

## MINUTES

### 1. Call to Order

Mayor Deasy called the Budget Retreat of the Flagstaff City Council held April 22, 2022, to order at 8:30 a.m.

#### **NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION**

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this work session, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).*

### 2. **ROLL CALL**

*NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.*

PRESENT:

ABSENT:

MAYOR DEASY  
VICE MAYOR SWEET  
COUNCILMEMBER ASLAN  
COUNCILMEMBER MCCARTHY  
COUNCILMEMBER SALAS  
COUNCILMEMBER SHIMONI

Others present: City Manager Greg Clifton; City Attorney Sterling Solomon.

### 3. Pledge of Allegiance, Mission Statement, and Land Acknowledgement

The Council and audience recited the pledge of allegiance, Vice Mayor Sweet read the Mission Statement of the City of Flagstaff, and Mayor Deasy read the Land Acknowledgement.

#### **MISSION STATEMENT**

*The mission of the City of Flagstaff is to protect and enhance the quality of life for all.*

#### **LAND ACKNOWLEDGEMENT**

*The Flagstaff City Council humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants,*

*border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.*

#### **4. City Council FY 2022-23 Budget Retreat**

Mr. Clifton and Ms. Lancaster offered opening remarks.

##### DAY 2 OPENING AND OVERVIEW

Community Development Director Dan Folke continued the presentation.

COMMUNITY DEVELOPMENT  
APPROVED REQUESTS BY PBB QUARTILE  
HIGHLIGHTS OF APPROVED BUDGET REQUESTS  
HIGH PERFORMING GOVERNANCE  
SAFE AND HEALTHY COMMUNITY  
INCLUSIVE AND ENGAGED COMMUNITY  
LIVABLE COMMUNITY

Council discussed opportunities to develop city owned property and the need to have allocated funding to assist in those efforts.

ROBUST RESILIENT ECONOMY  
ENVIRONMENTAL STEWARDSHIP

Public Works Director Scott Overton continue the presentation.

PUBLIC WORKS  
APPROVED REQUESTS BY PBB QUARTILE  
HIGHLIGHTS OF APPROVED BUDGET REQUESTS  
ENVIRONMENTAL STEWARDSHIP  
SUSTAINABLE, INNOVATIVE INFRASTRUCTURE  
SAFE AND HEALTHY COMMUNITY  
ECONOMIC VITALITY  
APPROVED REQUESTS BY PBB QUARTILE  
HIGHLIGHTS OF APPROVED BUDGET REQUESTS  
ROBUST RESILIENT ECONOMY  
SUSTAINABLE, INNOVATIVE INFRASTRUCTURE

Interim Deputy City Manager Heidi Hansen continued the presentation.

ECONOMIC VITALITY  
APPROVED REQUESTS BY PBB QUARTILE  
HIGHLIGHTS OF APPROVED BUDGET REQUESTS  
HIGH PERFORMING GOVERNANCE  
SAFE AND HEALTHY COMMUNITY  
INCLUSIVE AND ENGAGED COMMUNITY  
SUSTAINABLE, INNOVATIVE INFRASTRUCTURE  
ENVIRONMENTAL STEWARDSHIP

Council discussed an increased focus on eco-tourism and multi-language outreach. They also encouraged lifting up minority owned businesses and increased funding for business retention, expansion, and attraction.

Water Services Director Andy Bertelsen continued the presentation

WATER SERVICES  
APPROVED REQUESTS BY PBB QUARTILE  
HIGHLIGHTS OF APPROVED BUDGET REQUESTS  
HIGH PERFORMING GOVERNANCE  
SAFE AND HEALTHY COMMUNITY  
INCLUSIVE AND ENGAGED COMMUNITY  
SUSTAINABLE, INNOVATIVE INFRASTRUCTURE  
ENVIRONMENTAL STEWARDSHIP

City Engineer Rick Barrett continued the presentation.

ENGINEERING AND CAPITAL IMPROVEMENTS  
APPROVED REQUESTS BY PBB QUARTILE  
HIGHLIGHTS OF APPROVED BUDGET REQUESTS  
HIGH PERFORMING GOVERNANCE  
INCLUSIVE AND ENGAGED COMMUNITY  
SAFE AND HEALTHY COMMUNITY  
ROBUST RESILIENT ECONOMY  
SUSTAINABLE, INNOVATIVE INFRASTRUCTURE  
ENVIRONMENTAL STEWARDSHIP  
LIVABLE COMMUNITY

A break was held from 10:08 a.m. through 10:25 a.m.

