

## MINUTES

### 1. CALL TO ORDER

Mayor Evans called the meeting of the Flagstaff City Council held July 7, 2020, to order at 3:00 p.m.

### NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this regular meeting, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).*

### 2. ROLL CALL

*NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means*

PRESENT:

ABSENT:

MAYOR EVANS (virtually)  
VICE MAYOR SHIMONI (virtually)  
COUNCILMEMBER ASLAN (virtually)  
COUNCILMEMBER MCCARTHY (virtually)  
COUNCILMEMBER ODEGAARD (virtually)  
COUNCILMEMBER SALAS (virtually)  
COUNCILMEMBER WHELAN (virtually)

Others present: City Manager Greg Clifton; City Attorney Sterling Solomon.

### 3. PLEDGE OF ALLEGIANCE AND MISSION STATEMENT

The Council and audience recited the pledge of allegiance and Sterling Solomon read the Mission Statement of the City of Flagstaff.

### MISSION STATEMENT

*The mission of the City of Flagstaff is to protect and enhance the quality of life for all.*

#### 4. PUBLIC PARTICIPATION

*Public Participation enables the public to address the Council about an item that is not on the agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed. If you wish to address the Council at tonight's meeting, please complete a comment card and submit it to the recording clerk as soon as possible. Your name will be called when it is your turn to speak. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.*

Written comments were submitted by Sheryl and Ken Dawson and Henry and Janet Leger in opposition to the Tract 22 development.

#### 5. PROCLAMATIONS AND RECOGNITIONS

##### A. Recognition: Brad Hill, Water Services Director

Deputy City Manager Shane Dille recognized Water Services Director Brad Hill who retired in December but remained under contract for another six months. Mr. Hill served the city for more than 12 years. Mr. Dille showed a video highlighting Mr. Hill's accomplishments. Mr. Hill offered words of gratitude to his staff, the City Council, and the organization.

The Council expressed their great appreciation and congratulations to Mr. Hill as he embarks on his well-deserved retirement.

#### 6. APPOINTMENTS

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that the City Council may vote to go into executive session, which will not be open to the public, for the purpose of discussing or considering employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee, or employee of any public body...., pursuant to A.R.S. §38-431.03(A)(1).*

##### A. Consideration of Appointments: Planning and Zoning Commission.

**Moved by** Councilmember Austin Aslan, **seconded by** Councilmember Jamie Whelan to appoint P. Lloyd Paul to a term expiring December 2022.

**Vote:** 7 - 0 - Unanimously

##### B. Consideration of Appointments: Tourism Commission.

**Moved by** Councilmember Charlie Odegaard, **seconded by** Councilmember Regina Salas to appoint Lynda Fleischer to a term expiring January 2023.

**Vote:** 7 - 0 - Unanimously

**Moved by** Councilmember Jamie Whelan, **seconded by** Councilmember Jim McCarthy to appoint Jennifer Grogan to a term expiring January 2023.

**Vote:** 7 - 0 - Unanimously

## 7. LIQUOR LICENSE PUBLIC HEARINGS

Mayor Evans opened the public hearing.

Sergeant Ryan Turley introduced the two applications.

There being no public comments Mayor Evans closed the public hearing.

**Moved by** Councilmember Regina Salas, **seconded by** Councilmember Charlie Odegaard to forward both applications to the State with a recommendation of approval.

**Vote:** 7 - 0 - Unanimously

- A. **Consideration and Action on Liquor License Application:** Nicholas Guttilla, Safeway #1225, 1500 E. Cedar Ave., Series 9S (liquor store), Sampling Privileges.
- B. **Consideration and Action on Liquor License Application:** Craig Allen Bouchard, "Southside Tavern," 117 S. San Francisco, Series 06, Location/Owner Transfer.

## 8. CONSENT ITEMS

*All matters under Consent Agenda are considered by the City Council to be routine and will be enacted by one motion approving the recommendations listed on the agenda. Unless otherwise indicated, expenditures approved by Council are budgeted items.*

**Moved by** Councilmember Jamie Whelan, **seconded by** Councilmember Jim McCarthy to approve the Consent Agenda as presented.

