



## Mountain Line

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · [www.mountainline.az.gov](http://www.mountainline.az.gov)

Mr. Greg Clifton  
City Manager  
City of Flagstaff  
211 Aspen  
Flagstaff, Az 86001

Re: Discussions Regarding the Downtown Connection Center (“DCC”)

Dear Mr. Clifton,

Pursuant to 23 CFR § 771.113 (d), under the requirements of the Federal Transportation Administration grant being utilized to develop the DCC (“Grant Requirements”), Mountain Line is unable to enter into binding negotiations on property prior to completion of the National Environmental Policy Act review process (“NEPA”). At this time, the NEPA for the Downtown Connection Center is in process but has not been completed or approved. However, pursuant to FTA Award Management Requirements Circular (5010.1E), Chapter IV, § 2(a)(1) Mountain Line, as the grant recipient:

[M]ay engage in preliminary activities to complete the NEPA process provided they do not limit future NEPA considerations or violate the requirements of the Uniform Act. These preliminary activities may include relocation planning and preliminary discussions with property owners that do not result in binding agreements. If a recipient chooses to engage in any preliminary negotiations, its staff should prepare a statement for the owner’s signature indicating that the owner understands these discussions to be preliminary and nonbinding as to price and other consideration. Failure to comply with this requirement may jeopardize the eligibility of the Award.

In order to comply with the above, Mountain Line is seeking your signature below acknowledging that any discussions in relation to the acquisition of property owned by the City of Flagstaff for the DCC are preliminary and non-binding as to price and other considerations until such time as our NEPA is approved and other Grant Requirements have been satisfied. Please sign the statement below if you agree that the discussions between Mountain Line and the City of Flagstaff regarding property acquisition for the DCC are preliminary and non-binding.

Sincerely,

Heather Dalmolin

I, Greg Clifton, understand any discussions related to the acquisition or negotiation of property for the DCC to be preliminary and nonbinding as to price and other consideration.

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Greg Clifton, City Manager  
City of Flagstaff

*Getting you where you want to go*





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Mr. Dan Folke  
Community Development Director  
City of Flagstaff  
211 Aspen  
Flagstaff, Az 86001

Re: Discussions Regarding the Downtown Connection Center (“DCC”)

Dear Mr. Folke,

As previously note in the letter to Mr. Clifton, Mountain Line is unable to enter into binding negotiations on property prior to completion of the National Environmental Policy Act review process (“NEPA”). At this time, the NEPA for the Downtown Connection Center is in process but has not been completed or approved.

However, Mountain Line has seen the draft IGA to be presented to City Council and concurs that all points are aligned with expectations of the Conditional Use Permit and draft NEPA documentation.

Sincerely,

*Kate Morley*

Kate Morley  
Deputy General Manager  
Mountain Line

*Getting you where you want to go*

