

MINUTES

1. CALL TO ORDER

Mayor Evans called the meeting of the Flagstaff City Council held December 3, 2019, to order at 4:31 p.m.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this regular meeting, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

2. ROLL CALL

NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.

PRESENT:

ABSENT:

MAYOR EVANS
VICE MAYOR SHIMONI
COUNCILMEMBER ASLAN
COUNCILMEMBER MCCARTHY
COUNCILMEMBER ODEGAARD
COUNCILMEMBER SALAS
COUNCILMEMBER WHELAN

Others present: City Manager Greg Clifton; City Attorney Sterling Solomon.

3. PLEDGE OF ALLEGIANCE AND MISSION STATEMENT

The Council and audience recited the pledge of allegiance and Councilmember Aslan read the Mission Statement of the City of Flagstaff.

MISSION STATEMENT

The mission of the City of Flagstaff is to protect and enhance the quality of life for all.

4. PUBLIC PARTICIPATION

Public Participation enables the public to address the Council about an item that is not on the agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed. If you wish to address the Council at tonight's meeting, please complete a comment card and submit it to the recording clerk as soon as possible. Your name will be called when it is your turn to speak. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.

Ms. Gersha introduced the Route 66 4-H Stem Club who spoke about potholes.

5. PROCLAMATIONS AND RECOGNITIONS

A. Recognition: Voluntary Environmental Stewardship Program ADEQ Recognition of Cinder Lake Landfill

Solid Waste Director Todd Hanson recognized Cinder Lake Landfill staff and their achievements to receive the Voluntary Environmental Stewardship Program ADEQ Recognition.

B. Recognition: Finance Section's 25th Consecutive Year of Receiving the GFOA Budget and Comprehensive Annual Financial Report Awards

Management Services Director Rick Tadder recognized Finance Director Brandi Suda and the Finance Section for their 25th consecutive year of receiving the GFOA Budget and Comprehensive Annual Financial Report Awards.

C. Recognition: ARFF Joel Barnett Recognition

Airport Operations & AARF Manager Tim Skinner recognized Joel Barnett for his life saving efforts for a citizen experiencing a medical emergency.

6. APPOINTMENTS

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that the City Council may vote to go into executive session, which will not be open to the public, for the purpose of discussing or considering employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee, or employee of any public body...., pursuant to A.R.S. §38-431.03(A)(1).

A. Consideration of Appointments: Sustainability Commission.

Moved by Councilmember Austin Aslan, **seconded by** Vice Mayor Adam Shimoni to reappoint Brian Peterson to a term expiring October 2022.

Moved by Councilmember Charlie Odegaard, **seconded by** Councilmember Jim McCarthy to recess into Executive Session.

Vote: 7 - 0 - Unanimously

The Council recessed into Executive Session at 4:48 p.m. through 5:05 p.m.

Moved by Councilmember Jim McCarthy, **seconded by** Vice Mayor Adam Shimoni to table all the appointments for the Sustainability Commission.

Vote: 3 - 4

AYE: Councilmember Austin Aslan
Councilmember Jim McCarthy
Vice Mayor Adam Shimoni

Moved by Councilmember Regina Salas, **seconded by** Vice Mayor Adam Shimoni to reconsider the motion to table all the appointments of the Sustainability Commission.

Vote: 4 - 3

NAY: Councilmember Charlie Odegaard
Councilmember Jamie Whelan
Mayor Coral Evans

Moved by Vice Mayor Adam Shimoni, **seconded by** Councilmember Austin Aslan to table the Sustainability Commission appointments for one week.

Vote: 3 - 4

AYE: Councilmember Austin Aslan
Councilmember Jim McCarthy
Vice Mayor Adam Shimoni

Councilmember Aslan stated that he fully endorses Mr. Peterson; he has worked with him and has full confidence in his ability to be an impartial member of the commission. It would be unfortunate to not see this appointment be made.

Original Motion to reappoint Brian Peterson to a term expiring October 2022.

Vote: 3 - 4

AYE: Councilmember Austin Aslan
Mayor Coral Evans
Vice Mayor Adam Shimoni

Moved by Councilmember Regina Salas, **seconded by** Vice Mayor Adam Shimoni to appoint Lee Haferkamp to a term expiring October 2022.

Vote: 7 - 0 - Unanimously

Moved by Councilmember Austin Aslan, **seconded by** Councilmember Charlie Odegaard to appoint Ariel Coffey to a term expiring October 2022.

Vote: 7 - 0 - Unanimously

7. CONSENT ITEMS

All matters under Consent Agenda are considered by the City Council to be routine and will be enacted by one motion approving the recommendations listed on the agenda. Unless otherwise indicated, expenditures approved by Council are budgeted items.

