

City of Flagstaff
**Community Development
Block Grant**

Program Year 2023

Annual Action Plan

April 11, 2023

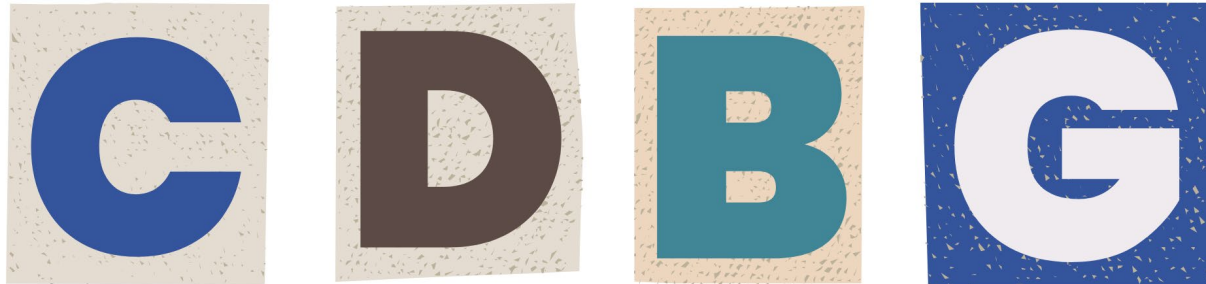


Kristine Pavlik, Housing & Grants Administrator



Purpose & Agenda

- Brief CDBG Recap
- 2023 Annual Action Plan Process
- Proposals Received
- Allocation Recommendations





CDBG Overview



What is the Community Development Block Grant?

- Federal grant program administered by HUD
- Created in 1974 to provide funding for housing & community development activities
- Serves primarily low to moderate income households

Why does the City of Flagstaff receive CDBG \$\$\$?

- Metropolitan city with a population of 50,000+
- Entitlement Community
- Annual Allocation based on a formula set by HUD





CDBG Overview

CDBG Primary Objective

The development of viable urban communities through the provision of the following, principally for low- and moderate-income persons:

- Decent Housing
- A suitable living environment
- Economic opportunity

How can the City spend CDBG dollars?

As the City Council determines based on:

- Priorities and needs identified in the Consolidated Plan
- The Primary Objective
- One or more of the National Objectives



CDBG Overview



National Objectives

To be eligible, an activity must qualify as one of the following:

- Limited Clientele
- Housing Activity
- Area Benefit
- Job Creation or Retention Activities (Economic Development)





CDBG Overview



Criteria for use of CDBG Funds

- At least **70%** of the CDBG funds **must** benefit low to moderate income persons over the program year (July 1 to June 30)
- Historically, Flagstaff serves **100%** low to moderate income persons with CDBG funding



CDBG Overview

How does the City access the funds?

- **Annual Action Plan - “What are we are going to do?”**
Outlines yearly funding allocations – Due every May
- **Consolidated Annual Performance Evaluation Report (CAPER) - “What did we do?”**
Summary of outcomes for prior year allocations - Due every September
- **Consolidated Plan – “How should we choose what to do?”**
Assessment of housing & community development needs – Due every 5 years
- **Analysis of Impediments to Fair Housing choice - “City of Flagstaff Fair Housing Plan”**
Analysis and City goals for Fair Housing – Due every 5 years
- **Substantial Amendments to Annual Action Plan – “What do we need to change?”**
To accommodate changes and additional funding, as needed only



