

DRAFT MEETING MINUTES

HOUSING COMMISSION
THURSDAY
AUGUST 26, 2021

VIRTUAL MEETING
MICROSOFT TEAMS MEETING
1:00 P.M.

1. Call to Order

Chair Nicole Ellman called the meeting to order at 1:01 pm.

2. Roll Call

NOTE: One or more Commission Members may be in attendance telephonically or by other technological means.

ERIC DAVIS - Present
NICOLE ELLMAN - Present
KAREN FLORES - Present
SANDI FLORES - Present, arrived at 1:11 pm
KHARA HOUSE - Present

DEVONNA MCLAUGHLIN - Present
MOSES MILAZZO - Present
ERIN O'LOUGHLIN - Present
ADRAH PARAFINIUK - Present

TAD RIGGS - Present
ROSS SCHAEFER ALTENBAUGH - Present

COUNCIL LIAISON PRESENT: Vice Mayor Becky Daggett

STAFF PRESENT: Leah Bloom, Justyna Costa, Shane Dille, Sarah Darr, Adriana Fisher, Dan Folke, Jennifer Mikelson

3. Public Comment

At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

None

4. APPROVAL OF MINUTES

- A. Consideration and Approval of Minutes: Housing Commission Meeting June 24, 2021.
Approve the minutes of the June 24, 2021 Housing Commission Meeting.

Moved by Khara House, **seconded by** Karen Flores to approve the minutes from the June 24, 2021 meeting.

Vote: 11 - 0 - Unanimously

5. GENERAL BUSINESS

- A. Housing Commission Application Update

Ms. Leah Bloom, Affordable Housing Advancement Project Manager, provided a brief update on the applications for the open Housing Commission seats and stated City Council will be making appointments on September 7 at the regular Council Meeting.

Chair Ellman thanked Commissioners who re-applied for their seats.

B. Housing Commission Meeting Update, including rescheduling November and December

Ms. Bloom provided a brief update about in-person meetings and stated that November and December meetings will fall on a holiday so they will be rescheduled.

Vice-Chair Khara House asked a question about retrieving Commissioner binders, to which Ms. Bloom responded.

6. DISCUSSION ITEMS

A. 10 Year Housing Plan Update - Consideration and Approval of Draft Policy Initiatives and Strategies

1.) Approve the 10 Year Housing Plan's Draft Policy Initiatives and Strategies

Ms. Bloom provided a verbal presentation and update on the 10 Year Housing Plan draft Policy Initiatives and Strategies and requested approval.

Commissioners asked questions regarding:

- whether college students were taken into consideration in the data presented;
- what locations were utilized in the data presented;
- the importance of using City-owned land for affordable housing development;
- where they can get a copy of the information presented; and
- what the City's stance is on expanding lobbying for second homes and short-term rentals.

Ms. Bloom and Ms. Sarah Darr, Housing Director, answered all questions. Mr. Tyler Denham, who was one of the leads in the informal data working group, provided supporting information to help answer questions.

Commissioners thanked Ms. Bloom and the Housing Section for all the hard work on this endeavor.

Moved by Khara House, **seconded by** Moses Milazzo to approve the 10 Year Plan Policy Initiatives and Strategies initial draft, with the suggested revisions, and with the understanding that there may be edits and changes that may come between now and the final draft that will be presented to the Housing Commission.

Vote: 11 - 0 - Unanimously

7. INFORMATIONAL ITEMS TO/FROM COMMISSION MEMBERS, STAFF, AND FUTURE AGENDA ITEM REQUESTS

A. Update from Housing Authority Commission Member

Commissioner Moses Milazzo indicated there are no updates as the Housing Authority canceled their July meeting.

B. Update from Housing Commissioners and other informational items

Commissioners provided updates provided about:

- the sale of the Flagstaff Village Community and the impacts on the community;
- Commissioner Tad Riggs' last meeting;
- the Arizona Department of Housing Low Income Housing Tax Credits awarded; and
- American Rescue Plan Act (ARPA) funds received by the City of Flagstaff and Coconino County.

Commissioners asked questions about:

- obtaining more information regarding how implementing environmental features on homes will impact housing affordability;
- how Council is considering bonds and if there is a bond committee/commission advisory group established to offer recommendations to Council; and
- how, as a Commission, to request Council's consideration and support for a Housing bond in 2022.

Questions were answered by Ms. Bloom and Ms. Darr.

Commissioner Erin O'Loughlin and Vice Mayor Becky Daggett thanked the Commission for their hard work. Vice Mayor Daggett stated the Housing Commission is very action-focused and she's thrilled to see the public see the work they're doing.

c. Update from Housing Staff

Ms. Adriana Fisher, Housing Specialist, provided an update about the draft Consolidated Annual Performance Evaluation Report (CAPER) and offered to cross-check housing resources with Commissioner O'Loughlin. Commissioner O'Loughlin indicated any leads or resources are welcomed on the Flagstaff Village Mass Eviction Facebook group.

Ms. Jennifer Mikelson, Housing Analyst, provided an update about the Affordable Housing Incentive Policy re-write and requested three working group volunteers from the Housing Commission. Commissioner Davis volunteered and Commissioner McLaughlin stated she'd like to remain a volunteer of the working group.

8. ADJOURNMENT

Meeting was adjourned at 2:28 pm by Chair Ellman.