**Vote:** 7 - 0 - Unanimously

- A. **Consideration and Approval of Municipal Services Accounts, Miscellaneous Account Receivable, Transaction Privilege Tax and Insufficient Funds Write-offs:** Delinquency and Uncollectible Accounts for Fiscal Year 2019-20.

Approve the write-off of delinquent and uncollectible Municipal Services accounts, Miscellaneous Account Receivables, Transaction Privilege Tax accounts and Insufficient Funds in the combined amount of \$198,972.57.
- B. **Consideration of Appointments:** On-Call Magistrates for the Flagstaff Municipal Court.

Approve the appointments of Honorable Charles Adornetto, Honorable Gerald McCafferty, and Honorable Susan Slasor as On-Call Magistrates.
- C. **Consideration and Approval of Contract:** Joint Funding Agreement Renewal with United States Geological Survey for a streamflow gauge at Newman Canyon in the amount of \$99,100.
  1. Approve the Joint Funding Agreement with the U.S. Geological Survey (USGS) to contribute \$99,100 from July 1, 2020, to September 30, 2024; and
  2. Authorize the City Manager to execute the necessary documents.

- D. Consideration and Approval of AZCares Grant Agreement:** Approve the agreement between the State of Arizona, acting through the Governor's Office and the City of Flagstaff for the AZCares Grant.

Approve the Grant Agreement with the State of Arizona, acting through the Governor's Office for AZCares funds for Public Safety Salary and Employee-Related-Expenses for the period of March 1, 2020, to December 30, 2020, in the amount of \$8,614,855.

- E. Consideration and Approval of Grant Award:** Approve the Grant Agreement between the Arizona Criminal Justice Commission and the City of Flagstaff for the AZ Coronavirus Emergency Supplemental Funding Program.

Approve the grant agreement with Arizona Criminal Justice Commission (ACJC) for the AZ Coronavirus Emergency Supplemental Funding in the amount of \$144,486.

A written comment was submitted by Deirdre Conroy indicating that the grant funding may be better spent on efforts to prevent the spread of COVID-19.

- F. Consideration and Approval of Grant Agreement:** To the U.S. Department of Justice, through the Arizona Criminal Justice Commission, for the Edward Byrne Justice Assistance Grant funds in the amount of \$283,494.00 for the Northern Arizona Street Crimes Task Force (METRO unit).

Approve the acceptance of the grant from the U.S. Department of Justice, through the Arizona Criminal Justice Commission, Edward Byrne Justice Assistance Grant funds in the amount of \$283,494.00 for FY2020-2021.

A written comment was submitted by Dierdre Conroy asking that an analysis be done on the actual benefits of the grant before accepting it.

- G. Consideration and Approval of Cooperative Purchase Contract:** With ABM Electrical Power Services, LLC in the amount of \$57,830 for an Arc Flash Electrical Study at the Water Reclamation Facilities.

1. Approve a Cooperative Purchase Contract in the amount of \$57,830.00 with ABM Electrical Power Services, LLC for an Arc Flash Electrical Study that has already been completed through the Maricopa County Cooperative contract #171017-S; and
2. Authorize the City Manager to execute the necessary documents.

- H. Consideration and Approval of Contract:** Annual Master Agreement for Software Maintenance with Hexagon for software utilized by the City Police Department in the amount of \$256,619.12.

- 1.) Approve the Annual Master Agreement for Software Maintenance with Hexagon in the amount of \$256,619.12; and
- 2.) Authorize the City Manager to execute all necessary documents.

## **9. ROUTINE ITEMS**

- A. Consideration and Approval of Preliminary Plat** Ponderosa Parkway LLC requests Preliminary Plat approval for Ponderosa Parkway Condominiums—a 169-unit residential condominium subdivision at 1650 E. Ponderosa Parkway on 11.97 acres in the HR (High Density Residential) Zone.

