

The public can join the meeting to provide public comment. Please notify Rose Toehe at [rose.toehe@flagstaffaz.gov](mailto:rose.toehe@flagstaffaz.gov) if you need any assistance joining the meeting.

**ATTENTION**

**IN-PERSON AUDIENCES AT INDIGENOUS COMMISSION MEETINGS HAVE BEEN SUSPENDED UNTIL FURTHER NOTICE**

[Click here to participate in the online meeting](#)

**NOTICE AND AGENDA**

**INDIGENOUS COMMISSION  
THURSDAY  
04/08/2021**

**VIRTUAL TEAMS MEETING  
211 WEST ASPEN AVENUE  
4:30 P.M.**

1. **Call to Order**

2. **Roll Call**

*NOTE: One or more Commission Members may be in attendance telephonically or by other technological means.*

Diana Cudeii, Ex-Officio  
Dorothy Gishie, Ex-Officio  
Meg Kabotie Adakai, E-Officio  
Cora M. Phillips, Co-Chair  
Joe. W. Washington, Co-Chair

Courtney Scott  
Fawn Toya  
Kiara Weathersby  
Shawna Whitehat  
Jonathan Yellowhair

3. **Public Comment**

*At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.*

4. **APPROVAL OF MINUTES**

A. **Approval of Minutes of February 25, 2021 Meeting**

Motion to approve minutes as is or approve with amendments.

5. **GENERAL BUSINESS**

A. **Climate Action at the City of Flagstaff**

Presentation for informative purposes

B. **Roles and Responsibility of Commission Members**

Presentation and Questions

6. **DISCUSSION ITEMS**

A. **Setting of Meeting Schedule**

Determine frequency of meetings and regular meeting date and time

7. **INFORMATIONAL ITEMS TO/FROM COMMISSION MEMBERS, STAFF, AND FUTURE AGENDA ITEM REQUESTS**

8. **ADJOURNMENT**

**CERTIFICATE OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on \_\_\_\_\_, at \_\_\_\_\_ a.m./p.m. This notice has been posted on the City's website and can be downloaded at [www.flagstaff.az.gov](http://www.flagstaff.az.gov).

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Rose Toehe, Indigenous Coordinator



**Indigenous Commission**

**4. A.**

**Co-Submitter:** Rose Toehe, Coordinator for Indigenous Initiatives  
**From:** Stacy Fobar, Deputy City Clerk  
**DATE:** 04/08/2021  
**SUBJECT:** Approval of Minutes of February 25, 2021 Meeting

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**STAFF RECOMMENDED ACTION:**

Motion to approve minutes as is or approve with amendments.

**Executive Summary:**

Minutes from February 25, 2021

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**Attachments**

Minutes

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**DRAFT MINUTES**

**1. Call to Order**

The meeting was called to order by Co-Chair Washington at 4:04 p.m.

**3. Roll Call**

*NOTE: One or more Commission Members may be in attendance telephonically or by other technological means.*

Diana Cudeii, Ex-Officio; Present	Courtney Scott; Present,
Dorothy Gishie, Ex-Officio; Present,	joined later
left at 4:30	Fawn Toya; Present; left
Meg Kabotie Adakai, E-Officio; Present	later
	Kiara Weathersby; Present
Cora M. Phillips, Co-Chair; Excused	Shawna Whitehat; Present
Absence	Jonathan Yellowhair;
Joe. W. Washington, Co-Chair; Present	Excused Absence

Others in attendance: Rose Toehe, Coordinator for Indigenous Initiatives; Stacy Fobar, Deputy City Clerk; Adam Shimoni, City Councilmember; Greg Clifton, City Manager

**4. Public Comment**

*At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Please limit your remarks to five minutes. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.*

None.

**5. APPROVAL OF MINUTES**

**A. Approval of Minutes from January 25, 2021 Meeting**

Commissioner Toya motioned to approve minutes with amendments. Seconded by Commissioner Whitehat. Unanimously approved.

6. **GENERAL BUSINESS**

A. **Set Meeting Schedule**

After a short discussion, it was determined the meeting schedule is somewhat dependent on hearing the Work Plan presentation. It was suggested the presentation should be heard first and thereafter move into discussing the meeting schedule. Ms. Fobar informed Co-Chair Washington that he can re-order this agenda item to after Item 7A. Co-Chair Washington agreed and stated a re-order of the agenda, Item 7A will go first and 6A will follow.

