

CITY OF FLAGSTAFF

STAFF SUMMARY REPORT

To: The Honorable Mayor and Council
From: Kristine Pavlik, Housing and Grants Administrator
Date: 03/30/2021
Meeting Date: 04/20/2021



TITLE:

Consideration and Adoption of Resolution No. 2021- A resolution approving the City of Flagstaff's 2021/2025 Consolidated Plan and authorizing its submission to the U.S. Department of Housing and Urban Development (HUD).

Consideration and Adoption of Resolution No. 2021- A resolution approving the City of Flagstaff's 2021 Analysis of Impediments to Fair Housing Choice and authorizing its submission to the U.S. Department of Housing and Urban Development (HUD).

Consideration and Adoption of Resolution No. 2021- A resolution approving the City of Flagstaff's 2021/2022 Annual Action Plan and authorizing its submission to the U.S. Department of Housing and Urban Development (HUD).

STAFF RECOMMENDED ACTION:

- 1) Read Resolution Nos. 2021-, 2021- and 2021- by title only
- 2) City Clerk reads Resolution Nos. 2021-, 2021- and 2021- (if approved above)
- 3) Adopt Resolution Nos. 2021-, 2021- and 2021-

Executive Summary:

This staff summary is for the approval of three separate documents required by the US Department of Housing and Urban Development (HUD) as part of the Community Development Block Grant Program (CDBG). The 2021-2025 Consolidated Plan, 2021/2022 Annual Action Plan and the Analysis of Impediments to Fair Housing Choice are due to be submitted to HUD on May 15, 2021 and are required in order for the City of Flagstaff to maintain its compliance with federal CDBG regulations. Timely submission of these documents will enable the City to continue its annual entitlement allocation of CDBG funding.

Resolution No. 2021-

The PY(Program Year) 2021-2025 Consolidated Plan (Con Plan) is a 5-year strategic plan and assessment of community needs. This plan will function as a community guiding document to help achieve HUD's primary objective and national objectives.

Resolution No. 2021-

The Analysis of Impediments to Fair Housing Choice (AI) reviews current information and data available from a number of sources, identifies current impediments to fair housing in the City of Flagstaff, evaluates the efficacy of the 2016 Fair Housing Plan of Action and develops an updated plan that takes appropriate steps to overcome the effects of any impediments identified, efforts by the City further fair housing choice and maintains records reflecting the actions taken.

Resolution No. 2021-

The PY 2021/2022 Annual Action Plan (AAP) identifies how the anticipated 2021 CDBG allocation will address Flagstaff's community needs identified in the 2021-2025 Consolidated Plan and how funding will be distributed within Flagstaff city limits.

All documents are due to HUD on May 15th, 2021. The City of Flagstaff Housing Section has received notice of its 2021 allocation from the Department of Housing and Urban Development and it is outlined in detail below.

Financial Impact:

Approval of the above resolutions is critical to the City of Flagstaff receiving its annual CDBG entitlement allocation. The 2021/2022 CDBG allocation is \$571,367, a decrease of \$39,928 from the last program year. In addition, the City of Flagstaff is able to include program income and reallocated funds from previous years to increase the funds available for allocation. Total program income and reallocated funds equals \$312,406.17 for a grand total of \$883,773.17 available for the 2021/2022 program year, through the Annual Action Plan process.

The proposed allocation takes into consideration the City's financial impacts by including the estimated indirect rate of 10% in addition to 10% for administration and planning.

Policy Impact:

The City of Flagstaff Council's CDBG Priorities:

- Provide affordable housing (rental and ownership)
- Address homelessness
- Support neighborhood revitalization
- Workforce development (including job training and lifespan education)

Connection to PBB Key Community Priorities/Objectives & Regional Plan:

Priority Based Budgeting

- **High Performing Governance**
 - Encourage public trust through transparency, accessibility & use of the City's public participation policy
 - Implement innovative local government programs, new ideas & best practices; be recognized as a model for others to follow
- **Safe & Healthy Community**
 - Support social services, community partners & housing opportunities
 - Provide alternative responses, resources & programs, inclusive of mental health & other services
- **Inclusive & Engaged Community**
 - Foster community pride & civic engagement by increasing opportunities for public involvement, in line with best practices & legal requirements
 - Advance social equity & social justice in Flagstaff by supporting social services
 - Facilitate & foster diversity & inclusivity, including support of anti-racist policies & practices
 - Enhance community involvement, education & regional partnerships to strengthen the level of public trust
 - Ensure city facilities, services, & programs are accessible for all residents & representative of Flagstaff's diverse community
- **Sustainable, Innovative Infrastructure**

