

# City Manager's Report

March 24, 2023

Council and Colleagues, greetings. These reports will be included in the City Council packet for Council Work Sessions. The reports are intended to be informational, covering miscellaneous events and topics involving the city organization. This Report will include, as attachments, the High Country Humane Statistics Report for February and the PROSE March Newsletter. There is also a copied copy of the FLG In-Flight included in the text below.

In no particular order ...

## **PROSE**

- Not your typical day at the office. Three Parks employees – Juan Avitia-Herrera, Ian Andersen, and Anthony Milligan – worked diligently and expeditiously to contact the Flagstaff Police Department and remove a pickup truck that was stuck on the railroad tracks. They were able to use a loader to successfully remove the vehicle from the tracks. BNSF shared with them had the call been five minutes later they would not have been able to stop the train from colliding with the vehicle. The speedy actions of these employees led to a very positive outcome! Thank you, Juan, Ian, and Anthony, for your heroics.

## **Fire Department**

- The *House of Jacks* met with 13 potential firefighters to share information about fire service, FFD culture, the importance of honoring the profession and those that came before them.
- When he's not running the CARE Unit, he is mastering the snowfall. Captain Felts was able to help remove large amounts of snow from several fire stations with the use of Streets heavy equipment. Thanks to Captain Felts for his assistance!
- Speaking of the CARE Unit, the team was able to help a resident living in the Cheshire get medication from North Country during the significant snowstorms recently experienced in Flagstaff. Nice!
- Fire personnel have been training on tactical rescue, wildland fire documentation, decontamination, aerial, and Zoll monitor training (whatever that is).
- FWPP shared that Markit Forestry is almost finished with the 474-acre contract at Dry Lake Hills.
- Pinnacle Pines earned their certificate and status as Flagstaff's newest Firewise USA community. Congratulations to Pinnacle Pines!
- Fire Department personnel and Chick-Fil-A joined together to raise \$5,000 for United Flagstaff Firefighter Charities. Thanks to those that volunteered!



- The Bluffs of Flagstaff Senior Living donated a box of stuffed animals they collected to provide to any child in need during a call for service. Thanks to the Bluff residents and staff members!

### **Human Resources**

- Human Resources has been working on loading the CEASE training into the online training system – LEARN. This is a milestone, no doubt. The city is on its way to being CEASE certified!
- We are working with Lancaster Leadership to begin organization wide training on the upcoming pay for performance evaluation system. The training starts on Friday, March 24<sup>th</sup>.

### **Police Department**

- FPD leadership participated in a leadership training on Extreme Ownership.
- More heroics -- Officers Bethany Hyde, Kevin Callahan and Andres Quiles responded to a call for a person who was suicidal. They forced entry into the home to check on the person and found she was barely breathing and non-responsive. Thank you to Officer Hyde, Officer Callahan and Officer Quiles for saving a life!

### **Public Works**

- Staff are actively working on the Materials Recovery Facility transition.
- Streets crews have now patched over 400 potholes. More to come. Quite literally.
- Fleet Services is still busy with repairs related from the previous snow events but are turning their eye toward Spring and have been in preparations for Sweepers, Wildland Fire Trucks and Field Groomers.
- Facilities Maintenance has been engaged in roof and gutter repairs with the significant damage caused by snow, ice, and subsequent melt off.

- Green waste and concrete piles have been processed and removed from the landfill.
- Solid waste staff have been begun proactively planning for NAU move-outs the month of May.
- Bulky crew members have begun a citywide cleanup route to collect bulky waste that may have been previously covered in snow.