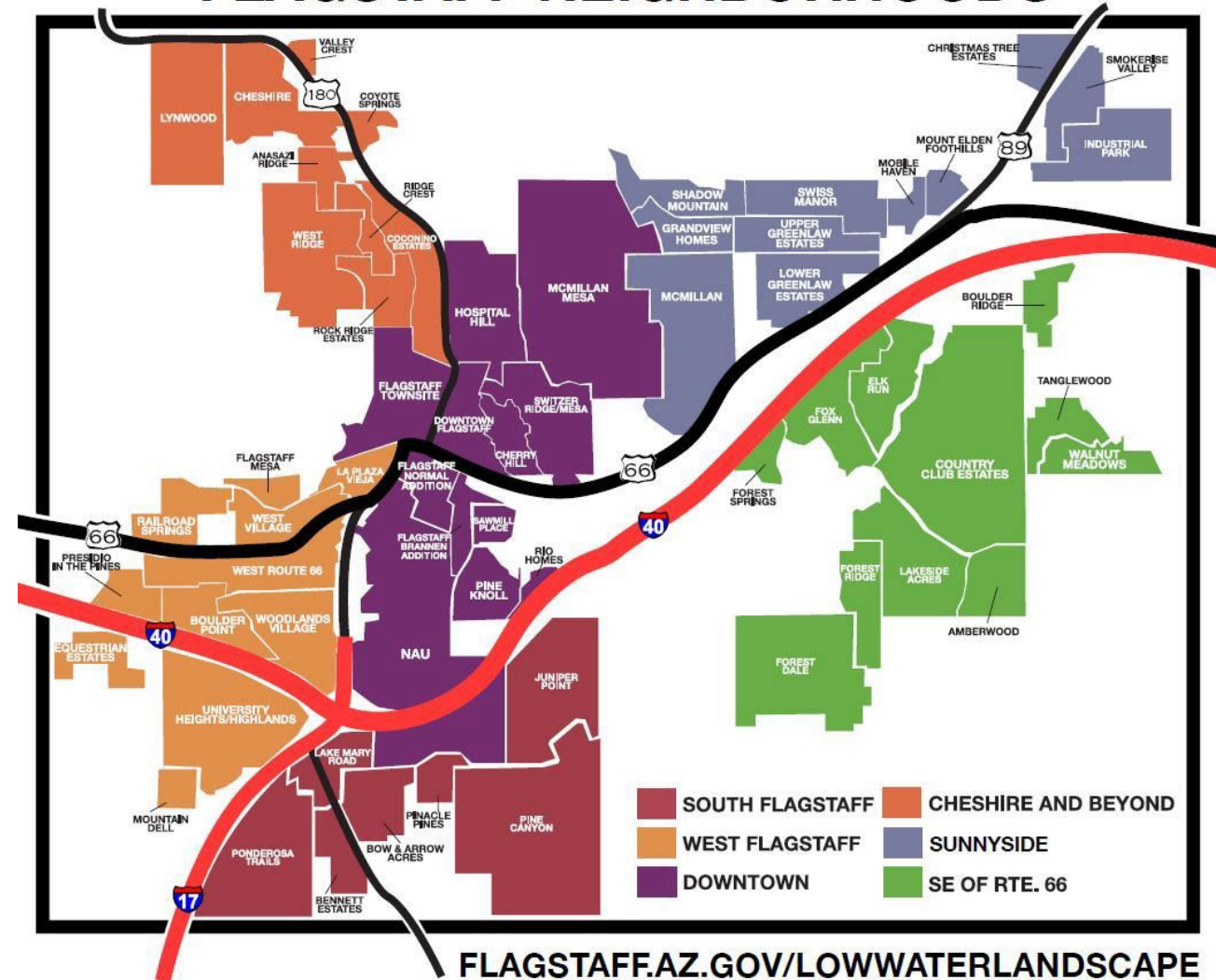
CDBG Overview



The City may designate target areas for CDBG projects in the Consolidated Plan. These target areas encompass many of the areas of low-income and minority concentration:

- **La Plaza Vieja**
Census Tract 11.02, Block Groups 1 & 3.
- **Sunnyside**
Census Tract 3, Block Groups 2, 3, & 4.
- **Southside**
Census Tract 8, Block Group 1.
- **Pine Knoll**
Census Tract 8, Block Group 2.

FLAGSTAFF NEIGHBORHOODS





Council / Staff Responsibilities

Council CDBG Priorities

(established Jan 2023)

- Provide affordable housing (rental and ownership)
- Address Homelessness
- Support Neighborhood Revitalization
- Workforce Development

City Staff Responsibilities

- Conduct proposal process
- Determine activity eligibility
- Assess activity viability
- Conduct agency risk assessment
- Provide recommendations to the City Council



Risk Assessments

Housing Staff Considers

- Objectives & Council's Priorities
- Number Served & Area Benefit
- Community Need & Collaboration
- Budget, Leverage & Cost Effectiveness
- Organizational /Federal grant Experience
- Financial Capacity & Rate of Expenditure
- Budget Analysis & Sufficient Leverage
- Duplication of Benefits/Supplanting



The City of Flagstaff is the Responsible Entity to the HUD!