Senior Planner Genevieve Pearthree provided a PowerPoint presentation that covered the following:

PONDEROSA PARKWAY CONDOMINIUMS  
 REQUEST OVERVIEW  
 VICINITY MAP  
 DEVELOPMENT OVERVIEW  
 PONDEROSA PARKWAY CONDOMINIUM PRELIMINARY PLAT  
 FLOOR PLANS  
 ELEVATION EXAMPLES  
 REQUIRED FINDING #1  
 REQUIRED FINDING #2  
 REQUIRED FINDING #3  
 FINDINGS AND RECOMMENDATION

Vice Mayor Shimoni asked about bike parking and electric vehicle parking. The applicant, Jack Kemmerly stated that each building structure will include outdoor covered bike parking and electric vehicle ready parking will be installed in accordance with city code.

**Moved by** Councilmember Regina Salas, **seconded by** Councilmember Jim McCarthy to approve the Preliminary Plat for Ponderosa Parkway Condominiums—a 169-unit residential condominium subdivision at 1650 E. Ponderosa Parkway on 11.97 acres in the HR (High Density Residential) Zone.

**Vote:** 7 - 0 - Unanimously

- B. Consideration and Approval of Contract:** Professional Architectural Design Services Contract for the Airport Snow Removal Equipment Building in the amount of \$859,977.

Public Works Engineer Adam Miele addressed Council and offered that the contract will authorize the final programming and design of the new Snow Removal Equipment Building. The project is 100% funded by a grant from the U.S. Department of Transportation, Federal Aviation Administration. The FAA has provided approval to proceed with the design services.

Council briefly discussed the cost for the design of the building as well as some of the unique amenities the facility will provide.

**Moved by** Councilmember Regina Salas, **seconded by** Councilmember Charlie Odegaard to approve a Professional Architectural Design Services Contract with APMI, Inc. for the programming and design phased services in the amount of \$859,977 with a contract time of 365 calendar days and authorize the City Manager to execute the necessary documents.

**Vote:** 7 - 0 - Unanimously

- C. Consideration and Adoption of Ordinance No. 2020-16:** An ordinance levying upon the assessed valuation of the property within the City of Flagstaff, Arizona, subject to taxation a certain sum upon each one hundred dollars (\$100.00) of valuation sufficient to raise the amount estimated to be required in the Annual Budget, less the amount estimated to be received from other sources of revenue; providing funds for various bond redemptions, for the purpose of paying interest upon bonded indebtedness and providing funds for general municipal expenses, all for the Fiscal Year ending the 30th day of June, 2021. **(Primary and secondary property tax levies for FY 2020-2021)**

**Moved by** Councilmember Charlie Odegaard, **seconded by** Councilmember Jim McCarthy to read Ordinance No. 2020-16 by title only for the final time.

**Vote:** 7 - 0 - Unanimously

*AN ORDINANCE LEVYING UPON THE ASSESSED VALUATION OF THE PROPERTY WITHIN THE CITY OF FLAGSTAFF, ARIZONA, SUBJECT TO TAXATION A CERTAIN SUM UPON EACH ONE HUNDRED DOLLARS (\$100.00) OF VALUATION SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE REQUIRED IN THE ANNUAL BUDGET, LESS THE AMOUNT ESTIMATED TO BE RECEIVED FROM OTHER SOURCES OF REVENUE; PROVIDING FUNDS FOR VARIOUS BOND REDEMPTIONS, FOR THE PURPOSE OF PAYING INTEREST UPON BONDED INDEBTEDNESS AND PROVIDING FUNDS FOR GENERAL MUNICIPAL EXPENSES, ALL FOR THE FISCAL YEAR ENDING THE 30TH DAY OF JUNE, 2020*

**Moved by** Councilmember Jamie Whelan, **seconded by** Councilmember Jim McCarthy to adopt Ordinance No. 2020-16.

**Vote:** 7 - 0 - Unanimously

- D. Consideration and Adoption of Ordinance No. 2020-18:** An ordinance amending Flagstaff City Code Title 9, Traffic, Chapter 9-05, Bicycles.

