

MINUTES

1. **CALL TO ORDER**

Mayor Deasy called the meeting of the Flagstaff City Council held February 1, 2022, to order at 3:02 p.m.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this regular meeting, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

2. **ROLL CALL**

NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.

PRESENT:

ABSENT:

MAYOR DEASY (virtually)
VICE MAYOR DAGGETT (virtually)
COUNCILMEMBER ASLAN (virtually)
COUNCILMEMBER MCCARTHY (virtually)
COUNCILMEMBER SALAS (virtually)
COUNCILMEMBER SHIMONI (virtually)
COUNCILMEMBER SWEET (virtually)

Others present: City Manager Greg Clifton; City Attorney Sterling Solomon.

3. **PLEDGE OF ALLEGIANCE, MISSION STATEMENT, AND LAND ACKNOWLEDGEMENT**

The Council and audience recited the pledge of allegiance, Councilmember Shimoni read the Mission Statement of the City of Flagstaff, and Councilmember Sweet read the Land Acknowledgement.

MISSION STATEMENT

The mission of the City of Flagstaff is to protect and enhance the quality of life for all.

LAND ACKNOWLEDGEMENT

The Flagstaff City Council humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

4. PUBLIC PARTICIPATION

Public Participation enables the public to address the Council about an item that is not on the agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed. If you wish to address the Council at tonight's meeting, please complete a comment card and submit it to the recording clerk as soon as possible. Your name will be called when it is your turn to speak. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.

None

5. PROCLAMATIONS AND RECOGNITIONS

A. Proclamation: Black History Month

Mayor Deasy read and presented the Black History Month proclamation to DeAnn Wegwert with the Commission on Diversity Awareness.

6. CITY MANAGER REPORT

A. City Manager Report

Mr. Clifton provided a brief PowerPoint highlighting the December 2021 Employee Work Anniversaries.

EMPLOYEE WORK ANNIVERSARIES
FIVE YEAR ANNIVERSARIES
TWENTY YEAR ANNIVERSARIES
25 YEARS PLUS!!

Mr. Clifton briefly reviewed his report.

Economic Vitality Director Heidi Hansen briefly reviewed the Economic Vitality December and Annual reports.

Community Development Director Dan Folke briefly reviewed the Community Development Annual report.

i. Use of Council Chambers for ADOT Transportation Board Meeting

Council discussed the request from ADOT and agreed to allow them to utilize the chambers for their meeting. The Council also requested that Council Meetings return to a hybrid setting starting February 22, 2022.

7. COVID-19 UPDATES

A. COVID-19 Update

Senior Deputy City Manager Shannon Anderson provided a PowerPoint presentation that covered the following:

AGENDA
SHARING CCHHS INFORMATION
CCHHS: COVID-19 WEEKLY CASES
CCHHS: HOSPITAL ADMISSIONS
CCHHS: COVID-19 RELATED DEATHS
CCHHS: COMMUNITY TRANSMISSION
CCHHS: COMMUNITY VACCINATION
CCHHS: VARIANTS
NAH: HOSPITAL CENSUS

Coordinator for Indigenous Initiatives Rose Toehe continued the presentation.

INDIGENOUS NATIONS DATA
NAVAJO NATION
HOPI TRIBE

Mayor Deasy asked for data regarding those who are hospitalized and are vaccinated versus those who are not vaccinated. Ms. Anderson stated that she would check to see if that data is available.

Council briefly discussed when it would be appropriate to return to a hybrid meeting setting. They agreed that February 22, 2022 is the most appropriate time to return to hybrid.

8. COUNCIL LIAISON REPORTS

Vice Mayor Daggett reported that the Housing Commission unanimously approved the 10-Year Housing Plan and it is scheduled to be presented to Council on February 15, 2022.

Councilmember Aslan reported that he attended the Sustainability Commission meeting last week where they discussed protocols and logistics for the commission. They also discussed the possibility of developing a new sustainable building incentive. It would be a series of proposed amendments to make it more effective and in line with the Carbon Neutrality Plan and provide developers with an increased residential density bonus in exchange for a whole package of sustainable building practices.

Councilmember McCarthy reported that MetroPlan is meeting that week to discuss the recent survey results for the Flagstaff and FMPO area. He encouraged Council and the public to review the results.

