



Katie Hobbs
GOVERNOR

STATE OF ARIZONA
DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS

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Major General Kerry L. Muehlenbeck
THE ADJUTANT GENERAL

October 19, 2023

Ms. Stacey Brechler-Knaggs
211 West Aspen Avenue
Flagstaff, AZ 86001

Subj: FY2023 Community Project Funding/ FY2023 Pre-Disaster Mitigation (L-PDM) Grant Award Notification
LPDM-Museum Post-Fire Flood Mitigation Property Acq
LPDM-PJ-09-AZ-2023-001/EMF-2023-PD-0002 (0)

Dear Ms. Brechler-Knaggs,

Congratulations, the LPDM-Museum Post-Fire Flood Mitigation Property Acq project has been awarded under the FY2023 Community Project Funding/FY2023 Pre-Disaster Mitigation (L-PDM) program. Your award is **\$1,482,899.60** (67% Federal Share), with a minimum **\$717,100.00** (33% Non-Federal Share) match requirement.

Please review the attached L-PDM grant award package. This will provide you with standard requirements that apply to your organization in accepting this award. **The Period of Performance (POP) for the project will be September 30, 2023, to September 29, 2026.**

City of Flagstaff must submit Quarterly Reports to the Department of Emergency and Military Affairs Division of Emergency Management (DEMA/EM), due no later than the 15th of January, April, July, and October, for activities which occurred the three months prior to the quarterly report due date. **The first Quarterly Report will be due on January 15, 2024**, even if the work has not yet started.

Requirement – You must, prior to awarding any contract, conduct a review for suspension/debarment of your anticipated contractor. **Proof of your review** (see Contractor Debarment and Suspension Form on debarment-suspension tab in your award package) **must be completed and a copy sent to DEMA Mitigation, prior to the awarding the contract to a contractor.**

Ms. Stacey Brechler-Knaggs is listed as the designated Applicant Agent for City of Flagstaff and will be sent all critical correspondence. If Ms. Brechler-Knaggs is no longer the Applicant Agent, please complete the provided form and attach the resolution in which your governing board has approved said person.

As the primary Point of Contact, Mr. Ed Schenk, will also be sent the standard project information requests. Please notify our office immediately if either of these two positions change and/or if you wish to be copied on all correspondence.

If you have any questions regarding this award, please e-mail DEMA Mitigation at Mitigation@azdema.gov, or call us at (602) 464-6499.

Sincerely,

Andrew Traylor

Andrew Traylor
State Hazardous Mitigation Officer

Attached:

Copy of the FEMA Award Package
DEMA Award Letter
Applicant Agent Form
Applicant Agreement
FFATA Document
Subrecipient Risk Assessment Form
DEMA Mitigation Quarterly Report Form
Request for Payment (RFP) Form
Project Change Request Form
Contractor Debarment and Suspension Form