- Support the community's social infrastructure needs; assist those partner organizations that provide services the City does not
- **Robust Resilient Economy**
 - Support & strengthen a more robust, diverse, & sustainable economy in ways that reflect community values & provides for affordable housing opportunities
 - Enhance understanding between the development community, the City & Flagstaff residents
 - Enhance the community's workforce development programs & improve partnerships with higher education institutions & the private & public sectors
- **Livable Community**
 - Support regional partners which provide equitable & inclusive educational opportunities for Flagstaff residents of all ages
 - Actively support attainable & affordable housing through City projects & opportunities with developers
- **Environmental Stewardship**
 - Implement, maintain & further the Climate Action & Adaptation Plan (CAAP) with awareness of social inequities

Regional Plan

- **Goal NH.1. Foster and maintain healthy and diverse urban, suburban, and rural neighborhoods in the Flagstaff region.**
 - Policy NH.1.1. Preserve and enhance existing neighborhoods.
- **Goal NH.3. Make available a variety of housing types at different price points, to provide housing opportunities for all economic sectors.**
 - Policy NH.3.1. Provide a variety of housing types throughout the City and region, including purchase and rental options, to expand the choices available to meet the financial and lifestyle needs of our diverse population.
 - Policy NH.3.3. Increase the availability of affordable housing for very low-income persons, through innovative and effective funding mechanisms
- **Goal NH.4. All housing is safe and sanitary.**
 - Policy NH.4.1. Expand the availability of affordable housing throughout the region by preserving existing housing, including housing for very low-income persons. Policy NH.4.2. Reduce substandard housing units by conserving and rehabilitating existing housing stock to minimize impacts on existing residents.
 - Policy NH.4.3. Address accessibility issues and other housing barriers to persons with disabilities or special needs.
 - Policy NH.4.4. Encourage green practices in housing construction and rehabilitation that support durable, healthy, and energy efficient homes.
 - Policy NH.4.5. Renovate the existing housing stock to conserve energy and reduce utility and maintenance costs for owners and occupants.
 - Policy NH.4.6. Consider and integrate public transportation when possible in planning housing developments, to help reduce a household's transportation costs and minimize impact on the community's roads and transportation system.
 - Policy NH.4.7. Enforce compliance with fair housing laws.
- **Goal NH.5. Eliminate homelessness.**
 - Policy NH.5.1. Provide adequate resources for families with children experiencing homelessness.
 - Policy NH.5.2. Provide adequate resources for individuals experiencing homelessness.
 - Policy NH.5.3. Support and expand programs that prevent homelessness.
 - Policy NH.5.4. Make transitional housing resources available to populations experiencing homelessness.

Has There Been Previous Council Decision on This:

Staff received Council direction on Council CDBG priorities during the December 22nd, 2020 Council meeting which are identified in Policy Impact above and Background/History below.

Options and Alternatives:

- A) Approve Resolution Nos. 2021-, 2021- and 2021- and authorize the submission of the Con Plan, AI, and the AAP to HUD.
- B) Modify one or all Resolution Nos. 2021-, 2021- and 2021- and authorize the submission to HUD.
- C) Not approve Resolution Nos. 2021-, 2021- and 2021- and risk losing future CDBG allocations.

Background/History:

In order to receive CDBG funding, the City must complete and submit to HUD three required documents by May 15, 2021.

1. The Consolidated Plan (Con Plan) (Resolution No. 2021-) is due to HUD every five years. With Council's approval, the City's Con Plan will provide the framework for the use of Community Development Block Grant (CDBG) funding beginning July 1, 2021 and ending June 30, 2025. The Con Plan was created with extensive community outreach and involvement and includes community identified goals for the next five years.
2. The Analysis of Impediments to Fair Housing Choice (AI) (Resolution No. 2021--) is an analysis of Flagstaff's fair housing conditions and outlines appropriate actions/goals to overcome any impediments identified while maintaining records reflecting the actions taken to further fair housing choice in Flagstaff. As an entitlement community, the City of Flagstaff must annually certify that it will affirmatively further fair housing.
3. Lastly, the City must complete an Annual Action Plan (AAP) (Resolution No. 2021-). This plan describes how CDBG funds will be used in the coming year and how the annual allocation will be used to meet community needs identified in the Con Plan.

