

# City Manager's Report

February 11, 2022

Council and Colleagues, greetings. These reports will be included in the City Council packet for regularly scheduled Council meetings. The reports are intended to be informational, covering miscellaneous events and topics involving the City organization. This report will include the more recent monthly updates from both Water Services and Sustainability. In no particular order ...

## **Special Recognition**

We want to congratulate Carol Ann McCoy on her retirement! Carol Ann retired from the City on January 3, 2022 after over 27 years of service to our community. She was hired in 1994 in Accounts Payable. She oversaw the Accounts Payable program during her entire tenure at the City. Her early years included manual/paper processes for managing city invoices and she oversaw the Accounts Payable financial software and the City switchboard. Carol Ann had a strong work ethic and was trusted by many to assist them with purchase orders, invoices and vendor payments. Carol Ann was extremely dedicated to ensure our payments to vendors are accurate through her great attention to details and she worked hard to make sure our vendors were paid timely. Rick Tadder adds "I have worked with Carol Ann since starting with the City over 26 years ago and she has been an extremely trustworthy, dedicated and responsible person to our organization." Carol Ann had a caring heart for all in our organization and community and will be missed by all who worked with her. We wish Carol Ann the best in retirement.

## **Fire Department**

- Congratulations to the graduation of recruit academy 2021-22. The City welcomes the following new members to the Flagstaff Fire Department: Christian Todd, Adam Webster, Eric Altheide, Nathaniel Keyes, Daniel Crystal, Kyle Wilson, Aaron Corbiere, Lucas Trotter, Chris Peach, Seth Hunt & Eric Rendon.



- Crews spent the week doing some engineer training with the ladder truck. While the crews have been quite busy of late with emergency responses, the need for ongoing training is constant.



### **Police Department**

- Lt. Hernandez and Officer Tomperi spoke to a Coconino High School work force class about Police Careers.
- Some good news in the recruitment arena. Deputy Chief Mansfield, Chaplain Bradford and Lt. Turley attended the Police Academy Graduation in Phoenix for Everette Stembridge. We now welcome Everette Stembridge into our Officer in Training program, which will start next week. We are excited to have him here!



### **PROSE**

- It may be February, but not too early to talk bugs. Congratulations to both Lynold Herder and Ian Andersen, two of our Parks Technicians, who passed their pesticide applicator exams last week!
- Open Space staff submitted the final application to the AZ State Parks Heritage Education Fund (<https://azstateparks.com/grants/>). The Heritage Fund provides grant opportunities for trail projects and outdoor environmental education programs, to assist state and local government to fund projects. Stay tuned ...

- Some very cool news here. The Arbor Day Foundation approved Flagstaff's 2021 application, recognizing Flagstaff as a Tree City for the 14th year! Flagstaff's participation demonstrates the City's commitment to trees and urban forestry for the benefit of the community. This national recognition wouldn't be possible without the hard work of Parks staff, who spend time every year caring for Flagstaff's urban green space. Arizona State Department of Forestry and Fire Management will be celebrating recognized Tree Cities during the Annual State Arbor Day virtual event on Friday, April 22nd at 11am. Learn more about Tree City USA here: <https://www.arborday.org/programs/treecityusa/>



This just in: On Wednesday, February 2<sup>nd</sup>, Punxsutawny Phil emerged from his digs and saw his shadow, prompting him to hastily return to the comforts of his den where he will contemplate the next six weeks of winter weather. Way to go, Phil. By the way, you're fired ... misguided rodent.

### **Public Works**

- Emergency Management personnel from Public Works hosted and joined a larger after-action reporting team discussion to work through observations and areas for improvement in future storm responses. This was obviously focused on the Museum Flooding response. Related, our website update is now activated, and thanks to Sarah Langley and her team for the effort. To access: [www.museumfloodprojects.com](http://www.museumfloodprojects.com)
- Staff presented and discussed ADA challenges as they relate to the Museum short-term flood mitigations with the Commission on Inclusion and Adaptive Living. The Commissioners provided excellent insights and perspective and were very understanding of the very difficult challenges in the flooding footprint.
- A long-awaited microwave tower project was erected on Tuesday by Niles Radio. This was a deferred element of our original construction and while the tower had been stored for the last few years this project completion is an exciting improvement to our communications platform and freed up some valuable yard space.

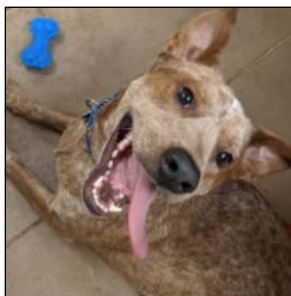
- Street’s supervisors hosted skills testing for our top Tech III candidates this week. There was a competitive process held to test each candidate’s knowledge and skill set needed for this position. Very successful



- “Beverage Spill in Aisle 7A.” Fleet Services administration team completed two days of training on our Quatred Barcode software and are exploring more ways to take advantage of this tool with invoice processing, parts billing, and related.
- Facilities is converting the Hal Jensen Recreation Center Bathroom lighting from conventional to LED.
- Risk, Fleet, FFD and Southwest Risk have evaluated the damage to F2016 (Engine 5), which was involved in a traffic accident January 13<sup>th</sup>, and are working to ascertain whether it can be repaired. We have scheduled an additional inspection with the vehicle’s authorized manufacture for another inspection later this week.



**Tour of High Country Humane**



We had a great tour of this wonderful facility on February 11<sup>th</sup>. Much appreciation to Executive Director Lis Olson for the tour, which was quite informational. More on this to come.

**Flagstaff Playhouse**

With many thanks to Procurement, Legal, and Real Estate, we have posted the Invitation for Bids related to lease of the Flagstaff Performing Arts Center. There is a pre-bid meeting on March 3rd. This process has been the works for some time and we are excited to see it go out to bid. Stay tuned.

That’s all for this report, Council. Onward and upward ...