After Item 7A. Work Plan presentation & discussion concluded. Agenda Item 6A resumed. The next meeting is scheduled for March 13, 2021 at 2:00 pm as a virtual meeting. Note: If Saturday meetings will occur, availability and access for the public to attend will need to be addressed when in-person meetings are resumed. This can be revisited during next meeting.

Invite Sustainability staff to present on Climate Change at next meeting.

7. **DISCUSSION ITEMS**

A. **Indigenous Commission Work Plan Overview**

Ms. Toehe, City staff, reviewed the Work Plan for the Indigenous Commission.

Discussion and questions followed the presentation. Commissioner Whitehat asked if there was a Vision Statement for the Commission to work with as a guide. A vision statement will align values and why the commissioners are serving in this capacity. It serves the purpose of having the commissioners be on the same page for the strategy and for future planning. It will help to give direction in meeting the Recommendations. This a topic to be revisited.

Councilmember Shimoni explained the strength and significance of the Indigenous Commission. The Council will look to receiving advice and input from this body.

Deputy City Clerk Fobar explained the three ways the Commission can get items in front of City Council. She also provided a quick review of the Ordinance passed by City Council, Bylaws/Authority, and the Board/Commissions manual. Any additional materials is a Commission decision.

Commissioner Whitehat requested the Work Plan table document be updated to reflect the current status. Ms. Toehe stated that will be completed.

Discussion ended. Co-Chair Washington resumed discussion on setting a date for next meeting only. See notes in 6A.

8. **INFORMATIONAL ITEMS TO/FROM COMMISSION MEMBERS, STAFF, AND FUTURE AGENDA ITEM REQUESTS**

None.

9. **ADJOURNMENT**

Co-Chair Washington adjourned the meeting at 5:58 pm.



**Indigenous Commission**

**5. A.**

**Co-Submitter:** Rose Toehe, Coordinator for Indigenous Initiatives

**From:** Stacy Fobar, Deputy City Clerk

**DATE:** 04/08/2021

**SUBJECT:** **Climate Action at the City of Flagstaff**

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**STAFF RECOMMENDED ACTION:**

Presentation for informative purposes

**Executive Summary:**

Climate and Energy Specialist Jenny Niemann from the Sustainability Division will present to the Commission regarding Climate Action at the City of Flagstaff. The goal is to further collaboration and partnership with all City commissions.

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**Attachments**

Presentation

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# Climate Action at the City of Flagstaff

**Jenny Niemann**

Climate and Energy Specialist  
City of Flagstaff – Sustainability  
Section



# The Flagstaff Sustainability Program

## 5 program areas:

- Climate
- Energy
- Materials Management
- Food Systems
- Community Stewards



# Climate Change in Flagstaff

Compared to today, by 2050 we can expect to have, on average...



- Hotter temperatures.
- Increased risk of illness from mosquitoes and other pests.



- Less snowpack.
- More precipitation as rainfall instead of snowfall.



- Increased wildfire risk.
- Increased damage from forest pests due to drought-stressed trees.



- More severe drought conditions as temperatures rise.
- Lower water quality of reservoirs.

# Climate Change in Flagstaff

## Vulnerabilities: What's at Risk?

### Tourism & Economy



### Water



### Land Use & Housing



### Health



Climate change poses risks to everything from our health and infrastructure to local ecosystems.

# Climate Change in Flagstaff

Equity: Not all people face the same threats



**Climate change threats can vary based on...**

- Age
- Health
- Income
- Gender identity
- Race
- Physical ability
- Physical location

# Three core elements of climate action

AKA  
**Mitigation**, or  
reducing our  
greenhouse gas  
emissions, which  
are how we  
contribute to  
climate change

**Reducing  
our impact**

**Preparing  
for change**

AKA  
**Adaptation**, or  
building  
resilience to  
long-term  
changes and  
short-term  
shocks

AKA  
**Equity**, or ensuring  
fair distribution of  
resources, access and  
opportunities

**Helping  
the most  
vulnerable**

# Vision for a Sustainable Flagstaff



- Zero waste
- An inclusive community
- Healthy forests
- Thriving economy
- Renewable energy
- Secure water resources
- Resilience for all communities
- Accessible, multimodal transportation
- Neighbors helping neighbors