Every two years, staff requests guidance from Council on CDBG Priorities and the overall CDBG process for the coming two years. On December 22, 2020 Council received an overview of the CDBG program and established four priorities:

- Provide affordable housing (rental and ownership)
- Address homelessness
- Support neighborhood revitalization
- Workforce development (including job training and lifespan education)

Per the Department of Housing and Urban Development guidance, the City of Flagstaff's CDBG allocation for the 2021/22 Program Year is \$571,367. The City also has program income and de-obligated funds available for allocation in the amount of \$312,406.17 for a total available of \$883,773.17.

During the 2021 CDBG process, the City of Flagstaff Housing Section received 8 external Community Development Block Grant proposals for the 2021 Program Year. One applicant withdrew their application leaving 7 proposals for ranking. The total requested in CDBG funding from all proposals was \$897,773.17 with a total of \$883,773.17 available to allocate for the 2021/2022 Program Year.

Housing staff are responsible for determining whether a proposed activity is eligible, conducting a risk assessment of the project as well as the applying agency. Federal funds require administrative knowledge and capacity to ensure compliant and timely expenditure of funds. Additionally, a Ranking Committee comprised of three community representatives and three City staff met to review the external proposals and rank them by consensus. Rankings primarily serve as a risk and benefit assessment and are the guiding input for staff recommendations forwarded to City Council.

Below is a list of the proposals in ranking order. The proposals are divided between Housing and Public Service categories as HUD requires two separate funding limits and different criteria. A comprehensive

Proposal Book that includes each of the below proposals was distributed to Council on March 30, 2021.

Housing Activities	Proposal/ Project	Request	Ranking
Catholic Charities of Northern Arizona	Closing the Gap Facility Acquisition	\$300,000.00	153
Housing Solutions of Northern Arizona	Owner Occupied Housing Rehabilitation	\$257,896.00	142

Public Service Activities	Proposal/ Project	Request	Ranking
Homeless Youth Connection	Empowering Youth for the Future	\$30,000.00	128
Native Americans for Community Action	Small Business Assistance	\$54,337.50	142
Boys and Girls Club of Flagstaff	Afterschool and School Break Programs	\$50,000.00	110
Tynkertopia	Community Based STEAM Education	\$300,000.00	65
Southwest Fair Housing Council	Flagstaff Fair Housing Media Campaign	\$14,000.00	56

Key Considerations:

In order to receive CDBG funding, the City must complete a Con Plan every five years. In addition to the 5-year Con Plan, the City must complete an AAP that describes how CDBG funds will be used in the coming year and how the activities will accomplish the goals outlined in the 2021-2025 Con Plan. As part of the 5-year Con Plan and AAP, the City certifies it will affirmatively further fair housing. As part of this certification, the City completes an AI, takes appropriate actions to overcome the effects of any impediments identified through the analysis, and maintains records reflecting the actions taken.

Resolution No 2021- - Consolidated Plan (Con Plan)

The creation of the Consolidated Plan is an extensive process involving public and stakeholder input (gathered through surveys, public meetings, and a 45 day public comment period), community needs assessments and a housing market analysis. The data outlined in the Con Plan helps determine the relative priority of activities and the populations that will be served in the coming years with federal funds. HUD allows two priority designations – high and low. Assignment of priority does not reflect a lack of need for any particular population or activity; it merely identifies those conditions that are most likely to be addressed with limited CDBG funding.

- High (H) priority activities are likely to be funded with CDBG resources during the next five years.
- Low (L) priority activities may be funded as opportunities arise.
- Special Populations are certain clientele that are presumed by HUD to be low/moderate income and are defined as senior citizens, severely disabled adults, persons living with AIDS, battered spouses, abused children, the homeless, illiterate adults, or migrant farm workers.

The table below summarizes the 5 Year Con Plan Goals outlining associated CDBG activities, the priority level and 5-year numeric goals for each. Activities that will be targeted to special populations are also indicated. The table is designed to meet HUD requirements.