- A. Consideration and Approval of Final Plat** Request from Vintage Partners, for the subdivision of 18.11 acres known as Mill Town Mixed-Use into two lots, two tracts, and public right-of-way within the Highway Commercial (HC) zone. **(PZ-16-00239-07, Mill Town Mixed-Use Final Plat)** Staff recommends approving the final plat with the condition that, prior to recording, that the dedication/description of tracts A & B be clarified; and authorizing the Mayor to sign both the plat and City/Subdivider Agreement when notified by staff that the documents are ready for recording.

Moved by Councilmember Jim McCarthy, **seconded by** Vice Mayor Adam Shimoni to approve the final plat with the added condition necessary to ensure compliance with the approved preliminary plat, the zoning code, the subdivision code, and/or the engineering design standards and specifications for new infrastructure; and prior to recording, that the dedication/description of tracts A & B be clarified; and authorizing the Mayor to sign both the plat and City/Subdivider Agreement when notified by staff that the documents are ready for recording.

Vote: 7 - 0 - Unanimously

8. ROUTINE ITEMS

- A. Consideration and Approval of Environmental Professional Services Contract:** Rio de Flag Flood Control Project Environmental Investigation Services.

Project Manager Christine Cameron provided an aerial map of the project area.

Moved by Councilmember Jim McCarthy, to approve the Professional Services Contract to SCS Engineers of Phoenix, Arizona in an amount not to exceed \$188,884, with a contract period of 180 calendar days and authorize the City Manager to execute the necessary documents.

Vote: 7 - 0 - Unanimously

- B. Consideration and Approval of Contract:** City of Flagstaff Municipal Court Facility Project - Award of Amendment #3 to the Design-Build Services Agreement 2018-63. This amendment contains the Guaranteed Maximum Price #3 agreement for completion of construction.

Ms. Cameron provided a PowerPoint presentation that covered the following:

CITY COURT FACILITY PROJECT
 TOPICS
 PROJECT LOCATION – 101 WEST CHERRY AVENUE
 PROJECT INFORMATION
 PROJECT ELEVATION DRAWING
 PHOTOS
 PROJECT BUDGET
 PROJECT SCHEDULE
 AMENDMENT #3 GMP #3

Moved by Councilmember Jim McCarthy, **seconded by** Councilmember Jamie Whelan to award the Design-Build Services Amendment #3 Guaranteed Maximum Price (GMP) #3 to Kinney Construction Services, Inc. (KCS) of Flagstaff, Arizona in an amount not to exceed \$545,478 with a 45 calendar-day contract period and authorize the City Manager to execute the necessary documents.

Vote: 7 - 0 - Unanimously

RECESS

The 4:30 p.m. portion of the December 3, 2019, Regular Council Meeting recessed at 5:34 p.m.

6:00 P.M. MEETING

RECONVENE

Mayor Evans reconvened the Regular Meeting of December 3, 2019, at 6:04 p.m.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

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9. ROLL CALL

NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.

PRESENT:

ABSENT:

MAYOR EVANS
VICE MAYOR SHIMONI (arrived at 6:13 p.m.)
COUNCILMEMBER ASLAN
COUNCILMEMBER MCCARTHY
COUNCILMEMBER ODEGAARD
COUNCILMEMBER SALAS
COUNCILMEMBER WHELAN

Others present: City Manager Greg Clifton; City Attorney Sterling Solomon.

10. PLEDGE OF ALLEGIANCE

The Council and audience recited the pledge of allegiance.

11. PUBLIC PARTICIPATION

Sarah Kubisty addressed Council stating that 26 countries worldwide have declared a climate emergency and asked for the Council to declare a climate emergency for Flagstaff.

Mark Lindley with McGrath Real Estate addressed Council to offer gratitude for the staff involved in their project and wished everyone a happy holiday season.

Michael Collier addressed Council asking them to reconsider the noise ordinance and include intentional vehicular noise such as extremely loud music or modified mufflers.

Erika Mazza, General Manager of Mountain Line, addressed Council to thank staff for all of their hard work with snow operations over the last week.

12. CARRY OVER ITEMS FROM THE 4:30 P.M. AGENDA

None

13. REGULAR AGENDA

- A. Consideration and Adoption of Resolution No. 2019-60:** A resolution approving an Intergovernmental Agreement between the City of Flagstaff and Coconino County for the acceptance of household and small business hazardous wastes at the City's Hazardous Products Center.

Moved by Vice Mayor Adam Shimoni, **seconded by** Councilmember Jim McCarthy to read Resolution No. 2019-60 by title only.

Vote: 7 - 0 - Unanimously

A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN COCONINO COUNTY AND THE CITY OF FLAGSTAFF FOR HAZARDOUS WASTE SERVICES

Moved by Councilmember Charlie Odegaard, **seconded by** Councilmember Jim McCarthy to adopt Resolution No. 2019-60.