Councilmember Salas reported that she will be attending the State House Transportation Hearing on HB2396 which concerns a one time allocation of \$50 million to fund specific projects in rural and Greater Arizona. The Lone Tree Overpass project is listed as number nine on the list of projects.

Councilmember Shimoni reported that he attended a COVID operation briefing. He also reported that there is a special Indigenous Commission meeting that week along with meetings of the Beautification and Public Art Commission and Transportation Commission.

Councilmember Sweet reported that she met with Business Retention and Expansion Manager John Saltonstall to discuss the new priorities of the Northern Arizona Council of Governments (NACOG). She also reported that she plans to attend the Beautification and Public Art Commission in a couple of weeks.

Mayor Deasy reported that he attended the Commission on Inclusion and Adaptive Living where they discussed the Library accessibility ramp and concerns about mobility limitations within the Museum Flood area.

9. **APPOINTMENTS**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that the City Council may vote to go into executive session, which will not be open to the public, for the purpose of discussing or considering employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee, or employee of any public body...., pursuant to A.R.S. §38-431.03(A)(1).

A. **Consideration of Appointments:** Planning and Zoning Commission.

Moved by Vice Mayor Becky Daggett, **seconded by** Councilmember Jim McCarthy to appoint Carole Mandino to a term expiring December 2024.

Vote: 7 - 0 - Unanimously

Moved by Councilmember Regina Salas, **seconded by** Vice Mayor Becky Daggett to appoint Bob Harris III to a term expiring December 2024.

Vote: 7 - 0 - Unanimously

Moved by Mayor Paul Deasy, **seconded by** Councilmember Jim McCarthy to appoint Mary Norton to a term expiring December 2024.

Vote: 7 - 0 - Unanimously

B. **Consideration of Appointments:** Housing Commission

Moved by Councilmember Miranda Sweet, **seconded by** Councilmember Adam Shimoni to appoint Jacquie Kellogg to a Building and Real Estate Professional seat to a term expiring September 2022.

Vote: 7 - 0 - Unanimously

10. LIQUOR LICENSE PUBLIC HEARINGS

- A. Consideration and Action on Liquor License Application:** Michael Joseph Basha, "Bashas #18," 2700 Woodlands Village Blvd., and "Bashas' #67," 1000 N. Humphreys Blvd. #112, Series 09 (liquor store - all spirituous liquor), Owner Transfers.

Mayor Deasy opened the public hearing.

Lieutenant Ryan Turley introduced the item and noted no items of concern.

There being no public comment, Mayor Deasy closed the public hearing

Moved by Mayor Paul Deasy, **seconded by** Councilmember Miranda Sweet to forward the application to the State with a recommendation of approval.

Vote: 7 - 0 - Unanimously

A break was held from 4:55 p.m. through 5:11 p.m.

11. CONSENT ITEMS

All matters under Consent Agenda are considered by the City Council to be routine and will be enacted by one motion approving the recommendations listed on the agenda. Unless otherwise indicated, expenditures approved by Council are budgeted items.

Moved by Mayor Paul Deasy, **seconded by** Councilmember Jim McCarthy to approve the Consent Agenda as presented.

Vote: 7 - 0 - Unanimously

- A. Consideration and Approval of Letter of Support:** to the FAA for the FY22 Airport Improvement Program for the construction of a Snow Removal Equipment Building.
Approve the Letter of Support
- B. Consideration and Approval of Letters of Support:** for Mountain Line Appropriations Bill
Approve the Letters of Support
- C. Consideration of Ratification of Contract:** City Council Ratification of the Professional Services Contract No. 2022-66 between the City of Flagstaff and Flagstaff Shelter Services in the amount of \$50,000, to provide Emergency Homeless Services.

Consideration of Ratification of Grant Agreement: City Council Ratification of the Grant Agreement No. CL6321A between the City of Flagstaff and Flagstaff Shelter Services for the Emergency Homeless Services Project utilizing \$100,000 of the American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds.

1. Ratify the Professional Services Contract No. 2022-66 between the City of Flagstaff and Flagstaff Shelter Services in the amount of \$50,000, to provide Emergency Homeless Services; and
2. Ratify the Grant Agreement No. CL6321A, between the City of Flagstaff and Flagstaff Shelter Services for the Emergency Homeless Services Project utilizing \$100,000 of American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds.