5 Year Consolidated Plan Goals			
Activities	Special Population	Priority Level	5 Year Goal
Priority Need: Neighborhood Revitalization, Public Facilities & Infrastructure			
Neighborhood Facility and Infrastructure Improvements <i>Includes Parks/ Playgrounds/ Streets/ Water Sewer Lines/ Energy Efficiency/ Broadband Infrastructure/ Etc.</i>		High	3,000 people
Public Facilities <i>Includes Acquisition/ Construction/ Reconstruction/ Rehab/ Installation/ Improvements/ Etc.</i>	X	High	100 people
Acquisition for Affordable Housing Development <i>Land/ Real Property/ Etc.</i>		Low	3 units
Priority Need: Public Services & Economic Opportunities			
Services to Meet Basic Needs <i>Includes Childcare/ Senior Services/ Services for Disabled Individuals/ Mental Health/ Etc.</i>	X	High	300 people
Workforce Development <i>Includes Employment/ Job Training/ Business mentorship/ support/ assistance</i>	X	Low	15 people
Housing Stabilization <i>Includes Rental Assistance/ Eviction and Foreclosure Prevention/ Legal Services/ Housing Counseling/ Etc.</i>		High	50 households
Priority Need: Addressing Homelessness			
Service and Facility Operating Support <i>Includes Outreach/ Shelter Managers / Case Managers/ Coordinated Entry/ Etc.</i>	X	High	1,500 people
Increase Shelter Beds/Units <i>Includes Emergency / Transitional Shelter/ Permanent Supportive Housing/ Etc.</i>		High	15 beds/units
Priority Need: Decent Affordable Housing			

Housing Rehabilitation <i>Includes Owner and Renter Housing</i>	X	High	20 housing units
Housing Development <i>Includes Owner and Renter Housing</i>		High	3 units
Housing Assistance <i>Includes Owner and Renter Housing</i>		High	50 households

Resolution No. 2021- Analysis of Impediments to Fair Housing Choice (AI)

Similar to the Con Plan, the AI is created utilizing substantial community involvement (stakeholder surveys, community member surveys, and a public comment process). The purpose of the AI is to identify legitimate fair housing problems (impediments) faced by people seeking housing in Flagstaff. The AI reviews current information and data available from a number of sources, identifies current impediments to fair housing in the City of Flagstaff, evaluates the efficacy of the 2016 Plan of Action and develops a new Plan of Action to address current impediments.

The City’s goals for the 2021 AI include:

1. Increase affordable and accessible housing opportunities to provide for greater Housing Choice among low- and moderate income and/or disabled citizens. Provide community education regarding and incentivize the acceptance of Housing Choice Vouchers for landlords and property management organizations.
2. Create public awareness of fair housing laws and affordable housing advocacy. Promote equal opportunity and prevent unlawful discrimination by providing relevant training, reliable information, and targeted outreach to both Housing sector stakeholders and city residents especially those most at-risk for discrimination.
3. Advocate for local and regional policy changes that increase affordable housing development as well as development outside of minority and low income areas of concentration.

Resolution No. 2021- Annual Action Plan (AAP)

The 2021/2022 Annual Action Plan (AAP) identifies how the anticipated 2021 CDBG allocation will address Flagstaff’s community needs identified in the 2021-2025 Consolidated Plan and how funding will be distributed with Flagstaff city limits.

In the 2021 CDBG process, the City of Flagstaff Housing Section received 8 external Community Development Block Grant proposals for the 2021 Program Year. 1 applicant withdrew their application leaving 7 proposals for ranking. The total requested in CDBG funding from all proposals was \$897,773.17 with a total of \$883,773.17 available to allocate for the 2021/2022 Program Year. Funding recommendations are made after an extensive risk assessment. Funds are allocated starting with the highest scoring proposal, until all funds are accounted for.

Below is the 2020/2021 CDBG funding available for allocation:

Total 2021 Entitlement Award	\$571,367.00
Program Income (PI) and reallocated funds	\$312,406.17
Total Available Funding for Allocation	\$883,773.17

Planning and Administration Funding Recommendation

Federal CDBG regulations do not allow more than 20% of funds to be spent on Planning and Administration activities; estimating program year program income at \$60,000, allowable administrative funding for Program Year 21/22 equals \$126,273.40.

