

MINUTES

1. CALL TO ORDER

Mayor Deasy called the meeting of the Flagstaff City Council held October 19, 2021, to order at 3:04 p.m.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this regular meeting, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

2. ROLL CALL

NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.

PRESENT:

ABSENT:

MAYOR DEASY
VICE MAYOR DAGGETT
COUNCILMEMBER ASLAN
COUNCILMEMBER MCCARTHY
COUNCILMEMBER SALAS
COUNCILMEMBER SHIMONI (virtually)
COUNCILMEMBER SWEET (virtually)

Others present: City Manager Greg Clifton; City Attorney Sterling Solomon.

3. PLEDGE OF ALLEGIANCE AND MISSION STATEMENT

The Council and audience recited the pledge of allegiance and Vice Mayor Daggett read the Mission Statement of the City of Flagstaff.

MISSION STATEMENT

The mission of the City of Flagstaff is to protect and enhance the quality of life for all.

4. **PUBLIC PARTICIPATION**

Public Participation enables the public to address the Council about an item that is not on the agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed. If you wish to address the Council at tonight's meeting, please complete a comment card and submit it to the recording clerk as soon as possible. Your name will be called when it is your turn to speak. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.

Deb Harris addressed Council stating that the Southside Community Association would like to have a conversation with the City, NAU, and their respective police departments about the Greek life activity in the area.

Beautification, Arts, and Sciences Manager Jana Weldon addressed Council to highlight a new art installation at Butler and Beaver.

Lina Wallen addressed Council thanking them for the Indigenous Day proclamation. She advocated for changing the name of Columbus Street to Lori Piestewa Street.

5. **APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

- A. Consideration and Approval of Minutes:** City Council Regular Meeting of February 4, 2020, City Council Team Building Retreat of December 16, 2020, City Council Orientation Retreat of December 16, 2020, City Council Budget Retreat of December 17, 2020, Special Work Session of August 17, 2021, Special Meeting (Executive Session) of August 24, 2021, Special Meeting (Executive Session) of September 7, 2021, Special Meeting (Executive Session) of September 14, 2021, Special Meeting (Executive Session) of September 14, 2021, Special Meeting (Executive Session) of September 21, 2021, Special Meeting (Executive Session) of September 28, 2021, Special Meeting (Executive Session) of October 5, 2021, and Special Meeting (Executive Session) of October 12, 2021.

Moved by Councilmember Jim McCarthy, **seconded by** Mayor Paul Deasy to approve the minutes of the City Council Regular Meeting of February 4, 2020, City Council Team Building Retreat of December 16, 2020, City Council Orientation Retreat of December 16, 2020, City Council Budget Retreat of December 17, 2020, Special Work Session of August 17, 2021, Special Meeting (Executive Session) of August 24, 2021, Special Meeting (Executive Session) of September 7, 2021, Special Meeting (Executive Session) of September 14, 2021, Special Meeting (Executive Session) of September 14, 2021, Special Meeting (Executive Session) of September 21, 2021, Special Meeting (Executive Session) of September 28, 2021, Special Meeting (Executive Session) of October 5, 2021, and Special Meeting (Executive Session) of October 12, 2021.

Vote: 7 - 0 - Unanimously

6. **CITY MANAGER REPORT**

- A. City Manager Report**

Mr. Clifton briefly reviewed his report.

Court Administrator Jessica Cortes and Project Manager Christine Cameron spoke briefly about the awards recently given to the Courthouse.

7. COUNCIL LIAISON REPORTS

Councilmember Salas reported that she attended the Rural Transportation Summit where ten different Metropolitan Planning Organizations made a strong case of their respective need for additional state funding for rural transportation projects. She also attended the Parks and Recreation Commission meeting where many members of the public advocated for pickleball courts. They also discussed the public outreach efforts associated with the Thorpe Park Annex property.

Councilmember Sweet reported that she is currently in Florida attending the International Downtown Annual Conference and will provide an update to Council when she returns.

Councilmember McCarthy reported that he attended the State Transportation Board meeting last week and provided comments with regards to the Rural Transportation Advocacy Council's proposal to get funding for the Lone Tree Corridor. He attended the FLP education day last week to speak to the class and also attended the Pedestrian Advisory Committee meeting where they discussed roundabouts.

