

City of Flagstaff
**Community Development
Block Grant**

Program Year 2022

Annual Action Plan

April 12, 2022

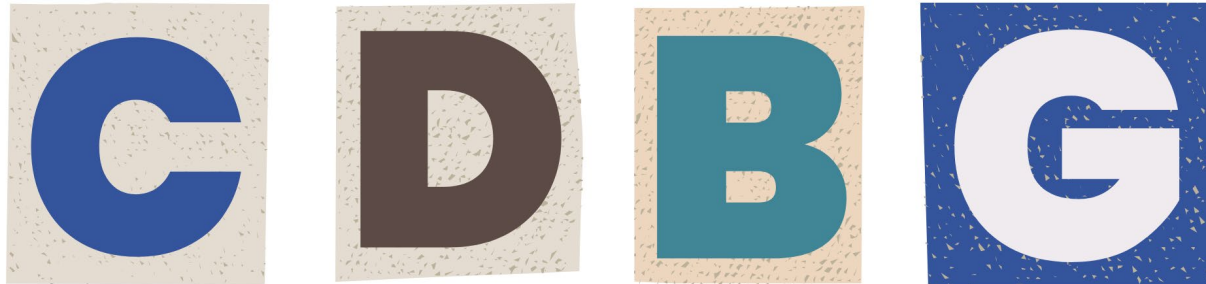


Kristine Pavlik, Housing & Grants Administrator



Purpose & Agenda

- Brief CDBG Recap
- 2022 Annual Action Plan Process
- Proposals Received
- Allocation Recommendations
- Discussion & Direction





CDBG Overview

What is the Community Development Block Grant?

- Federal grant program administered by HUD
- Created in 1974 to provide funding for housing & community development activities
- Serves primarily low to moderate income households

Why does the City of Flagstaff receive CDBG \$\$\$?

- Metropolitan city with a population of 50,000+
- Entitlement Community
- Annual Allocation based on a formula set by HUD





CDBG Overview

CDBG Primary Objective

The development of viable urban communities through the provision of the following, principally for low- and moderate-income persons:

- Decent Housing
- A suitable living environment
- Economic opportunity

How can the City spend CDBG dollars?

As the City Council determines based on:

- Priorities and needs identified in the Consolidated Plan
- The Primary Objective
- One or more of the National Objectives



CDBG Overview



National Objectives

To be eligible, an activity must qualify as one of the following:

- Limited Clientele
- Housing Activity
- Area Benefit
- Job Creation or Retention Activities (Economic Development)





CDBG Overview



Criteria for use of CDBG Funds

- At least **70%** of the CDBG funds **must** benefit low to moderate income persons over the program year (July 1 to June 30)
- Historically, Flagstaff serves **100%** low to moderate income persons with CDBG funding



CDBG Overview

How does the City access the funds?

- **Annual Action Plan - “What are we are going to do?”**
Outlines yearly funding allocations – Due every May
- **Consolidated Annual Performance Evaluation Report (CAPER) - “What did we do?”**
Summary of outcomes for prior year allocations - Due every September
- **Consolidated Plan – “How should we choose what to do?”**
Assessment of housing & community development needs – Due every 5 years
- **Analysis of Impediments to Fair Housing choice - “City of Flagstaff Fair Housing Plan”**
Analysis and City goals for Fair Housing – Due every 5 years
- **Substantial Amendments to Annual Action Plan – “What do we need to change?”**
To accommodate changes and additional funding, as needed only

