation honoring local nurses.

NATIONAL NURSES APPRECIATION WEEK  
OUR NURSES

#### 6. **APPOINTMENTS**

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that the City Council may vote to go into executive session, which will not be open to the public, for the purpose of discussing or considering employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee, or employee of any public body...., pursuant to A.R.S. §38-431.03(A)(1).*

##### A. **Consideration of Appointments:** Parks and Recreation Commission.

**Moved by** Councilmember Austin Aslan, **seconded by** Councilmember Jim McCarthy to appoint Ezekiel Ogden to a term expiring August 2022.

**Vote:** 6 - 0 - Unanimously

**7. LIQUOR LICENSE PUBLIC HEARINGS**

- A. Consideration and Action on Liquor License Application:** Matthew Allan Gorman, "Matty G's," 6 E. Aspen Avenue #100, Series 12, New Application.

Mayor Deasy opened the public hearing.

Police Sergeant Ryan Turley introduced the application.

Matt Gorman with Matty G's thanked Council for their consideration and invited the public to come and check out the restaurant.

**Moved by** Councilmember Regina Salas, **seconded by** Mayor Paul Deasy to forward the application to the State with a recommendation for approval.

**Vote:** 6 - 0 - Unanimously

**8. CONSENT ITEMS**

*All matters under Consent Agenda are considered by the City Council to be routine and will be enacted by one motion approving the recommendations listed on the agenda. Unless otherwise indicated, expenditures approved by Council are budgeted items.*

**Moved by** Councilmember Jim McCarthy, **seconded by** Mayor Paul Deasy to approve the Consent Agenda as presented.

**Vote:** 6 - 0 - Unanimously

- A. Consideration and Approval of Contract:** The renovation of the sports courts in partnership with the Phoenix Suns Rebound Project at Ponderosa Park in the Sunnyside neighborhood with General Acrylics, Inc. in the amount of \$55,533.84

1. Approve the cooperative purchasing agreement with General Acrylics, Inc. in the amount of \$55,533.84 for the third sports court (tennis) to be included in the renovation of the two (2) basketball courts as part of the donation by the Phoenix Suns and Arizona Public Service (APS)
2. Authorize City Manager to execute the necessary documents

- B. Consideration and Approval of Contract:** Purchase of one (1) Residential Rear Load Refuse Truck from Short Equipment, Inc. in the amount of \$158,775.37.

1. Approve the purchase of one (1) used Newway 20yd Cobra Rear Load Refuse Truck in the amount of \$158,775.37 (page 1 of pricing quote) from Short Equipment, Inc.;
2. Authorize the City Manager to execute the necessary documents.

- C. Ratification:** Surface Transportation Reauthorization Revised Project Request

Ratify the Surface Transportation Reauthorization Revised Project Request Letter

**D. Consideration of Appointments: On-Call Magistrates for the Flagstaff Municipal Court**

Approve the Judicial Appointment Advisory Panel's recommendation to appoint Andrew Moore, Michael Araujo and Howard Grodman as On-Call Magistrates for the Flagstaff Municipal Court.

**9. ROUTINE ITEMS**

**A. Consideration and Approval of Grant Agreement: Grant Agreement between the City of Flagstaff (COF) and the U.S. Department of Transportation, Federal Aviation Administration (FAA) for Airport Coronavirus Response Grant Program funding for operational and maintenance expenses directly related to the Flagstaff Pulliam Airport.**

Grants and Contracts Manager Stacey Brechler-Knaggs introduced the item and provided a brief description of the grant.

**Moved by** Councilmember Regina Salas, **seconded by** Councilmember Miranda Sweet to approve the grant agreement in the amount of \$1,444,012 for airport operational and maintenance costs.

**Vote:** 6 - 0 - Unanimously

**10. REGULAR AGENDA**

**A. Consideration and Approval of Preliminary Plat: Case No. PZ-20-00088-01, CDR 276, LLC requests Preliminary Plat approval for Canyon Del Rio Block I located at 3200 E Butler Avenue, a single-family home subdivision on 13.34 acres in the R1 (Single Family Residential) Zone.**

Planning Director Tiffany Antol provided a PowerPoint presentation that covered the following:

CANYON DEL RIO – BLOCK I  
 REQUEST OVERVIEW  
 VICINITY MAP  
 CANYON DEL RIO – BACKGROUND  
 BLOCK I  
 BLOCK I PRELIMINARY PLAT  
 REQUIRED FINDING #1: ZONING CODE (TITLE 10)  
     MEETS SINGLE-FAMILY RESIDENTIAL (R1) ZONE STANDARDS  
     MEETS SINGLE-FAMILY RESIDENTIAL (R1) STANDARDS  
     MEETS RESOURCE PROTECTION STANDARDS  
     RESOURCE PROTECTION PLAN  
     MEETS OTHER RELEVANT STANDARDS  
 REQUIRED FINDING #2: ENGINEERING STANDARDS (TITLE 13)  
     MEETS ENGINEERING STANDARDS  
 REQUIRED FINDING #3: SUBDIVISIONS STANDARDS (TITLE 11)  
     MEETS SUBDIVISION AND LAND SPLIT REGULATIONS (CHAPTER 11-20)  
 FINDINGS AND RECOMMENDATION

**Moved by** Councilmember Jim McCarthy, **seconded by** Councilmember Adam Shimoni to approve the Preliminary Plat for Canyon Del Rio Block I.