CDBG 2023 Annual Action Plan

- **A League of Neighborhoods (ALN)**
September 12, 2022 & March 2, 2023
- **CDBG NOFA Release**
February 1, 2023
- **Review of applications**
March 2, 2023
- **Ranking Committee**
March 22, 2023
- **Housing Commission**
March 23, 2023
- **City Council Meetings**
April 11 & May 2, 2023

Public Outreach & Participation

We need your input on the use of Community Development Block Grant Funds!

PUBLIC MEETING

Thursday,
March 2

11:00 am - 12:00 pm
Virtually and at
Flagstaff City Hall





CDBG Funding Summary

2023 Entitlement Allocation	\$541,191.00
<i>Program Income</i>	<i>\$145,251.00</i>
<i>Reallocated Funds</i>	<i>\$54,337.50</i>
Total Funding Available PY 2023	\$740,779.50





CDBG Requests Received

Agency	Project/Program		Funding Requested
Housing/Public Facility/ Infrastructure			
City of Flagstaff	La Plaza Vieja Phase II	500 Households in La Plaza Vieja	\$700,000.00
Housing Solutions of Northern Arizona	Acquisition of Affordable Rental Units	3 Units – Approx 13 households	\$375,000.00
Flagstaff Shelter Services	The Lantern: A Hotel to Housing Project	400 Unique Individuals / 103 units	\$245,000.00
Northland Family Help Center	Shelter Rehabilitation Project	180 Individuals	\$130,058.00
Roers Flagstaff Apartments, LLC	LIHTC – Woody Mountain Apartments	221 LIHTC Units	\$600,000.00
Public Service			
Housing Solutions of Northern Arizona	JoJo's Operating Support	44 Transitional Housing Units	\$100,000.00
CATS of Flagstaff	Mobile Shower and Outreach Bus	500 Individuals	\$20,800.00
Total Funding Requested = \$2,170,858.00			



Ranking Committee Recommendations

Organization	Project/Program	Average Score	Funding Requested	Recommendation
Housing/Public Facility/ Infrastructure				
Northland Family Help Center	Shelter Rehabilitation Project	186	\$130,058.00	\$130,058.00
Housing Solutions of Northern Arizona	Acquisition of 2 Affordable Rental Units	184	\$375,000.00	\$250,000.00
Flagstaff Shelter Services	The Lantern: A Hotel to Housing Project	183	\$245,000.00	\$130,779.50
Roers Flagstaff Apartments, LLC	LIHTC – Woody Mountain Apartments	119	\$600,000.00	\$0
Public Services				
Housing Solutions of Northern Arizona	JoJo's Operating Support	193	\$100,000.00	\$98,000.00
CATS of Flagstaff	Mobile Shower and Outreach Bus	128	\$20,800.00	\$0

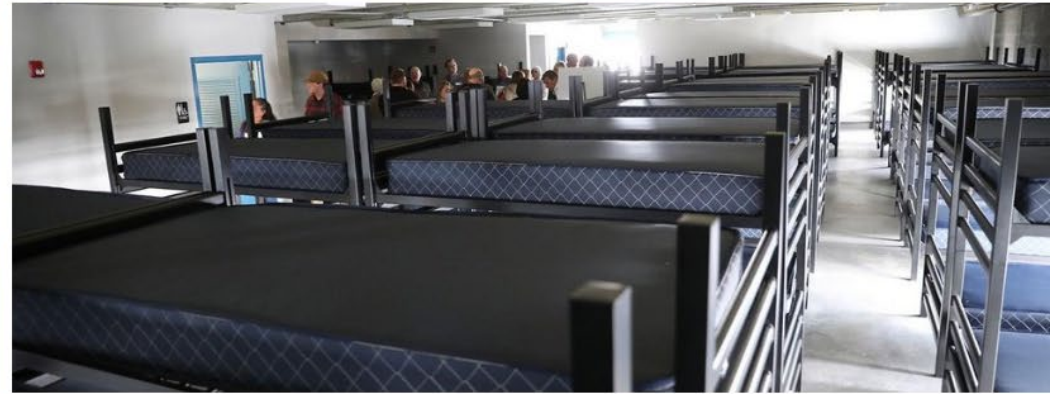
Total Admin (20%) = \$130,000.00

Total Public Service (15%) = \$98,000.00

Total Allocation = \$740,779.50



Next Steps & Questions



CITY OF FLAGSTAFF



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Housing &
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City of Flagstaff

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