12. ROUTINE ITEMS

- A. Consideration and Adoption of Ordinance No. 2022-01:** An Ordinance of the City Council of the City of Flagstaff, extending and increasing the corporate limits of the City of Flagstaff pursuant to the provisions of Title 9, Chapter 4, Arizona Revised Statutes, by annexing approximately 10.05 acres of land located at 7000 North Highway 89, which certain land is contiguous to the existing corporate limits of the City of Flagstaff, and establishing city zoning for said land as Highway Commercial (HC) with a Resource Protection Overlay (RPO); providing for severability, authority for clerical corrections, and establishing an effective date. ***(Flagstaff Rehab Campus Annexation: Project Number PZ-20-00164-03).***

Councilmember Shimoni stated that he would like to have a Development Agreement drafted as part of the annexation to be included with the second read of the ordinance.

Moved by Councilmember Adam Shimoni, **seconded by** Mayor Paul Deasy to postpone the second read for 11 weeks and direct staff in the interim to draft a Development Agreement for consideration upon its return.

Vote: 5 - 2

NAY: Councilmember Jim McCarthy
Councilmember Regina Salas

- B. Consideration, and Adoption of Ordinance No. 2022-02:** An Ordinance of the City Council of the City of Flagstaff, amending the Flagstaff Zoning Map to rezone approximately 1.09 acres of real property generally located at 7000 North Highway 89, a portion of APN 301-50-005G, from the Highway Commercial (HC) zone with a Resource Protection Overlay (RPO) to the Rural Residential (RR) with a Resource Protection Overlay (RPO) with conditions, providing for severability, authority for clerical corrections, and establishing an effective date. ***(Flagstaff Rehab Campus Concept Zoning Map Amendment: Project Number PZ-20-00164-04).***

Moved by Councilmember Adam Shimoni, **seconded by** Mayor Paul Deasy to postpone the second read for 11 weeks and direct staff in the interim to draft a Development Agreement for consideration upon its return.

Vote: 5 - 2

NAY: Councilmember Jim McCarthy
Councilmember Regina Salas

- C. Consideration and Approval of Preliminary Plat:** PZ-20-00216-02, Ben Fimbres requests Preliminary Plat approval for Fimbres Estates located at 1300 W Lower Coconino Avenue, a six-lot, single-family subdivision on 10.04 acres in the Estate Residential (ER) Zone within the Resource Protection Overlay (RPO).

Senior Planner Tiffany Antol provided a PowerPoint presentation that covered the following:

FIMBREZ ESTATES
REQUEST OVERVIEW
VICINITY MAP

FIMBREZ ESTATES – BACKGROUND
 FIMBREZ ESTATES PRELIMINARY PLAT
 REQUIRED FINDING #1: ZONING CODE (TITLE 10)
 MEETS ESTATE RESIDENTIAL (ER) ZONE STANDARDS
 MEETS RESOURCE PROTECTION STANDARDS
 RESOURCE PROTECTION PLAN
 MEETS OTHER RELEVANT STANDARDS
 REQUIRED FINDING #2: ENGINEERING STANDARDS (TITLE 13)
 MEETS ENGINEERING STANDARDS
 REQUIRED FINDING #3: SUBDIVISION STANDARDS (TITLE 11)
 MEETS SUBDIVISION AND LAND SPLIT REGULATIONS (CHAPTER 11-20)
 FINDINGS AND RECOMMENDATION

Councilmember McCarthy indicated that signs in the area indicate that there is no public access to the road; he asked if the public would be able to access the road. Ms. Antol stated that the public would have access to the road and that currently, there is public access on the road through the Flag Mesa Subdivision and it will be continued through this subdivision as well. She noted that staff will work with the applicant and neighborhood to correct the sign issues in advance of the second read.

Moved by Mayor Paul Deasy, **seconded by** Councilmember Adam Shimoni to approve the Preliminary Plat in accordance with the findings with the following conditions: That a minimum front setback of 15 feet be required for front-loaded garages and a minimum of 10 feet be required for side-loaded garages and provide dedication language for a public trail or FUTS on Tract A with the Final Plat.

