

DRAFT MEETING MINUTES

**HOUSING COMMISSION
THURSDAY
SEPTEMBER 23, 2021**

**VIRTUAL MEETING
MICROSOFT TEAMS MEETING
1:00 P.M.**

1. Call to Order

Chair Nicole Ellman called the meeting to order at 1:01pm.

2. Roll Call

NOTE: One or more Commission Members may be in attendance telephonically or by other technological means.

ERIC DAVIS - Absent
TYLER DENHAM - Present
NICOLE ELLMAN - Present
KAREN FLORES - Present
SANDI FLORES - Present

KHARA HOUSE - Absent
DEVONNA MCLAUGHLIN - Present
MOSES MILAZZO - Present
ERIN O'LOUGHLIN - Present
ADRAH PARAFINIUK - Present

ROSS SCHAEFER ALTENBAUGH - Present

Council Liaison Present: Becky Daggett

Staff Present: Leah Bloom, Justyna Costa, Sarah Darr, Adriana Fisher

3. Public Comment

At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

None.

4. APPROVAL OF MINUTES

- A.** Consideration and Approval of Minutes: Housing Commission Meeting August 26, 2021.
Approve the minutes of the August 26, 2021 Housing Commission Meeting.

Moved by Karen Flores, **seconded by** Ross Schaefer to approve the minutes of the August 26, 2021 Housing Commission Meeting.

Vote: 9 - 0 - Unanimously

5. GENERAL BUSINESS

A. Housing Commission Appointment and Resignation Updates

Ms. Leah Bloom, Housing Project Manager, provided a brief update on Housing Commission appointments and resignations, stating that Commissioners Devonna McLaughlin and Karen Flores were re-appointed by Council and Commissioner Tyler Denham is a newly appointed member.

Commissioner Erin O'Loughlin provided an update regarding her resignation, stating this is her last meeting.

Chair Ellman welcomed Commissioner Denham and thanked Commissioner O'Loughlin for her work.

B. Housing Commission Virtual Meeting Updates

- Monday, November 29 - 1:00PM - 3:00PM
- Thursday, December 16 - 1:00PM - 3:00PM

Chair Ellman provided a brief overview of the upcoming meetings in November and December, which were rescheduled from their normal dates due to the holidays.

6. DISCUSSION ITEMS

A. Establish Overarching Goal Numbers and Consideration of Approval of Draft 10 Year Housing Plan

1. Establish and approval the Draft 10 Year Housing Plan's goal numbers.
2. Approve the Draft 10 Year Housing Plan and begin 30 day public comment period.

Ms. Bloom and Ms. Sarah Darr, Housing Director, provided a collaborative verbal presentation on the Draft 10-Year Housing Plan. Ms. Bloom requested approval of the draft document and approval to move forward with the 30-day public comment period.

Chair Ellman provided a reminder of vacant positions in the Housing Commission, which Ms. Bloom indicated consisted of a builder, developer, and housing professional.

Ms. Bloom thanked Commissioners for their hard work on the 10-Year Housing Plan.

Commissioners had a thorough discussion about the scope of the current housing problem, ways to track progress and units occupied by local residents, the continuation of regular surveys to stay up to date on current housing conditions, an action plan for making the Plan a living document that is constantly re-evaluated, approaches for providing regular updates on progress, annual and regular reporting strategies, strategic planning to make the Plan a priority to the Housing Commission long-term so it continues to move forward, the strategies and importance of updating the community about the Plan's progress, and about the process moving forward.

Questions were answered by Ms. Darr, Ms. Bloom, and Chair Ellman.

Moved by Moses Milazzo, **seconded by** Adrah N. Parafiniuk to approve the Draft 10-Year Housing Plan, with the words "at least" added in front of "6000 low to moderate Flagstaff residents" in Element Two of the Single Overarching Goal.

Vote: 9 - 0 - Unanimously

7. INFORMATIONAL ITEMS TO/FROM COMMISSION MEMBERS, STAFF, AND FUTURE AGENDA ITEM REQUESTS

A. Update from Housing Authority Commission Member

Housing Authority liaison, Commissioner Moses Milazzo, stated the Board met at an irregular time this month to ensure they had a quorum. He provided updates about:

- the approval of the Housing Choice Voucher Payment Standard Adjustment;
- the increase of utility allowance for Section 8 voucher-holders;
- the Rental Assistance Demonstration (RAD) and re-development of Public Housing units;
- new Emergency Housing Vouchers (EHV);
- and briefly mentioned a Housing staff re-organization.

Commissioner McLaughlin asked a question regarding the increase of utility vouchers, which Ms. Darr answered.

B. Update from Housing Commissioners and other informational items

Housing Commissioners requested information about the following topics:

- policies discussed in the 10-Year Housing Plan related to the re-development of City-owned land;
- bond measure updates including capacity, pension plan repayment, and revisit of the previous bond measure;
- and climate action plan and net-zero home costs.

Questions were asked by Council Liaison Becky Daggett and Commissioner McLaughlin about Housing's involvement in the Active Transportation Management Plan, as well as if Housing has presented to NAIPTA, the Transportation Commission, Open Space Commission, and Sustainability Section regarding the new 10-Year Housing Plan. Ms. Bloom provided answers to questions asked.

Ms. Costa indicated the Housing Commission will receive a Draft Incentive Policy for Affordable Housing presentation before the beginning of the year.

Ms. Darr provided an update on RAD.

c. Update from Housing Staff

Ms. Darr wanted to celebrate the approval of the Draft 10-Year Housing Plan and thanked everyone for all the work that went into it.

Chair Ellman thanked Vice Mayor Daggett for her work and involvement in so many working group meetings.

Commissioner Milazzo thanked Housing staff for their phenomenal job helping Commissioners work through issues in the last couple of months, but also in the last couple of decades.

Chair Ellman thanked Housing staff for their hard work.

8. **ADJOURNMENT**

Chair Ellman adjourned the meeting at 2:28 pm.