

City Manager's Report

September 23, 2022

Council and Colleagues, greetings. These reports will be included in the City Council packet for regularly scheduled Council Work Sessions. The reports are intended to be informational, covering miscellaneous events and topics involving the city organization. We are calling out one item for discussion, regarding appointment of City liaison to High Country Humane Board.

Also, appended to this report are the monthly updates from City Engineering & Capital Projects, Economic Vitality and PROSE. Please note that the Capital Projects Update is preceded by a map to assist you with locations.

In no particular order ...

Fire Department

- Fire Department personnel participated in trauma, triage and tourniquet training with other members from the Greater Flagstaff Region.
- FFD responded to a large trash fire at the Waste Management plant on Flag Ranch Road. A member of the Streets department arrived along with Waste Management representatives to coordinate efforts with heavy equipment for suppressions support.



- Community Risk Reduction and Fire Suppression personnel were working to preplan the new building for Elara at Sawmill.
- And in the category of community giving, the *Fill the Boot* fundraising event for the Muscular Dystrophy Association has officially begun (thanks to those individuals, and dogs, who are helping in this important fundraiser).



- Neil Chapman attended the federal Wildland Fire Mitigation and Management Commission meeting on September 14th and 15th. This meeting will focus on aviation resources and the national cohesive strategy. We are honored to have Flagstaff at the table for this Commission, and you can expect periodic updates from Neil!
- Fire personnel attended CCC Safety Resources Day, Little Ropers Child Enrichment Center, and Sechrist Elementary School for public education.
- Honoring the fallen. Members from Flagstaff Fire, Flagstaff Police, Summit Fire and Medical, and NAU ROTC honor guards did an excellent job at City Hall for the 9-11 flag ceremony.



- Congratulations to department personnel newly promoted to the rank of Captain – Colin Challifour (center, below), Wesley Forbach (shown on right with family) and Bob Oberly (bottom photo, center).



Police Department

- Great work by all involved in the suspicious death investigation where the homicide suspect was located and arrested!
- Police personnel worked with local partners on the High-Country Training Academy, NAU Dean of Students on student related issues, Rule 11 task force subcommittee of the CJCC, Southside Community Association, Salvation Army, and Little Ropers to deliver a *Stranger Danger* class to preschoolers.
- Congratulations to Officers Ty Webster and Chris Wesley for their lifesaving medal in recognition of their efforts in providing life saving techniques to a female who was not breathing or showing signs of life! Due to their efforts this individual survived.

Public Works

- Sidewalk repairs, asphalt patching and signs and markings continue throughout the community. Slowly taking shape.
- Cell D expansion boring is being completed for creating a construction cost of the Cell (see photo).
- Bulky operations will be in Section 4 and 5 this week. We are trying hard to catch up!
- Facilities have worked on the USGS drinking fountain replacement, NACE ADA door repair and roof leak, repairs at Jay Lively on glass and fire panel, main library restroom, Aquaplex valves and exhaust fans at East Flag Water Services. Whew!



Meetings, Etc.

- We attended a meeting at Murdoch Center on the 20th to discuss bad parking behavior in the Southside neighborhood, large parties, and related. NAU had representatives at the meeting to aid the discussion. Stay tuned.
- The Flagstaff Downtown Business Alliance meeting was held on Sept 22nd, and we enjoyed a presentation by a PAC advocating for the Housing Bond question.
- We met to discuss the HCH contract on the 21st. Thanks to Christina Parry and Chief Musselman, and others, for their diligence in getting the contract amendments finalized. Stay tuned on this one.

- The City Council Candidates forum with City staff was conducted on the 21st. Our leaders did an excellent job in discussing their respective divisions, and we chatted about management philosophies. The four candidates that were present also introduced themselves to the staff.
- There will be an Alliance meeting on September 30th. Stay tuned for agenda and outcomes.
- Our Leadership Team retreat on the 19th was quite successful. There were many notable outcomes, including increased efforts by the City Managers Office to visit work facilities throughout the organization, enhance our weekly meetings with hot topics and emerging issues, and overall relationship building. We would like to share with you the Leadership Team Statement of Intent:

NEW LEADERS INTENT

Our intent is to lead by building strong relationships throughout the organization, engaging in meaningful conversations, creatively solving complex problems, and exercising strategic forward thinking, all for the betterment of our community.

Recruitments

- The Library Director meet and greet was successfully held on Sept 19th with three finalists. Thanks to Heidi Hansen for orchestrating. Stay tuned for an announcement on this important hire.
- We are in the process of making an offer for our new City Engineer. Stay tuned on that. Also, we will wrap up our interviews for Water Services Director on Sept 23rd and will be hosting a meet and greet for Monday, October 3rd. Would love to have you attend if possible.
- We will soon be pursuing the recruitment for the Deputy City Manager position.

High Country Humane

See letter dated Sept 16th that follows on the next page. We would like Council to select a City Liaison to sit on this Board.



HIGH COUNTRY HUMANE

Operated by Paw Placement of No. Arizona
A non-profit, 501(c)(3) organization
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September 16, 2022

Liz Olson
Executive Director

Board of Directors

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Board Chair
Sam Wheeler, Vice-Chair
Liz Bohler, Treasurer
Mandy Metzger, Secretary
Diane Jarvis,
President Emerita/Director
Ali Applin, Director
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Becky Daggett, Director
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Glody May
Dr. Leoceta Mayer
Kay McConagha
Molly Manger
Pamela Tharp

Mr. Greg Clifton
City Manager
211 West Aspen Avenue
Flagstaff, AZ 86001

Dear Greg,

Per our Intergovernmental Agreement & Third Party Agreement with the City of Flagstaff and Coconino County, High Country Humane invites the Board of Supervisors and City Council to each name one person per entity to join the High Country Humane Board of Directors.

As requested and agreed upon prior to the signing of our contract, we believe this governing board status will further facilitate the giving and receiving of information to all parties of our contract as your Animal Welfare Independent Contractor.

As voting members of the High Country Humane Board of Directors, your designee will receive notifications and invitations to all regularly scheduled board meetings.

As is the Independent Contractor's practice, it will confirm the City and County representative membership by vote of its board of directors. We look forward to providing a facility tour and an onboarding information session for the two new Board members selected per your City and County procedures.

Sincerely,

Ken Lamm
Chairman of the Board
High Country Humane
cc: Mandy Metzger

That is all for now. Thank you.