Mayor Deasy reported that he attended the Commission on Diversity Awareness meeting where they discussed inclusive bathroom signs at city facilities and had a presentation on climate resiliency.

Vice Mayor Daggett reported that she attended the Northern Arizona Municipal Water User Association meeting last week. Water Resources Manager Erin Young gave a great presentation about conservation measures and the history of Flagstaff's water projects. She also reported that the Housing Commission is gathering public comment on the Draft Housing Plan.

Councilmember Shimoni reported that he attended the Active Transportation Master Plan open houses where there was a lot of good conversations. He also attended a tour of the Mesa temple of the Church of Jesus Christ of Latter-Day Saints the prior week and also did a ride-a-long with Fire Station #3.

8. COVID-19 UPDATE

A. COVID-19 Update

Deputy City Manager Shannon Anderson provided a PowerPoint presentation that covered the following:

COVID-19 UPDATE
AGENDA
CCHHS: COVID-19 WEEKLY CASES
CCHHS: HOSPITAL ADMISSIONS
CCHHS: COVID-19 RELATED DEATHS
CCHHS: COMMUNITY TRANSMISSION
CCHHS: COMMUNITY VACCINATION
CCHHS: VARIANTS
NAH: HOSPITAL CENSUS
INDIGENOUS NATIONS UPDATE

NAVAJO NATION
HOPI TRIBE

Councilmember Aslan asked about the possibility of allowing public speakers the ability to remove their masks when offering comments. Mr. Clifton stated that the matter was discussed by staff and some councilmembers offered comments individually and it lacked support to go forward. They felt it was important to be consistent in the rules and expectations of masking while in city facilities.

Councilmembers Aslan and McCarthy expressed a desire to have a discussion about it in the future.

9. **APPOINTMENTS**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that the City Council may vote to go into executive session, which will not be open to the public, for the purpose of discussing or considering employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee, or employee of any public body...., pursuant to A.R.S. §38-431.03(A)(1).

A. **Consideration of Appointment:** Sustainability Commission.

Moved by Councilmember Regina Salas, **seconded by** Councilmember Jim McCarthy to appoint Kristen Konkel with a term expiring October 2024.

Vote: 7 - 0 - Unanimously

Moved by Councilmember Miranda Sweet, **seconded by** Mayor Paul Deasy to appoint Margaret Steiger with a term expiring October 2022.

Vote: 7 - 0 - Unanimously

Moved by Councilmember Adam Shimoni, **seconded by** Mayor Paul Deasy to appoint April Smith with a term expiring October 2022.

Vote: 7 - 0 - Unanimously

Moved by Mayor Paul Deasy, **seconded by** Councilmember Austin Aslan to appoint Molly McCormick with a term expiring October 2024.

Vote: 7 - 0 - Unanimously

10. **LIQUOR LICENSE PUBLIC HEARINGS**

A. **Consideration and Action on Liquor License Application:** Andrea Lewkowitz "High Country Motor Lodge and General Store," 1000 W. Route 66, Series 10 New License (beer and wine store) and Series 11 (Hotel/Motel), New Licenses.

Mayor Deasy opened the public hearing.

Police Sergeant Ryan Turley introduced the application and noted no concerns.

There being no public comment Mayor Deasy closed the public hearing.

Moved by Mayor Paul Deasy, **seconded by** Vice Mayor Becky Daggett to forward the application to the State with a recommendation of approval.

Vote: 7 - 0 - Unanimously

11. CONSENT ITEMS

All matters under Consent Agenda are considered by the City Council to be routine and will be enacted by one motion approving the recommendations listed on the agenda. Unless otherwise indicated, expenditures approved by Council are budgeted items.

Moved by Councilmember Regina Salas, **seconded by** Councilmember Miranda Sweet to approve the Consent Agenda as submitted.

Vote: 7 - 0 - Unanimously

- A. Consideration of Ratifying Grant Agreement:** Ratify the Grant Agreement between the City of Flagstaff (COF) and the U.S. Department of Transportation, Federal Aviation Administration (FAA) for Airport Rescue Grant Program funding for operational and maintenance expenses directly related to the Flagstaff Pulliam Airport.
Ratify the Grant Agreement in the amount of \$1,994,063 for airport operational and maintenance costs.
- B. Consideration and Approval of Grant Agreement:** A Grant Agreement between the City of Flagstaff and the Arizona Department of Transportation (ADOT), Multimodal Planning Division, Aeronautics Group for Environmental Documentation.
Approve the Grant Agreement with the AZ Department of Transportation, Aeronautics Group for grant funds in the amount of \$675,000 with a City match of \$75,000.

