

MINUTES

1. CALL TO ORDER

Mayor Deasy called the meeting of the Flagstaff City Council held November 16, 2021, to order at 3:03 p.m.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this regular meeting, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

2. ROLL CALL

NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.

PRESENT:

ABSENT:

MAYOR DEASY
VICE MAYOR DAGGETT
COUNCILMEMBER ASLAN (virtually)
COUNCILMEMBER MCCARTHY
COUNCILMEMBER SALAS
COUNCILMEMBER SHIMONI (virtually until 3:39 p.m.)
COUNCILMEMBER SWEET

Others present: City Manager Greg Clifton; City Attorney Sterling Solomon.

3. PLEDGE OF ALLEGIANCE, MISSION STATEMENT, AND LAND ACKNOWLEDGEMENT

The Council and audience recited the pledge of allegiance, Vice Mayor Daggett read the Mission Statement of the City of Flagstaff, and Mayor Deasy read the Land Acknowledgement.

MISSION STATEMENT

The mission of the City of Flagstaff is to protect and enhance the quality of life for all.

LAND ACKNOWLEDGEMENT

The Flagstaff City Council humbly acknowledges the ancestral homelands of this area's

Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

4. PUBLIC PARTICIPATION

Public Participation enables the public to address the Council about an item that is not on the agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed. If you wish to address the Council at tonight's meeting, please complete a comment card and submit it to the recording clerk as soon as possible. Your name will be called when it is your turn to speak. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.

Scott Richards addressed Council about the Museum Fire flood area and expressed frustration about the sandbags and barriers especially with winter approaching.

Deb Harris addressed Council requesting information from Housing Solutions to share with the Southside neighborhood about available housing programs.

5. PROCLAMATIONS AND RECOGNITIONS

A. Recognition: Mrs. Cleo Wilson Murdoch

Mayor Deasy read and presented the Recognition.

B. Proclamation: National Apprenticeship week

Mayor Deasy read and presented the National Apprenticeship Week proclamation.

6. CITY MANAGER REPORT

A. City Manager Report

Mr. Clifton briefly reviewed his report.

City Engineer Rick Barrett provided a brief recap of the Engineering and Capital Improvements monthly report.

i. Consideration and Direction: Census Draft Letter

Interim Public Affairs Director Sarah Langley addressed Council stating that that Community Development staff noticed some potential issues in the census data related to vacancy rates being higher than expected, especially in areas where students are congregated. They suspect that this is a result of students having left the university campus around March of 2020 which created some confusion as to where students should fill out their census. The letter stresses the importance of being able to appeal the census data under expanded criteria.

Council indicated support to send the letter.

7. COVID-19 UPDATE

A. COVID-19 Update

Deputy City Manager Shannon Anderson provided a PowerPoint presentation that covered the following:

COVID-19 UPDATE
AGENDA
CCHHS: COVID-19 WEEKLY CASES
CCHHS: HOSPITAL ADMISSIONS
CCHHS: COVID-19 RELATED DEATHS
CCHHS: COMMUNITY TRANSMISSION
CCHHS: COMMUNITY VACCINATION
CCHHS: VARIANTS
NAH: HOSPITAL CENSUS

Coordinator for Indigenous Initiatives Rose Toehe continued the presentation.

INDIGENOUS NATIONS UPDATE
NAVAJO NATION
HOPI TRIBE

Council expressed gratitude for the continued updates on COVID-19.

8. COUNCIL LIAISON REPORTS

Councilmember Salas reported that the Parks and Recreation Commission is experiencing challenges with getting quorum and encouraged people to consider applying to serve on the commission.

Vice Mayor Daggett reported that the Housing Commission participated in three working groups focused on housing issues in preparation for their upcoming commission meeting where potential housing bonds will be discussed.

Councilmember Shimoni reported that he attended a production meeting with the Sustainability team. He also attended the CJCC meeting last week where local agencies presented their quarterly reports.

Councilmember Aslan reported that he attended the quarterly APS update meeting where they discussed exciting new opportunities that are coming to fruition. Presentations to Council will be coming soon.