**Vote:** 6 - 0 - Unanimously

- B. Consideration and Approval of Preliminary Plat:** Case No. PZ-20-00089-01 CDR 276, LLC requests Preliminary Plat approval for Canyon Del Rio Block G located at 3200 E Butler Avenue, a single-family townhome subdivision on 9.03 acres in the MR (Medium Density Residential) Zone.

Ms. Antol provided a PowerPoint presentation that covered the following:

CANYON DEL RIO – BLOCK G  
REQUEST OVERVIEW  
VICINITY MAP  
CANYON DEL RIO – BACKGROUND  
BLOCK G  
BLOCK G PRELIMINARY PLAT  
REQUIRED FINDING #1: ZONING CODE (TITLE 10)  
    MEETS MEDIUM DENSITY RESIDENTIAL (MR) ZONE STANDARDS  
    MEETS MEDIUM DENSITY RESIDENTIAL (MR) STANDARDS  
    BUILDING TYPES DETAILS  
    MEETS RESOURCE PROTECTION STANDARDS  
    RESOURCE PROTECTION PLAN  
    MEETS OTHER RELEVANT STANDARDS  
REQUIRED FINDING #2: ENGINEERING STANDARDS (TITLE 13)  
    MEETS ENGINEERING STANDARDS  
REQUIRED FINDING #3: SUBDIVISIONS STANDARDS (TITLE 11)  
    MEETS SUBDIVISION AND LAND SPLIT REGULATIONS (CHAPTER 11-20)  
FINDINGS AND RECOMMENDATION

**Moved by** Councilmember Regina Salas, **seconded by** Councilmember Miranda Sweet to approve the Preliminary Plat for Canyon Del Rio Block G.

**Vote:** 6 - 0 - Unanimously

- C. Consideration and Adoption of Ordinance No. 2021-12:** An ordinance of the City Council of the City of Flagstaff abandoning and authorizing the sale of approximately 1,400 square feet of the Hoskins Avenue public right-of-way adjacent to 709 S. O'Leary Street; providing for delegation of authority, repeal of conflicting ordinances, severability, and establishing an effective date.

Real Estate Manager Bryce Doty provided a PowerPoint presentation that covered the following:

ABANDONMENT OF ROW 709 O'LEARY STREET  
VICINITY MAP  
SATELLITE VIEW  
APPROX. SQFT OF ROW ABANDONMENT  
BACKGROUND/HISTORY  
PUBLIC RIGHT-OF-WAY

Multi-Modal Transportation Manager Martin Ince continued the presentation.

FLAGSTAFF REGIONAL PLAN 2030  
DRAFT ACTIVE TRANSPORTATION MASTER PLAN  
EXISTING CONDITIONS  
POTENTIAL FUTURE USE

## FUTURE USE OVERLAY

Mr. Doty continued the presentation

LOOKING WEST ON HOSKINS AVE  
WESTERN VIEW  
EASTERN VIEW  
NORTHERN VIEW  
709 O'LEARY SW VIEW  
UNIMPROVED PORTION OF ROW

Councilmember McCarthy asked if the utility pole on the southside will have to be moved when the street expansion is done. Mr. Ince stated that it is possible and will depend on the other construction going on in the area.

Tommy Hernandez, owner of 709 S. O'Leary, addressed Council stating that he would like to include the abandoned land in their development should their request be approved. The abandoned land would remain open space and will be landscaped. It will be a benefit to the city as it will add a beautification element to the area.

Mr. Clifton stated that the process has historically been handled by staff, he asked that these types of requests be forwarded to Council as it concerns a public right-of-way. He has also requested that a formal process be developed that will take the disposition of public rights-of-way to the Council for consideration.

Council discussed the different impacts that there could be if the right of way is abandoned. There are potential impacts to bike lanes, road connections, FUTS access, and on-street parking.

**Moved by** Councilmember Austin Aslan, **seconded by** Mayor Paul Deasy to read Ordinance No. 2021-12 by title only for the first time.

