

City Manager's Report

October 14, 2021

Council and Colleagues, greetings. These reports will be included in the City Council packet for regularly scheduled Council meetings, excluding Work Session meetings. The reports are intended to be informational, covering miscellaneous events and topics involving the City organization. This report will include our October work anniversaries and we will hopefully be recognizing a couple of significant anniversaries during the Council meeting. I will also direct your attention to the great news regarding awards for our new Municipal Court Building, as well as an informational update re 4FRI.

Work Anniversaries October 2021

Five Years:

Cody Roberts, Police Officer
(10/17/16)



Sasha Ashley, Court Judicial Specialist I
(10/10/16)



Ten Years:

Emry Pensinger, Public Works Supervisor
(10/3/11)



Fifteen Years:

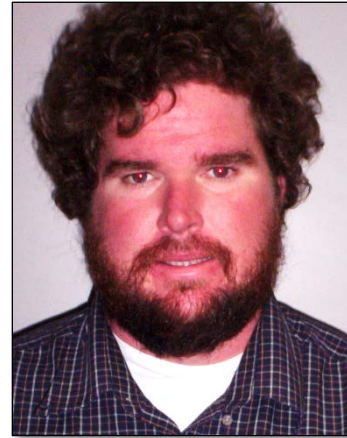
Jennifer Schaber, Creative Services Specialist
(10/22/2006)



Katie Brown, Fire Engineer Paramedic
(10/22/2006)

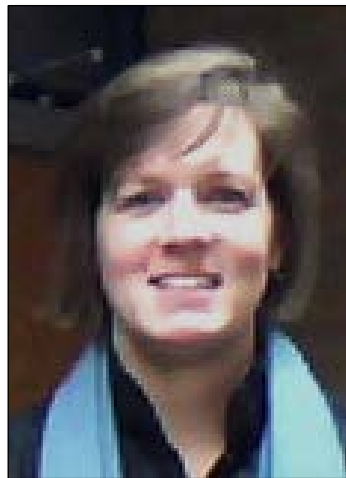


Timothy Harrington, Water Services Manager
(10/22/2006)

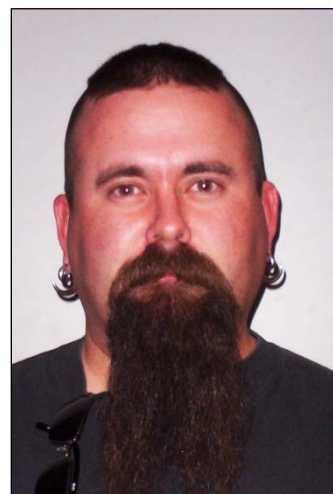


Twenty Years:

Christine Cameron, Project Manager Senior
(10/22/01)



Benjamin James, Solid Waste Leadworker
(10/14/01)



Twenty-five Years:

Erik Caputo, Fire Battalion Chief

Erik Caputo is one of our thoughtful leaders at the Fire Department. He just completed a two-week Deputy Chief shadow program demonstrating his commitment to the future leadership of the FFD and the Greater Flagstaff Region.

Erik's participation in the Honor Guard has been an instrumental part of our annual September 11 commitment to "never forget." We've enjoyed having Erik in the shadow program at the puzzle palace and he's looking forward to getting back to shift!

Fire Battalion Chief Caputo, thank you for your incredible service to this organization and to the community. We salute you.



Ryan Darr, Interim Deputy Police Chief

Ryan was hired by the Police Department in October of 1996. Ryan completed a Criminal Justice Degree at NAU while finishing up an internship prior to his appointment. After completing the police academy, Ryan spent several years in patrol, and served as a Field Training Officer, a Phlebotomy Officer, and on the State Gang Taskforce. Ryan transferred into the Criminal Investigation section in 2005 and was promoted to Sergeant in 2012 and then to Lieutenant in 2021.

Today Ryan serves overseas our Criminal Investigation Section and is serving as an Acting Deputy Chief. Additionally, Ryan serves on the Executive Board for Victim Witness Services, Silent Witness Board, Domestic Violence Fatality Review Board, leads our Hostage Negotiations Team, and our Crime Free Multi-Housing Program. Ryan has several commendations in his file for performance and service to our community and he is a past recipient of the City Managers Excellence Award. We congratulate Ryan on 25 years of dedicated service to the Flagstaff community.



Thirty-one Years (ding, ding, ding!):

And ringing the bell this month is Martha Villalobos, who serves as a Library Specialist. She first came to the City organization on October 16, 1990. The following comments are what Marta's colleagues would like to share about their wonderful co-worker.