9. CONSENT ITEMS

All matters under Consent Agenda are considered by the City Council to be routine and will be enacted by one motion approving the recommendations listed on the agenda. Unless otherwise indicated, expenditures approved by Council are budgeted items.

Mayor Deasy requested that each item be taken separately.

- A. Consideration of Ratifying of Contract:** Ratify the Retail Purchase Agreement with Jeff Wyler Columbus, Inc. in the amount of \$60,475 for a Chevrolet 3500 HD Silverado Truck with Dump Bed and Accessories.

Mayor Deasy stated that there are full size hybrid trucks coming online and he has concerns about purchasing a diesel truck if there are other options. Parks Manager Amy Hagin explained that the hybrid vehicles were explored but they were not available in the size necessary to accommodate the dump bed.

Moved by Councilmember Adam Shimoni, **seconded by** Councilmember Regina Salas to ratify the Retail Purchase Agreement with Jeff Wyler Columbus, Inc. in the amount of \$60,475 for a Chevrolet 3500 HD Silverado Truck with Dump Bed and Accessories and direct the City Manager to execute the necessary documents.

Vote: 7 - 0 - Unanimously

- B. Consideration and Approval of Contract:** The Contract for Materials with San Tan Auto Partners d/b/a San Tan Ford for four (4) 2022 Ford Police Interceptor Utility Hybrid vehicles in the amount of \$161,776.04.

Moved by Councilmember Regina Salas, **seconded by** Mayor Paul Deasy to approve the Contract for Materials with San Tan Auto Partners d/b/a San Tan Ford for four (4) 2022 Ford Police Interceptor Utility Hybrid vehicles in the amount of \$161,776.04 (includes all applicable taxes and fees) and authorize the City Manager to execute the necessary documents.

Vote: 7 - 0 - Unanimously

- C. ~~Consideration of Appointments:~~ ~~On Call Magistrates for the Flagstaff Municipal Court.~~
Approve the Judicial Appointment Advisory Panel's recommendation to appoint two
~~On Call Magistrates to the Flagstaff Municipal Court.~~**

10. REGULAR AGENDA

- A. Consideration and Adoption of Resolution No. 2021-51:** A resolution of the Flagstaff City Council, approving a Utility Agreement between the State of Arizona Department of Transportation and the City of Flagstaff, authorizing the City to transfer \$87,625 to allow the State of Arizona to adjust City of Flagstaff water valves and sewer manholes to grade during the ADOT Pavement Preservation Project along Milton Road and Interstate - 40 Business Route.

Engineering Project Manager James Boyer provided a PowerPoint presentation that covered the following:

ADOT PAVEMENT PRESERVATION PROJECT AND COF UTILITY ADJUSTMENT
AGREEMENT
GOAL
OVERVIEW
EXISTING CONDITIONS
STAFF REQUEST
OPTION 1
OPTION 2
SUMMARY

Councilmember Shimoni stated that the City should be pressuring the Arizona Department of Transportation (ADOT) to create a design that would better support bikes and pedestrians. He asked if staff could meet with ADOT to try and get them to change the restriping design. City Engineer Rick Barrett stated that he does not think there is any chance that ADOT would postpone bidding the project, the design is complete and the deadline to submit the application for funding is November 29, 2021. Despite the best efforts of staff, the City will not get bike lanes on Milton per ADOT policy.

Vice Mayor Daggett requested that in the future staff help the public to understand that when changes are being made to ADOT roads they should reach out to ADOT directly.

Council discussed the challenges with balancing the policies of multiple jurisdictions and expressed a desire to continue engaging with ADOT about local priorities.

Moved by Mayor Paul Deasy, **seconded by** Councilmember Adam Shimoni to read Resolution No. 2021-51 by title only.

