

MINUTES

1. **Call to Order**

Mayor Deasy called the meeting of the Flagstaff City Council held December 28, 2021, to order at 3:04 p.m.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this work session, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

2. **ROLL CALL**

NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.

PRESENT:

ABSENT:

MAYOR DEASY (virtually)
VICE MAYOR DAGGETT (virtually)
COUNCILMEMBER ASLAN (virtually)
COUNCILMEMBER MCCARTHY
COUNCILMEMBER SALAS
COUNCILMEMBER SHIMONI (virtually)
COUNCILMEMBER SWEET

Others present: City Manager Greg Clifton; City Attorney Sterling Solomon.

3. **Pledge of Allegiance, Mission Statement, and Land Acknowledgement**

The Council and audience recited the pledge of allegiance, Councilmember McCarthy read the Mission Statement of the City of Flagstaff, and Councilmember Sweet read the Land Acknowledgement.

MISSION STATEMENT

The mission of the City of Flagstaff is to protect and enhance the quality of life for all.

LAND ACKNOWLEDGMENT

The Flagstaff City Council humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

4. CITY MANAGER REPORT

A. City Manager Report

Mr. Clifton briefly reviewed his report. He asked Council to provide direction on the draft letter contained within his report. All of Council was supportive of the letter.

Sustainability Director Nicole Antonopoulos provided a brief recap of the Sustainability monthly report.

5. CONSENT ITEMS

All matters under Consent Agenda are considered by the City Council to be routine and will be enacted by one motion approving the recommendations listed on the agenda. Unless otherwise indicated, expenditures approved by Council are budgeted items.

Moved by Mayor Paul Deasy, **seconded by** Vice Mayor Becky Daggett to approve the Consent Agenda as presented.

Vote: 7 - 0 - Unanimously

- A. **Consideration and Approval of Contract:** Approve the cooperative purchase contract with National Auto Fleet Group in the amount of \$51,159.06 for a 2022 Ford Transit Cargo Van (RTX) T-250.
1. Approve the cooperative purchase contract with National Auto Fleet Group in the amount of \$51,159.06 for a 2022 Ford Transit Cargo Van (RTX) T-250; and
 2. Authorize the City Manager to execute the necessary documents.
- B. **Consideration and Approval of Contract:** Approve the Cooperative Purchase Contract of two (2) Bobcat Toolcats in the amount of \$140,230.30 from Clark Equipment Company, utilizing Sourcwell cooperative purchase contract # 040319-CEC.
1. Approve the purchase of two (2) Bobcat Toolcats in the amount of \$140,230.30 from Clark Equipment Company, utilizing Sourcwell cooperative purchase contract # 040319-CEC; and
 2. Authorize the City Manager to execute the necessary documents.
- C. **Consideration and Approval of Contract:** Approve the Cooperative Purchase Contract for two (2) Hydraulic Grader Snow Wings from Empire Machinery in the amount of \$131,823.44.
1. Approve the Cooperative Purchase Contract for two (2) Hydraulic Grader Snow Wings from Empire Machinery in the amount of \$131,823.44, through NIPA City of Tucson contract pricing #161534; and
 2. Authorize the City Manager to execute the necessary documents.

6. ROUTINE ITEMS

- A. **Consideration and Adoption of Ordinance No. 2021-23:** An ordinance of the City Council of the City of Flagstaff, amending the Flagstaff City Code, Title 3 Business Regulations, Chapters 3-10 User Fees, to establish airport parking fees, and amending Title 8 Public Ways and Property, Chapter 8-06, Airport Rules and Regulations, Section 001-8-06-001-0006.3 to provide for enforcement of airport parking and exemptions from parking fees; providing for penalties, repeal of conflicting ordinances, severability, and establishing an effective date

Moved by Councilmember Jim McCarthy, **seconded by** Councilmember Miranda Sweet to read Ordinance No. 2021-23 by title only for the final time.