# Climate Action History



**January, 2017**

Flagstaff started work on the first Climate Plan for Flagstaff

**November, 2018**

Flagstaff City Council passed the first Climate Action and Adaptation Plan

**January 28, 2020**

Hundreds of well-organized community members spoke at City Council, making the case for the climate emergency declaration

**June 23, 2020**

The Climate Emergency Declaration Resolution 2020-09 was adopted unanimously by City Council

# The Climate Emergency Declaration

1. Dramatic increase in **ambition**
2. City-wide **mobilization**
3. **Educating** residents and **engaging** youth
4. Full **community** participation
5. Prioritize **vulnerable communities**
6. Nationwide call for **mobilization**
7. Sets a goal of **carbon neutrality by 2030**
8. Calls on **all governments** to act

# Flagstaff's Greenhouse Gas Emissions

#1

Powering  
Buildings



#2

Transportation  
Emissions



#3

Consumption  
& Landfill



# The Flagstaff Carbon Neutrality Plan

- Cleaner **Electricity**
- Reducing Building **Energy** Use
- Building **Fuel** Switching
- **Materials** Management
- **Transportation** Shift
- **Electric** Mobility
- Carbon **Sequestration**

# **Carbon Neutrality Plan Draft Review**

# Vision

The Flagstaff community takes ambitious action to reduce greenhouse gas emissions and build community resilience, resulting in a higher quality of life for all residents.

This transformation involves the entire community, is supported by collaborations with regional and tribal partners, and centers vulnerable communities in an equitable transition towards carbon neutrality.

# Plan goals

## Mitigation goal:

- Achieve carbon neutrality by 2030

## Adaptation and equity goals – from the 2018 Climate Action and Adaptation Plan:

- Prepare the city's communities, systems, and resources to be more resilient to climate change impacts.
- Address climate change in a manner that prioritizes those most impacted and ensures the costs and benefits of climate adaptation and mitigation are equitably distributed.

# To achieve carbon neutrality, we will...



# Community Resilience

## What it means

Preparing for change, increased volatility, and long-term shifts. Improving our ability to bounce forward after events and challenges.

## How we get there

- Resilient Neighborhood Network
- Increasing connections between neighbors and groups
- Looking at our systems for weaknesses and vulnerabilities
- Helping families and businesses to build resilience



# Equitable Systems

## What it means

Ensuring fair distribution of resources, access and opportunities. Ensuring we do not cause harm – and ensuring climate action benefits all.

## How we get there

- Equity review of projects
  - Internal *and* external review
- Increasing partnership and collaboration
- Targeting programs at vulnerable communities



# Cleaner Electricity

## What it means

As close to 100% of our electricity will come from sources that do not emit greenhouse gasses.

## How we get there

- SOLAR!
  - Now the cheapest energy source in history.
  - Solar United Neighbors
  - Potential Red Gap Ranch solar project.
- Considerations: financing, equity.



# Reduced Building Energy Use

## What it means

Reducing emissions from heating, cooling and powering buildings by 80% by 2030.

## How we get there

- More efficient buildings
- More aggressive building codes: eventually requiring net zero energy buildings.
- Retrofitting 12,500 homes by 2030.



# Fuel Switching

## What it means

Shifting from fossil fuels to electricity for water heaters, furnaces, stoves, industrial processes.

## How we get there

- Electrify everything.
  - Retrofit 12,500 homes by 2030.
  - Electrify City-owned buildings.
- State legislation.



# Materials Management

## What it means

- Reducing consumption
- Diverting more materials from the landfill

## How we get there

- Composting drop-off sites.
- Landfill gas collection and flare system.
- Large-scale digestion and solar installations at the landfill.



# Transportation: The Big Shift

## What it means

- Depending far less on cars.
- Taking many more trips by walking, biking and the bus.
- Accepting appropriate density.

## How we get there

- Commitment to transformation, bold action and difficult decisions.
- 15-minute neighborhoods.
- Investment in active transportation infrastructure.



# Electric Mobility

## What it means

- New electric mobility: e-bikes, e-bike share, hoverboards, scooters.
- Electric busses (Mountain Line)
- Electric vehicles.

## How we get there

- Electrification is not a silver bullet: priority must be reducing car usage.
- Welcoming new technologies and modes of travel.
- Prioritizing the vehicles driving the most miles.



