

MINUTES

1. **Call to Order**

Mayor Deasy called the Work Session of the Flagstaff City Council held November 30, 2021, to order at 3:02 p.m.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this work session, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

2. **ROLL CALL**

NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.

PRESENT:

ABSENT:

MAYOR DEASY
VICE MAYOR DAGGETT
COUNCILMEMBER ASLAN
COUNCILMEMBER MCCARTHY
COUNCILMEMBER SALAS
COUNCILMEMBER SHIMONI
COUNCILMEMBER SWEET

Others present: City Manager Greg Clifton; City Attorney Sterling Solomon

3. **PLEDGE OF ALLEGIANCE, MISSION STATEMENT, AND LAND ACKNOWLEDGEMENT**

The Council and audience recited the pledge of allegiance, Councilmember Shimoni read the Mission Statement of the City of Flagstaff, and Councilmember Salas read the Land Acknowledgement.

MISSION STATEMENT

The mission of the City of Flagstaff is to protect and enhance the quality of life for all.

LAND ACKNOWLEDGEMENT

The Flagstaff City Council humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

4. Public Participation

Public Participation enables the public to address the council about items that are not on the prepared agenda. Public Participation appears on the agenda twice, at the beginning and at the end of the work session. You may speak at one or the other, but not both. Anyone wishing to comment at the meeting is asked to fill out a speaker card and submit it to the recording clerk. When the item comes up on the agenda, your name will be called. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone to have an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.

Beautification, Arts, and Sciences Manager Jana Weldon addressed Council to show the new utility box wrap designs around the community.

5. Review of Draft Agenda for the December 7, 2021 City Council Meeting

Citizens wishing to speak on agenda items not specifically called out by the City Council may submit a speaker card for their items of interest to the recording clerk.

City Clerk Stacy Saltzburg noted that the second read for Item 13E has changed to December 28, 2021.

A break was held from 3:10 p.m. through 3:20 p.m.

6. City Manager Excellence Awards

Mr. Clifton, Deputy City Manager Shane Dille, and Deputy City Manager Shannon Anderson presented the City Manager Excellence Awards and provided a PowerPoint presentation that covered the following:

CITY MANAGER'S EXCELLENCE AWARD
CITY MANAGER'S EXCELLENCE AWARDS 2021
THREE LEVELS OF AWARDS
THE AWARDS RECOGNIZE THE FOLLOWING CITY VALUES
FURTHER DETAILS OF THE 2021 CM EXCELLENCE AWARDS
OAK AWARD
OAK AWARD – ACCOUNTABILITY
ROBERT BROWN, ASSISTANT CITY ATTORNEY, PROSECUTION
RON KANWISCHER, ASSISTANT CITY ATTORNEY, PROSECUTION
SERENA SERASSIO, ASSISTANT CITY ATTORNEY, PROSECUTION
CAROL HARVEY, OFFICE MANAGER, PROSECUTION
OAK AWARD - COMMUNICATION
SHARON GONZALES, BILLING AND COLLECTIONS MANGER
JENY LYN, MANAGEMENT SERVICES COLLECTIONS SPECIALIST

