



# City of Flagstaff

# Community Development Division

211 W. Aspen Ave  
Flagstaff, AZ 86001

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www.flagstaff.az.gov



<b>Date Received</b>		<b>Application to Heritage Preservation Commission</b>		<b>File Number</b>	
<b>Property Owner(s)</b> Mrs. Katherine A. Mommaerts Mr. Andrew Harrington		<b>Title</b>		<b>Phone</b>	
				<b>Email</b> kmomo5@yahoo.com andrew800m@gmail.com	
<b>Mailing Address</b> 123 E. Benton Ave				<b>City, State, Zip</b> Flagstaff, AZ 86001	
<b>Applicant</b> Mrs. Katherine A. Mommaerts Mr. Andrew Harrington		<b>Title</b>		<b>Phone</b> 928-525-4177 702-521-3825	
				<b>Email</b> kmomo5@yahoo.com andrew800m@gmail.com	
<b>Mailing Address</b> 123 E. Benton Ave				<b>City, State, Zip</b> Flagstaff, AZ 86001	
<b>Property Interest of Applicant(s)</b> (Owner, contractual interest, or agent) Owner					
<b>Site Address</b> 123 E. Benton Ave				<b>City, State, Zip</b> Flagstaff, AZ 86001	
<b>Project Name</b> Mommaerts Harrington Interior Remodel					
<b>Parcel Number(s)</b> 104-01-89			<b>Zoning District(s), including Overlays</b> High Density Residential		
<b>Type of HPC Application Requested:</b>					
<input type="checkbox"/> Historic Overlay District Designation (If new, Name: _____)					
<input type="checkbox"/> Landmark Overlay District Designation					
<input type="checkbox"/> Certificate of Appropriateness					
<input type="checkbox"/> Certificate of No Effect					
<input type="checkbox"/> Certificate of Economic Hardship					
<input type="checkbox"/> Cultural Resource Study Review - Please check all that apply: <input type="checkbox"/> Letter Report <input type="checkbox"/> Phase I <input type="checkbox"/> Phase II					
<input checked="" type="checkbox"/> Historic Facades and Signs Grant					
<b>Property Information:</b>					
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Listed on the National Register of Historic Places? (Name: _____)					
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Listed on the Arizona Register of Historic Places? (Name: _____)					
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Located in an existing City of Flagstaff Historic District? (Name: Southside)					
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Has the structure every been inventoried or evaluated for the National Register?					
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Is the structure over 50 years old at the time of application?					
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Was all or a portion of the structure built before World War II as housing?					
Is the subject property: <input checked="" type="checkbox"/> Developed <input type="checkbox"/> Vacant Land?					
<b>Note: Applications which are incomplete or not accompanied by the required information will not be accepted.</b>					
<b>Property Owner Signature:</b> <i>Kate &amp; Mommaerts</i>		<b>Date:</b> 6/16/21 6/16/21		<b>Applicant Signature:</b> <i>Kate &amp; Mommaerts</i>	
				<b>Date:</b> 6/16/21 6/16/21	
<b>For City Use</b>					
<b>Date Filed:</b> _____			<b>HPC Hearing Date:</b> _____		
<b>Fee Receipt #:</b> _____			<b>Amount:</b> _____ <b>Date:</b> _____		
<b>Action by HPC:</b> <input type="checkbox"/> Consent Approval by HPO			<input type="checkbox"/> Denied		
<input type="checkbox"/> Approved			<input type="checkbox"/> Continued		
<input type="checkbox"/> Approved with Conditions			<b>Staff Initial:</b> _____ <b>Date:</b> _____		

**Project Description** (Insert additional pages if necessary)

*The aim of this project is to replace the existing non-historic on the front, rear, and east facing side of the house with windows which give a more historically accurate look and aesthetic feel.*

**Submittal Requirements**

An application to the Heritage Preservation Commission and Historic Preservation Officer shall contain at least the following information:

1. Completed Application including all signatures and payment of fees.
2. Eight copies of drawings as needed to describe the proposal, which may include a Site Plan, Floor Plans, Exterior Elevations, Building Sections, Exterior Details, Lighting Plan, and a Landscape Plan. All drawings shall be drawn to scale and dimensioned, and shall clearly and accurately represent the natural and built conditions of the context area and the project, including both existing conditions and proposed work.
3. Photographs of the context, including the property, surrounding properties, and the neighborhood.
4. A Color Board depicting all exterior materials and finishes associated with the work.
5. Proof of ownership, or letter of authorization from the current property owner, if the applicant and owner are not the same.
6. Statement of approval from a subdivision or property owners association, if applicable.
7. Filing fee.
8. Any other information which the applicant feels would be helpful and/or pertinent to the request.
9. Any other information as may be required by the Historic Preservation Officer or Heritage Preservation Commission to assist in the review of the requested application.



## Preservation Budget Summary:

Complete this section only for consideration of Historic Facades and Sign Grants (Attach additional pages as necessary).

Construction Budget: **\$18,470.05**

Preservation Work Budget Detail:

Item of Preservation Work:	Total Cost:	Grant Request:	Matching Funds:
<i>Replacement of Window #1 with historical looking window, Includes proper flashing and/or wrapping as per code.</i>	<b>\$3,078.34</b>	<b>\$1,539.17</b>	<b>\$1,539.17</b>
<i>Replacement of Window #2 with historical looking window, Includes proper flashing and/or wrapping as per code.</i>	<b>\$3,078.34</b>	<b>\$1,539.17</b>	<b>\$1,539.17</b>
<i>Replacement of Window #3 with historical looking window, Includes proper flashing and/or wrapping as per code.</i>	<b>\$3,078.34</b>	<b>\$1,539.17</b>	<b>\$1,539.17</b>
<i>Replacement of Window #4 with historical looking tempered window, Includes proper flashing and/or wrapping as per code.</i>	<b>\$3,078.34</b>	<b>\$1,539.17</b>	<b>\$1,539.17</b>
<i>Replacement of Window #5 with historical looking tempered window, Includes proper flashing and/or wrapping as per code.</i>	<b>\$3,078.34</b>	<b>\$1,539.17</b>	<b>\$1,539.17</b>
<i>Replacement of Window #6 with historical looking window, Includes proper flashing and/or wrapping as per code.</i>	<b>\$3,078.34</b>	<b>\$1,539.17</b>	<b>\$1,539.17</b>
<b>Totals:</b>	<b>\$18,470.05</b>	<b>\$9,235.02</b>	<b>\$9,235.02</b>

Notes:

1. Grant request cannot exceed 50% of Project Costs.
2. Grant request cannot exceed \$10,000.
3. Grant recipient or property owner labor cannot be used as matching funds.