

CITY OF FLAGSTAFF

Purchasing Section

Special Procurement Justification (check applicable box below)

Divisions/Sections Requesting Sole Source, Proprietary or Emergency Procurement Must Complete This Form

Sole Source Procurement Justification

Proprietary Procurement Justification

Emergency Procurement Justification

TO: Purchasing Section Buyer

PREPARER: Matt Kakert **DIVISION/SECTION:** Information
Technology Div.

DATE SUBMITTED: 11/19/21

Is this a sole source procurement? "Sole Source" is defined as a product or service available from only one known source. Please answer the 4 questions below and attach all documentation and sign.

Sole Source/Proprietary Justification

1. Briefly, what is the scope of the project in which this product or service will be used.

Altice will provide a leased direct network connection (fiber optic) between two facilities, City Hall (211 W. Aspen Ave) and Flagstaff Police Department (FPD) LEAF facility (911 Sawmill), enabling City Hall (and the rest of the city network) to have a direct connection to Flagstaff Police Department. This connection will give the ability to have the City network connected directly to the FPD network, and their new internet connection, as stated below. This will allow for faster, more reliable sharing of network resources, including things like the S Drive, Central Square, internet, GIS data, etc.

In addition, a new internet connection will be provided to FPD at LEAF, rated at 400 Megabit upload and download. This connection will provide FPD with a new internet connection, through Altice. Combining the new connection through Altice, with our current through Lumen/NAU, will give us redundancy in our internet connection, preventing a single point of failure with either provider, for both FPD and City networks.

2. Who is the identified vendor and why is this the only product or service that can meet the City's requirements? Uniqueness? Compatibility? Integral component? Availability? Delivery Date? If purchase qualifies as proprietary and there are multiple Distributors, why is this the only Distributor who can satisfy the City's purchasing request?

Altice (formerly SuddenLink) is the vendor to purchase the service from. There is only two providers (Altice and Lumen) in Flagstaff that are able to provide the infrastructure needed to connect our facilities, and also provide a high speed internet connection. Both companies use different routes to connect Flagstaff with the internet backbone (the rest of the world). This will prevent instances that if one provider is experiencing issues, that these issues then impact the City's and FPD's internet connection: due to now having two internet connections (Altice AND Lumen).