Vote: 7 - 0 - Unanimously

A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, APPROVING A UTILITY AGREEMENT BETWEEN THE STATE OF ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT) AND THE CITY OF FLAGSTAFF, ALLOWING THE TRANSFER OF CITY FUNDS TO ALLOW THE STATE OF ARIZONA TO ADJUST CITY OF FLAGSTAFF WATER VALVES AND SEWER MANHOLES TO GRADE DURING THE ADOT PAVEMENT PRESERVATION PROJECT ALONG MILTON ROAD AND INTERSTATE – 40 BUSINESS ROUTE

Moved by Mayor Paul Deasy, **seconded by** Councilmember Jim McCarthy to adopt Resolution No. 2021-51.

Vote: 7 - 0 - Unanimously

- B. Consideration and Adoption of Resolution No. 2021-49:** A resolution of the Flagstaff City Council, approving an Intergovernmental Agreement Between Coconino County and the City of Flagstaff for the Criminal Justice Integration System

Moved by Mayor Paul Deasy, **seconded by** Councilmember Miranda Sweet to read Resolution No. 2021-49 by title only.

Vote: 7 - 0 - Unanimously

A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN COCONINO COUNTY AND THE CITY OF FLAGSTAFF FOR THE CRIMINAL JUSTICE INTEGRATION SYSTEM

Moved by Mayor Paul Deasy, **seconded by** Councilmember Miranda Sweet to adopt Resolution No. 2021-49.

Vote: 7 - 0 - Unanimously

- C. Consideration and Adoption of Resolution No. 2021-50:** A resolution to approve an Intergovernmental Agreement (IGA) between City of Flagstaff and Westwood Estates Fire District to provide fire and emergency medical services.

Fire Department Chief Mark Gaillard addressed Council stating that the action would maintain the fire services provided to the Westwood Estates Fire District.

Moved by Councilmember Jim McCarthy, **seconded by** Mayor Paul Deasy to read Resolution No. 2021-50 by title only.

Vote: 7 - 0 - Unanimously

A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN WESTWOOD ESTATES FIRE DISTRICT AND THE CITY OF FLAGSTAFF ON BEHALF OF THE FLAGSTAFF FIRE DEPARTMENT FOR FIRE SERVICES

Moved by Mayor Paul Deasy, **seconded by** Councilmember Jim McCarthy to adopt Resolution No. 2021-50.

Vote: 7 - 0 - Unanimously

- D. Consideration and Adoption of Resolution No. 2021-52:** A resolution approving the Intergovernmental Agreement between Arizona Board of Regents, for and on behalf of, the University of Arizona and the City of Flagstaff for the Flagstaff Flood Mapping Program.

Moved by Councilmember Jim McCarthy, **seconded by** Mayor Paul Deasy to read Resolution No. 2021-52 by title only.

Vote: 7 - 0 - Unanimously

A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN ARIZONA BOARD OF REGENTS FOR AND ON BEHALF OF UNIVERSITY OF ARIZONA AND THE CITY OF FLAGSTAFF FOR THE FLAGSTAFF FLOOD MAPPING PROGRAM

Moved by Mayor Paul Deasy, **seconded by** Councilmember Jim McCarthy to adopt Resolution No. 2021-52.

Vote: 7 - 0 - Unanimously

- E. Consideration and Approval of Contract:** Approval to not execute the Lease Agreement with US General Services Administration – U.S. Geological Survey Campus Build to Suit.

Capital Improvements Project Manager David Pedersen provided a PowerPoint presentation that covered the following:

USGS CAMPUS BUILD TO SUIT
VICINITY MAP
USGS SCIENCE CENTER OVERVIEW MAP
OVER THE PAST YEAR...
PROJECT DETAILS

SUGGESTED PATH FORWARD
SPECIAL THANKS TO...

Management Services Director Rick Tadder continued the presentation.

FINANCIAL DETAILS
FINANCIAL DETAILS – PREVIOUS PROPOSAL
FINANCIAL DETAILS – UPDATED COSTS

Moved by Mayor Paul Deasy, **seconded by** Councilmember Miranda Sweet to not execute the lease agreement for the U.S. Geological Survey campus reconstruction with US General Services Administration in the amount of \$1,894,137.78 annually and a duration of 10 years firm; option for 20 years.

