

## MINUTES

### 1. CALL TO ORDER

Mayor Deasy called the meeting of the Flagstaff City Council held September 20, 2022, to order at 3:05 p.m.

### NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City Council and to the general public that, at this regular meeting, the City Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).*

### 2. ROLL CALL

*NOTE: One or more Councilmembers may be in attendance telephonically or by other technological means.*

PRESENT:

ABSENT:

MAYOR DEASY  
VICE MAYOR SWEET  
COUNCILMEMBER ASLAN (virtually)  
COUNCILMEMBER HOUSE  
COUNCILMEMBER MCCARTHY  
COUNCILMEMBER SALAS  
COUNCILMEMBER SHIMONI (virtually)

Others present: City Manager Greg Clifton; City Attorney Sterling Solomon.

### 3. PLEDGE OF ALLEGIANCE, MISSION STATEMENT, AND LAND ACKNOWLEDGEMENT

The Council and audience recited the pledge of allegiance, Mayor Deasy read the Mission Statement of the City of Flagstaff, and Councilmember McCarthy read the Land Acknowledgement.

### MISSION STATEMENT

*The mission of the City of Flagstaff is to protect and enhance the quality of life for all.*

## LAND ACKNOWLEDGEMENT

*The Flagstaff City Council humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.*

### 4. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

- A. **Consideration and Approval of Minutes:** City Council Regular Meeting of November 17, 2020, Regular Meeting of December 1, 2020, Regular Meeting of December 15, 2020, Joint Work Session of August 23, 2021, Regular Meeting of August 24, 2021, Special Meeting of August 31, 2021, Regular Meeting of September 7, 2021, Special Meeting of August 22, 2022, Special Meeting (Executive Session) of June 27, 2022, Special Meeting (Executive Session) of July 5, 2022, Special Meeting (Executive Session) of July 12, 2022, and Special Meeting (Executive Session) of August 29, 2022.

Councilmember McCarthy requested the following corrections:

Meeting minutes of November 17, 2020. Item 5B, indicated a 4-0 vote and it was actually a 4-3 vote, with Councilmembers Aslan, Salas, and Whelan voting no.

Meeting minutes of December 1, 2020. Item 9E, he suggested the following words prior to the documentation of the vote on the original motion to address the Housing Emergency declaration: "Councilmembers McCarthy and Aslan stated that they strongly agreed that there is a housing crisis and that they supported the housing crisis resolution but that they could not support changing the wording from crisis to emergency."

**Moved by** Councilmember Jim McCarthy, **seconded by** Mayor Paul Deasy to approve the minutes of the City Council Regular Meeting of November 17, 2020, Regular Meeting of December 1, 2020, Regular Meeting of December 15, 2020, Joint Work Session of August 23, 2021, Regular Meeting of August 24, 2021, Special Meeting of August 31, 2021, Regular Meeting of September 7, 2021, Special Meeting of August 22, 2022, Special Meeting (Executive Session) of June 27, 2022, Special Meeting (Executive Session) of July 5, 2022, Special Meeting (Executive Session) of July 12, 2022, and Special Meeting (Executive Session) of August 29, 2022 as amended.

**Vote:** 7 - 0 - Unanimously

### 5. PUBLIC PARTICIPATION

*Public Participation enables the public to address the Council about an item that is not on the agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed. If you wish to address the Council at tonight's meeting, please complete a comment card and submit it to the recording clerk as soon as possible. Your name will be called when it is your turn to speak. You may address the Council up to three times throughout the meeting, including comments made during Public Participation. Please limit your remarks to three minutes per item to allow everyone an opportunity to speak. At the discretion of the Chair, ten or more persons present at the meeting and wishing to speak may appoint a representative who may have no more than fifteen minutes to speak.*

Louise Porter addressed Council about low-interest disaster loans available from the U.S. Small Business Administration to non-farm businesses of all sizes, private nonprofits, homeowners and renters who suffered losses caused by the severe storms, flooding, mudslides and debris flows that occurred July 23, through August 28, 2022.

Wildland Forest Fire Supervisor Neil Chapman addressed Council with a brief report from the prior week's Wildfire Mitigation and Management Commission meeting.