### Water Services

- Coming out of an amazing winter season with near record snowfall and accumulation, the past two weeks we have begun experiencing runoff. On a positive note, we have seen Upper Lake Mary go from 34% capacity to well over the 100% mark in less than ten days. It is estimated that close to four billion gallons of water have flowed into Upper Lake Mary filling the lake and cresting the spillway this week.
- In addition to flows into Upper Lake Mary, hundreds of tributary streams have begun to flow as well. Many of these tributaries are drainages for sanitary sewer lines that convey sanitary sewage to the Wildcat Hill Water Reclamation Facility. As flow has increased in these drainage areas, so has the infiltration and inflow into the sanitary sewer collection system. The collection system has experienced some surcharging due to these flows even to the point of lifting manhole covers off and creating overflow situations like in Foxglenn Park where crews worked tirelessly to address the issue but caused a portion of the park to be closed.
- As expected, this inflow entering the collection system are being conveyed to the Wildcat Hill Water Reclamation facility. Wildcat Hill has a design capacity of 6 million gallons a day with a peaking capacity of about 12 million gallons a day. Over the last two weeks, Influent flows to the facility have been between 9.5 to 12 million gallons a day, with peaks reaching 15 million gallons a day. Staff has scrambled to maintain treatment levels mostly struggling with ammonia, turbidity, and flow. While there have been a few daily exceedances, monthly average permit limits are being met. The discharge permit does have a 5.7 million gallons a day monthly average flow limit for discharge, that flow limit will be likely be exceeded for March. With the amount of snow remaining in the area it is expected that the system will continue to see high hydraulic loading for a few weeks to come.





# FLG In-Flight

The latest and greatest happenings at Flagstaff Pulliam Airport (FLG)

March 2023



# Snow, Snow, and More Snow!

The snow has continued to fall at FLG!

We've received approximately 160 inches this season – that is a lot of snow!

An **enormous thank you to our Airport Fire Fighting Rescue (ARFF) and Operations Team, Wiseman Aviation, and American Airlines staff** who work long hours, in the elements, to ensure folks can get to where they need to go!



## Airport Improvement Projects Scheduled for This Year

Flagstaff Pulliam Airport (FLG) experienced its third busiest year for passenger travel in 2022!

Eager to keep up with the growing demand of passenger travel, as well as serving as the hub for passenger, air freight, public safety flights and other transportation services in Northern Arizona, **FLG has multiple improvement**

projects planned in 2023 to continue to meet the needs of residents and visitors.

[Read more](#)

## Parking Lot Construction

We are on track to begin paid parking implementation in the end of Spring!

**The Airport Terminal Lot entry and exit lanes are now closed for construction. Please use the temporary entrance and exit.**

Work will continue through June 2023 and is part of the airport's paid parking system implementation. Please follow the traffic control signage and park only in designated parking spaces. Additional parking is available in the Overflow Parking Lot across Pulliam Drive. Stay tuned for more updates on our new parking system model.

# Flagstaff Pulliam Airport Construction Notice

March through June 2023

**ATTENTION:**  
Park only in designated spaces, obey traffic control, and follow the instructions of flaggers and contractors while near construction areas.

Economy Parking  
Coming Soon!