Below are the 2021 funding recommendations for the Planning and Administration category:

Planning and Administration Activities (20% cap.)	
Grant Compliance and Administration	\$69,949.00
Estimated City Indirect at 10%	\$55,051.00
Total Planning and Administration	\$125,000.00

Public Service Funding Recommendation

Federal CDBG regulations do not allow more than 15% of funds to be spent on Public Service Activities; allowable public service funding for the 2021/2022 Program Year is \$112,689.29.

Below are the 2021/2022 funding recommendations for the Public Service Category:

Public Service Activities	Proposal/Project	Request	Staff Recommendation	Ranking
Homeless Youth Connection	Empowering Youth for the Future	\$30,000.00	\$30,000.00	128
Native Americans for Community Action	Small Business Assistance	\$54,337.50	\$54,337.50	127
Boys and Girls Club of Flagstaff	Afterschool and School Break Programs	\$50,000.00	\$25,000.00	110
Tynkertopia	Community Based STEAM Education	\$100,000.00	\$0	65
Southwest Fair Housing Council	Flagstaff Fair Housing Media Campaign	\$14,000.00	\$0	56
Total Public Service Allocations			\$109,337.50	

Housing Activity Funding Recommendation

After the above recommended allocations are accounted for, there is \$649,435.67 in CDBG funds available for Housing Activities. This is \$91,539.67 more than received in proposal requests.

Below are the 2021 funding recommendations for the Housing Category:

Housing Activities	Proposal/Project	Request	Staff Recommendation	Ranking
Catholic Charities of Northern Arizona	Closing the Gap Facility Aquisition	\$300,000.00	\$345,769.84	153
Housing Solutions of Northern Arizona	Owner Occupied Housing Rehabilitation (OOHR)	\$257,896.00	\$303,665.83	142
Total Housing		\$649,435.67		

The chart below details 2021/2022 CDBG funding and allocation recommendations:

2021/2022 CDBG Funding Allocation Recommendations		
Housing and Public Service Activities	Staff Recommended Funding	Individuals/ Households Served
Catholic Charities Closing the Gap Facility Purchase	\$345,769.84	8 chronically homeless/ smi/ individuals in the first year
Housing Solutions of Northern Arizona Owner Occupied Rehabilitation	\$303,665.83	8 LMI households
Homeless Youth Connection Empowering Youth for the Future	\$30,000.00	70 youth experiencing homelessness
Native Americans for Community Action Small Business Assistance	\$54,337.50	12 LMI small business owners
Boys and Girls Club of Flagstaff	\$25,000.00	50 LMI households with children
Total Project -Housing & Public Services- Allocation		\$758,773.17
Total Admin & Planning Allocation		\$125,000.00
Total City of Flagstaff 2021/2022 CDBG Allocation		\$883,773.17
Total Individuals/ Households Served PY2021/2022		58 households 90 individuals

Expanded Financial Considerations:

The City of Flagstaff's CDBG allocation for the 2021/22 Program Year is \$571,367, a decrease of \$39,928 from the last program year. In addition, the City of Flagstaff is able to include program income and reallocated funds from previous years to increase the funds available for allocation. Total program income and reallocated funds equals \$312,406.17 for a grand total of \$883,773.17 available for the 2021/2022 program year, through the Annual Action Plan process.

In order to meet the goals identified in the Con Plan, the City expects to receive between \$550,000 to \$620,000 in CDBG funding during *each* of the next five years.

The attached Resolution 2021- is reflective of the recommendations listed above. The 2021/2022 CDBG recommendations are based on a total of \$883,773.17 in available funding and the City of Flagstaff's estimated indirect rate for PY 2021/2022 of 10%.

The City's 2021/2022 entitlement allocation is \$571,367, a decrease of \$39,928 from the 2020/2021 Program Year. In addition to the annual allocation, there is \$278,216 available from prior year program income and \$34,190.17 in reallocated unspent funds for a total of \$883,773.17 available to allocate this PY. Program income is gathered through the repayment of loans from the Owner Occupied Housing Rehabilitation and Homebuyer Financial Assistance programs. Reallocated funds derive from de-obligation of funds and/or activities completing their scope of work with a remainder of unspent funding. The amount of program income available is an increase of \$229,230 from 2020/2021 due to an uncharacteristically high amount of program income last year. The increase in program income is likely due to favorable housing market conditions and low interest rates leading to many former clients of the above mentioned programs either selling their homes or refinancing their home loans thus making the deferred payment loans due for re-payment to the City of Flagstaff.