Stephen Puhr addressed Council with concerns and frustrations about the flooding along Highway 180.

Andy Fernandez addressed Council with a variety of concerns.

## 6. PROCLAMATIONS AND RECOGNITIONS

### A. September Work Anniversaries

Senior Deputy City Manager Shannon Anderson provided a PowerPoint presentation that recognized employees celebrating September work anniversaries.

## 7. COUNCIL LIAISON REPORTS

Councilmember House reported that the Housing Commission meeting was later that week and the Open Space Commission would be meeting the next week.

Councilmember Shimoni reported that he had met with the ARC Team who was bringing a detox and long-term facility to Flagstaff. They shared information on how they planned to bring forward culturally sensitive services to the region.

Vice Mayor Sweet reported that she would be attending the Mountain Line Board meeting later that week.

Councilmember Aslan reported that he was in Vancouver with the Flagstaff Downtown Business Alliance to attend the International Downtown Annual Conference. He also reported that the Colorado Plateau Water Advisory Council's annual outing was upcoming, and he was excited to attend.

Councilmember Salas reported that she represented MetroPlan down in Maricopa for the Rural Transportation Summit and Transportation Board meeting.

## 8. CONSENT ITEMS

*All matters under Consent Agenda are considered by the City Council to be routine and will be enacted by one motion approving the recommendations listed on the agenda. Unless otherwise indicated, expenditures approved by Council are budgeted items.*

**Moved by** Mayor Paul Deasy, **seconded by** Councilmember Jim McCarthy to approve the Consent agenda as presented.

**Vote:** 7 - 0 - Unanimously

**A. Consideration of Appointment:** On-Call Magistrate for the Flagstaff Municipal Court.

Approve the Judicial Appointment Advisory Panel's recommendation to appoint Staci Foulks as an On-Call Magistrate to the Flagstaff Municipal Court.

**B. Consideration and Approval of Contract:** To approve the Cooperative Purchase Contract for twelve (12) new X Series Advanced Cardiac Monitors and Defibrillators from ZOLL Medical Corporation in the amount of \$496,332.52, plus additional taxes and fees.

1. Approve the Cooperative Purchase Contract with ZOLL Medical Corporation for new advanced cardiac monitors in the amount of \$496,332.52, plus additional taxes and fees; and
2. Authorize the City Manager to execute all necessary documents.

**C. Consideration and Approval of Letter of Support:** MetroPlan Flagstaff Safe Streets and Roads for All (SS4A) Action Planning Grant.

Approve the letter of support.

**9. ROUTINE ITEMS**

**A. Consideration and Adoption of Ordinance No. 2022-21:** An ordinance of the Flagstaff City Council authorizing the acquisition of real property from the BNSF Railway Company; providing for delegation of authority, repeal of conflicting ordinances, severability, clerical corrections, and establishing an effective date; and

**Consideration and Approval of Contract:** A Real Estate Purchase and Sale Agreement with BNSF Railway Company to purchase approximately 2,614 square feet of real property, to be executed after the effective date of Ordinance No. 2022-21.

**Moved by** Mayor Paul Deasy, **seconded by** Councilmember Regina Salas to read Ordinance No. 2022-21 by title only for the final time.

**Vote:** 7 - 0 - Unanimously

*AN ORDINANCE OF THE FLAGSTAFF CITY COUNCIL AUTHORIZING THE ACQUISITION OF REAL PROPERTY FROM THE BNSF RAILWAY COMPANY; PROVIDING FOR DELEGATION OF AUTHORITY, REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, CLERICAL CORRECTIONS, AND ESTABLISHING AN EFFECTIVE DATE*

**Moved by** Mayor Paul Deasy, **seconded by** Councilmember Regina Salas to adopt Ordinance No. 2022-21.

**Vote:** 7 - 0 - Unanimously

**Moved by** Mayor Paul Deasy, **seconded by** Councilmember Regina Salas to approve the Real Estate Purchase and Sale Agreement and authorize the Mayor to execute the required documents after the effective date of Ordinance No. 2022-21.