Martha has shown versatility and adaptation to meet many challenges over the course of her 31 years at the County Correctional Facility Library. Martha is committed to her work and is resourceful in carrying out her daily duties following the protocols as a City of Flagstaff employee. Martha works as a team player with her counterpart Sharyn Tafoya at the Jail Library. Together they make selections for library materials while weeding outdated and damaged materials. They also ensure acquisitions are provided to inmates in a timely manner. Martha is courteous, patient, and respectful with both inmates and prison authorities. She is bilingual with a fluency in the Spanish language which is helpful wherein translations are requested among Spanish Speaking inmates involving access to library materials and knowledge of library policies.



Martha resolves matters with a cool and calm demeanor and is always willing to help with tasks that arise including sorting out materials coming back from inmate shakedowns. During the pandemic she has reallocated a portion of her time to work at the East Flagstaff library helping staff with curbside holds. This has been fortuitous for the local community so that they can receive library material in a timely manner.

Martha is an invaluable asset to our organization performing library duties to an inmate population in need. -- William Ascarza

"Martha has shown dedication, devotion and patience while providing library to inmates always maintaining her composure and professionalism." -- Sharyn Tafoya

Martha, you make your colleagues proud, and you shine upon this organization in the most positive way. Keep smiling, Martha, and thank you for being a part of Team Flagstaff!

Municipal Court

Some amazing news here regarding our new Courthouse. The Arizona Masonry Council selected the City of Flagstaff Municipal Court Facility as a winner in their 30th Annual Excellence in Masonry Architectural Awards competition!

The award program recognizes outstanding masonry projects featuring brick, block, and stone. Awards are given to the project owner, architectural firm, general contractor, structural engineering firm, masonry contractor, and major masonry supplier for each winning project in recognition for their excellent design, workmanship, and creativity. The Flagstaff Municipal Court won two awards, the first was a Citation Award – Non-Residential, and the second award was the Craftsman Award – Non-Residential.

The new Flagstaff Municipal Court is a three-story, 40,000 SF, \$19.5M, Green Globes certified facility. The new Courthouse replaced a pair of obsolete, functionally inadequate buildings. Serving as Design-Build Contractor, Kinney Construction Services, Inc. (KCS) worked collaboratively with the City of Flagstaff and the Architect, CGL Companies. Design engineering support was provided by Energy Systems Design, Inc. (ESD), Caruso Turley Scott (CTS), and Shepard Wesnitzer, Inc. (SWI).

Jessica Cortes, Court Administrator for Flagstaff Municipal Court stated, “The City of Flagstaff Municipal Court Facility located in downtown Flagstaff is a beautiful and functional facility that ties into the downtown historic district’s architecture. The community can be proud of the courthouse in knowing that it contributes to providing more efficient justice services in an appropriate and accessible forum for dispute resolution.”

Big props to Kinney Construction Services and the entire team as referenced above for this amazing project. And we also extend our heartfelt appreciation to Christine Cameron for her oversight of the project (Christine is celebrating her twenty-year work anniversary this month!) and to Jessica Cortes, our Court Administrator, for her amazing leadership. Well done, team!



Fire Department

In the 'we like doing this stuff' category, our fire crews assisted with the Flagstaff and Coconino High School bonfires. Everyone was safe and had fun.



Human Resources

HR partnered with the Employee Advisory Council on a fringe benefit survey to capture what is most important to City employees. Stay tuned ...

Police Department

- There are currently 15 vacant Police Officer positions being pursued, eight in the academy and one in field training with seven potential recruits in backgrounds.
- There are 6 dispatch vacancies with 11 new hires in training.
- Police staff members attended meetings on suicide prevention, Hope Overdose Coalition, RV parking restrictions and bicycle advisory committee.
- Sgt Brockman presented on drivers' education at Flagstaff High School.
- The Flagstaff Police Department participated in an NAU job fair.

PROSE

- Mike Abeyta will be serving at the Interim Recreation Manager.
- Suns Rebound Project courts opened up on October 7th. This includes basketball and pickleball courts.
- A Coordinator from Hal Jensen Recreation Center participated in a webinar "Unveiling the Hidden Curriculum in your Fall Festivities." The goal was to educate viewers on how to create more inclusive programming.