Vote: 7 - 0 - Unanimously

- B. Consideration of and Adoption of Resolution No. 2019-52:** Approve the designation of an applicant agent and authorizing the agent to apply for and sign on behalf of the City of Flagstaff for the receipt of funds from the Arizona Division of Emergency Management and Military Affairs Public Assistance Program.

Grants and Contracts Manager Stacey Brechler-Knaggs addressed Council stating that the resolution would designate Mr. Clifton as the applicant agent for the City.

Moved by Councilmember Regina Salas, **seconded by** Councilmember Austin Aslan read Resolution No. 2019-52 by title only.

Vote: 7 - 0 - Unanimously

A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, APPROVING THE DESIGNATION OF AN APPLICANT AGENT AND PRIMARY POINT OF CONTACT

Moved by Councilmember Regina Salas, **seconded by** Councilmember Austin Aslan to adopt Resolution No. 2019-52.

Vote: 7 - 0 - Unanimously

- C. **Consideration and Adoption of Resolution No. 2019-58:** A resolution of the Flagstaff City Council, approving an Intergovernmental Agreement between the Summit Fire and Medical District; the Highlands Fire District; and the City of Flagstaff to participate in automatic aid.

Fire Department Chief Mark Gaillard stated that the City has been operating in this type of agreement for six years. The agreement allows the participating agencies to provide the quickest services to the area by allowing the closest units to respond to an emergency regardless of which agency has jurisdiction.

Moved by Councilmember Charlie Odegaard, **seconded by** Vice Mayor Adam Shimoni to read Resolution No. 2019-58 by title only.

Vote: 7 - 0 - Unanimously

A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE SUMMIT FIRE AND MEDICAL DISTRICT, THE HIGHLANDS FIRE DISTRICT AND THE CITY OF FLAGSTAFF TO PARTICIPATE IN AUTOMATIC AID

Moved by Councilmember Austin Aslan, **seconded by** Councilmember Jim McCarthy to adopt Resolution No. 2019-58.

Vote: 7 - 0 - Unanimously

14. **DISCUSSION ITEMS**

- A. **Update and Review:** Flagstaff Trails Initiative and Draft Flagstaff Regional Trail Strategy

Ms. Brechler-Knaggs provided a PowerPoint presentation that covered the following:

FLAGSTAFF TRAILS INITIATIVE
PROJECT SUMMARY
WHY TRAILS?
WHO?

Adam Milner, Community Planner with the National Park Service, continued the presentation.

FTI VISION
SO WHAT IS IT?
PURPOSE OF FTI
WHEN?

Multimodal Transportation Planner Martin Ince continued the presentation.

FTI INTERACTIVE MAP
WHAT WE HEARD...
TRAIL SURVEY

HOW ARE WE ORGANIZED
WHAT ARE WE PROPOSING?

Ms. Brechler-Knaggs continued the presentation.

HOW TO ENGAGE

Marketing and Media Relations Manager Lori Pappas and Creative Services Manager Ralph Schmid continued the presentation.

PLEDGE FOR THE WILD

Ms. Brechler-Knaggs concluded the presentation.

NEXT STEPS

Council expressed gratitude to staff for their work and the importance of maintaining a good trail system throughout Flagstaff.

B. Discussion: Water Conservation Strategic Plan Draft

Water Resources Manager Erin Young introduced Water Services Program Manager Tamara Lawless and Lisa Maddaus with Maddaus Water Management who was present telephonically.

Ms. Young provided a PowerPoint presentation that covered the following:

WATER CONSERVATION STRATEGIC PLAN
PLANNING PROCESS OVERVIEW
IMPETUS FOR THE PLAN

Ms. Lawless continued the presentation

PLAN OUTCOMES
MODELING FLAGSTAFF'S WATER CONSERVATION
STAKEHOLDER ENGAGEMENT
OUTCOMES AND INSIGHTS
CURRENT CONSERVATION PROGRAM
PROPOSED OPTIMIZED CONSERVATION PROGRAM
NEW INITIATIVE EXAMPLES
IMPACTS ACROSS ORGANIZATION

Ms. Young continued the presentation.

DEMAND & SAVINGS VS COSTS
PROPOSED OPTIMIZED CONSERVATION PROGRAM
WATER RESOURCES MASTER PLAN

Ms. Lawless concluded the presentation.

STAFF RECOMMENDATION

Councilmember Whelan asked how to balance the bio solid component with the conservation

of water. Ms. Lawless stated that they made an effort to prioritize outdoor water savings because they knew that would not impact the wastewater system. It is integrated into the portfolio of options.

Councilmember Whelan expressed a desire to see an emphasis on leak detection and smart meters. Mayor Evans added that she would like to see more on commercial conservation and rebates. Conservation delays the need for the Red Gap Ranch pipeline and allows for more planning for future water sources.