**Vote:** 7 - 0 - Unanimously

- B. Consideration and Adoption of Resolution No. 2022-43 and Ordinance No. 2022-23:** A resolution declaring as a public record that a certain document to be filed with the City Clerk and entitled “*Addendum 31 to the Employee Handbook of Regulations*” and an ordinance amending the Flagstaff City Code Chapter 1-14, Personnel System, and the Employee Handbook of Regulations by adopting by reference that certain document entitled “*Addendum 31 to the Employee Handbook of Regulations*” to align with classification, compensation and performance management changes.

Andy Fernandez addressed Council and stated that city business needed more transparency.

**Moved by** Mayor Paul Deasy, **seconded by** Councilmember Jim McCarthy to adopt Resolution No. 2022-43.

**Vote:** 7 - 0 - Unanimously

**Moved by** Mayor Paul Deasy, **seconded by** Vice Mayor Miranda Sweet to read Ordinance No. 2022-23 by title only for the final time.

**Vote:** 7 - 0 - Unanimously

*AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, AMENDING THE EMPLOYEE HANDBOOK OF REGULATIONS AND FLAGSTAFF CITY CODE, BY ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED “ADDENDUM 31 TO THE EMPLOYEE HANDBOOK OF REGULATIONS”; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, CLERICAL CORRECTIONS, AND ESTABLISHING AN EFFECTIVE DATE*

**Moved by** Mayor Paul Deasy, **seconded by** Councilmember Regina Salas to adopt Ordinance No. 2022-23.

**Vote:** 7 - 0 - Unanimously

## 10. PUBLIC HEARING ITEMS

- A. Consideration and Adoption of Ordinance No. 2022-25:** An ordinance of the City Council of the City of Flagstaff amending the Flagstaff City Code, Title 11, General Plans and Subdivision, Division 11-10.20: Additional Procedures for Comprehensive Plan Updates, New Elements, and Major Amendments to the General Plan, providing for repeal of conflicting ordinances, severability, and establishing an effective date.

Mayor Deasy opened the public hearing.

Associate Planner Wesley Welch provided a PowerPoint presentation that covered the following:

AMENDMENTS TO THE REGIONAL PLAN MAJOR PLAN AMENDMENT SCHEDULE  
 PZ-22-00172 MAJOR REGIONAL PLAN AMENDMENT CODE CHANGE  
 OVERVIEW OF PROPOSED AMENDMENT  
 STAFF RECOMMENDATION  
 PLANNING AND ZONING COMMISSION RECOMMENDATION

There being no public comment, Mayor Deasy closed the public hearing.

**Moved by** Mayor Paul Deasy, **seconded by** Councilmember Jim McCarthy to read Ordinance No. 2022-23 by title only for the first time.

**Vote:** 7 - 0 - Unanimously

*AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FLAGSTAFF, AMENDING THE FLAGSTAFF CITY CODE, TITLE 11, GENERAL PLANS AND SUBDIVISION, DIVISION 11-10.20: ADDITIONAL PROCEDURES FOR COMPREHENSIVE PLAN UPDATES, NEW ELEMENTS, AND MAJOR AMENDMENTS TO THE GENERAL PLAN, PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE*

## 11. REGULAR AGENDA

- A. Consideration and Adoption of Ordinance No. 2022-26:** An ordinance of the Flagstaff City Council authorizing the acquisition of real property for open space and the Flagstaff Urban Trail System purposes; providing for delegation of authority, severability, repeal of conflicting ordinances, authority for clerical corrections, and establishing an effective date

Open Space Supervisor Robert Wallace addressed Council and stated that the formal presentation on the topic was presented at the last meeting but that he was available for any questions.

Andy Fernandez addressed Council about transparency.

**Moved by** Mayor Paul Deasy, **seconded by** Councilmember Khara House to read Ordinance No. 2022-40 by title only for the first time.

