



City of Flagstaff

OFFICE OF THE CITY CLERK

4/27/2023

Maria Danielle Burgess
Licensing DC-36
PO Box 52085
Phoenix, AZ 85072

Dear Ms. Burgess,

Your application for a Series 09 Liquor License for Circle K Store #5922 located at 5650 N. Hwy 89, Flagstaff, AZ was posted on April 25, 2023. The City Council will consider the application at a public hearing during their regularly scheduled City Council Meeting on **May 16, 2023, which is scheduled to begin at 3:00 p.m.**

It is important that you or your representative attend this Council Meeting in person or via video conference ([Microsoft Teams Meeting](#)) and be prepared to answer any questions that the City Council may have. Failure to be available for questions could result in a recommendation for denial of your application. We suggest that you contact your legal counsel or the Department of Liquor Licenses and Control at 602-542-5141 to determine the criteria for your license. To help you understand how the public hearing process will be conducted, we are enclosing a copy of the City's liquor license application hearing procedures.

The twenty-day posting period for your liquor license application is set to expire on May 15, 2023, and the application may be removed from the premises at that time.

There is an \$815 application fee which needs to be received prior to the hearing date. Payment can be made online at <https://www.flagstaff.az.gov/2452/E--Services> under Business Licensing Payment Online Services by clicking Liquor License Request Payment, in person at the payment window, or you can send a check to my attention at 211 W. Aspen Ave., Flagstaff, AZ 86001.

If you have any questions, please feel free to call me at 928-213-2077 (office) or 928-220-5995 (cell).

Sincerely,

Stacy M. Fobar

Stacy M. Fobar
Deputy City Clerk

Enclosures