12. ROUTINE ITEMS

- A. Consideration and Adoption of Ordinance No. 2021-18:** An Ordinance of the Flagstaff City Council authorizing the acquisition of real property interests for the Beulah/University Roadway Project; providing for delegation of authority, severability, and establishing an effective date

Councilmember Shimoni asked if there was any room to make adjustments to the plan. Real Estate Manager Bryce Doty stated that any changes in the design would likely require additional property acquisitions and it would be necessary for staff to come back to Council for approval. It would slow the timeline down.

Moved by Councilmember Jim McCarthy, **seconded by** Vice Mayor Becky Daggett to read Ordinance No. 2021-18 by title only for the final time.

Vote: 7 - 0 - Unanimously

AN ORDINANCE OF THE FLAGSTAFF CITY COUNCIL AUTHORIZING THE ACQUISITION OF REAL PROPERTY INTERESTS FOR THE BEULAH/UNIVERSITY ROADWAY PROJECT; PROVIDING FOR DELEGATION OF AUTHORITY, SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE

Moved by Councilmember Jim McCarthy, **seconded by** Councilmember Adam Shimoni to adopt Ordinance No. 2021-18.

Vote: 7 - 0 - Unanimously

13. REGULAR AGENDA

- A. Consideration and Possible Adoption of Resolution No. 2021-44:** A resolution authorizing the execution of the First Amendment to the Mill Town Development Agreement between Vintage Partners, LLC and the City of Flagstaff related to the development of approximately 18.11 acres of real property generally located at 1801 South Milton Road.

City Engineer Rick Barrett addressed Council stating that the resolution allows the city to take over design and construction of the project which the developer agrees.

Moved by Councilmember Jim McCarthy, **seconded by** Councilmember Regina Salas to read Resolution No. 2021-44 by title only.

Vote: 7 - 0 - Unanimously

A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, AUTHORIZING THE FIRST AMENDMENT TO THE MILL TOWN DEVELOPMENT AGREEMENT BETWEEN VINTAGE PARTNERS, LLC AND THE CITY OF FLAGSTAFF RELATED TO THE DEVELOPMENT OF APPROXIMATELY 18.11 ACRES OF LAND LOCATED AT 1801 SOUTH MILTON ROAD, AND ESTABLISHING AN EFFECTIVE DATE

Moved by Councilmember Jim McCarthy, **seconded by** Councilmember Regina Salas to adopt Resolution No. 2021-44.

Vote: 7 - 0 - Unanimously

- B. Consideration and Adoption of Resolution No. 2021-47:** A resolution approving Binding Waivers of Enforcement for seventy parcels of land located in the City of Flagstaff.

Senior City Attorney Christina Rubalcava provided a PowerPoint presentation that covered the following:

PROP 207 CLAIMS – BINDING WAIVERS OF ENFORCEMENT
BACKGROUND
ORDINANCE 2020-28
OVERVIEW OF PROP 207
BINDING WAIVER OF ENFORCEMENT

A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, APPROVING BINDING WAIVERS OF ENFORCEMENT FOR SEVENTY PARCELS OF LAND WITHIN THE CORPORATE LIMITS OF THE CITY OF FLAGSTAFF

Moved by Councilmember Jim McCarthy, **seconded by** Councilmember Adam Shimoni to read Resolution No. 2021-47 by title only.

Vote: 7 - 0 - Unanimously

Moved by Councilmember Jim McCarthy, **seconded by** Vice Mayor Becky Daggett to adopt Resolution No. 2021-47.

Vote: 6 - 0 - Unanimously

14. DISCUSSION ITEMS**A. Lone Tree Overpass Project Update**

Project Manager Christine Cameron introduced WSP Design Manager Jason Carlaftes. They provided a PowerPoint presentation that covered the following:

LONE TREE OVERPASS PROJECT UPDATE
PRESENTATION OVERVIEW
PROJECT OVERVIEW
PROJECT MAP
LONE TREE – SAWMILL TO BUTLER
LONE TREE – BUTLER TO ROUTE 66
ROUTE 66 – ELDEN TO EAST OF LONE TREE
TRAVEL DEMAND MODEL
AVERAGE DAILY VOLUMES

Vice Mayor Daggett asked if there is an economic impact with fewer vehicles passing by. Mr. Carlaftes indicated that an economic impact report is currently in review and will be presented to the Council in the future.

