

DRAFT MEETING MINUTES

**HOUSING COMMISSION
THURSDAY
MAY 26, 2022**

**IN PERSON & VIRTUAL MEETING
MICROSOFT TEAMS MEETING
1:00 P.M.**

1. Call to Order

Vice Chair Tyler Denham called the meeting to order at 1:02pm.

2. Roll Call

NOTE: One or more Commission Members may be in attendance telephonically or by other technological means.

ERIC DAVIS - Present
TYLER DENHAM - Present
NICOLE ELLMAN - Absent
KAREN FLORES - Absent
SANDI FLORES - Absent

JACQUIE KELLOGG - Present
DEVONNA MCLAUGHLIN - Present
MOSES MILAZZO - Present
ADRAH PARAFINIUK - Present
ROSS SCHAEFER - Present

**VACANT - BUILDER
VACANT - DEVELOPER
VACANT - RESIDENTIAL
MULTI-FAMILY/PROPERTY
MANAGEMENT REP.**

COUNCIL LIAISON PRESENT: Councilmember Khara House

STAFF PRESENT: Justyna Costa, Sarah Darr, Sara Dechter, Adriana Fisher, Jennifer Mikelson, Kristine Pavlik

3. Public Comment

At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

None.

4. APPROVAL OF MINUTES

- A.** Consideration and Approval of Minutes: Housing Commission Meeting, April 28, 2022.
Approve the minutes of the April 28, 2022, Housing Commission and Sustainability Joint Meeting.

Moved by Jacquie Kellogg, **seconded by** Ross Schaefer to approve the minutes from the April 28, 2022 regular Housing Commission meeting.

Vote: 7 - 0 - Unanimously

5. **GENERAL BUSINESS**

A. Elect a Commission Chairperson - 1 year term.

Vice Chair Denham stated that since former Chair Khara House was appointed to City Council and is now the Housing Commission's new Council Liaison, a new Chair would have to be nominated or self-nominated. He expressed interest in undertaking the Chair seat for the next year, provided a brief biography, and conveyed his goals for the Housing Commission. There were no other nominations or self-nominations.

After asking a clarifying question, Commissioner Adrah Parafiniuk volunteered for the newly vacant Vice Chair seat.

Commissioner Eric Davis asked a question about the Vice Chair and Chair seats.

Moved by Ross Schaefer, **seconded by** Jacquie Kellogg to appoint Vice Chair Denham as the Housing Commission's new Chair for a one-year term.

Vote: 7 - 0 - Unanimously

Moved by Devonna McLaughlin, **seconded by** Tyler Denham to appoint Commissioner Adrah Parafiniuk as the Housing Commission's new Vice Chair for a one-year term.

Vote: 7 - 0 - Unanimously

B. Vacant Housing Commission Seats & Consideration of Quorum

Ms. Adriana Fisher, Interim Housing Project Manager, provided a brief overview of current open Housing Commission and Housing Authority Board seats and addressed quorum concerns.

Commissioners asked questions, to which Ms. Fisher and Ms. Justyna Costa, Assistant Housing Director, answered. Ms. Sarah Darr, Housing Director, provided additional comments.

Ms. Costa welcomed a meeting visitor and potential Commission applicant, Steve Dohse, who provided a brief introduction.

6. **DISCUSSION ITEMS**

A. City of Flagstaff Budget Update from the Housing Section.

Ms. Darr provided a broad budget update and answered clarifying questions from Commissioners regarding City-owned land, the budget process, expenditure of funds, the Housing Commission's role in decision-making, funding sources, development, zoning, and the selection process when hiring a consultant to review zoning codes.

Ms. Sara Dechter, Comprehensive & Neighborhood Planning Manager, provided supporting information to help answer questions.

B. 2022 Bond Update from Housing Staff

Ms. Darr, Commissioner Devonna McLaughlin, and Council Liaison House provided a brief update about the bond based on their participation in the Citizen Bond Committee. Commissioners asked questions and provided suggestions on how they'd like to move forward. All questions were answered by Ms. Darr, Commissioner McLaughlin, Council Liaison House, and Housing staff.

Bond measure recommendations will be presented to Council on June 7th. Commissioners were encouraged to make their voices heard.

C. Formal Discussion about the 2045 Regional Plan Update

The City of Flagstaff's Comprehensive & Neighborhood Planning Manager, Sara Dechter, will present an update on the 2045 Regional Plan. Refer to the attached memo and PowerPoint presentation.

Ms. Dechter provided a recap of her presentation at the April Housing Commission meeting and guided the Commission through a whiteboard activity, which allowed them to rank the Regional Plan's strengths, weaknesses, opportunities, and threats. Commissioners asked questions and had a thorough conversation about the Plan and the topics presented.

Whiteboard activity results are [located here](#).

7. INFORMATIONAL ITEMS TO/FROM COMMISSION MEMBERS, STAFF, AND FUTURE AGENDA ITEM REQUESTS

A. Update from Housing Staff

Ms. Dechter distributed Regional Plan 2045 Update flyers to Commissioners and provided information about the project's mailing list. She added information about informal group workshops regarding the Property Care Ordinance and the La Plaza Vieja Simple Character Overlay. She answered all questions from Commissioners.

Ms. Justyna Costa, Assistant Housing Director, announced Ms. Leah Bloom's, former Housing Project Manager, resignation. She also introduced Ms. Fisher as Acting Housing Project Manager and discussed what staffing changes mean for the 10-Year Housing Plan and its progress.

Ms. Kristine Pavlik, Grants and Contracts Administrator, provided an update about the Community Development Block Grant (CDBG) final allocation from the Department of Housing and Urban Development (HUD), the American Rescue Plan Act fund allocations, and the submittal of the Annual Action Plan (AAP) to HUD.

B. Update from Housing Authority Commission Member

Commissioner Moses Milazzo stated the last Housing Authority Board meeting was canceled due to a lack of quorum and reminded Commissioners about the urgency in filling Board vacancies.

C. Update from Housing Commissioners and other informational items

Chair Denham requested a future brainstorming session to discuss actions to take in the next few months. Ms. Darr asked for clarification and provided an answer.

Commissioner McLaughlin asked if and requested that there is a time of the year when the Housing Commission provides legislature and state advocacy information to the Council. She added a question regarding the Incentive Policy for Affordable Housing (IPAH). Both questions were

answered by Ms. Darr.

8. ADJOURNMENT

Chair Denham adjourned the meeting at 3:03 pm.