Federal CDBG regulations do not allow more than 15% of funds to be spent on public service activities; \$112,689.29. Similarly there is also a regulatory 20% limit on the amount of funds to be spent on administration and planning activities; \$126,273.40. Staff is recommending an allocation of \$109,337.50 for public service activities and \$125,000 for administration as it is safer to budget slightly below the required caps.

Of the \$125,000 administration allocation, \$69,949 will be used for grant compliance and administration and \$55,051.00 for the City's estimated indirect rate (estimated at 10%).

Community Benefits and Considerations:

Within the 2016-2020 Consolidated Plan and excluding administration, Flagstaff has leveraged \$2,094,651.19 in CDBG expenditures with \$7,939,690.71 in other, private, or public funds.

Flagstaff is proud of prior year CDBG accomplishments and continues to utilize viable resources to improve the quality of life in the community. In all, approximately 5,073 unique individuals and an additional 13 households were beneficiaries of CDBG funded services and projects during the 2019/2020 Program Year.

If funded, the above recommendations would serve an additional 90 individuals and 58 households in the 2021/2022 program year. The projects recommended for funding will aid the community by:

- preserving existing housing stock and providing LMI and/or disabled households with critically needed health, safety, and accessibility renovations while also creating the possibility for future CDBG program income; and
- providing afterschool and school break childcare scholarships to low- and moderate income families; and
- creating 8 premanent supportive housing units for chronically homeless individuals with case

- management, substance abuse counseling and other wraparound services; and
- employ a full time youth coach for 70 youth experiencing homeless in the Flagstaff Unified School District, helping them to meet their educational potential; and
- aid 12 individuals in their efforts to start or improve a small business, and enhance and develop their economic self sufficiency with an emphasis on serving low- and moderate income, Native American Artisans.

Community Involvement:

All three of the proposed documents involved extensive community involvement and collaboration ranging from public meetings and public comment periods to online surveys and stakeholder focus groups to a ranking focused committee. In 2020 and 2021 all meetings were conducted virtually due to health and safety concerns from the ongoing COVID-19 global pandemic.

Initial Public Outreach – September 1, 2020

- Presentation to the Coconino County Continuum of Care (CoC) asking for CoC member involvement in the CDBG five year strategic planning process.
- Discussion and request for Con Plan input regarding 1) community needs and 2) proposed goals, activities, and objectives.
- Request for responses to online surveys to secure input into community needs and priorities; as well as Fair Housing knowledge and community member fair housing experiences.

Priority Needs Focus Groups – December 2020

- Agencies and organizations represented include NACA, Coconino County, Health Choice Integrated Care, Unsheltered Relatives Task Force, Habitat for Humanity, Northern Arizona Healthcare, Flagstaff City Council, Northern Arizona Veterans Resource Center, and the Salvation Army.
- Presentation to discuss the CDBG five year strategic planning process and 4 identified priority needs.
- Discussion and request for Con Plan input regarding 1) community needs and 2) proposed goals, activities, and objectives.
- Request for responses to online surveys to secure input into community needs and priorities; as well as Fair Housing knowledge and community member fair housing experiences.
- Virtual focus groups were held on Teams and included:
 - **Revitalization, Public Facilities, and Infrastructure Focus Group**
 - December 7th – 2-3pm
 - **Public Services & Economic Opportunities Focus Group**
 - December 9th – 2-3pm
 - **Addressing Homelessness Focus Group**
 - December 14th – 2-3pm
 - **Decent Affordable Housing Focus Group**
 - December 16th – 2-3pm

Housing Commission Public Meeting - December 17th, 2020

- Presentation to discuss the CDBG five year strategic planning process and 4 identified priority needs.
- Discussion and request for Con Plan input regarding 1) community needs and 2) proposed goals, activities, and objectives.
- Request for responses to online surveys to secure input into community needs and priorities; as well as Fair Housing knowledge and community member fair housing experiences

City Council Work Session – December 22nd, 2020

- Council direction to establish City Council CDBG funding priorities for PY 2021s and 2022.

First Public Meeting – December 28th, 2020

- Display advertisement (January 26th & 27th, 2020 – AZ Daily Sun)
- Meeting to discuss the CDBG proposal process and the Annual Action Plan

Second Public Meeting February 26th, 2021

- Display advertisement (February 19th & 20th, 2021 – AZ Daily Sun)
- Meeting to review the submitted proposals and allowed public comment in preparation for making funding recommendations to City Council.
- Presentation and discussion of proposed 2021-2025 Con Plan identified priority needs and activity goals.