**Moved by** Councilmember Jim McCarthy, **seconded by** Vice Mayor Adam Shimoni to read Ordinance No. 2020-18 by title only for the final time.

**Vote:** 7 - 0 - Unanimously

*AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, ARIZONA AMENDING FLAGSTAFF CITY CODE TITLE 9, TRAFFIC, CHAPTER 9-05, BICYCLES, OF THE FLAGSTAFF CITY CODE; ESTABLISHING SEVERABILITY; AND ESTABLISHING AND EFFECTIVE DATE*

**Moved by** Councilmember Charlie Odegaard, **seconded by** Councilmember Jamie Whelan to adopt Ordinance No. 2020-18.

**Vote:** 7 - 0 - Unanimously

## **10. REGULAR AGENDA**

- A. Consideration and Adoption of Resolution No. 2020-42:** A resolution approving an Amendment to an Intergovernmental/Third-Party Agreement between the City of Flagstaff, Coconino County and Paw Placement of Northern Arizona (PPNAZ) for Animal Sheltering Services.

A written comment was submitted by Liz Bohlke expressing support and appreciation for the IGA.

**Moved by** Councilmember Jamie Whelan, **seconded by** Councilmember Regina Salas to read Resolution No. 2020-42 by title only.

**Vote:** 7 - 0 - Unanimously

*A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, APPROVING AMENDMENT ONE TO AN INTERGOVERNMENTAL AGREEMENT BETWEEN COCONINO COUNTY, PAW PLACEMENT OF NORTHERN ARIZONA, DBA HIGH COUNTY HUMANE AND THE CITY OF FLAGSTAFF FOR ANIMAL SHELTERING SERVICES*

**Moved by** Councilmember Charlie Odegaard, **seconded by** Councilmember Jamie Whelan to adopt Resolution No. 2020-42.

**Vote:** 7 - 0 - Unanimously

- B. Consideration and Adoption of Resolution No. 2020-43:** A resolution of the Flagstaff City Council adopting a Flagstaff Automotive Sales Tax Rebate Program to further the City's climate action goals and to support local automotive dealers (***Flagstaff Automotive Sales Tax Rebate Program***)

**Consideration and Adoption of Resolution No. 2020-44:** A resolution of the Flagstaff City Council adopting a Flagstaff Business Attraction Job Creation Incentive Program to assist in attracting new businesses that will provide high wage jobs in specific industry sectors (***Flagstaff Business Attraction Job Creation Incentive Program***)

**Consideration and Adoption of Resolution No. 2020-45:** A resolution of the Flagstaff City Council adopting a Development Reinvestment Incentive Program to assist in attracting new businesses that will provide high wage jobs in targeted industry sectors (***Flagstaff Business Attraction Development Reinvestment Incentive Program***)

Interim Business Attraction Manager Jack Fitchett provided a PowerPoint presentation that covered the following:

NEW BUSINESS ATTRACTION POLICIES  
DEVELOPMENT REINVESTMENT INCENTIVE  
ALTERATIONS  
SUSTAINABLE AUTOMOTIVE SALES TAX REBATE  
JOB CREATION INCENTIVE  
DEVELOPMENT REINVESTMENT INCENTIVE

Due to concerns from staff and the Council, the Development Reinvestment Incentive will not move forward. Additional information and refinement will be done and it will come back to Council for consideration at a later date.

**Moved by** Councilmember Jim McCarthy, **seconded by** Councilmember Regina Salas to read Resolution No. 2020-43 by title only and include as an amendment to include the differences between the local and non-local buyers

**Vote:** 7 - 0 - Unanimously

*A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL ADOPTING A FLAGSTAFF AUTOMOTIVE SALES TAX REBATE PROGRAM TO FURTHER THE CITY'S CLIMATE ACTION GOALS AND TO SUPPORT LOCAL AUTOMOTIVE DEALERS*

**Moved by** Councilmember Charlie Odegaard, **seconded by** Councilmember Jamie Whelan to adopt Resolution No. 2020-43.

**Vote:** 7 - 0 - Unanimously

**Moved by** Councilmember Jamie Whelan, **seconded by** Councilmember Regina Salas to read Resolution No. 2020-44 by title only and include the alternative expenses.

