

City Manager's Report

March 10, 2023

Council and Colleagues, greetings. These reports will be included in the City Council packet for Council Work Sessions. The reports are intended to be informational, covering miscellaneous events and topics involving the city organization. This Report will include, as attachments, the bi-monthly Engineer & Capital Projects Update with a reference map, and the year-end report from Community Development. Enjoy!

In no particular order ...

Fire Department

- During this weekly report period Fire crews responded to three house fires, a dozen motor vehicle accidents on I-40 during the recent storms, a semi rollover at the bridge over Naval Observatory Road, two man-down calls, a pedestrian/vehicle accident, and a semi-truck leaking diesel.
- Council had a very informative update from the CARE two weeks ago, highlighting the number of calls and responses. The unit is off to a great start and is bringing positive results as an alternate response program.

Police Department

- This is good stuff, and the photo captures it all. Officers assisted the Over the Rainbow Butterfly Garden in partnership with the Tim Tebow foundation for the Annual Night to Shine and chess match with kids from the Northern Arizona Chess Center. Checkmate!



- Officer Ty Webster, shown here, was honored with officers from other agencies as the Veterans of Foreign Wars Officer of the year. Congratulations, Officer Webster!



- This one is a bit scary, with a positive outcome. Officers responded to a domestic violence incident wherein a man took his 13-month-old son and stated that he was going to drive off the Sedona ridge. The man was located but left the scene on two occasions with the child, driving in the vehicle at very high rates of speed. Officers were eventually able to contain the vehicle when the man backed his vehicle into one patrol car, and another patrol car pinned the vehicle into a snowbank. Officer Gilbert broke a vehicle window to rescue the child. Great work by these Officers in retrieving the child without injury.

Public Works

- Streets crews have been responding to multiple storms and are now hauling snow from cul-de-sacs and filling more than 258 potholes.
- Projects underway include the airport snow removal equipment building, siding for the Aquaplex, concrete at Jay Lively, and a coil door replacement in Fleet Services. They have also spent a good deal of time supporting the removal of snow within separated bike lanes (below).



- Facilities maintenance focused on gutter issues, paint, LED light upgrades, plumbing leaks, reprogrammed Fire panels, replaced weather stripping, identified and repaired a propane leak, heater repaired, roof repaired, and installed new timekeeping machines.
- Fleet Services has been busy with snow related emergency repairs and calls for assistance from Fire Department, Airport and Streets in addition to the normal work on solid waste and police department fleet.
- Solid Waste has continued to work with customers on picking up containers impacted by significant snowfall.
- Landfill has continued green waste work and development of landfill road.

Federal Earmark Appropriations

With a short window, actually a portal, within which to submit requests, we have focused on three areas for potential direct funding with our federal delegates. The three areas are referenced below. These requests are in the works - there is a portal and an application that needs to be filled out for each request, but they will be submitted in the days ahead. The short announcement and submittal deadline simply did not allow for much time to vet these priorities :

1. Shadow Mountain Detention Basin – Sarah Langley submitted this request to both Senators Kelly and Sinema.
2. Prescribed Fire Training Exchange – This request is ready to go in both Senator’s Kelly and Sinema’s portals once we receive a few more letters of support.
3. New fire facility to replace Station 6 (near NAH relocation site) – Chief Wilson is gathering the needed information, and this will soon be submitted.

We will also submit these three requests to Congressman Ciscomani.

More on Recruiting

Please mark you calendars for the Deputy City Manager Meet & Greet at City Hall on Thursday, April 6th, from 3-5pm. The following day is the Council Retreat for Capital Projects.

And check out the image here, showing the latest creative for the City of Flagstaff. The new recruitment window wrap was installed on March 9th at the Pulliam Airport near the TSA check-in. The other three windows that are vacant will be taken and paid for by DBA.



Significant efforts are being pursued for recruitment through Search Engine Marketing (SEM) -- a strategy providing premium ad location, appearing high in search rankings which increases visibility of the website. This paid search campaign ensures our website becomes a top option for job seekers to click on when searching for jobs and certain other criteria that fall under specific keywords.

Other digital tools and platforms are being utilized including LinkedIn. Our creative is optimized for clicks to the job listings page on the website.

And paper ads are also put into play, including ads like the example below which continue to run in AZ Daily Sun.



Meetings, Etc.

- On Thursday, March 9th, we attended the Sunnyside Neighborhood meeting to unveil the proposed Joe Montalvo project (new building to serve the neighborhood with possible uses including STEAM education for youth, office space, and community meeting space). Attendees for the city included Scott Overton, Amy Hagin, Rebecca Sayers, and me.

The project was well received, and the Council will likely be hearing from the Association in support of this. A subcommittee will be charging forward with discussions about potential uses of the facility.

The PROSE Team also presented the process and timeline for completion of the stormwater infrastructure underlying Ponderosa Park, and eventual park surface improvements.



- The Criminal Justice Coordinating Council (CJCC) met on March 8th. It was an in-person meeting with a full agenda.

- The Budget Team has been meeting all day, nearly every day, for the past three weeks, meeting with all the divisions to discuss their respective requests. It has been an arduous process, as it is every year. And we are making progress. Stay tuned as all this comes your way next month (April 7th – Capital Projects; April 27th & 28th – Budget Retreat).
- The Mayor and Vice Mayor and I met with Terry Madeksza (Downtown Business Alliance) on March 10th. We are resuming the monthly meetings.

That's a Wrap! Thank you.