Open Grant Process

- NoFA (Notice of Funding Available) Released -December 28th, 2020
- Proposal dues to the City of Flagstaff February 22nd, 2021
- Proposal Ranking Committee with Citizen Participation and Staff on March 11, 2021

Public Comment Period for Draft documents posted on City of Flagstaff Housing Section Website: Consolidated Plan, Analysis of Impediments to Fair Housing Choice, Annual Action Plan

- **Public Comment accepted March 1 – April 15, 2021**
- Display advertisement (January 26th & 27th, 2021 – AZ Daily Sun)
- Display advertisement (February 19th & 20th, 2021 – AZ Daily Sun)
- Available on City Housing Section webpage beginning March 1, 2021

Social Media Promotions

- Fair Housing Online Community Survey and Stakeholder Survey posted weekly on City of Flagstaff Housing Facebook
- Fair Housing Online Community Survey and Stakeholder Survey posted twice each on Flagstaff City Government Main Facebook
- Fair Housing Online Community Survey and Stakeholder Survey shared by City and County Public Officials, Community Leaders and Northern Arizona Association of Relators
- All public meetings and hearings posted 1x on Housing Facebook 2 days prior

Public Hearings

- **City Council Work Session – April 13th, 2021**
 - Presentation and Discussion with City Council regarding 2021-2025 Consolidated Plan, Analysis of Impediments to Fair Housing Choice, 2021/2022 Annual Action Plan – requesting Council input and direction
 - Comments may be submitted by mail or email or citizens could provide public comment at the meeting
- **City Council Meeting – April 20th, 2021**
 - Consideration and Approval of Resolutions Nos. 2021-, 2021-and 2021- and authorizing the submission of the Consolidated Plan, Analysis of Impediments to Further Fair Housing Choice and Annual Action Plan to HUD.

Resolution 2021- - Consolidated Plan (Con Plan)

- The Housing Section met with the Coconino County Continuum of Care, which leads efforts to address homelessness for the Rural Continuum of Care managed by the Arizona Department of Housing.
- Two public consultation meetings and four focus groups took place to seek Con Plan input into 1) community needs and 2) proposed goals, activities, and objectives.

- An online survey was conducted to secure input into community needs and priorities; 24 responses were received.
- With efforts to attract a diverse group of social service agencies, emails were distributed to all members of Coconino County's Continuum of Care (300 members)

Resolution 2021-- Analysis of Impediments to Further Fair Housing (AI)

- During the months of October, November and December 2020, a resident survey was conducted with 84 respondents. In addition, a stakeholder survey was conducted with 45 respondents including housing sector professionals, community leaders, and social service agency staff. Both surveys focused on gathering information to help identify possible fair housing impediments and ways to address them.
- A virtual fair housing training in partnership with Southwest Fair Housing was held on Wednesday September 30th, 2020 regarding COVID-19 and fair housing law.

Resolution 2021-- Annual Action Plan (AAP)

- The AAP process had three public meetings, a ranking committee with citizens and city staff, and a public comment period for community involvement.
- With efforts to attract a diverse group of social service agencies, emails were distributed to all members of Coconino County's Continuum of Care (300 members). Additionally, agencies that had previously requested information and/or had been involved in the CDBG proposal process in prior years received personal invitations. The proposal format was provided at the first public meeting and placed on the City website with a submission deadline of February 22nd, 2021.

Expanded Options and Alternatives:

A) Approve any or all of the Resolution Nos. 2021-, 2021-and 2021- and authorize the submission of the Consolidated Plan, Analysis of Impediments to Further Fair Housing Choice and Annual Action Plan to HUD.

B) Modify any or all of the Resolution Nos. 2021-, 2021-and 2021-

C) Not approve any or all of the Resolution Nos. 2021-, 2021-and 2021-.

Attachments: [2021 CDBG Proposal Book](#)
 [Resolution No 2021- Con Plan](#)
 [Resolution No 2021- Fair Housing](#)
 [Resolutions No 2021- AAP](#)
 [2021 Draft Annual Action Plan](#)
 [2021 Con Plan Executive Summary](#)
 [21 Fair Housing Analysis Executive Summary](#)
 [April 13 CDBG Presentation](#)