Temporary Entrance/Exit:  
Customer access to  
Terminal Lot

Construction Area:  
Driveway closed

Terminal  
Parking Lot

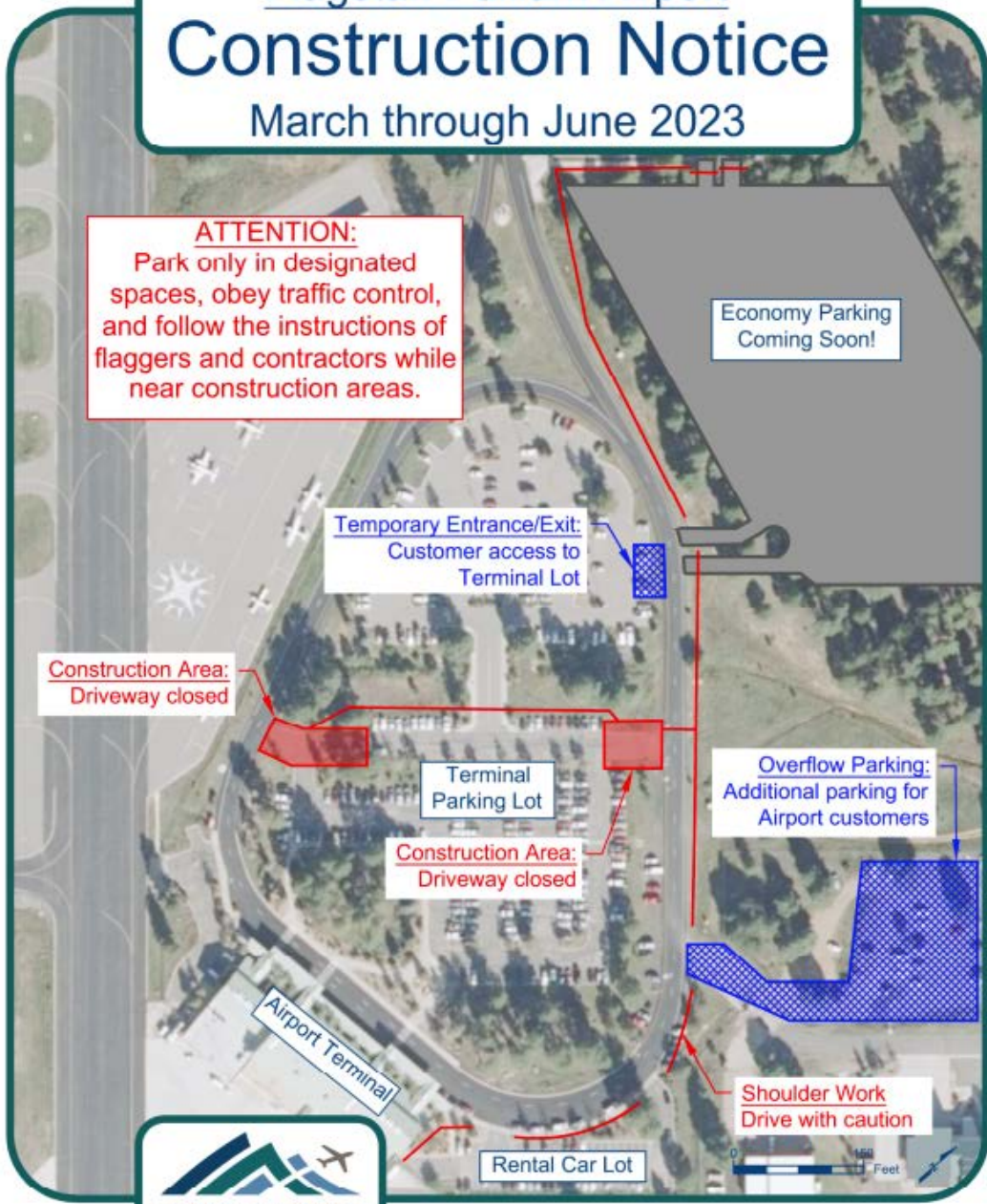
Construction Area:  
Driveway closed

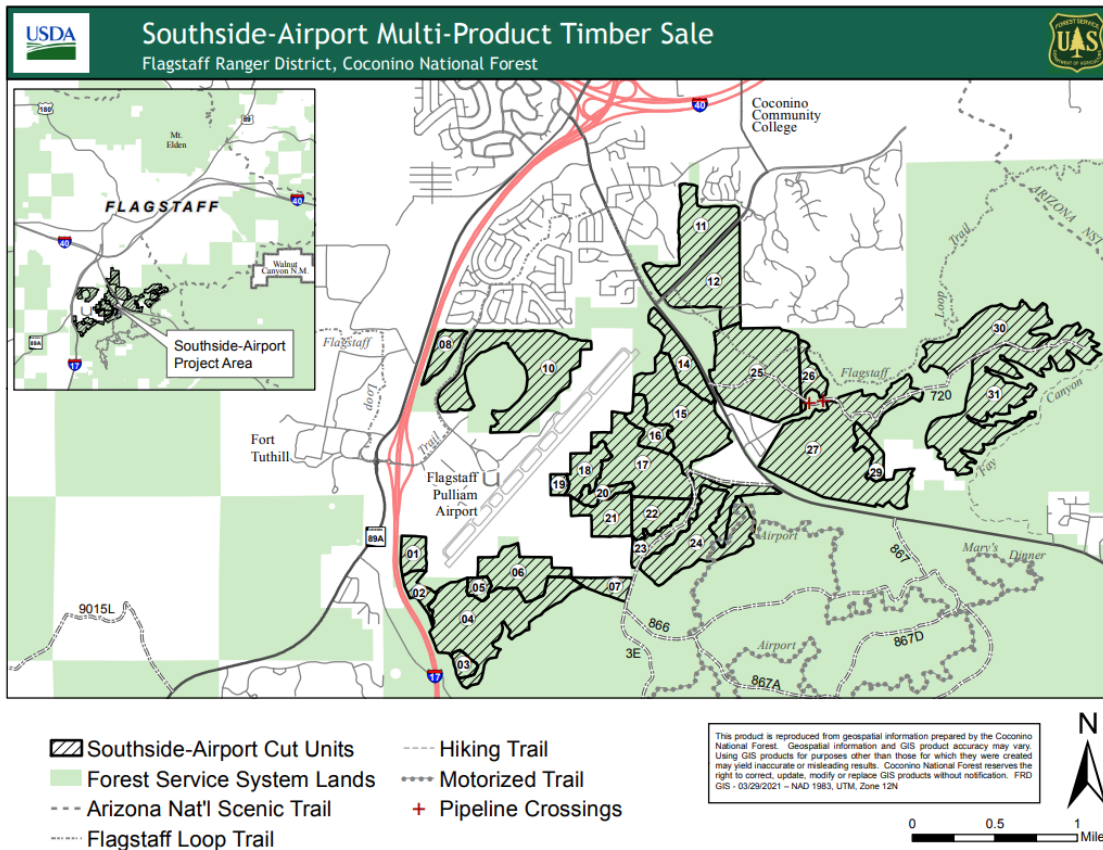
Overflow Parking:  
Additional parking for  
Airport customers