**Vote:** 6 - 0 - Unanimously

*AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF ABANDONING AND AUTHORIZING THE SALE OF APPROXIMATELY 1,400 SQUARE FEET OF THE HOSKINS AVENUE PUBLIC RIGHT-OF-WAY ADJACENT TO 709 S. O'LEARY STREET; PROVIDING FOR SEVERABILITY, AUTHORITY FOR CLERICAL CORRECTIONS, AND ESTABLISHING AN EFFECTIVE DATE*

A break was held from 4:50 p.m. through 5:00 p.m.

- D. Consideration and Adoption of Resolution No. 2021-18:** A resolution of the Flagstaff City Council amending the Flagstaff Automotive Sales Tax Rebate Program to further the City's climate action goals and to support local automotive dealers (**Flagstaff Automotive Sales Tax Rebate Program**)

**Consideration and Adoption of Resolution No. 2021-19:** A resolution of the Flagstaff City Council amending the Flagstaff Business Attraction Job Creation Incentive Program to assist in attracting new businesses that will provide high wage jobs in specific industry sectors (**Flagstaff Business Attraction Job Creation Incentive Program**)

**Consideration and Adoption of Resolution No. 2021-20:** A resolution of the Flagstaff City

Council amending the Development Reinvestment Incentive Program to assist in attracting new businesses that will provide high wage jobs in targeted industry sectors (**Flagstaff Business Attraction Development Reinvestment Incentive Program**)

Business Attraction Manager Jack Fitchett provided a PowerPoint presentation that covered the following:

BUSINESS ATTRACTION INCENTIVE REVISIONS  
SUCCESS SO FAR...  
WHY THE ALTERATIONS?  
ALTERATIONS  
SUSTAINABLE AUTOMOTIVE SALES TAX REBATE  
JOB CREATION INCENTIVE  
DEVELOPMENT REINVESTMENT INCENTIVE

Joe Porto addressed Council thanking them for considering the program as there has been an increased interest in electric vehicles in Flagstaff.

Councilmember McCarthy expressed concern about the vagueness of the terms “and other eligible city fees” as well as “not limited to” found in the Job Creation Incentive Program and Business Attraction Development Reinvestment Incentive Program documents. He suggested that staff revise the documents to be more specific and bring them back to Council for consideration.

A written comment in support of Resolutions 2021-19 and 2021-20 was submitted by Tyler Denham.

**Moved by** Councilmember Jim McCarthy, **seconded by** Mayor Paul Deasy to read Resolution No. 2021-18 by title only.

**Vote:** 6 - 0 - Unanimously

*A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL AMENDING THE UPDATED FLAGSTAFF AUTOMOTIVE SALES TAX REBATE PROGRAM TO FURTHER THE CITY'S CLIMATE ACTION GOALS AND TO SUPPORT LOCAL AUTOMOTIVE DEALERS*

**Moved by** Councilmember Jim McCarthy, **seconded by** Mayor Paul Deasy to adopt Resolution No. 2021-18.

**Vote:** 6 - 0 - Unanimously

**Moved by** Councilmember Jim McCarthy, **seconded by** Councilmember Adam Shimoni to postpone the vote on 2021-19 and 2021-20 for two weeks to better refine and define the language.

**Vote:** 4 - 2

NAY: Councilmember Miranda Sweet  
Mayor Paul Deasy

- E. Consideration and Adoption of Resolution No. 2021-15:** A resolution approving the City of Flagstaff's 2021/2025 Consolidated Plan and authorizing its submission to the U.S. Department of Housing and Urban Development (HUD).

**Consideration and Adoption of Resolution No. 2021-16:** A resolution approving the City of Flagstaff's 2021 Analysis of Impediments to Fair Housing Choice and authorizing its submission to the U.S. Department of Housing and Urban Development (HUD).

**Consideration and Adoption of Resolution No. 2021-17:** A resolution approving the City of Flagstaff's 2021/2022 Annual Action Plan and authorizing its submission to the U.S. Department of Housing and Urban Development (HUD).

Housing and Grants Administrator Kristine Pavlick addressed Council stating that staff reached out to the defined neighborhoods as requested by Council. The discussions focused on transparency and they developed an annual public meeting for target areas to discuss activities in the targeted neighborhoods and obtain feedback on projects and needs.

Mayor Deasy and Councilmember Shimoni noted that they had heard from representatives from the neighborhood groups who indicated that they were grateful for the opportunity to meet and that they were happy with the outcomes.

**Moved by** Councilmember Adam Shimoni, **seconded by** Mayor Paul Deasy to read Resolution No. 2021-15 by title only.

**Vote:** 6 - 0 - Unanimously

*A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL APPROVING THE CITY OF FLAGSTAFF PY 2021-2025 CONSOLIDATED PLAN AND AUTHORIZING ITS SUBMISSION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)*

**Moved by** Councilmember Adam Shimoni, **seconded by** Mayor Paul Deasy to adopt Resolution No. 2021-15.

**Vote:** 6 - 0 - Unanimously

**Moved by** Mayor Paul Deasy, **seconded by** Councilmember Jim McCarthy to read Resolution Nos. 2021-16 and 2021-17 by title only.

