

DRAFT MEETING MINUTES

HOUSING COMMISSION
THURSDAY
FEBRUARY 24, 2022

VIRTUAL MEETING
MICROSOFT TEAMS MEETING
1:00 P.M.

1. Call to Order

Chair Khara House called the meeting to order at 1:02 pm.

2. Roll Call

NOTE: One or more Commission Members may be in attendance telephonically or by other technological means.

ERIC DAVIS - Present
TYLER DENHAM - Present
NICOLE ELLMAN - Present
KAREN FLORES - Arrived at 1:38 pm

SANDI FLORES - Present
KHARA HOUSE - Present
DEVONNA MCLAUGHLIN - Present
JACQUIE KELLOGG - Present

MOSES MILAZZO - Absent
ADRAH PARAFINIUK - Arrived at 1:50 pm
ROSS SCHAEFER ALTENBAUGH - Absent

COUNCIL LIAISON PRESENT: Vice Mayor Becky Daggett

STAFF PRESENT: Tiffany Antol, Leah Bloom, Justyna Costa, Sarah Darr, Adriana Fisher, Dan Folke, Martin Ince, Jenny Niemann, Kristine Pavlik

3. Public Comment

At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

None.

4. APPROVAL OF MINUTES

- A.** Consideration and Approval of Minutes: Housing Commission Meeting, January 27, 2022. Approve the minutes of the November 29, 2021 Housing Commission Meeting.

Moved by Nicole Ellman, **seconded by** Sandi Flores to approve the minutes from the January 27, 2022 Housing Commission meeting.

Vote: 7 - 0 - Unanimously

5. GENERAL BUSINESS

- A.** Introduction of Commissioner Jacquie Kellogg
Informational only. See Commissioner Kellogg's bio attached.

Chair House welcomed Commissioner Jacquie Kellogg, who briefly introduced herself to the Commission.

6. DISCUSSION ITEMS

A. Active Transportation Master Plan Informational Presentation and Feedback

Ms. Leah Bloom, Housing Project Manager, introduced Mr. Martin Ince, Multimodal Transportation Planner for the City, who presented on the Active Transportation Master Plan.

Commissioner Tyler Denham asked clarifying questions and provided comments. Mr. Ince answered questions with support from Mr. Dan Folke, Community Development Director.

B. **City Council Consideration and Adoption of Resolution No. 2022-05 and Ordinance No. 2022-04:** A Resolution of the City Council of the City of Flagstaff, Coconino County, Arizona, declaring as a public record that certain documents filed with the City Clerk and entitled "PZ-21-00282 Updates to Zoning Code - Residential Sustainable Building Incentives" and an Ordinance of the City Council of the City of Flagstaff, Coconino County, Arizona, amending the Flagstaff City Code, Title 10, Flagstaff Zoning Code, to modify the existing Residential Sustainable Building Incentives.

Staff recommends the Housing Commission, in accordance with the required findings, make a recommendation to the City Council for approval of the Zoning Code Text Amendment.

STAFF RECOMMENDED ACTION TO CITY COUNCIL ON MARCH 1, 2022.

- 1) Adopt Resolution No. 2022-05
- 2) Read Ordinance No. 2022-04
- 3) City Clerk reads Ordinance No. 2022-04 by title only (if approved above)
- 4) Adopt Ordinance No. 2022-04

Ms. Bloom introduced Ms. Jenny Niemann, Climate Program Manager, and Ms. Tiffany Antol, Senior Planner, who provided a verbal presentation on the Amendment to the Residential Sustainable Building Incentive.

Ms. Niemann congratulated the Commission on the 10-Year Housing Plan and all the work that went into writing it.

Commissioners had a thorough discussion about the Residential Sustainable Building Incentive, expressed concerns, asked questions, and provided comments related to building requirements, initial costs of electrification, costs and benefits to developers, the impact to housing affordability, Council priorities, goals of the incentives, and collaboration between Housing and Sustainability. Ms. Niemann and Ms. Antol answered questions with support from Ms. Darr.

Moved by Nicole Ellman, **seconded by** Eric Davis that the Housing Commission is not ready to make a recommendation at this time as further information and discussion is needed to proceed.

Vote: 7 - 1

NAY: Adrah N. Parafiniuk

- C. Sustainability Section: Building Capacity for Climate Advisory Groups
Discussion and Feedback

Per Chair House, the presentation will move to an email presentation due to time constraints.

7. **INFORMATIONAL ITEMS TO/FROM COMMISSION MEMBERS, STAFF, AND FUTURE AGENDA ITEM REQUESTS**

- A. Update from Housing Staff

Will be provided by email to Commissioners due to time constraints.

- B. Update from Housing Authority Commission Member

Will be provided by email to Commissioners due to time constraints.

- C. Update the Housing Commissioners and other informational items

Will be provided by email to Commissioners due to time constraints.

8. **ADJOURNMENT**

Chair House adjourned the meeting at 3:13 pm.