# Carbon Sequestration

## What it means

The process of capturing and storing atmospheric carbon dioxide, removing it from the atmosphere.

## How we get there

- The amount of sequestration needed depends on the amount of emission reductions we achieve through climate action.
- Exploring regenerative agriculture, meadows, and forests.
- Red Gap Ranch is a possible site for an innovative sequestration project.



# What's next

# How to get involved

**Now:** Review of the Draft **Climate Neutrality Plan**

**May** - City Council Meeting to review and adopt the **Final Climate Neutrality Plan**

- **Follow us: social media & newsletter**
- **Climate Actions site**
- **Engage with local climate partners**
- **Take the Community Forum Survey**

visit the  
**Open  
House  
Site**

take the  
**Carbon  
Neutrality  
Survey**

[Flagstaff.az.gov/climate](https://Flagstaff.az.gov/climate)

# Opportunities for Collaboration

Review and feedback on our work

Incorporating indigenous perspectives on climate change and the environment

Increased collaboration and communication

# Thank you!

**Contact me any time:**

**Jenny Niemann**

Climate and Energy Specialist

City of Flagstaff

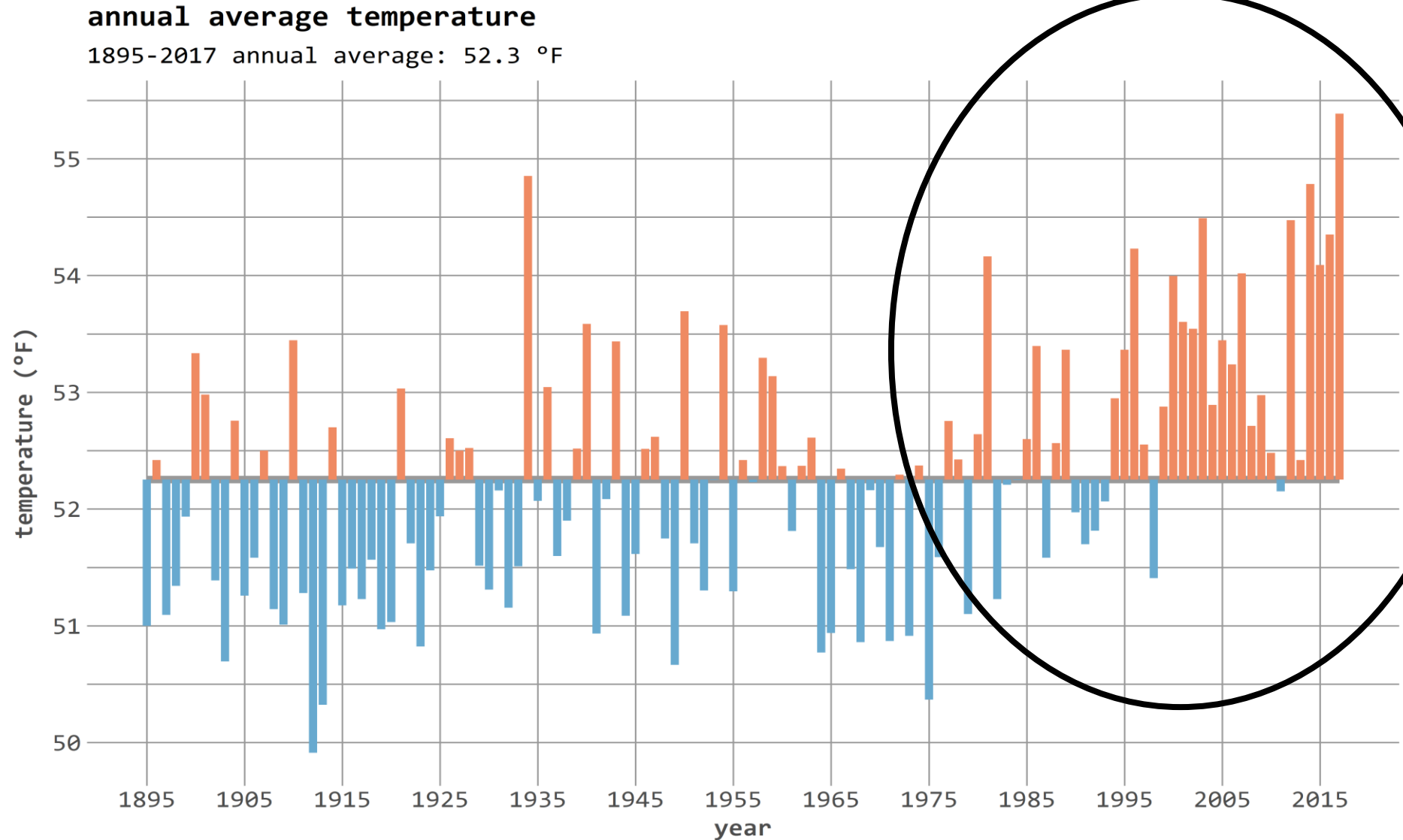
928-213-2150

[Jniemann@flagstaffaz.gov](mailto:Jniemann@flagstaffaz.gov)

# Climate Change in Flagstaff

Average annual temperatures in Coconino County have increased.

Trend largely driven by increasing low temperatures.





**Indigenous Commission**

**5. B.**

**Co-Submitter:** Rose Toehe, Coordinator for Indigenous Initiatives  
**From:** Stacy Fobar, Deputy City Clerk  
**DATE:** 04/08/2021  
**SUBJECT:** **Roles and Responsibility of Commission Members**

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**STAFF RECOMMENDED ACTION:**

Presentation and Questions

**Executive Summary:**

Further training on roles and responsibilities of the Commissioners will be covered. At the previous meeting, there were questions related to the connection between the training topic and the duties of the work plan. The training will help to connect the two areas.

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**Attachments**

Presentation

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# INDIGENEOUS COMMISSION

## Membership Training

# Commission Member Role



# Types of Boards and Commissions

## ▶ Advisory

- ▶ Most commissions fall into this category. Advisory commissions have the primary responsibility of advising and making recommendations to the City Council.

## ▶ Ad hoc

- ▶ *Ad hoc* committees are typically advisory in nature and are created to study, review, and make recommendations regarding specific issues designated by City Council. *Ad hoc* committees are established only for a limited, clearly-defined period of time.