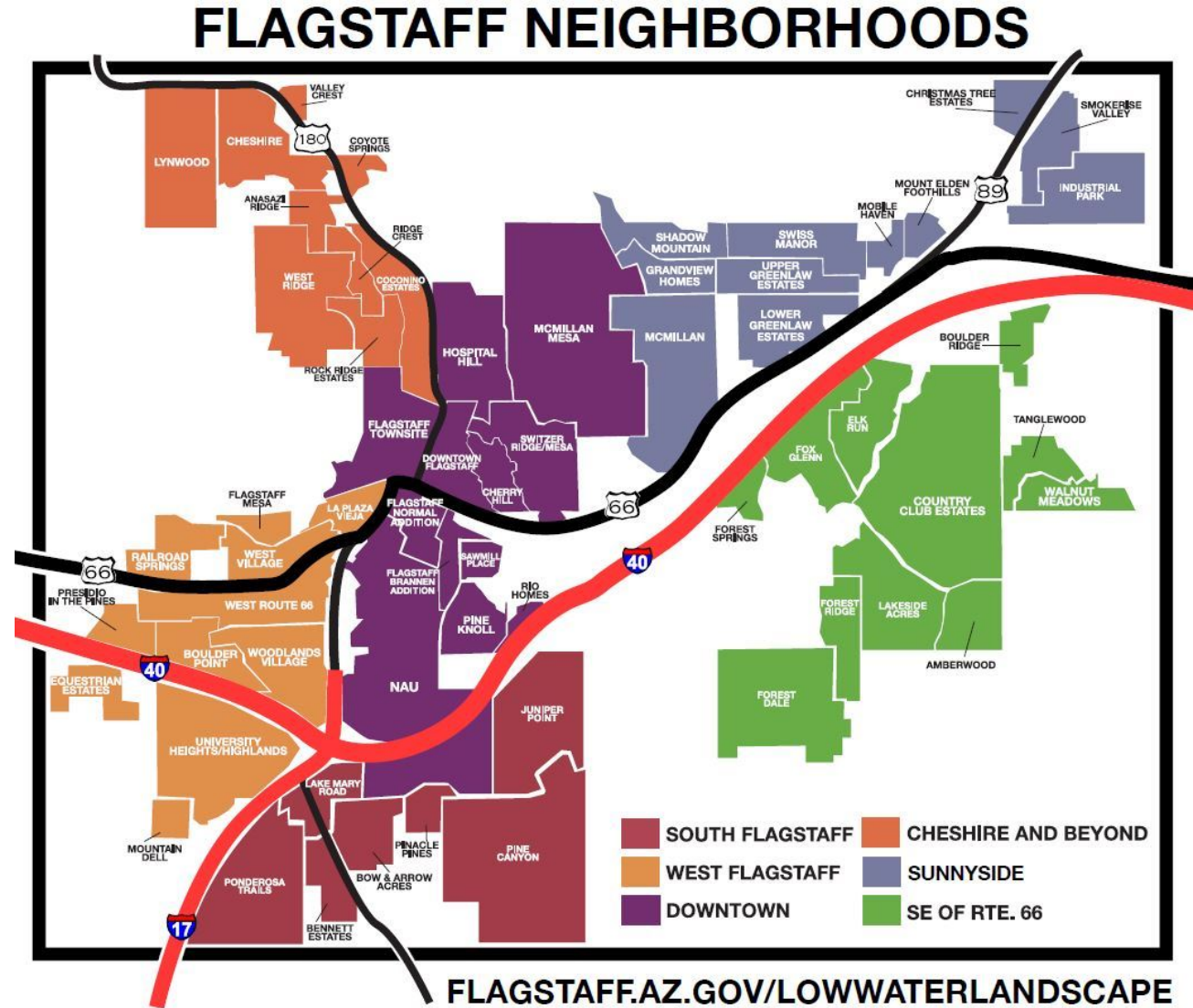


CDBG Overview



The City may designate target areas for CDBG projects in the Consolidated Plan. These target areas encompass many of the areas of low-income and minority concentration:

- **La Plaza Vieja**
Census Tract 11.02, Block Groups 1 & 3.
- **Sunnyside**
Census Tract 3, Block Groups 2, 3, & 4.
- **Southside**
Census Tract 8, Block Group 1.
- **Pine Knoll**
Census Tract 8, Block Group 2.