Vote: 7 - 0 - Unanimously

13. DISCUSSION ITEMS

A. **Museum Flood Project Updates**

Interim Water Services Director Andy Bertelsen, Public Works Streets Director Sam Beckett, Public Works Director Scott Overton, Stormwater Manager Ed Schenk, Public Affairs Director Sarah Langley, and Coconino County Deputy Manager Lucinda Andreani provided a PowerPoint presentation that covered the following:

AGENDA
 SIREN SYSTEM
 FEASIBILITY STUDY
 SEDIMENT STUDIES
 PARK WAY SEDIMENT BASINS
 KILLIP DETENTION BASIN
 COMMUNICATIONS UPDATE

Dawn Rodriguez addressed Council with comments and concerns about flooding on Dortha.

Vice Mayor Daggett asked about the communication and volunteer plan for removing old sandbags and replacing them with new ones. Mr. Overton stated that internal discussions about outreach and process have started. Things will look similar to what has been done in prior years.

Vice Mayor Daggett asked if the City and Flood Control District will be helping to remove and replace sandbags. Ms. Andreani stated that the Arizona Conservation Corp and other

volunteers have been utilized to assist those who have physical challenges. For those who are able bodied, supplies and dumpsters have been provided for use.

Councilmember Shimoni offered that it would be beneficial to engage with university and high school athletes, Greek life, and others to try and increase the volunteer participation. Ms. Langley stated that they are working with the Neighborhood Liaison to link students up with volunteer opportunities.

Mayor Deasy stated that he would like to set a timeline for operations to begin the first week of April. The flood season will be here before we know it and there needs to be enough time for everyone to prepare. He also noted concerns about loose sand and gravel flowing downstream and causing further issues.

14. **FUTURE AGENDA ITEM REQUESTS**

After discussion and upon agreement by three members of the Council, an item will be moved to a regularly-scheduled Council meeting.

- A. **Future Agenda Item Request (F.A.I.R.):** A request by Mayor Deasy to place on a future agenda a discussion regarding the development of a rainbow-colored pedestrian crosswalk

Mayor Deasy stated that similar projects are occurring in many other cities and he would like to see Flagstaff show its support and encouragement for inclusivity within the community. He suggested the crosswalk between Wheeler Park and City Hall but indicated that other areas might be better suited.

Council expressed support to move forward with the request and future discussion.

- B. **Future Agenda Item Request (F.A.I.R.):** A request by Councilmember Aslan to place on a future agenda a discussion regarding the development of a Councilmember Evaluation Process.

Councilmember Aslan stated that he would like to have a voluntary process or procedure for Council to receive anonymous feedback to use for their professional development. He indicated that he appreciates constructive feedback and a better awareness about how he is perceived. There are systems in place for Council to evaluate the City Manager and City Attorney and he would appreciate professional feedback from others to become a better public servant.

Mayor Deasy expressed concern about the staff resources required to implement such a program. He believes that performance should be evaluated by one's supervisor and for Council that is the public at large and they have the opportunity to do that at each election. This type of process would put staff in an awkward position and he does not see value in the use of public resources.

The requisite number of Councilmembers expressed support for a future discussion.

15. **PUBLIC PARTICIPATION**

None

16. INFORMATIONAL ITEMS TO/FROM MAYOR, COUNCIL, AND STAFF, AND FUTURE AGENDA ITEM REQUESTS

Councilmember Shimoni noted the upcoming Budget Retreat that week on Thursday and Friday. He also reported that he will be participating in a conference about alternate response models throughout the country.

Councilmember Salas requested a FAIR item to consider hazard pay across the board and continuing with premium pay for law enforcement.

Councilmember Aslan reported that Theatrikos is having its 50th Anniversary this year. He recommended that people consider attending one of their shows.

Vice Mayor Daggett offered her congratulations to Theatrikos. She also congratulated the Coconino Coalition for Children and Youth who is also celebrating their 50th Anniversary. She announced that the application period for the Flinn Brown Fellowship is open now and will be accepting applications through February 28, 2022.

Mayor Deasy reported that another N95 mask event will be held on Sunday at the downtown library. He thanked Northern Arizona Healthcare for donating 15,000 masks to the community.

17. ADJOURNMENT

The Regular Meeting of the Flagstaff City Council held February 1, 2022, adjourned at 6:58 p.m.

MAYOR

ATTEST:

CITY CLERK

CERTIFICATION

I, STACY SALTZBURG, do hereby certify that I am the City Clerk of the City of Flagstaff, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Flagstaff held on February 1, 2022. I further certify that the Meeting was duly called and held and that a quorum was present.

DATED this 21st day of March, 2023.

CITY CLERK