Vote: 7 - 0 - Unanimously

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, AMENDING THE FLAGSTAFF CITY CODE, TITLE 3 BUSINESS REGULATIONS, CHAPTER 3-10 USER FEES, TO ESTABLISH AIRPORT PARKING FEES, AND AMENDING TITLE 8 PUBLIC WAYS AND PROPERTY, CHAPTER 8-06, AIRPORT RULES AND REGULATIONS, SECTION 001-8-06-001-0006.3 TO PROVIDE FOR ENFORCEMENT OF AIRPORT PARKING AND EXEMPTIONS FROM PARKING FEES; PROVIDING FOR PENALTIES, REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, PROVIDING FOR CLERICAL CORRECTIONS, AND ESTABLISHING AN EFFECTIVE DATE

Moved by Councilmember Jim McCarthy, **seconded by** Councilmember Miranda Sweet to adopt Ordinance No. 2021-23.

Vote: 7 - 0 - Unanimously

7. REGULAR AGENDA

- A. ~~**Consideration and Adoption of Resolution No. 2021-62:** A resolution approving submission of an application to Arizona State Parks and Trails for a Heritage Fund Trails Grant to make accessibility enhancements at Buffalo Park and the Nate Avery FUTS Trail~~
- 1) Read Resolution No. 2021-62 by title only
 - 2) City Clerk reads Resolution No. 2021-62 by title only (if approved above)
 - 3) Adopt Resolution No. 2021-62

- B. **Consideration and Adoption of Resolution No. 2021-61:** A resolution adopting the City Council 2022 Commemorative Flag Designations

City Clerk Stacy Saltzburg stated that the resolution will set the 2022 commemorative flag designations. There were three recommendations to maintain the same flag designations as 2021 and one recommendation to add the Purple Heart Flag for the 1st half of August.

Moved by Mayor Paul Deasy, **seconded by** Councilmember Adam Shimoni to read Resolution No. 2021-61 by title only.

Vote: 7 - 0 - Unanimously

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF (PURSUANT TO THE CITY COUNCIL POLICY ON THE DISPLAY OF FLAGS) DESIGNATING ALL COMMEMORATIVE FLAGS THAT WILL BE DISPLAYED THROUGHOUT THE YEAR 2022 ON THE TEMPORARY POLE IN FRONT OF CITY HALL

Moved by Mayor Paul Deasy, **seconded by** Councilmember Adam Shimoni to adopt Resolution No. 2021-61.

Vote: 7 - 0 - Unanimously

8. **Adjournment**

The Special Meeting of the Flagstaff City Council held December 28, 2021, adjourned at 3:28 p.m.

Councilmember Aslan left the meeting at 3:28 p.m.

WORK SESSION

1. **Call to Order**

Mayor Deasy called the Work Session of the Flagstaff City Council held December 28, 2021, to order at 3:29 p.m.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this work session, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

2. **Public Participation**

Public Participation enables the public to address the council about items that are not on the prepared agenda. Public Participation appears on the agenda twice, at the beginning and at the end of the work session. You may speak at one or the other, but not both. Anyone wishing to comment at the meeting is asked to fill out a speaker card and submit it to the recording clerk. When the item comes up on the agenda, your name will be called. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone to have an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.

Dawn Rodriguez addressed Council about flooding concerns and the way people treat each other.

Marnie Vail and Sarita Cernohous submitted written comments in opposition to a possible mask mandate.

3. **Flood Project Updates**

Water Services Director Andy Bertelsen Public Works Director Scott Overton, Deputy County Manager Lucinda Andreani, Water Services Engineering Manager Gary Miller, and

Interim Public Affairs Director Sarah Langley provided a PowerPoint presentation that covered the following:

OUTLINE
BACKGROUND
IMPACTS ARE COMMUNITY WIDE
MITIGATION PLAN UPDATES
FLOODING FEASIBILITY ALTERNATIVE ANALYSIS
DRAINAGE MASTER PLANNING
USFS REPRESENTATIVES VISIT
MITIGATION UPDATES – FOREST
NATURAL RESOURCES CONSERVATION SERVICE (NRCS)
CITY PARCEL CONCEPT DESIGN
DORTHA INLET & CHANNEL
KILLIP REGIONAL DETENTION BASIN
MITIGATION – EAST FLAGSTAFF
SOUTH MOUNT ELDEN FLOOD MITIGATION
FUNDING OF MITIGATION
COMMUNICATIONS STRATEGY

Council discussed the mitigation strategies and communication efforts. There was discussion about funding opportunities including grants and the infrastructure bill. They requested that future updates alternate starting times for the discussions so all interested residents get the opportunity to hear the presentation. Staff indicated that the next update will start no earlier than 5:30 p.m.