- Construction surrounding the APS Elden Substation within the McMillan Mesa Natural Area continues. Work will consist of a curb cut on N. Gemini Road, moving a streetlight, and realigning the access road to the substation to allow large work trucks better access. (see picture below)




Public Works

- Staff was in attendance of a tour of the new Mount Elden Middle School Facility with members of the Bond Oversight Committee and FUSD School Board. We continue to participate as a stakeholder and value the working relationship we have developed with our community partner. The remodeled school is nice and students will be using the new spaces next week following fall break.
- Thank you to Adam Meile, Senior Project Manager for the final delivery and well-constructed sweeper bay project. Streets will begin moving into the new bay just prior to the snow operations equipment staging season. This new building addition matches the existing construction detail to a tee and will house the sweeping program. All supporting equipment and sweepers will now have dedicated space that will streamline the operations and improve overall response for the entire Section. We will be hosting a simple tour ceremony in the coming month to provide some thanks and showcase the improvement. Thanks again Adam on an excellent project delivery and fantastic addition ... you rock!
- The street lighting technician has focused effort on streetlight repairs, 60 outstanding requests were addressed in the last couple of weeks, and we will work to address additional locations as we can secure the limited supply of fixtures

- The majority of the concrete curbing within the new long-term Pulliam Airport parking lot has been completed. Due to the recent rain, the paving schedule was moved to October 13, 14 and 15 (weather permitting). NEWS FLASH: the paving is happening at this time. We are going to have a new parking lot! The dry utilities conduit runs from the parking lot to the terminal have begun. Additional fine tuning of the detention basins continues.

Meetings & Events

The ECONA meeting occurred on September 23rd and was well attended. The agenda is pasted below, as well as a screenshot of the attendees on the Zoom meeting. With respect to the 4FRI update, it is referenced under separate title below.



ECoNA
Economic Collaborative
of Northern Arizona

ECoNA Executive Board Meeting Agenda
September 23, 2021
3:00pm-4:30pm
ZOOM

<https://us02web.zoom.us/j/86970854437?pwd=cEFpNlVlOQ01OeWStR010aXoxeGpCUT09>

Meeting ID: 869 7085 4437
Passcode: 977884

- Introductions
- Welcome to the board:
 - Northern Arizona Healthcare-Flo Spyrow, CEO
- Approval of Minutes
- Approval of Financials
- Discussion of new board member
 - Camp Verde
- 4FRI Update
- Arizona Coyotes
- USL – Major Soccer League Team
- Manufacturing Summit-October 20
- EDA Grant Discussion
- Regional Economic Development Plan Update
- President’s Report

Updates from Board Members



4FRI Update

We met recently with reps from the USFS and our FWPP Manager, Neil Chapman, to discuss this and related topics. See below update from the USFS with referenced links. We will be setting up a presentation to Council in the near future to discuss this and also our pending and scheduled projects.

<https://www.fs.usda.gov/detail/4fri/news-events/?cid=FSEPRD957454>

Four Forest Restoration Initiative (4FRI) Public Statement on Request for Proposals (RFP) Next Steps

Release Date: Sep 30, 2021

We are deeply invested in current and ongoing projects and our intention is to work with our partners and industry together on a new proposal including an RFP or other options and approaches to complete this work. Our critical work will continue with the goal of increasing the pace and scale of forest restoration across the 4FRI landscape.

The cancellation of the 4FRI Phase 2 RFP does not affect any ongoing forest restoration or fuels reduction work. We are continuing to get work done across the 4FRI landscape including critical fire risk-reduction projects in key municipal watersheds including C.C. Cragin, Flagstaff Watershed Protection Project (FWPP), and Bill Williams Mountain. We have several Good Neighbor Authority agreements (GNA) in place between the Forest Service and the State of Arizona to get this work done. The Apache-Sitgreaves, Tonto, Kaibab, and Coconino National Forest will continue to support industry across the 4FRI footprint by issuing new timber sales in FY22 to help support industry as we move forward with the next RFP. We also have several stewardship agreements in place for forest restoration with key partners including the National Forest Foundation, National Wild Turkey Federation, and the Nature Conservancy.

We are actively working with our partners, stakeholders, industry, and elected officials to ensure success when implementing future contracts or agreements. Starting with the 4FRI Stakeholders Group (SHG) and continuing with the Natural Resource Working Group (NRWG) we have discussed what we've all learned and how we can integrate it for success. We have already received clear feedback from our partners and industry to move forward rapidly and we will. In the next few weeks, there will be an Industry Roundtable, SHG meetings, and many discussions leading to a new proposal. The Forest Service is grateful for this support.

As part of our continuing work on a new proposal and other approaches and options, we are sharing the 4FRI Phase 2 RFP that was used to solicit offers. This document includes the content changes from all 13 amendments made from 10/1/2019 to 5/10/2021. There is also a summary of amendments to briefly highlight these changes. All of these documents are available on the 4FRI website

Related reading

- [4FRI Phase 2 Conformed RFP](#)
- [4FRI Phase 2 RFP Summary of Amendments](#)

That is all for now, Council. Thank you. Onward and upward ...