**Vote:** 7 - 0 - Unanimously

*A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL ADOPTING A FLAGSTAFF BUSINESS ATTRACTION JOB CREATION INCENTIVE PROGRAM TO ASSIST IN ATTRACTING NEW BUSINESSES THAT WILL PROVIDE HIGH WAGE JOBS IN SPECIFIC INDUSTRY SECTORS*

**Moved by** Councilmember Regina Salas, **seconded by** Councilmember Charlie Odegaard to adopt Resolution No. 2020-44.

**Vote:** 7 - 0 - Unanimously

**Moved by** Councilmember Charlie Odegaard, **seconded by** Councilmember Regina Salas to read Resolution No. 2020-45 by title only and include the Option 2.

**Vote:** 7 - 0 - Unanimously

*A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL ADOPTING A DEVELOPMENT REINVESTMENT INCENTIVE PROGRAM TO ASSIST IN ATTRACTING NEW BUSINESSES THAT WILL PROVIDE HIGH WAGE JOBS IN TARGETED INDUSTRY SECTORS*

**Moved by** Councilmember Regina Salas, **seconded by** Councilmember Jamie Whelan to adopt Resolution No. 2020-45.

**Vote:** 7 - 0 - Unanimously

- C. **Consideration and Adoption of Resolution No. 2020-46:** A resolution adopting the Management Plan for Legally-Designated Open Space Properties.

Open Space Specialist Robert Wallace provided a PowerPoint presentation that covered the following:

MANAGEMENT PLAN FOR LEGALLY-DESIGNATED OPEN SPACE PROPERTIES  
DISCUSSION TOPICS  
BACKGROUND  
PLAN'S PURPOSE  
MANAGEMENT GOALS  
PLAN ORGANIZATION  
FLAGSTAFF OPEN SPACE MAP  
CHAPTER 1: MANAGEMENT COORDINATION  
CHAPTER 2: GENERAL MANAGEMENT POLICIES  
CHAPTER 3: PICTURE CANYON PRESERVE  
PRIORITY ACTION PLAN – PICTURE CANYON  
CHAPTER 4: OBSERVATORY MESA NATURAL AREA  
PRIORITY ACTION PLAN – OBSERVATORY MESA  
CHAPTER 5: MCMILLAN MESA  
PRIORITY ACTION PLAN – MCMILLAN MESA  
CHAPTER 6: COMPLIMENTARY OPEN SPACE  
CHAPTER 7: OPEN SPACE CONNECTORS  
SUMMARY



Council encouraged staff to continue seeking grant opportunities for open space.

**Moved by** Vice Mayor Adam Shimoni, **seconded by** Councilmember Austin Aslan to read Resolution No. 2020-46 by title only.

**Vote:** 7 - 0 - Unanimously

*A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF ADOPTING THE REVISED MANAGEMENT PLAN FOR LEGALLY-DESIGNATED OPEN SPACE PROPERTIES*

**Moved by** Councilmember Charlie Odegaard, **seconded by** Councilmember Jim McCarthy to adopt Resolution No. 2020-46.

**Vote:** 7 - 0 - Unanimously

A break was held from 5:09 p.m. through 5:20 p.m.

- D. Consideration and Adoption of Resolution No. 2020-38:** A resolution of the Flagstaff City Council authorizing the acquisition of real property interests necessary for the Rio de Flag Flood Control Project, a public use, providing for delegation of authority, condemnation authority, prior approval of purchases, and establishing an effective date.