**Vote:** 6 - 0 - Unanimously

*A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL APPROVING THE CITY OF FLAGSTAFF 2021 ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE AND AUTHORIZING ITS SUBMISSION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT*

*A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, APPROVING THE CITY OF FLAGSTAFF 2021/2022 ANNUAL ACTION PLAN AND AUTHORIZING ITS SUBMISSION TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT*

**Moved by** Councilmember Jim McCarthy, **seconded by** Councilmember Austin Aslan to adopt Resolution Nos. 2021-16 and 2021-17.

**Vote:** 6 - 0 - Unanimously

- F. **Consideration and Adoption of Ordinance No. 2021-06:** An Ordinance of the City Council of the City of Flagstaff, amending the Flagstaff Zoning Map to rezone approximately 11 acres of real property generally located at 151 West High Country Trail, APNs 112-05-001W and 112-05-011 from the Estate Residential (ER) zone to the Medium Density Residential (MR) zone with conditions, providing for severability, authority for clerical corrections, and establishing an effective date.

Current Planning Manager Alaxandra Pucciarelli stated that she received a request from the applicant requesting four-week continuance to the June 1, 2021 Council Meeting.

**Moved by** Councilmember Adam Shimoni, **seconded by** Councilmember Jim McCarthy to postpone the item to the June 1, 2021 Council Meeting.

**Vote:** 5 - 1

NAY: Councilmember Austin Aslan

## 11. **COUNCIL LIAISON REPORTS**

Councilmember Salas reported that she attended the Tourism Commission meeting last week and the numbers for March accommodation indicators are promising. The revenue occupancy and revenue for available rooms exceeded the 2019 numbers. This also indicates that accommodation indicators for state of Arizona have remarkably increased as well. Tourism partner stakeholders are gearing up for summer and also creating outreach for fire awareness. She noted that it is National Tourism Week and National Travel and Eco Tourism Week. Lastly, Discover Flagstaff partners are hosting a trash pickup from Thorpe Park to Mars Hill for Tourism Service Day tomorrow.

Councilmember Shimoni reported that the 911 Diversion Group met; they are working with the Crisis Response Network (CRN) and Terros to divert mental health calls. They continue to look for better ways to promote the new effort and opportunity the public has to utilize the CRN when appropriate. He also met with Sustainability and Eco-Tourism to discuss how best to empower tourists to be part of climate solutions.

Councilmember Sweet reported that the Beautification and Public Art Commission is meeting on Monday and will be discussing the grants coming in from the Beautification and Action process.

Mayor Deasy reported that he applied for appointment to the Committee of Finance and Economic Development with the AZ League of Cities and Towns.

## 12. **CITY MANAGER REPORT**

### A. **City Manager Report**

Mr. Clifton briefly reviewed his report.

## 13. **INFORMATIONAL ITEMS AND REPORTS FROM COUNCIL AND STAFF, FUTURE AGENDA ITEM REQUESTS**

Councilmember Sweet congratulated Lisa Adams for her 28 years of service and Ms. Saltzburg on her Masters Degree.

Councilmember Shimoni congratulated all of those highlighted in the City Manager Report.

Councilmember Salas offered congratulations to Ms. Saltzburg on her degree and she commended the Mayor for his recognition of the nurses in the Flagstaff community.

Councilmember McCarthy also offered congratulations to Ms. Saltzburg.

Mayor Deasy stated that he is excited for Nurses Week and thanked the Downtown Business Alliance for helping to organize various discounts for nurses. He stated that there will be a recognition ceremony for the nurses at the Lowell Observation Deck later in the week. He also reported that he will be meeting with Senator Kelly to tour the Museum Fire burn area. Lastly, he noted that he has been preparing to bring forward a FAIR item in the future for Council to consider a prevailing wage ordinance.

Mr. Clifton thanked Mayor Deasy for the highlight of local nurses and the proclamation for Nurses Week. He noted for the Council and public that the Vice Mayor was unable to attend the meeting due to an urgent personal matter.

**14. ADJOURNMENT**

The Regular Meeting of the Flagstaff City Council held May 4, 2021, adjourned at 5:49 p.m.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**CERTIFICATION**

I, STACY SALTZBURG, do hereby certify that I am the City Clerk of the City of Flagstaff, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Flagstaff held on May 4, 2021. I further certify that the Meeting was duly called and held and that a quorum was present.

DATED this 7th day of September, 2021.

\_\_\_\_\_  
CITY CLERK