# Types of Boards and Commissions

## ▶ Decision Making

- ▶ Decision-making boards are a public body that possesses the power to select a course of action from multiple alternatives without having to seek the approval of a higher body, such as the City Council. Examples are: Planning and Zoning Commission, the Board of Adjustment, and the Building and Fire Code Board of Appeals.

## ▶ Quasi-Judicial

- ▶ A public body, other than a court of law, possessing the power to hold hearings on disputed matters between a private person and a public agency and to make decisions in the general manner of a court regarding such disputed claims. The following boards are considered quasi-judicial: Board of Adjustment and Building and Fire Code Board of Appeals.

# Types of Boards and Commissions

## ▶ Subcommittees

- ▶ A commission may appoint subcommittees and charge these bodies with their powers, duties, and responsibilities. Normally, a subcommittee is charged with a specific duty or role. An example of a subcommittee is the Bicycle Advisory Committee which was established by the Transportation Commission to make recommendations to the commission on items regarding their area of interest. Subcommittees can be used as a way to involve individuals who want to serve on a commission but can't due to lack of vacancies.

## ▶ Informal Working Groups

- ▶ Informal working groups may be created to research, gather information, and provide recommendations back to the commission on various matters. Working groups may consist of members of the public and/or less than a quorum of commission members. All information and recommendations from the work group must be provided and presented to the commission in an open meeting for public discussion.

# How do you process recommendations?



# Scenario

A member of the public comes to your meeting to speak at Public Participation. They've found a sandwich in the park that didn't have mayo. Can you respond to this public participation?

[Clip from Parks & Rec](#)

# Examples of How Items May be Placed on Agendas:

- ▶ In response to direction from the City Council or City Manager.
- ▶ As requested by any commission member at a public meeting.
- ▶ In response to a request from the chairperson.
- ▶ As deemed necessary by the staff liaison.
- ▶ As requested by other commissions.

The agenda should be specific enough to allow members of the public to have a general idea of what will be discussed and may be voted on (if the item is set for action). The public is entitled to know what could potentially take place.