Airport Terminal

Shoulder Work  
Drive with caution

Rental Car Lot





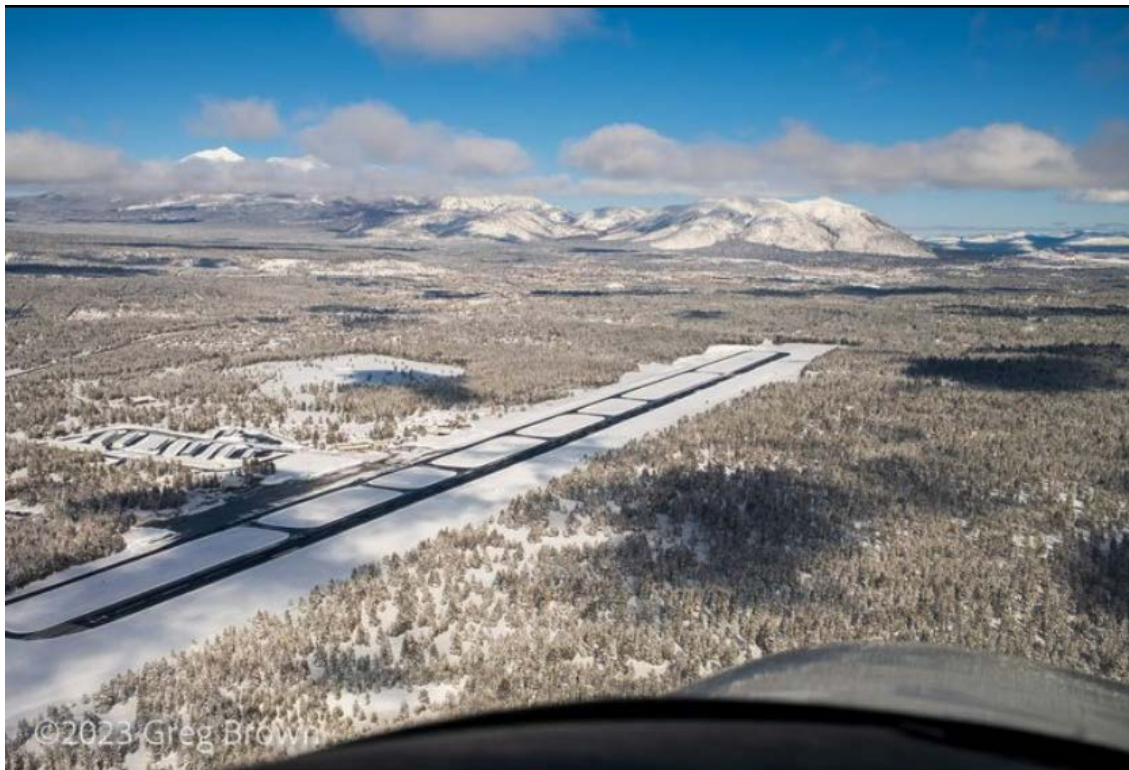
## Logging Operations Near Airport

Implementation of the Forest Service Southside Airport Project has begun. Harvesting this area will benefit the forest ecosystem by thinning overgrown stands of Ponderosa pine, improve foraging habitat for wildlife and reduce extreme wildfire risk to the community.