Dawn Rodriguez addressed Council expressing concern about the Flood Control District and how it operates. She also stated that she would like to see the impact analysis report.

Mike Martinell submitted a written comment concerning the upsizing of the culvert at Linda Vista.

Tara Roark submitted a written comment with questions related to flood mitigation.

Council expressed gratitude to staff for their work and continued efforts to mitigate the effects of post wildfire flooding.

A break was held from 4:50 p.m. through 5:07 p.m.

4. **Discussion only of Potential City Council Code of Conduct and Ethics Policy**

City Attorney Sterling Solomon addressed Council stating that the item is an opportunity for discussion only and no official action will be taken. If a majority of Council provides direction for staff to research and bring forward options for the Council to consider, that would be the next step in the process.

Councilmember Salas stated that she would like to see a code of conduct and ethics policy developed to guide Council interactions with staff, other councilmembers, media, outside agencies, board and commissions, and other stakeholders. She reviewed some other agency codes of conduct and ethics policies and what they include. She would like to move forward with the City of Glendale model with the process of reporting and mediating complaints by an independent review committee. The committee would be appointed by the City Attorney and City Manager.

Councilmember Sweet stated that it seems like a heavy lift for staff right now and there are a lot of pressing matters needing attention. She is not sure that the matter rises to a top priority at the current time.

Councilmember Shimoni agreed stating that he sees value in the development of a code of conduct and ethics policy but it is not the right time. It will take up a lot of staff time.

Councilmember McCarthy offered that if the Council moves the matter forward he would like for the document to be kept simple and succinct. To do it right will take a lot of work and time. He agrees with Councilmembers Sweet and Shimoni in that this is not the highest priority.

Vice Mayor Daggett agreed stating that there are greater priorities to put attention toward. She would like to see the Council take personal responsibility for their behavior.

Mayor Deasy agreed with others and stated that while it would be beneficial to develop something, there are more pressing matters that need attention.

Council agreed that it is a topic that could come back at a later time.

5. Review of Draft Agenda for the January 4, 2022 City Council Meeting

None

6. Public Participation

None

7. Informational Items To/From Mayor, Council, and City Manager; future agenda item requests

Councilmember McCarthy stated that he attended a memorial for Officer Tyler Stewart who was killed in the line of duty seven years ago. It was a great ceremony and he thanked all officers for their service to the community.

Councilmember Sweet thanked Team Flagstaff for all their hard work over the last year making Flagstaff the best city. She wished everyone a happy new year.

Councilmember Salas stated that today in 1945, the Pledge of Allegiance was adopted by Congress. She expressed wishes for 2022 to usher in abundance in terms of health and wellness, peace, love, and joy to everyone.

Councilmember Shimoni also recognized Officer Stewart. He offered words of gratitude to all Flagstaff officers for their service to the community. He reported that he attended a discussion about resource needs in the community put on by local service providers. He wished everyone a happy new year and reminded people that COVID is still prevalent in the community and to be safe.

Mayor Deasy thanked all city staff for their work during a busy and challenging year. He is excited about 2022 and what can be accomplished in the next year. He encouraged everyone to continue practicing COVID mitigation and to stay safe.

8. Adjournment

The Work Session of the Flagstaff City Council held December 28, 2021, adjourned at 5:58 p.m.

MAYOR

ATTEST:

CITY CLERK

CERTIFICATION

I, STACY SALTZBURG, do hereby certify that I am the City Clerk of the City of Flagstaff, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Flagstaff held on December 28, 2021. I further certify that the Meeting was duly called and held and that a quorum was present.

DATED this 3rd day of January, 2023.

CITY CLERK