# What do you do next?

- ▶ Ensure you have a quorum of members at your next meeting
- ▶ Allow for public comment
- ▶ Address any conflict of interest - Do you have a Remote or Substantial Interest?
  - ▶ You REALLY like mayonnaise and own less than three percent of the stock of Best Foods: Remote interests are considered so minor that they do not constitute legitimate conflicts of interest.
  - ▶ Do you own a mayonnaise distributor? When a substantial conflict of interest exists, you must remove yourself from the commission discussion and decision on the item.
- ▶ Discuss the item

# Working with Other Commissions

- ▶ During your discussion of mayonnaise, your commission decides that you should work with the Open Space Commission to ensure that mayonnaise dispensers are workable in Flagstaff's open spaces.
- ▶ Your staff liaison can reach out to the Open Space Commission's staff liaison to coordinate meetings or information sharing opportunities
- ▶ Once the Open Space Commission has reviewed, your staff liaison will coordinate the findings with you. You may send your chairperson to the Open Space Commission to speak on your behalf if you wish.

# Recommendations to Council

Commission recommendations must be presented to the City Manager through your staff liaison.

- ▶ Your commission decides that every park in City limits should get a mayonnaise dispenser for found sandwiches.
- ▶ Your commission should prepare a detailed report that includes information on how and why you decided to recommend mayonnaise dispensers.
- ▶ The City Manager will determine how that recommendation gets delivered to Council. If presented at a Council meeting, the staff liaison will prepare a staff summary report that includes information regarding the recommendation and present the recommendation to Council.

# Council Representative

- ▶ A Council Representative may be assigned to your commission. Their role is to gather information from their assigned commissions and to share that information with City Council. The Representative may also convey information from the Council to the commission or provide feedback on City Council decisions or direction. The Representative may attend meetings in person, stream meetings on the Web, review agendas and minutes, and/or reach out to meet with the chairperson and staff liaison. Information collected will be shared with the rest of Council during the Council Liaison Reports portion of the Council meetings.
- ▶ Representatives are also able to provide information about a recommendation during their report at a Council Meeting.

# Communication with Council

- ▶ As a member of a board or commission, you do not lose your rights as a private citizen.
- ▶ However, you may not use your official title or make any statement as a representative or member of your commission to influence an election, further a personal position, or for personal benefit.

# Statements Made to Other Public or Private Bodies

- ▶ Again, as a member of a board or commission, you do not lose your rights as a private citizen.
- ▶ However, it is important to differentiate between your official and personal capacities.
- ▶ You cannot provide input or make requests from another body in an official capacity unless you have specifically been given that responsibility by your commission.
- ▶ It is best to clarify that you do not speak on behalf of your commission (unless you have been authorized to do so), rather you are speaking in your personal capacity as a resident.
- ▶ This disclosure is even more important when your personal position conflicts with a position or decision of your commission.

# Media Requests

- ▶ Commissions and their members shall not take independent action to make a statement of, or as a representative of, the commission unless authorized to do so by a formal action.
- ▶ You may speak as an individual, but it is important to stress that you are speaking on your own behalf, not on behalf of the commission.
- ▶ Please contact your staff liaison before speaking with the media.

# Resources

- ▶ Board and Commission Web Pages
  - ▶ <https://www.flagstaff.az.gov/994/Boards-Commissions>
- ▶ Contact the City Clerk's Office
  - ▶ Deputy City Clerk, Stacy Fobar, 928-213-2077 or [stacy.fobar@flagstaff.az.gov](mailto:stacy.fobar@flagstaff.az.gov)
- ▶ Agendas and Minutes
  - ▶ For Council and some commissions:  
[http://cityweb.flagstaffaz.gov/agendaquick/agenda\\_publish.cfm](http://cityweb.flagstaffaz.gov/agendaquick/agenda_publish.cfm)
- ▶ Streaming Commission Meetings
  - ▶ <https://www.flagstaff.az.gov/1461/Streaming-City-Council-Meetings>
- ▶ AZ Open Meeting Law Statutes
  - ▶ <https://www.azag.gov/complaints/omlet/omlet-info>

# QUESTIONS / ANSWERS





**Indigenous Commission**

**6. A.**

**Co-Submitter:** Rose Toehe, Coordinator for Indigenous Initiatives

**From:** Stacy Fobar, Deputy City Clerk

**DATE:** 04/08/2021

**SUBJECT:** Setting of Meeting Schedule

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**STAFF RECOMMENDED ACTION:**

Determine frequency of meetings and regular meeting date and time

**Executive Summary:**

Staff will assist in setting a meeting schedule for the Commission.

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