Community Development Director Dan Folke provided a PowerPoint presentation that covered the following:

RIO DE FLAG FLOOD CONTROL PROJECT  
CONTEXT MAP  
SUMMARY OF EASEMENTS  
VICINITY MAP

**Moved by** Councilmember Jamie Whelan, **seconded by** Councilmember Regina Salas to read Resolution No. 2020-38 by title only.

**Vote:** 7 - 0 - Unanimously

*A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, AUTHORIZING THE ACQUISITION OF REAL PROPERTY INTERESTS NECESSARY FOR THE RIO DE FLAG FLOOD CONTROL PROJECT, A PUBLIC USE, PROVIDING FOR DELEGATION OF AUTHORITY, CONDEMNATION AUTHORITY, PRIOR APPROVAL OF PURCHASES; AND ESTABLISHING AN EFFECTIVE DATE*

**Moved by** Councilmember Charlie Odegaard, **seconded by** Councilmember Jamie Whelan to adopt Resolution No. 2020-38.

**Vote:** 7 - 0 - Unanimously

- E. Consideration and Adoption of Ordinance No. 2020-20:** An ordinance of the Flagstaff City Council authorizing the acquisition of approximately .082 acres of real property located at 424 East Butler Avenue, Coconino County Assessor Parcel Number 104-01-023, for the Lone Tree Overpass Project, providing for delegation of authority; and establishing an effective date.

Mr. Folke displayed a vicinity map of the project; he indicated that once a sale agreement has been negotiated with the owner it will come back to Council for approval.

**Moved by** Councilmember Jamie Whelan, **seconded by** Vice Mayor Adam Shimoni to read Ordinance No. 2020-20 by title only for the first time.

**Vote:** 7 - 0 - Unanimously

*AN ORDINANCE OF THE FLAGSTAFF CITY COUNCIL AUTHORIZING THE ACQUISITION OF APPROXIMATELY .082 ACRES OF REAL PROPERTY LOCATED AT 424 EAST BUTLER AVENUE, COCONINO COUNTY ASSESSOR PARCEL NUMBER 104-01-023, FOR THE LONE TREE OVERPASS PROJECT, PROVIDING FOR DELEGATION OF AUTHORITY; AND ESTABLISHING AN EFFECTIVE DATE*

- F. Consideration and Adoption of Ordinance No. 2020-19:** An Ordinance of the Flagstaff City Council authorizing the abandonment of a parking easement across real property located along the west side of Woodlands Village Boulevard north of McConnell Drive in exchange for a Flagstaff Urban Trails System easement; delegating authority, approving forms, and establishing an effective date

Multi-Modal Transportation Planner Martin Ince provided a PowerPoint presentation that covered the following:

PARCELS AND EASEMENTS MAP

**Moved by** Councilmember Jamie Whelan, **seconded by** Councilmember Regina Salas to read Ordinance No. 2020-19 by title only for the first time.

**Vote:** 7 - 0 - Unanimously

*AN ORDINANCE OF THE FLAGSTAFF CITY COUNCIL AUTHORIZING ABANDONMENT OF A PARKING EASEMENT ACROSS REAL PROPERTY LOCATED ALONG THE WEST SIDE OF WOODLANDS VILLAGE BOULEVARD NORTH OF MCCONNELL DRIVE IN EXCHANGE FOR A FLAGSTAFF URBAN TRAIL SYSTEM EASEMENT; DELEGATING AUTHORITY, APPROVING FORMS, AND ESTABLISHING AN EFFECTIVE DATE*

- G. Consideration and Adoption of Resolution No. 2020-47:** A resolution approving Amendment Three to lease agreement between the City of Flagstaff and Theatrikos, Inc.

Mr. Clifton explained that the proposal is an amendment to an existing lease to include a force majeure clause where contracted parties relieve their responsibilities of the contract when there is tragedies, calamities, and natural disasters happen. The clause would apply to a natural crisis such as a pandemic and it has ceased business and revenues. Theatrikos pays near market rate rent so this would allow for abatement of rent. The resolution is the first step to allow a six-month rent abatement.

**Moved by** Councilmember Charlie Odegaard, **seconded by** Councilmember Austin Aslan to read Resolution No. 2020-47 by title only.