**Vote:** 7 - 0 - Unanimously

*AN ORDINANCE OF THE FLAGSTAFF CITY COUNCIL AUTHORIZING THE ACQUISITION OF REAL PROPERTY FOR OPEN SPACE AND FLAGSTAFF URBAN TRAIL SYSTEM PURPOSES; PROVIDING FOR DELEGATION OF AUTHORITY, SEVERABILITY, REPEAL OF CONFLICTING ORDINANCES, AUTHORITY FOR CLERICAL CORRECTIONS, AND ESTABLISHING AN EFFECTIVE DATE*

- B. Consideration and Adoption of Resolution No. 2022-46 and Approval of Grant Agreement:** A resolution of the Flagstaff City Council, authorizing the award of a Grant Agreement between the City of Flagstaff and Arizona State Parks, Recreational Trails Grant for the maintenance of Picture Canyon Preserve.

Mr. Wallace provided a PowerPoint presentation that covered the following:

OPEN SPACE GRANT RESOLUTION AND AGREEMENT CONSIDERATION  
 OPEN SPACE BACKGROUND – WHO, WHAT, HOW  
 WHAT WILL THIS GRANT ACHIEVE?  
 WHAT IS THE CITY AGREEING TO?  
 HOW GRANT ACCEPTANCE MEETS CITY GOALS  
 OPTIONS

Councilmember Salas expressed gratitude to the Parks, Recreation, Open Space, and Events team for seeking out and securing the grant.

**Moved by** Councilmember Regina Salas, **seconded by** Councilmember Khara House to read Resolution No. 2022-46 by title only.

**Vote:** 7 - 0 - Unanimously

*A RESOLUTION OF THE FLAGSTAFF CITY COUNCIL, AUTHORIZING THE GRANT AGREEMENT FOR AN ARIZONA STATE PARKS RECREATIONAL TRAILS PROGRAM GRANT*

**Moved by** Councilmember Regina Salas, **seconded by** Vice Mayor Miranda Sweet to adopt Resolution No. 2022-46.

**Vote:** 7 - 0 - Unanimously

**Moved by** Councilmember Regina Salas, **seconded by** Councilmember Khara House to authorize the Grant Agreement between the Arizona State Parks Board and the City of Flagstaff, Parks, Recreation, Open Space, and Events (PROSE) Division for the Recreational Trails Program Grant to support the maintenance of Picture Canyon Preserve, in the amount of \$126,270, with a participant match of \$30,300.

**Vote:** 7 - 0 - Unanimously

**12. FUTURE AGENDA ITEM REQUESTS**

*After discussion and upon agreement by three members of the Council, an item will be moved to a regularly-scheduled Council meeting.*

- A. Future Agenda Item Request (F.A.I.R.):** A request by Councilmember House to place on a future agenda a discussion about how the city can assist NAU in building better relationships with the neighborhoods.

Councilmember House stated that her intention in the request was to pursue any opportunity the Council had to partner with NAU and to strengthen the relationships that exist. There were a lot of positives within those relationships but also areas for improvement.

There was requisite Council support to move the item forward to a future agenda for discussion.

**13. PUBLIC PARTICIPATION**

None

**14. INFORMATIONAL ITEMS TO/FROM MAYOR, COUNCIL, AND STAFF, AND FUTURE AGENDA ITEM REQUESTS**

Councilmember Salas wished Senior Deputy City Manager Shannon Anderson a Happy Birthday.

Councilmember McCarthy stated that he attended Pickin in the Pines and had a great time at the event. Mayor Deasy added that he also attended the event and enjoyed the festivities.

Vice Mayor Sweet stated that she attended the Welcome to Flagstaff event put on by Culture Connection, and it was great to see all the international students.

Councilmember Shimoni stated that the protected bike lanes appeared to be working and asked that Woodlands be reviewed for cycle striping.

Councilmember House reported that she attended the International Peace Day event. She also attended the We Sing event which was great; Team Flagstaff members were involved or had family involved. She also reported that actress, philanthropist, director, and producer Erika Alexander would be visiting Flagstaff and there would be upcoming events to engage with her.

**15. ADJOURNMENT**

The Regular Meeting of the Flagstaff City Council held September 20, 2022, adjourned at 4:07 p.m.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**CERTIFICATION**

I, STACY SALTZBURG, do hereby certify that I am the City Clerk of the City of Flagstaff, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Flagstaff held on September 20, 2022. I further certify that the Meeting was duly called and held and that a quorum was present.

DATED this 19th day of December, 2023.

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CITY CLERK