

City Manager's Report

May 5, 2022

Council and Colleagues, greetings. These reports will be included in the City Council packet for regularly scheduled Work Sessions. The reports are intended to be informational, covering miscellaneous events and topics involving the City organization. This report will be supplemented with the Quarterly Update re Boards and Commissions.

Fire Department

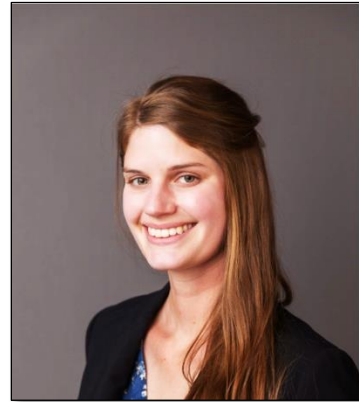
- Flagstaff Fire Department held 18 Firefighter interviews and completed Engineer testing.
- Fire Department personnel joined first graders at Knoles Elementary for a public education session and had multiple community members join them for a ride-along. Fun stuff!
- Not to be outdone by the kids from Knoles, our Dispatch personnel also joined the FFD for a ride-along.

HR & RM Stuff

- With much gratitude, we will be bringing in Brad Hill as an Interim Director, part-time, while we endeavor to conduct a recruitment search for our Water Services Director. We will also be filling some vacancies within the Division at the Operations Management level with temporary promotions, all in effort to solidify our leadership with Andy Bertlesen's departure at the end of May.
- Procurement has been leading a diligent charge to solicit one or more professional recruiters to help us fill positions at leadership and executive levels, and perhaps other vacancies. We have scored the submittals and will be conducting interviews this week, with the full intent of moving expeditiously in this important pursuit. Stay tuned.
- Open enrollment has begun for City employees, so the HR & RM team is busy answering benefit questions and ensuring employees know how to make any changes to their benefit selections. Thank you to the HR & RM team!
- Risk Management personnel are working on the renewal of the City's insurance policies for next fiscal year.

Public Affairs Director

Congratulations to Sarah Langley, who has been promoted to the Public Affairs Director position after serving in an interim capacity for the past nine months. Sarah started with the City in 2019 as a Management Analyst and loves the fast-paced and dynamic environment of the public affairs section. She has a master's degree in public administration from NAU and came to the City after several years in the academic sector.



Citizen Bond Committee

The past two meetings have been largely in-person, with much appreciation to the PROSE Team for accommodating us at the Aquaplex. The meetings have also been facilitated, as the Committee is deep into its deliberative process to identify priorities for projects and programs to be recommended to the City Council.

We are extremely grateful to the Committee members for their steadfast dedication and hard work. The recommendations coming to Council should occur in early June. Stay tuned.

Police Department

- Department employees participated in a mandatory training on the Seven Principles of Policing – best practices taught by AZPOST.
- Police personnel joined the Boys and Girls Club in celebration of the Youth of the Year awards. This involvement is especially appreciated and big props to those who were involved.
- FPD hosted “Coffee with a Cop” at the Peaks Senior Living Center and Warner’s Nursery Dottie’s Coffee Shop. I cannot speak to the quality of coffee at the Peaks, but have found Dottie’s Coffee Shop to be the real deal (not an endorsement).
- FPD and Sustainability staff hosted a drug drop and shred-a-thon at the Flagstaff Police Department.
- The bomb team provide an interactive display and presentation at the STEM celebration at Ft Tuthill.
- Another scary story with good outcome:

Sgt. Grant Kelly was on patrol near the Murdoch Center when he was approached by a citizen whose husband had confronted a suspect who had broken into their neighbor’s vehicle. The suspect fled and Sgt Kelly pursued. Sgt Kelly recognized the suspect from a department bulletin advising of multiple thefts and burglaries and armed and dangerous. The suspect stopped running and reached into his backpack for what was believed to be a firearm. When Sgt Kelly commanded the suspect drop the gun, the suspect began running again and barricaded himself inside of a southside residence.

With the assistance of SWAT resources, the suspect was taken safely into custody within an hour. The backpack was recovered and contained a stolen pistol among other items.