**Vote:** 7 - 0 - Unanimously

*A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, APPROVING AMENDMENT THREE TO LEASE AGREEMENT BETWEEN THE CITY OF FLAGSTAFF AND THEATRIKOS, INC.*

**Moved by** Councilmember Austin Aslan, **seconded by** Councilmember Jamie Whelan to adopt Resolution No. 2020-47.

**Vote:** 7 - 0 - Unanimously

## 11. DISCUSSION ITEMS

### A. **Indigenous Commission / Committee & Youth Commission / Committee**

Coordinator for Indigenous Affairs Rose Toehe provided a PowerPoint presentation that covered the following:

INDIGENOUS COMMISSION VS. COMMITTEE  
 LAND ACKNOWLEDGEMENT  
 INTRODUCTION  
 OUTLINE  
 BACKGROUND  
 COMMISSION VS. COMMITTEE  
 A THIRD OPTION  
 INDIGENOUS COMMISSION WITH AN MOU  
 PROS & CONS  
 CONCLUSION  
 DIRECTION NEEDED

Mr. Solomon stated that the MOU is a workable solution in that any members outside the City of Flagstaff would be ex-officio, non-voting members.

**Moved by** Councilmember Austin Aslan, **seconded by** Councilmember Charlie Odegaard to recess into Executive Session for legal advice.

**Vote:** 7 - 0 - Unanimously

Council recessed into Executive Session until 6:42 p.m.

Council discussed the benefits of having an MOU in place for the commission. They discussed their support for the commission and the scope of work that has been defined in conjunction with the recommendations from the Indigenous Circle of Flagstaff. They also expressed a desire to keep the commission as diverse as possible to ensure that all indigenous voices are represented.

Following discussion, the Council gave direction to move forward with the development of the Indigenous Commission in conjunction with Coconino County Inter-Tribal Advisory Council (ITAC) through a Memorandum of Understanding.

Data Collection Specialist Claire Hardi continued the presentation.

YOUTH COMMISSION VS. COMMISSION  
OUTLINE  
YOUTH COMMISSION BACKGROUND  
COMMISSIONS VS. COMMITTEES  
PROS & CONS  
YOUTH COMMISSION & COMMITTEE CONSIDERATIONS  
CONCLUSION

Austin Kerr addressed Council in support of establishing a Youth Commission.

Council discussed the benefits of engaging with the youth in Flagstaff. They also recognized the challenges associated with a formal commission. Council also discussed the need for mentorship programs and how that type of approach could replace the formal commission.

Following discussion Council agreed that a formal commission is their preferred option and requested staff to move forward with developing a commission.

**B. Follow-up Discussion: Partial lane and partial alley closures in Downtown**

Mr. Clifton reported that an internal staff team has been established to assist with the efforts of the Downtown Business Alliance (DBA) to identify opportunities to bring the idea to fruition.

Executive Director of the DBA Terry Madeksza addressed Council expressing appreciation for the partnership with the city. She stated that many of the businesses downtown want to participate in the conversation and help with ideas.

Public Works Director Andy Bertelsen stated that staff will be meeting with Ms. Madeksza and the consultants to determine how best to implement the ideas and measures on behalf of the community.

Council thanked staff, the DBA, and the consultants for their efforts in moving things forward to try and help businesses weather the challenges associated with COVID-19.

**12. COUNCIL LIAISON REPORTS**

Vice Mayor Shimoni reported that the CJCC group is meeting that week for the first time since COVID and he is looking forward to the discussion.

**13. FUTURE AGENDA ITEM REQUESTS**

*After discussion and upon agreement by three members of the Council, an item will be moved to a regularly-scheduled Council meeting.*

- A. Future Agenda Item Request (F.A.I.R.)** A Citizens' Petition requesting that the Council "review and reform our Flagstaff Police Department's use-of-force policies, funding allocations, and community engagement policies."