Council / Staff Responsibilities

Council CDBG Priorities

(established Dec 2020)

- Provide affordable housing (rental and ownership)
- Address Homelessness
- Support Neighborhood Revitalization
- Workforce Development

City Staff Responsibilities

- Conduct proposal process
- Determine activity eligibility
- Assess activity viability
- Conduct agency risk assessment
- Provide recommendations to the City Council



2022 Annual Action Plan Process



Public Outreach and Participation

- **A League of Neighborhoods (ALN)**
June 24, 2021 & January 8, 2022
- **CDBG 101 and Application Overview**
January 13, 2022
- **Review of applications**
February 24, 2022
- **City Council Meetings**
April 12 and 19, 2022

CITY OF FLAGSTAFF
HOUSING SECTION
Community Development
Block Grant
Virtual Public Meeting

Are you a resident of the Sunnyside, Southside, La Plaza Vieja or Pine Knoll Neighborhoods?
We want to hear from you!

Saturday, January 8th at 11AM

Join City staff and A League of Neighborhoods (ALN) for a virtual public meeting regarding the use of Community Development Block Grant funds for infrastructure and revitalization projects in your neighborhood!

Visit the City of Flagstaff CDBG webpage to access the meeting online. For technical assistance, accessibility needs or other questions please contact Kristine Pavlik, Housing & Grants Administrator at kristine.pavlikeflagstaffaz.gov

Sunnyside Neighborhood Association | La Plaza Vieja Neighborhood | SICA



2022 Annual Action Plan Process

Timeline

- **NOFA (Notice of Funding Available)**
 - Released January 13, 2022
- **Applications due February 22 at 5pm**
 - Online and paper
- **Ranking Committee met March 10, 2022**
 - 3 Staff, 1 Housing Commission, 1 ALN, 2 Community Members
- **DRAFT Annual Action Plan Posted Online**
 - Public Comment Period: March 1, 2022 to April 1, 2022

AFFORDABLE
PLAN



American Rescue Plan Act

Coronavirus Local Fiscal Recovery Funds

- Congregate Care Services
\$400,000

NOFA with CDBG 2022

- Housing Assistance Programs
\$1,900,000

NOFA June 2022

- Aid to Victim Services Non-Profits
\$300,000

NOFA October 2022

- **Emergency Congregate Care Allocations**

- Flagstaff Shelter Services - \$100,000.00
Motel Room & Payroll Expenses

- Northland Family Help Center - \$75,873.43
Payroll and COVID-19 HVAC Improvements

- **Remaining Congregate Care Funds**

- \$224,126.57 remaining after emergency allocations to FSS and NFHC
- Included in 2022 CDBG NOFA
- Council Meeting – May 3, 2022



2022 Annual Action Plan

City of Flagstaff 2022 CDBG Annual Action Plan NOFA

- 6 external proposals received
- 1 applicant withdrew application
- 5 proposals ranked
- 1 internal funding request received

**Total
Requested
\$990,237.32**





2022 CDBG Funding Recommendations



Estimated 2022 Entitlement	\$571,367.00
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<i>Program Income</i>	<i>\$264,000.00</i>
<i>Reallocated Funds</i>	<i>\$13,411.32</i>

Total Available for Allocation	\$842,411.32
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2022 CDBG Funding Recommendations

Administration (20% Cap)	\$127,000.00*
<i>Grant Compliance and Administration</i>	<i>\$68,963.00</i>
<i>Estimated City Indirect Rate (10%)</i>	<i>\$58,037.00</i>
Public Service Activities (15% Cap)	\$95,000.00*
Housing Activities	\$620,411.32
Total Available for Allocation	\$842,411.32