Sgt Kelly's experience, tactics, and leadership likely prevented a critical incident from occurring on this day. The quick work also likely brought to closure a multitude of burglary cases and an arrest of a dangerous suspect. Well done, Sgt Grant Kelly!

PROSE

- If you didn't make the April 30th design charette for Thorpe Park Annex there is still another opportunity on June 11th, so save the date.
- Parks staff are busy repairing irrigation and turf maintenance to get the green spaces ready within City parks and athletic fields.
- The Open Space team worked with the Fire Department and Parks to align closures within the same restriction tier so messaging is more clear to the public.
- Joe C Montoya has some new floor coverings – thanks to the Recreation team for ensuring this improvement occurred with ease (see image).
- Hal Jensen staff and the transition school students worked together to pick up litter around the recreation center in celebration of Earth Day (see image).
- Flagstaff Junior Academy third and fourth grades classes joined Open Space personnel to learn about invasive weeds in Picture Canyon. Thanks to the students for working hard through the blustery day that started out in hail! (see image)



Public Works

- Signs and marking crew members are working on painting refresh of red curbs.
- Streets partnered with Traffic Engineering to install a temporary traffic circle on University and Majestic Road.
- The concrete team continues to work with BNSF on the Fanning crossing concrete rebuild and refresh.
- Thank you to Todd Hanson and Landfill staff for the weekend response to support the Tunnel Fire clean up. Very much appreciated.
- John Schrade will be retiring from Facilities this week – congratulation to John!
- The Facilities maintenance team has completed over 20 work orders in 12 different buildings through the City – thank you for your continued hard work while we are short-staffed!
- There is great forward movement in filling some of the Landfill vacancies, including the Lead worker, HPC Environmental Specialist, and Administrative Specialist.
- Public Works staff will be joining the 2022 Community STEM celebration event at Ft Tuthill to share information about employment opportunities.



ADEQ Inspection

The Arizona Department of Environmental Quality (ADEQ) conducted an inspection of the Arizona Snowbowl on Friday, April 22, 2022. The inspection was conducted just after the inspection of the Rio de Flag Water Reclamation Plant on the preceding day. ADEQ found no deficiencies in either inspection. Since Arizona Snowbowl is outside the Flagstaff City limits and jurisdiction, no one from the City was present at the Snowbowl inspection.

ADEQ conducted the inspection as a result of complaints they received. One complaint was “misapplying reclaim water and allowing runoff of reclaimed water or reclaimed water mixed with stormwater to runoff the direct reuse site”. The second complaint was over concerns of nutrient loading of the soil from applying reclaimed water. Here are the highlights of the ADEQ inspection at Snowbowl:

- ADEQ inspected a collection trench and rock retention basin. A small amount of moisture was observed in the trench from natural snowmelt, however there was no outlet to allow reclaim water to leave the trench.
- ADEQ observed some culvert outlets that collect runoff from parking areas. The culvert outlets were observed to be dry and having no runoff.
- ADEQ investigated snow located within the reuse area and did not observe any liquid water flowing from the snow due to snowmelt.
- ADEQ observed melted snow infiltrating into the ground once it melted.
- ADEQ found no evidence of reclaimed water running off the direct reuse site.

By the way, the ADEQ inspection of the Rio de Flag WRP found the plant to be in compliance, and all treatment components and operations were observed to be operating correctly and treating the water to Class A+ reclaimed water standards.

Boards and Commissions

Attached hereto, with gratitude to our City Clerk's Office (thank you, Deputy City Clerk Stacy Fobar), is the quarterly report regarding Boards and Commissions. It's a great read. We are very grateful to the many commissions for their hard work and thoughtful deliberations.

Meetings

CBC

As mentioned, the Citizen Bond Committee continues to meet weekly on Thursdays, and the meetings are now hybrid and facilitated.

FDBA

The Downtown Business Alliance had an informative meeting on Thursday May 5th. Representatives from Northern Arizona Health presented on the status of the hospital relocation.



BNSF

Progress continues, as we will be hosting the BNSF team in another afternoon meeting today, May 9th, here in City Hall. Kudos go to the entire team, but I will mention both Christine Cameron and Trevor Henry for their continued leadership in this amazing project, which is greatly appreciated. Stay tuned.

That's a wrap, Council. We will be recognizing Work Anniversaries at the next work session. Onward and upward ...