Council expressed strong support for the plan.

C. Discussion and Possible Direction: 2020 August Election

City Clerk Stacy Saltzburg provided a PowerPoint presentation that covered the following:

2020 AUGUST ELECTION UPDATE
2020 ELECTION DATES

Finance Director Brandi Suda continued the presentation.

WHAT IS A BASE EXPENDITURE LIMITATION?
WHY NOW?

Ms. Saltzburg continued.

WHY AUGUST INSTEAD OF NOVEMBER?
2020 ELECTION TIMELINE
FINANCIAL CONSIDERATIONS
COUNCIL OPTIONS

After discussion, Council gave direction to prepare for an Expenditure Limitation Adjustment ballot question for the November 2020 election.

15. COUNCIL LIAISON REPORTS

Councilmember Odegaard reported the Beautification and Public Art Commission has grant dollars available for public art and will be reaching out to youth and schools in the community to propose projects for consideration. He also reported that the Transportation Commission will be meeting to discuss the Presidio and Boulder Pointe gate, traffic signal cabinet art, the Southside Community Plan, and street lighting.

16. FUTURE AGENDA ITEM REQUESTS

After discussion and upon agreement by three members of the Council, an item will be moved to a regularly-scheduled Council meeting.

- A. Future Agenda Item Request (F.A.I.R.):** A request by Councilmember Salas to have a Work Session discussion with the Arizona Commerce Authority to learn more and pursue possibilities and opportunities on economic development and housing on Flagstaff's opportunity zones.

Councilmember Salas stated that there was a presentation about opportunity zones at the

League Conference and how the zones identify a neighborhood in need and build affordable housing. She requested that the FAIR item be postponed until next week as there is more information coming forward.

Mr. Clifton stated that staff is already working on information regarding opportunity zones and suggested that a presentation can be provided to Council at a future meeting. He also suggested trying to get the Arizona Commerce Authority to come and present information.

Economic Development Director Heidi Hansen stated that her staff is presenting to Council on other economic development tools and opportunity zones are part of that. She stated that it might save time to withdraw the FAIR.

Councilmember Salas agreed and withdrew the FAIR request.

17. CITY MANAGER REPORT

A. City Manager Report

Mr. Clifton briefly reviewed his report.

18. INFORMATIONAL ITEMS AND REPORTS FROM COUNCIL AND STAFF, FUTURE AGENDA ITEM REQUESTS

Vice Mayor Shimoni gave a shout out to the Flagstaff Local Movement and their efforts in Flagstaff. He reported that he met with students at Mount Elden middle school about plastic bags and composting. He also reported that Flagstaff Shelter Services had a great grand opening for their second-floor addition. He stated that the Recover Court graduation is tomorrow at noon and the Alliance meeting on Friday had been cancelled. Lastly, he stated that he would be taking a tour of the Parks and Recreation facilities on Monday and will take a deeper dive with them on what chemicals are being used in the parks and the Aquaplex pool.

Councilmember Aslan reported that Flagstaff High School is presenting Arsenic and Old Lace for their winter play. He encouraged everyone to check it out as his daughter is playing the lead role of Abby.

Councilmember Odegaard asked about the snow removal in downtown and when that will be happening. Mr. Clifton stated that there is work being done downtown this evening and he will provide an update to Council in the following days.

Councilmember McCarthy expressed concern about reports he received from citizens who reported that fire trucks and trash trucks were unable to get into a neighborhood. He asked for a Council discussion about getting more assistance for snow operations. Mr. Clifton stated that a future work session would be scheduled to discuss snow operation resources.

Councilmember Salas stated that it is Giving Day and people have until midnight to make a donation to their favorite charity or non-profit. She offered gratitude to those who are working to clear snow from streets and sidewalks. Lastly, she encouraged people to come downtown for the festivities in advance of the tree lighting ceremony.

Mayor Evans offered thanks to all the snowplow drivers who worked over the holiday weekend. She reported that she will be in Phoenix tomorrow discussing leadership with the Flynn Brown Foundation. She also gave a shout out to Flagstaff Local and is excited for the

community involvement that it is generating. Lastly, she reported that internationally renowned photojournalist George Glacier is here from Germany. He is working on a book that shows the day in the life of a public servant.

19. ADJOURNMENT

The Regular Meeting of the Flagstaff City Council held December 3, 2019, adjourned at 8:44 p.m.

MAYOR

ATTEST:

CITY CLERK

CERTIFICATION

I, STACY SALTZBURG, do hereby certify that I am the City Clerk of the City of Flagstaff, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Flagstaff held on December 3, 2019. I further certify that the Meeting was duly called and held and that a quorum was present.

DATED this 7th day of September, 2021.

CITY CLERK