INTERSECTION VOLUMES
INTERSECTION SELECTION
OPTIONS TO ENHANCE MULTI-MODAL USE OF INTERSECTION
PAVEMENT MARKINGS
ISLANDS AND MEDIANS
SEPERATED BIKE LANE
OPTIONS TO ENHANCE DRIVER SAFETY AT INTERSECTION
LONE TREE ROAD AND BUTLER AVENUE – INTERSECTION
VIABLE INTERSECTIONS

Council asked about separated bike and pedestrian lanes and crossing areas, median widths, and snow plowing operations. Ms. Cameron explained that they are at the very early stages of design and these are the types of things they are considering through the design process.

Councilmembers Aslan and Shimoni expressed concern about the size of the intersection with seven lanes.

COMPARISONS
LONE TREE ROAD AND US-66 – INTERSECTION
VIABLE INTERSECTIONS
GREENHOUSE GASES
PROJECT AESTHETICS
AESTHETIC INCORPORATION INTO DESIGN ELEMENTS
RAILING TREATMENTS
GATEWAY TREATMENTS
WALL TREATMENTS
ACCOMMODATION OF FUTURE CIVIC SPACES
PATH FORWARD
LONE TREE SCHEDULE

The following individuals addressed Council regarding the project:

- David Hayward

- Julie Leid
- Deb Harris
- Anthony Quintile

The following comments were received:

- The Fourth Street Overpass has done a lot to revitalize the area and this project will have similar results.
- An important part of the Southside Neighborhood Plan was park space for the neighborhood, that needs to be honored within the plans for this project.
- It would be unfortunate to have a design that includes so many bells and whistles that it becomes unaffordable.
- There is enthusiasm for enhanced signalization for bikes and pedestrians.
- Snow operations and maintenance are critical components to the design and must be considered.
- There is little support for roundabouts.
- There needs to be more focus on public transportation and how to get people out of cars.
- Bike and pedestrian infrastructure must be prioritized in the plans.
- The greenhouse gas analysis needs to incorporate reduced demand in these projects.

A written comment was submitted by Michelle James requesting that the project include funding for public civic space, consider the needs of bikes and pedestrians, and consider the community value and character of the Southside neighborhood.

A break was held from 5:51 p.m. through 6:08 p.m.

Vice Mayor Daggett indicated that her concern is safety along with improving the experience of walking and biking in order to achieve the city's carbon goals. She would like to see real focus on the intersections and how to make sure everyone can get across regardless of ability.

Councilmember Aslan stated that the voters advanced this project through a bond measure. He wants to be mindful that it is not possible to build our way out of congestion. He feels that the project is too big and too focused on vehicles. He would like to see a smaller project with less lanes and one that is focused on people who are biking or walking.

Councilmember Sweet stated that she is supportive of stop control right turns, positive offset intersections, larger refuge islands, and separated bike lanes. She would also like the beautification elements to reflect the city. She encouraged staff to think outside the box and to be creative.

Councilmember Shimoni stated that he would like to have options that accommodate those cyclists that do not want to bike in traffic. He would also like to discuss reducing the number of lanes and reducing lane widths, the tighter the widths the slower the traffic. Designs need to come forward with multi-modal components at its root and he would like to see this go back to staff and have them work with sustainability and multimodal team and bring back a plan that prioritizes those values.

Mayor Deasy stated that it seems daunting to cross over seven lanes of traffic. When this comes back to Council, he would like to see what the bike and pedestrian experience looks like. He would also like staff to review the impacts on San Francisco and Beaver for bike and pedestrian access to try and improve access in that area.

Councilmember Salas stated that the Lone Tree corridor serves the needs of the community to provide a safe separated railroad crossing, an alternate to Milton, an alternate entrance to NAU, and provides bike infrastructure. It benefits Flagstaff through less congestion to

downtown and improved mobility for biking and walking. She encouraged the team to continue doing community outreach with the public, commissions, and community partners.

