

# City Council Orientation & Budget Retreat

## January 19 & 20, 2023

### Detailed Agenda

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| <b>January 19</b> |                   |  |  |
|-------------------|-------------------|--|--|
| Time              | Duration<br>(Min) | Topic  | Staff  |
| 8:30 a.m.         | 15                | Welcome, Objectives, and Icebreaker  | Greg Clifton<br>Katie Wittekind                  |
| 8:45 a.m.         | 105               | City Charter<br>Open Meeting Law<br>City Council Meetings & Procedures                       | Sterling Solomon<br>Stacy Saltzburg              |
| <b>10:30 a.m.</b> | <b>15</b>         | <b>Break</b>   |  |
| 10:45 a.m.        | 60                | Boards and Commissions<br>Public Records Law<br>Conflicts of Interest                        | Stacy Fobar<br>Kevin Finsel<br>Stacy Saltzburg   |
| 11:45 a.m.        | 45                | Land Use Law & Process   | Christina Rubalcava<br>Michelle McNulty          |
| <b>12:30 p.m.</b> | <b>30</b>         | <b>Lunch</b>   |  |
| 1:00 p.m.         | 60                | Team Building  | Katie Wittekind                                  |
| 2:00 p.m.         | 30                | Organizational Structure & Management<br>Strategies  | Greg Clifton                                     |
| <b>2:30 p.m.</b>  | <b>15</b>         | <b>FIKA Break &amp; Video</b>  | <b>Heidi Hansen</b>                              |
| 2:45 p.m.         | 30                | Council / Staff Roles and Relationships  | Greg Clifton                                     |
| 3:15 p.m.         | 60                | Public Outreach<br>(Media Relations, Social Media Directive,<br>Responding to Email, Videos) | Greg Clifton<br>Sarah Langley<br>Stacy Saltzburg |
| 4:15 p.m.         | 15                | Public Participation   |  |

All times are estimates and items could be reordered during the meeting.