Audrey Cruse addressed Council asking them to take further steps to commit to examining how the police department interacts with the public, and in particular interacts with Black, Indigenous, and People of Color community members. She also asked for a more thorough discussion of police policies and the establishment of a citizen-centric commission.

Mr. Clifton noted that there is a similar FAIR item coming forward after break, the only difference between that and the presented petition is that it does not include the funding component requested in the petition.

Council expressed a desire to maintain the course with the FAIR presented by Councilmember McCarthy.

There was not requisite Council support to move this petition forward however, they acknowledged that a very similar discussion is scheduled after the break that addresses many of the points within the petition.

#### **14. CITY MANAGER REPORT**

**A. City Manager Report**

Mr. Clifton briefly reviewed his report.

**i. Manager's Budget Memo**

Mr. Clifton briefly reviewed the City Manager's Budget Memo and highlighted the following items:

- Priority Based Budgeting
- Key Community Priorities
- Economic Outlook
- Revenue Projections
- Recession Plan
- City of Flagstaff Organization
- COVID-19
- PSPRS Unfunded Liability
- Local Recovery Plan
- Independent Revenue Streams
- Employee Retention
- Rio de Flag Project
- Transportation Projects
- Airport Parking

**15. COVID-19 UPDATES****A. Discussion of Re-Entry Plan and Monitoring Criteria**

Deputy City Manager Shannon Anderson provided a PowerPoint presentation that covered the following:

RE-ENTRY PLAN & MONITORING CRITERIA  
AGENDA  
CDC GUIDANCE  
CCHHS WEEKLY REPORT  
APPLICATION TO MONITORING CRITERIA & DATA  
MONITORING CRITERIA  
DOWNWARD TRAJECTORY  
GRACE PERIOD  
REBOUND CRITERIA  
APPLICATION EXAMPLE

Written comments were submitted by Lauren Hunt expressing concern about some bars still being open and police officers not always wearing masks when coming into contact with citizens.

Council expressed support for the plan which provides measurable data points to base decisions on.

**16. INFORMATIONAL ITEMS AND REPORTS FROM COUNCIL AND STAFF, FUTURE AGENDA ITEM REQUESTS**

Vice Mayor Shimoni thanked staff and the Council for their work leading up to the summer break. He wished everyone a good break and that he looks forward to continuing many conversations when Council returns.

Councilmember Aslan stated that even though Council will be going on break it does not mean that things are slowing down. There is a lot happening in the community and the city will continue to move forward. He wished everyone well during the summer break.

Councilmember McCarthy thanked staff for the great work they are doing to support Council.

Councilmember Odegaard expressed frustration about the challenges associated with the incentive policies discussed earlier. He asked that future discussions in Work Sessions better capture Council direction so that what is brought forward for decisions are reflective of that direction. He also indicated that he is looking forward to the conversations coming after the summer break. He noted that the City of Sedona recently took action to incorporate the regulation of short-term rentals and he would like to see Flagstaff take similar action. Lastly, he noted the RSOQ's going out in the near future for housing and that he looks forward to the responses that come back.

Councilmember Salas requested that the various neighborhood associations have an opportunity to present to Council to discuss challenges and opportunities and economic and community vitality. She also expressed gratitude to staff for their hard work and wished everyone well during the summer break.

Councilmember Whelan also expressed appreciation to staff, leadership, and the Council for their work and dedication to the city.

Mayor Evans noted that the next meeting of the Council will occur on August 18, 2020. She thanked staff and the Council for all the hard work leading up to the break. Things have been challenging and the efforts of the community and the organization have been amazing.

**17. ADJOURNMENT**

The Regular Meeting of the Flagstaff City Council held July 7, 2020, adjourned at 9:00 p.m.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**CERTIFICATION**

I, STACY SALTZBURG, do hereby certify that I am the City Clerk of the City of Flagstaff, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Flagstaff held on July 7, 2020. I further certify that the Meeting was duly called and held and that a quorum was present.

DATED this 19th day of April, 2022.

\_\_\_\_\_  
CITY CLERK