Vote: 7 - 0 - Unanimously

A break was held from 5:00 p.m. through 5:20 p.m.

11. **DISCUSSION ITEMS**

A. Discussion of San Francisco Square Affordable Housing project and Parking Garage, 320 N. Humphreys Street.

Community Development Director Dan Folke provided a PowerPoint presentation that covered the following:

SAN FRANCISCO SQUARE AND ASPEN LOFTS
PRESENTATION OBJECTIVES
PROJECT TEAM
320 N. HUMPHREYS STREET
SAN FRANCISCO SQUARE/ASPEN LOFTS
FLAGSTAFF ZONING CODE
TRANSECT ZONE T5-O
T5 BUILDING FORM

Current Planning Manager Alaxandra Pucciarelli continued the presentation.

PROPOSED DEVELOPMENT
SITE PLAN
SECOND FLOOR PLAN
PERSPECTIVES
VIEW FROM HUMPHREYS AND CHERRY
VIEW FROM HUMPHREYS AND DALE
VIEW FROM HUMPHREYS
PROCESS
SITE PLAN APPLICATION

Community Investment Director Dave McIntire continued the presentation.

CURRENT PARTNERSHIP
SURFACE PARKING LOT
INTENDED FUTURE PARTNERSHIP

Vice Mayor Daggett asked if the residents could park in Phase 1 or Phase 2. Ms. Pucciarelli indicated yes and explained that there are 59 spaces in Phase 1 and 55 spaces in Phase 2 available for parking.

Mayor Deasy asked how many spaces are going to be needed for court purposes. Mr. McIntire explained that the need fluctuates based on the business at the court. Currently, there are 16 to 20 vehicles associated with court staff. He added that the Foundation for Senior Living has committed to building the parking garage in a way that allows for future uses.

Council expressed appreciation for the project and for the consideration of the future use of the parking garage.

B. Regional Plan Amendment for Carbon Neutrality Discussion

Climate Program Manager Jenny Niemann provided a PowerPoint presentation that covered the following

CARBON NEUTRALITY AMENDMENT TO THE REGIONAL PLAN
AGENDA
THE FLAGSTAFF REGIONAL PLAN 2030
CLIMATE CHANGE IN THE FLAGSTAFF 2030 REGIONAL PLAN
EVOLUTION OF THE CITY'S CLIMATE WORK
THE CLIMATE EMERGENCY DECLARATION
REGIONAL PLAN AMENDMENT: PROCESS AND NEED
NEED FOR THIS AMENDMENT
BENEFITS OF THIS AMENDMENT
BACKGROUND: CLIMATE CHANGE AND CLIMATE ACTION IN FLAGSTAFF
CLIMATE CHANGE IN FLAGSTAFF
VULNERABILITIES: WHAT'S AT RISK?
NOT ALL PEOPLE FACE THE SAME THREATS FROM CLIMATE CHANGE
THREE TYPES OF CLIMATE ACTION
CARBON NEUTRALITY PLAN: GOALS
CNP: NINE TARGET AREAS OF ACTION
THE PROPOSED AMENDMENT TO THE REGIONAL PLAN
THE PROPOSED CHANGES TO PAGES IV-11 AND IV-12 INCLUDE:
EDITS TO THE NARRATIVE
CHANGES TO GOAL 2: MITIGATION AND ASSOCIATED POLICIES
CHANGES TO GOAL 3: ADAPTATION AND ASSOCIATED POLICIES
CHANGES TO POLICIES UNDER GOAL 4
CHANGES TO POLICY T.8.1 IN THE TRANSPORTATION CHAPTER
PROCESS RECAP
NEXT STEPS IN THIS PROCESS

Council expressed gratitude for the presentation and the work that went into the amendment.

Councilmember Aslan asked if there were things reviewed that did not rise to the level of including in the amendment. Ms. Niemann explained that they reviewed every policy in the Regional Plan and did not recall anything that was left out. As they move forward with updates to the entire Regional Plan there is an opportunity to think bigger about how everything works together.

