

Commission on Diversity Awareness

- The CODA website is: <https://www.flagstaff.az.gov/2783/Commission-on-Diversity-Awareness> which includes the meeting information, current projects and announcements, member's names and the Enacting Authority.
- The Boards and Commissions website is: <https://www.flagstaff.az.gov/994/Boards-Commissions> which includes information on Open Meeting Law, the Rules and Operations Manual and Member training.
- Duties of the Chair include:
 - The chair is the presiding officer in all commission proceedings. During the absence of the chair, the vice-chair acts as chair.
- Important reminder:
 - As a general rule, a commission may recommend to the City Council the dismissal of any member who is absent for more than two consecutive regular meetings without prior notification. This same rule applies if a member is absent for more than thirty percent (30%) of all meetings during a twelve-month period.
 - March 2021 Meeting Minutes Summary on the Leadership roles:
 - Nominations and voting occur in the same meeting in July and terms would start in October.
 - Chair and Vice Chair term of one year with the Vice Chair progressing to Chair after the one year as Vice Chair unless the Vice Chair has termed out.
 - There is no formalized position eligibility at this time.
 - Leadership Team is composed of the Chair and Vice-Chair and meets with City Liaison prior to each monthly meeting to finalize the agenda for the upcoming monthly meeting.