JESSICA HULEATT, MANAGEMENT SERVICES CUSTOMER SERVICE MANAGER
NANCI THOMAS, SR. CUSTOMERS SERVICE REPRESENTATIVE
RHIANNON THOMAS, SR. CUSTOMER SERVICE REPRESENTATIVE
CELESTE COUPE, SR. CUSTOMER SERVICE REPRESENTATIVE
DANIELLE TIEDEMAN, MANAGEMENT SERVICES CUSTOMER SERVICE SUPERVISOR
KRISTA DEVLIN, SR. CUSTOMER SERVICE REPRESENTATIVE
WILDINE RODRIGUEZ, METER TECHNICIAN
MANNY SIERRA, METER TECHNICIAN SUPERVISOR
SCOTT KLOTZ, METER TECHNICIAN II
OAK AWARD - QUALITY
JEFF ROAN, CONSTRUCTION INSPECTOR
BEN JONES, CONSTRUCTION INSPECTOR
JACKSON SALAZAR, CONSTRUCTION INSPECTOR
PATRICK JENKINS, CONSTRUCTION INSPECTOR
OAK AWARD – LEADERSHIP
KEVIN ANDERSON, SOLID WASTE EQUIPMENT OPERATOR III
OAK AWARD – TEAMWORK
TIM HARRINGTON, IS MANAGER
CORRYN SMITH, IS ADMINISTRATOR
LORNE CARGILL, IS ANALYST
WILLIAM LIEBE, WATER SERVICES SUPERVISOR
ASPEN AWARD – ACCOUNTABILITY
MIKE BREHM, LIBRARY IT ANALYST
ASPEN AWARD – COMMUNICATION
TODD GEORGE, FIRE CAPTAIN
KYLE DENHAM, FIRE CAPTAIN
SETH GREGAR, FIRE CAPTAIN
CASEY GONZALES, FIRE CAPTAIN PARAMEDIC
ASPEN AWARD – QUALITY
JOLENE MONTOYA, INDUSTRIAL PRETREATMENT SUPERVISOR
ASPEN AWARD – LEADERSHIP
TODD MARTINET, POLICE DETECTIVE
ASPEN AWARD – TEAMWORK
TRACEY FRENCH, HOUSING MANAGER
CHERISE BARRETO-AGUILAR, LEAD HOUSING SERVICES SPECIALISTS
CALEB M ASSISTANT HOUSING DIRECTOR
DIONE PAUL, ADMINISTRATIVE SPECIALIST
JAYNE WITTMAN, HOUSING SERVICES SPECIALIST
PATRICIA SAUERS, HOUSING SERVICES SPECIALIST
AMANDA THOMAS, HOUSING SERVICES SPECIALIST
RAY SLIM, MAINTENANCE WORKER LEADERWORKER
KEITH NUTUMYA, MAINTENANCE WORKER LEADWORKER
ISI GALLEGOS, MAINTENANCE WORKER LEADWORKER
TROY DELMA, MAINTENANCE WORKER II
JOSE ROMERO, MAINTENANCE WORKER II
HAROLD YAZZIE, MAINTENANCE WORKER/INSPECTOR
PONDEROSA AWARD – LEADERSHIP
ROBERT BROWN, ASSISTANT CITY ATTORNEY III

Council expressed gratitude and offered congratulations for all the award winners. They also expressed appreciation for all members of Team Flagstaff.

7. Economic Development - Year in Review

Community Investment Director Dave McIntire provided a PowerPoint presentation that covered the following:

ECONOMIC DEVELOPMENT 2021 YEAR IN REVIEW
INTRODUCTION
ECONOMIC DEVELOPMENT – CITY OF FLAGSTAFF
OUR SMALL BUT MIGHTY TEAM
AWARDS

Business Attraction Manager Jack Fitchett continued the presentation.

BUSINESS ATTRACTION INCENTIVES
BUSINESS ATTRACTION – SUCCESSES
PLACER A.I. – NEW ANALYTICS
BROWNFIELDS
MOONSHOT AT NACET

Business Retention and Expansion Manager John Saltonstall continued the presentation.

MARKETING
BUSINESS RETENTION & EXPANSION
BR&E INCENTIVE 2021
BR&E INCENTIVE 2021 – AWARDEES
INNOVATE WASTE/CARBON DIOXIDE REMOVAL CHALLENGE
EXPANSIONS AND THE ADAPTIVE REUSE PROGRAM
WORKFORCE DEVELOPMENT
COMMUNITY INVESTMENT

Vice Mayor Daggett encouraged more discussions with businesses about the benefits of employer assisted down payment programs.

Councilmember Shimoni asked for an update on the Internship Network. Mr. Saltonstall stated that they recently met with the Workforce Development Board and NAU to bring partners to the table to discuss opportunities for increased collaboration. All efforts are still active in growing the program.

Councilmember Sweet asked about the efforts to attract and retain staff for local businesses. Mr. Saltonstall stated that workforce development is key and they continue to work to develop relationships and opportunities to improve skills and connect people to employment opportunities. Economic Vitality Director Heidi Hanson stated that the Daily Sun and Flagstaff Business News have offered opportunities for businesses to advertise employment opportunities at a cheaper rate. Additionally, the team is always focused on recruiting businesses from out of the area which brings in more job opportunities for local residents.