The public should **be aware of falling timber and heavy truck traffic in the area**, as operations will involve heavy machinery and log truck traffic along Forest Service roads 3E and 3T, with trucks entering and exiting Lake Mary Road at the intersections of Frontier, J.W. Powell and South Pulliam.

# Upcoming Runway Closure

The runway at FLG is scheduled to be closed from midnight on **July 9, 2023**, **through midnight on July 15, 2023**, for pavement maintenance in partnership with the Arizona Department of Transportation as part of the Airport Pavement Management System program. Commercial passenger service and fixed-wing aircraft operations will be unavailable during the closure, though helicopter operations will continue.



## Advertise at FLG

Looking to soar your business? Advertise with us! We've added new LCD digital displays throughout the terminal, and we want your business on the big screen! Check out all the advertising opportunities we have to offer. Don't see what you're looking for? – reach out and we can get creative on how to best boost your



business.

[Learn more](#)

## Farewell Barney

Next month, Airport Director Barney Helmick will retire after 12+ years of service at Flagstaff Pulliam Airport.

Barney began his career in aviation at Sky Harbor Airport in 1989 and has worked in many airport departments including asphalt, facilities, heavy equipment, communications, and emergency operations - just to name some of his experience.

After serving as the Airport Manager for Goodyear Airport and Interim Director of Deer Valley Airport, Barney ended his 22.5-year career with the City of Phoenix and moved to the high country in 2010 for his current role as Flagstaff Pulliam Airport Director.

Make sure you give Barney a high-five before he **flies off into the sunset in the end of April!** Thank you, Barney, for all you've done for FLG during your tenure – you will be missed!



# Call for FLYBRARY Donations

FLYBRARY books are flying off the shelves! **If you have any books looking for a new home, we will graciously accept them** and add to the FLYBRARY. The FLYBRARY will be glowing up soon - shiny more permanent shelving and signage are on the way!



# Photo of the Month



## Meetings, Etc.

- We had a productive on-site meeting with the Army Corps of Engineers (ACOE) on Friday, March 17<sup>th</sup>. Thanks to Mayor Daggett, Councilmember McCarthy, and Councilmember Mathews for attending. COL Julie Balten, Commander and District Engineer Los Angeles District, was present and we were delighted to have her attendance. The meeting was very good, and the Rio de Flag was of course flowing for all to see.



- The City of Flagstaff is hosting an open house event to gather feedback from the public on a draft short-term rental (STR) ordinance and license. The open house will be held on Monday, March 27, 2023, at 5:30 p.m. at City Hall (211 W. Aspen Ave) or online. Members of the public are welcome to attend in person or virtually for an informational presentation and an opportunity to provide feedback to City staff. To participate virtually, visit [flagstaff.az.gov/STR1](https://flagstaff.az.gov/STR1) to access the Teams meeting link. For related questions, please contact Sarah Langley, City of Flagstaff Public Affairs Director at [sarah.langley@flagstaffaz.gov](mailto:sarah.langley@flagstaffaz.gov).

- The City Planning staff presented on the 2045 Regional Plan process at the Downtown Business Alliance on March 23<sup>rd</sup>. Thanks to Sara Dechter and Michelle McNulty.



- The City Managers Office and the Leadership Team are conducting interviews for the Deputy City Manager position, and we will be hosting a community interview and Q&A on Thursday, April 6<sup>th</sup>, at the Council Chambers. Please remember that the following day, April 7<sup>th</sup>, is our all-day retreat with Council to address Capital Improvements. It will be facilitated by Julie Leid.

That's a Wrap! Thank you.