**Rounded down to ensure compliance with administrative and public service activities caps*





2022 CDBG Requests Received

Agency	Project/Program	Request	Serving	Ranking
City of Flagstaff	Murdoch Neighborhood Park Improvements	\$370,411.32	1,000+ LMI HH living in Southside	Internal
Flagstaff Shelter Services	The Crown: Hotel to Housing Renovation	\$250,000.00	56 units (12 family units) emergency shelter 100 people/ year	161
Homeless Youth Connection	Empowering Youth for the Future Host Family Program	\$30,000.00	60 youth/year 5 host family beds	172
Threaded Together	Sewing and Textile Employment Path (STEP) Expansion of Program	\$39,826.00	6 LMI persons/ year	171
Flagstaff Shelter Services	The Crown: Housing as Healthcare Operation of Non-Congregate Shelter	\$300,000.00	1200 persons/ year	170
Total Requests Received		\$990,237.32		



Housing Activity Recommendations

Agency	Project/Program	Request	Recommendation	Serving	Ranking
City of Flagstaff	Murdoch Neighborhood Park Improvements	\$370,411.32	\$370,411,.32	1,000+ LMI HH living in Southside	Internal
Flagstaff Shelter Services	The Crown: Hotel to Housing Renovation	\$250,000.00	\$250,000.00	56 units (12 family units) emergency shelter 100 people/ year	161
Total Recommended Allocation			\$620,411.32		





Public Service Activity Recommendations

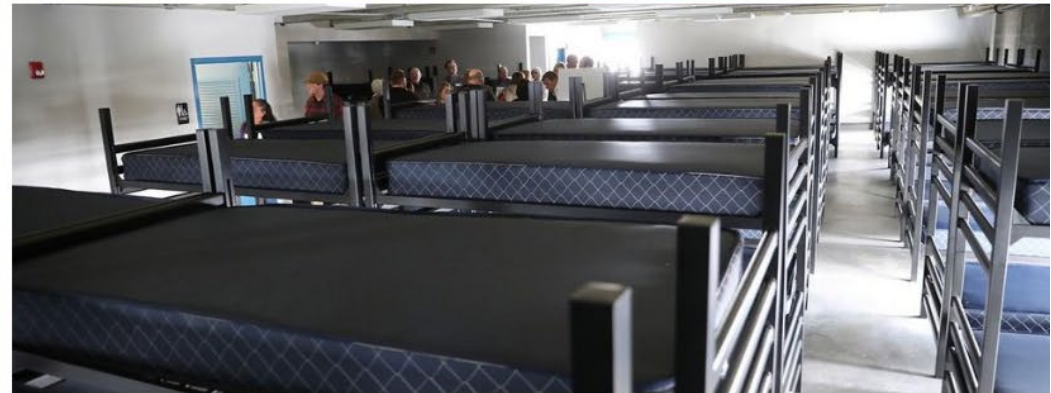


Agency	Project/Program	Request	Recommendation	Serving	Ranking
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Flagstaff Shelter Services	The Crown: Housing as Healthcare Operation of Non-Congregate Shelter	\$300,000.00	\$25,174.00	1200 persons/ year	170
Total Recommended Allocation			\$95,000.00		





Next Steps & Questions



CITY OF FLAGSTAFF





2022 CDBG Allocation Recommendations



Agency	Project/Program	Recommendation	Serving
City of Flagstaff	Murdoch Neighborhood Park Improvements	\$370,411.32	1,000+ LMI HH
Flagstaff Shelter Services	The Crown: Hotel to Housing Renovation	\$250,000.00	56 units (12 family units)
Homeless Youth Connection	Empowering Youth for the Future Host Family Program	\$30,000.00	60 youth/year
Threaded Together	Sewing and Textile Employment Path (STEP) Expansion of Program	\$39,826.00	6 LMI persons/year
Flagstaff Shelter Services	The Crown: Housing as Healthcare Operation of Non-Congregate Shelter	\$25,174.00	600 LCI persons/year
Total Housing and Public Service Activities		\$715,411.32	
Administration including Indirect (20%)		\$127,000.00	
Total 2022 CDBG Allocations		\$842,411.32	

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Housing &
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City of Flagstaff

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