Councilmember Shimoni asked about the possibility of expanding the electric vehicle incentive to electric bikes. Mr. McIntire stated that there are some funds available for incentives and they continue work with Sustainability to determine where those programs are best suited to mutually achieve each other's goals. There will likely be some information coming forward as part of the upcoming budget process.

A break was held from 5:04 p.m. through 5:24 p.m.

8. Advancing Resilience in Flagstaff: A framework for action

Climate Program Manager Jenny Niemann introduced Jalyn Gearries and Pilar Gutierrez, students from the NAU Climate Science and Solutions Master's Program, who provided a PowerPoint presentation that covered the following:

FLAGSTAFF ADAPTATION AND RESILIENCE RESOURCE DOCUMENT
PROJECT GOALS
PROJECT MILESTONES
COMMISSION AND COUNCIL PARTICIPATION
PUBLIC AND COMMUNITY OUTREACH
SURVEY RESULTS
THREE-PRONGED APPROACH
DOCUMENT STRUCTURE
RESOURCES
PUBLIC HEALTH
INFRASTRUCTURE AND HOUSING
NATURAL ENVIRONMENT
WATER SUPPLY AND RESOURCES
TOURISM AND RECREATION
INTRODUCTION TO VIDEO SERIES
TO CONCLUDE...

Council expressed appreciation for the work and presentation. They are excited to see where things go and look forward to possible updates in the future.

Councilmember Salas left the meeting at 5:58 p.m.

9. Cinder Lake Landfill and ReThink Waste Plan Update

Sustainability Specialist Kaeli Wells and Solid Waste Collections Manager Daniel Logan provided a PowerPoint presentation that covered the following:

CINDER LAKE LANDFILL AND RETHINK WASTE PLAN UPDATE
DISCUSSION OUTLINE
CINDER LAKE LANDFILL
LANDFILL OVERVIEW
MRF PLANNING
PAY-AS-YOU-THROW PILOT
RESIDENTIAL FOOD SCRAPS DROP-OFF PILOT
NORTHERN ARIZONA COMMUNITY PARTNERS
WEEKLY STAFFED DROP-OFF SERVICE
SELF-SERVICE DROP-OFF STATIONS

Councilmember Aslan left the meeting at 6:32 p.m.

Vice Mayor Daggett asked if the transfer station concept would allow for more recycling. Mr. Logan stated that he believes that it would but there is still a lot of work with the consultants to develop the modeling.

Councilmember Shimoni stated that outreach and education will be especially important as

the new programs roll out. He encouraged videos and QR codes as part of the campaign materials.

Councilmember McCarthy stated that he would like to see city code changed to require all residential units like apartments and condos to provide for recycling and trash. Mr. Hanson noted that the State does not allow cities and towns to require recycling in multi-family units. Instead, the approach has been to encourage and educate as much as possible.

Councilmember McCarthy asked if smaller trash cans result in less trash at the landfill. Mr. Hanson stated that they continue to monitor metrics and tonnage; the concern is that the bulky rates would increase. The pilot program is allowing them to collect and review that kind of data.

10. Public Participation

None

11. Informational Items To/From Mayor, Council, and City Manager; future agenda item requests

Councilmember Shimoni reported that he will be hosting a Facebook event to discuss the history of bike planning in Flagstaff. He will also be meeting with NAU President Cruz-Rivera.

Vice Mayor Daggett reported that the Toys for Tots box has been placed in City Hall in the lobby. She encouraged people to bring in a new unwrapped toy to put in the box to be distributed among Northern Arizona children.

Councilmember McCarthy reported that MetroPlan's monthly Executive Board meeting will be occurring on Wednesday, December 1, 2021.

Councilmember Sweet reported that the Winter Wonderland tree lighting event is that coming weekend downtown and Friday is First Friday Art Walk.

12. Adjournment

The Work Session of the Flagstaff City Council held November 30, 2021, adjourned at 6:48 p.m.

MAYOR

ATTEST:

CITY CLERK