15. **FUTURE AGENDA ITEM REQUESTS**

After discussion and upon agreement by three members of the Council, an item will be moved to a regularly-scheduled Council meeting.

A. **Future Agenda Item Request (F.A.I.R.)** A Citizens' Petition requesting "the Council's approval of a character overall of the Southside Neighborhood."

Sean Golightly addressed Council stating that the request is for the city to work on a character overlay for the Southside neighborhood. The way development is progressing in the neighborhood has the ability to get out of control and not habitable for families. The neighborhood is trying to come up with a way to have input on how the neighborhood will be developed. They have worked with Neighborhood Planner Mark Reavis to come up with an idea of using a character overlay that would take standards and guidelines built by the neighborhood to enact some type of restraint on how our neighborhood can be developed. The neighborhood has started conceiving the overlay and the request is to take this community overlay and work it into the action plan of the Council.

Anna Hammerle addressed Council stating that there is a lot of support in the neighborhood to engage in the process of implementing a character overlay for the Southside neighborhood. She encouraged Council to support the effort and provide direction to move the matter forward.

Councilmember McCarthy stated that he would like to understand the relationship between a character overlay and the Southside Plan.

Comprehensive Planning Manager Sara Dechter stated that the Southside Plan identifies focus areas in the goals and policies and the recommendation is to work on overlays that provide standards and guidelines for development.

Council was supportive of moving the item forward to a future agenda for further discussion.

B. **Future Agenda Item Request (F.A.I.R.):** A request by Councilmember Shimoni to place on a future agenda a discussion regarding temporary urban camping in parks, along streets/public property, on private property, and in cars.

Councilmember Shimoni stated that Eugene, Oregon has several pilot programs going on that allow for different options to be explored and he would like Flagstaff to consider implementing similar options for the unsheltered population.

Mayor Deasy expressed support to move the matter forward for discussion. He stated that with the recent Rafael Fire, many were left scrambling to find shelter when the forests were closed down.

Vice Mayor Daggett stated that she was open to having a discussion about a dedicated space with services if and when forests are closed down. She is not interested in reopening a discussion about general camping in parks or on streets.

There was not the requisite support needed to move the item forward to a future agenda for discussion.

- C. **Future Agenda Item Request (F.A.I.R.):** A request by Councilmember Shimoni to place on a future agenda a discussion about Eugene, OR efforts to house their unsheltered through the Square One Villages.

Councilmember Shimoni stated that Square One Villages is a self-governing tiny home community where there is collaboration between the housed and unhoused to provide safe spaces for those transitioning from unhoused to housed. He would like to see Flagstaff implement a similar model to assist the community.

Councilmember McCarthy stated that he would support a future discussion about the project.

Vice Mayor Daggett indicated that she would be more comfortable if it was brought to the Council by community partners.

Councilmember Salas suggested that the conversation may be better served within the current housing plan discussions. It could be reviewed and considered by the Housing Commission as one of many options to consider to address homelessness and the continuum of care.

There was not the requisite support needed to move the item forward to a future agenda for discussion. However, Council requested that information be provided to the Housing Commission for their consideration.

16. **INFORMATIONAL ITEMS TO/FROM MAYOR, COUNCIL, AND STAFF, AND FUTURE AGENDA ITEM REQUESTS**

Councilmember Shimoni thanked City staff for their work in supporting the City of Flagstaff.

Vice Mayor Daggett asked if there were plans to hold a Work Session discussion with Northern Arizona Healthcare about their new campus. Ms. Clifton stated that Northern Arizona Healthcare is not quite ready for a Work Session discussion but they will continue to work in that direction.

Councilmember Salas reported that the Exchange Club is honoring local Law Enforcement at an upcoming event. She also reported that the Discover Flagstaff Annual Tourism and Economic Vitality stakeholder event is coming up.

Mayor Deasy requested a FAIR item to discuss a possible rebate program for alternate energy on homes.

17. **ADJOURNMENT**

The Regular Meeting of the Flagstaff City Council held October 19, 2021, adjourned at 7:18 p.m.

MAYOR

ATTEST:

CITY CLERK

CERTIFICATION

I, STACY SALTZBURG, do hereby certify that I am the City Clerk of the City of Flagstaff, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Flagstaff held on October 19, 2021. I further certify that the Meeting was duly called and held and that a quorum was present.

DATED this 6th day of December, 2022.

CITY CLERK