Sustainability Director Nicole Antonopoulos added that the goal was to create a starting point for the Regional Plan process that is coming forward. There is still a lot of work to do to analyze policies and codes.

Comprehensive Planning Manager Sara Dechter also added that there will be more time to update the Regional Plan comprehensively and that will allow staff to create policies within the plan that incorporate the elements of the Carbon Neutrality Plan.

C. Discussion and Direction on Credentialed Wage

Mayor Deasy stated that there is significant issues with wage theft in the trade skills and not classifying employees appropriately. He would like the city to require all public contracts to include a credentialed wage requirement. This would ensure greater quality work and the ability to detect tax fraud associated with paying people under the table.

Southwest Regional Council of Carpenters Regional Manager for Arizona and New Mexico Fabian Sanchez addressed Council in support of moving the matter forward for further discussion and to consider a study to promote local hiring and a credentialed apprenticeship program to address the growing need for skilled workers. He stated that a credentialed wage would also improve enforcement of regulations associated with tax laws to ensure fair competition and responsible contractor practices.

Councilmember Shimoni indicated that he has concerns because it is something that has not been done in the state due to legal considerations. He would support a study and further exploration of the matter but he is not supportive of moving forward with an ordinance.

Councilmember Salas stated that she would like to have a discussion that focuses on apprenticeship opportunities and creating a local policy that would strengthen these types of programs to create a quality pipeline for trade workers in the community.

Matthew Capalby addressed Council stating that there are many contractors who misclassify workers and pay them cash to avoid paying taxes. A credentialed wage ordinance would provide a mechanism for oversight of financial responsibility of contractors.

Councilmember Aslan stated that he needs more information and is not ready to move forward with an ordinance.

Councilmember McCarthy stated that the matter is synonymous with Davis-Bacon and it is about audits of procedures and financial records. He has heard that projects done under these types of regulations come with significant cost and frustration.

Vice Mayor Daggett stated that she would like to have more information and additional conversations before moving forward with drafting an ordinance.

There was not Council support to move forward with an ordinance.

12. PUBLIC PARTICIPATION

None

13. INFORMATIONAL ITEMS TO/FROM MAYOR, COUNCIL, AND STAFF, AND FUTURE AGENDA ITEM REQUESTS

Councilmember Shimoni reported that he participated in a meeting where the small business micro-grants were discussed. There is hope that the County and NAU will partner to contribute

funding to the pool. He did a ride-a-long with Sergeant Jeffrey James who is on the traffic unit; they discussed efforts to reducing drinking and driving. He reported that NACA has a ribbon cutting ceremony coming up for their Cedar facility. There is an upcoming meeting to discuss Eco-Passes for downtown employers and the State Transportation Board is meeting on Friday where he will be offering public comment. He expressed his condolences to the family of the pedestrian who was hit and killed on Milton.

Councilmember Shimoni requested a FAIR item to have a discussion about establishing a Vision Zero philosophy and the establishment of a committee.

Mayor Deasy reported that there is an Independent Redistricting Committee meeting coming up later in the week and encouraged participation in support of the maps submitted by Coconino County.

Councilmember McCarthy encouraged people to attend and speak during public participation at the ADOT Transportation Board Meeting. He also requested updates every two weeks on the flood efforts.

Councilmember Salas reported that she also attended the micro-grant meeting where she encouraged the team to reach out to women, veteran, minority, and Native American owned businesses to encourage them to consider applying for the grants. She congratulated Mother Road Brewery on their ten-year anniversary. She reported that the Airport Commission is meeting next week and that she will also be attending the RTAC Board meeting.

14. ADJOURNMENT

The Regular Meeting of the Flagstaff City Council held November 16, 2021, adjourned at 7:36 p.m.

MAYOR

ATTEST:

CITY CLERK

CERTIFICATION

I, STACY SALTZBURG, do hereby certify that I am the City Clerk of the City of Flagstaff, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Flagstaff held on November 16, 2021. I further certify that the Meeting was duly called and held and that a quorum was present.

DATED this 6th day of December, 2022.

CITY CLERK