Parks, Recreation, Open Space, and Events Director Rebecca Sayers continued the presentation.

PARKS, RECREATION, OPEN SPACE, AND EVENTS  
APPROVED REQUESTS BY PBB QUARTILE  
HIGHLIGHTS OF APPROVED BUDGET REQUESTS  
HIGH PERFORMING GOVERNANCE  
SAFE AND HEALTHY COMMUNITY  
INCLUSIVE AND ENGAGED COMMUNITY  
SUSTAINABLE, INNOVATIVE INFRASTRUCTURE  
ROBUST RESILIENT ECONOMY  
LIVABLE COMMUNITY  
ENVIRONMENTAL STEWARDSHIP

Councilmember Shimoni asked if Parks is able to help with clearing cinders on sidewalks. Assistant Parks, Recreation, Open Space, and Events Director Amy Hagin stated that sidewalk maintenance is the responsibility of property owners and the city will maintain city-owned sidewalks. A solution might be a better outreach campaign. Parks currently does not have the staff to maintain all the sidewalks in Flagstaff.

Management Services Director Rick Tadder continued the presentation.

NON-DEPARTMENTAL  
APPROVED REQUESTS BY PBB QUARTILE  
HIGHLIGHTS OF APPROVED BUDGET REQUESTS  
CURRENT SERVICE PARTNER CONTRACTS  
SERVICE PARTNER REQUESTS

Council discussed funding for Elevate Pre-K, Boys and Girls Club, Lowell Observatory, CATS, Flagstaff Trails Initiative, Flagstaff Shelter Services, and High Country Humane.

Council made the following requests:

- Obtain detailed financials from High Country Humane.
- Reduce the allocation to Lowell Observatory.
- Request an update from Flagstaff Shelter Services.
- Allocate \$35,000 for Boys and Girls Club.
- Request an update from Lived Black Experience.
- Fund the Flagstaff Trails Initiative at the same level as the prior year from the Council Initiative Fund.
- Fund Elevate Pre-K at the requested amount.

A lunch break was held from 12:00 p.m. through 12:30 p.m.

Mr. Barrett continued the presentation.

#### CAPITAL IMPROVEMENT PROGRAM SUMMARY UPDATES FROM MARCH RETREAT

Following discussion, Council provided direction to move forward with the staff recommended action.

#### UNFUNDED CAPITAL IMPROVEMENTS COUNCIL FOLLOW-UP

Mayor Deasy stated his priority is to make sure there are adequate funds for possible grant matching.

Councilmember Aslan stated that he wants to give voice to the Carbon Neutrality Plan for 2030 and making sure that the Capital Improvement Plan is viewed through the lens of heavily evaluating those outcomes.

Councilmember Salas stated that she would like to see projects that implement specific plans. She is supportive of public private partnerships, grants, opportunities for cost sharing, cost recovery, and increased community resilience.

Vice Mayor Sweet stated that the Carbon Neutrality, grant matching funds, and equity are her top priorities.

Mr. Tadder continued the presentation.

#### COUNCIL PARKING LOT ADDS/DELETES DISCUSSION

Council discussed their preferred allocations. Following discussion, the following items were funded:

- Peer Specialist – \$39,500 ongoing and \$20,500 one-time
- Evaluation of Alt. Response Consultant – \$20,000
- Lived Black Experience – \$49,900
- CATS Mobile Outreach Bus – \$37,500
- Elevate PreK – \$25,000

- Boys and Girls Club – \$35,000
- Lowell Observatory Discovery Center – \$35,000 from BBB
- Business Retention/Expansion Incentives – \$30,000 from BBB
- Business Attraction Incentives – \$20,000 from BBB
- Workforce Development – 5\$0,000 from BBB
- Broadband – \$170,000

REVIEW AND CONFIRM COUNCIL DIRECTION

Mr. Clifton offered closing remarks and summarized the two days of the retreat.

**5. Public Participation**

None

**6. Adjournment**

Day 2 of the Budget Retreat of the Flagstaff City Council held April 22, 2022, adjourned at 3:08 p.m.

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MAYOR

ATTEST:

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CITY CLERK