

John Reddell Architects, Inc.

Architecture Interiors Land Planning

NEIGHBORHOOD MEETING PLAN

per sections 10-20.30.060 and 10-20.30.070 plan to include the following.

- **Property owners within 300'(list included) and city to provide HOA and Neighborhood Assoc. to notify within 1000' for neighborhood meeting.**
- **Proposed notification by mail (letter included) with site plan and elevation sheets included 10 days prior to meeting.**
- **Meeting shall be open house / workshop for individuals to converse and review plans with design professional and owner.**
- **Each person attending will have direct access to ask questions and provide input on the proposal to the design professional and owner's proposal.**
- **Notification letter (included) for first neighborhood meeting and the second meeting to be scheduled after City review and prior to any public hearing.**
- **Meeting notes and attendance sheet shall be submitted to the Planning Director after each meeting and any clarification of design elements in response to the neighbor's input.**