

ADDENDUM 1

HIGH COUNTRY TRAINING ACADEMY
2022-23 COST SHARING AGREEMENT
Effective October 1, 2022

This ADDENDUM 1, to the High Country Training Academy Intergovernmental Agreement, dated the **1st day of September, 2022**, is made and entered into by and between **COCONINO COUNTY COMMUNITY COLLEGE DISTRICT** ("College"), the **CITY OF FLAGSTAFF** ("City"), **COCONINO COUNTY** ("County"), and the **ARIZONA BOARD OF REGENTS** ("ABOR") for and on behalf of **NORTHERN ARIZONA UNIVERSITY** ("NAU"), all of whom are public agencies of the state of Arizona (collectively "Parties") as defined in Arizona Revised Statutes ("A.R.S.") §11-951;

I. COCONINO COMMUNITY COLLEGE RESPONSIBILITIES

Coconino Community College agrees to provide the following:

A. Facilities:

1. Two classrooms at the Lone Tree Campus, one for recruit instruction and the other for defensive tactics training.
2. Outdoor space for drill and inspection at the Lone Tree Campus.
3. A Peace Officer Physical Aptitude Test ("POPAT") practice course at the Lone Tree Campus.
4. Parking permits free of charge to the instructors and other staff of the High Country Training Academy ("HCTA").
5. Annual parking permits for recruits at a cost of \$60 per permit.

B. Staffing:

1. The College will reimburse Flagstaff Police Department for the wages and benefits corresponding to the time spent by the Class Sergeant on activities related to HCTA.
2. The College will provide a full-time administrative assistant dedicated to HCTA.

C. Professional Services:

1. Cost of access to Northern Arizona Shooting Range.

D. Supplies:

1. Staff Clothing (logo wear for instructors).
2. Books (ARS manual for each recruit).
3. Office Supplies.
4. Targets for firing range.
5. Defensive Tactics training supplies (sanitizing supplies, tape, etc.).
6. Physical training supplies (first aid kits, etc.).
7. Driver training supplies (signs, course markings, etc.).
8. Meals for recruits and staff during off-site training (firearms, driving skills, etc.).

E. Travel:

1. Instructor food and lodging for driving skills training.
2. Travel and professional development for Class Sergeant and Administrative Assistant.

F. Billing/Invoicing:

1. The College will invoice agencies enrolling recruits in HCTA.

G. Indirect Costs:

1. The College will provide facilities, security, Information Technology, and instructional support, and other staff as needed to support HCTA at the same level as other College departments and programs.
2. The College will cover all other indirect costs needed to maintain the facilities and services that support HCTA at the same level as other College departments and programs.

II. LAW ENFORCEMENT AGENCY RESPONSIBILITIES

Partner law enforcement agencies (including Flagstaff Police Department (“PD”), Coconino County Sheriff’s Office, and Northern Arizona University Police Department (“PD”)) (collectively, as “LEA”) will provide the following:

- A. Flagstaff PD will provide the HCTA Commander for the 2022-23 period.
- B. Flagstaff PD will provide the Class Sergeant for the 2022-23 period (reimbursed by the College as described above).
- C. Flagstaff PD and the Coconino County Sheriff’s Office will provide one Recruit Training Officer (“RTO”) each. Additional RTOs, if needed, will be provided by the partner agencies and/or other agencies enrolling recruits in HCTA.
- D. Qualified instructors as arranged by the Commander and Class Sergeant and approved by AZ Peace Officer Standards and Training Board (“POST”).
- E. Flagstaff PD will provide access to its physical training facility as needed.
- F. In the event that the College’s instructional facilities are unavailable, Flagstaff PD will provide access to its training room.
- G. Northern Arizona University will provide access to its facilities on a contingency basis as arranged by CCC and NAU administration.
- H. Partner agencies will assist with transporting recruits to remote training locations as needed in accordance with agencies’ policies and procedures.

III. COMPENSATION

- A. Law enforcement agencies enrolling recruits in HCTA agree to pay the College **\$3,912.00 per recruit** within thirty (30) days of being invoiced by College.
- B. Each LEA enrolling recruits agrees to provide the following for each recruit:
 1. All agency-provided uniforms and equipment issued to sworn officers in accordance with the policies, procedures, and timelines of the sponsoring agency.
 2. Ammunition needed for each recruit sponsored by the agency to use during firearm training.
 3. Housing and meals as needed for recruits participating in the Academy, who do not live within community distance to Coconino Community College (with the exception of lunches during scheduled firearms and driving training).

IV. TERMS

The Terms of this Amendment shall be effective October 1, 2022 through September 30, 2023, to include the first two classes of the HCTA that will be held during this period. Said terms above that do not modify the original Agreement will remain in full force and effect.

V. AUTHORITY

Each Party to this Amendment warrants that the person signing below is authorized to sign on behalf of and to obligate said Party to the above terms and conditions.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed as of the day and year written above.

SIGNATURES:

Coconino Community College President or Designee

Date

Flagstaff Chief of Police or Designee

Date

Northern Arizona University Chief of Police or Designee

Date

Arizona Board of Regents for and on behalf of Northern
Arizona University, Authorized Signatory

Date

COCONINO COUNTY:

Patrice Horstman, Chair
Board of Supervisors

Attest:

Approved As To Form (A.R.S. 11-952(D)):

Lindsay Daley,
Clerk of the Board

Deputy County Attorney