



BEAUTIFICATION AND PUBLIC ART COMMISSION
APPROVED MINUTES

December 12, 2022 – 4:00 p.m.

*City of Flagstaff – Microsoft Teams Remote Meeting/ Staff
Conference Room*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Creag Znetko, (928) 213-2906 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

City Staff: Jana Weldon – Staff Liaison, Creag Znetko – Recording Secretary.

The Public is Invited to Attend this Remote Meeting: Please join us via Microsoft Teams by clicking on the following link, which brings you to the live meeting: [Click here to join the meeting](#)

Please turn your camera off and mute your microphone except when speaking. If you need an invitation to the meeting, email cznetko@flagstaffaz.gov prior to 3:00 p.m. on the Monday of the meeting.

Provide Public Comment Prior to the Meeting: Email jana.weldon@flagstaffaz.gov with your public comment prior to 3:00 p.m. with **PUBLIC COMMENT** in the subject on the Monday of the meeting and it will be read during the public comment section or during the item to which your comment pertains.

A. CALL TO ORDER Chair Cruz called the meeting to order at 4:01 p.m.

B. ROLL CALL:

J Michael Cruz, Chair, *present*

Sandra Lubarsky, Vice-Chair, *present*

Anthony Garcia, *present*

Claire Johnson, *present (joined at 4:31)*

Matt McGrath, *present*

Chris Verrill, *present*

Tina Zecher, *present*

C. UPCOMING EVENTS:

1. Please look at flagstaff365.com for upcoming events in music, culture, art, and sciences.

D. PUBLIC PARTICIPATION

*The Arizona Open Meeting Law prohibits the Commission from discussing or acting on an item which is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. Public comment should be sent to jana.weldon@flagstaffaz.gov, prior to 3:00 p.m. on the day of the meeting with **PUBLIC COMMENT** in the email subject or during the designated public participation section.*

E. APPROVAL OF MINUTES

1. November Minutes.

MOTION: Vice Chair Lubarsky moved to approve the minutes as submitted. Commissioner Garcia seconded the motion; the motion passed unanimously.

F. ANNOUNCEMENTS

1. Traffic Signal Cabinet Phase Three initiating with call to artists set to be active in January 2023 with selection panels convening in February.

Staff announced the selection panels to approve art proposals and hopes to have the commissioners join a panel when the invitations go out in the next few weeks .

2. Art Collections and Beautification Coordinator in-person interviews of four applicants on December 16, 2023.

Staff announced that the in-person interviews for the new role will be conducted on Friday, Dec. 16th. There were six candidates for the phone interviews and four moved on to in-person.

3. Request to take Item H1 before Item G1 to accommodate presenter's schedule.

Staff announced the order for the agenda will be revised to accommodate the presenter's schedule.

4. Commissioners' Announcements

NONE

G. ACTION ITEMS

1. **Lone Tree Overpass: Integrated Art Concepts:** Jana Weldon, Beautification, Arts & Sciences Program Manager; Christine Cameron, Engineering and Capital Improvements Project Manager; Jason Carlaftes, Structures Manager | Project Manager, WSP.

At the January 2022 Christine Cameron, Engineering and Capital Improvements Project Manager, gave an overview of the Lone Tree Overpass project; Laura Mielcarek, Wheat Design Group Principal, highlighted the aesthetic enhancement possibilities; and staff outlined a revised public art process for the project that would have the City consultant, WSP, hire that artist. At the April 2022 BPAC meeting the selected artist, Laurie Lundquist, presented her past work and her artistic practice in the public art field. The artist added Marie Jones, the artist who created *Among Trees* at the Courthouse, to her team in the Fall. Ms. Weldon will give an overview of the community input process and present the integrated aesthetic enhancement concepts and direction that the artist is developing after community and design team input. Ms. Cameron and Mr. Carlaftes will be present to answer any questions concerning the overpass project.

Suggested Action: Listen to presentation, ask questions, and discuss. Approve for Recommendation to City Council of Laurie Lundquist's aesthetic enhancement concepts and direction to the Lone Tree Overpass.

Staff presented the art concepts for the Lone Tree Overpass. Presentation included a tweak to the process of the consulting hiring the artist, the feedback from the community survey, the focus group input, complexities of the project, aesthetic aspects of the overpass, the size of the retaining walls, the colors that will be used, the art motifs, the difference between a fence and a railing, the type of lighting that has been recommended, and the potential locations for entry markers. Discussion included the Commissioners in the focus group showing support for how the design developed to these concepts and how important having BPAC involved early in the process is, the issues surrounding the future civic space which is not part of this project, support for more detail for the pedestrian space, and questions about the lighting for under deck areas.

MOTION: Commissioner Zecher moved to approve the design for recommendation to City Council for approval. Commissioner McGrath seconded the motion; the motion passed unanimously.

H. DISCUSSION ITEMS

1. **Five Year Plan and Budget Process:** Gretchen Povlsen, Management Services Accountant

Building on Community Investment Director Dave McIntire's overview at this year's budget retreat, Ms. Povlsen will review the Five Year Plan and Budget Process in more detail.

Suggested Action: Listen to the presentation, ask questions, give comments.

Staff presented an overview of the Five-Year Plan and budget process. Presentation included the budget calendar due dates, the purpose of having an annual budget process, carrying forward funding to the next fiscal year, responsibilities for each division, capital expenditures, source of funds, and the allowable use of funds. Discussion included what happens to the interest on unspent funding (it stays in the budget), metrics for tracking, the overall vision for the current and future staff, and when the BBB tax is up for renewal. There was discussion only.

2. **Downtown Mile Beautification and Public Art Opportunities:** Jason Carlaftes, Structures Manager | Project Manager, WSP; Jana Weldon, Beautification, Arts & Sciences Program Manager; Christine Cameron, Engineering and Capital Improvements Project Manager

The Downtown Mile project is initiating design that will be completed in the upcoming year. Mr. Carlaftes will highlight the main structural components of the project and review the BNSF railroad restrictions. Ms. Weldon highlight opportunities discussed with City Capital Project Manager, Ms. Cameron, for Beautification and Public Art involvement that might work within the restrictions of BNSF and the project schedule. Ms. Weldon will include an image of placemaking sign from Reno, Nevada so that BPAC can include Commissioner Verrill's idea within the discussion of the opportunities. Ms. Cameron will be present to answer any questions about the project parameters.

Suggested Action: Listen to the presentation, ask questions, give comments.

Mr. Carlaftes gave an overview of the Downtown Mile project including the grant funding. The current train bridge connecting Milton Rd and Route 66 will be realigned slightly to the north and will give more clearance for vehicular traffic underneath. There will be different traffic patterns as well to clean up the intersection on Sitgreaves and Old Santa Fe, which is could support a public art project. The FUTS will be extended in this area and run underneath Route 66 to the Downtown Connection Center and may have an opportunity for public art. Due to the structural nature of the railroad, all public art components will be discussed with BNSF, which has many restrictions. Another pedestrian underpass will connect Walnut St on the North side of the tracks to Florence St in La Plaza Vieja and is another potential place for public art. Discussion included having conversations with BNSF to which staff responded with the difficulties of that path; the possibilities of the types of public art projects that can be created in each of the potential locations; an idea for a gateway sign like Reno Nevada's which didn't receive consensus support; what kind of materials can be used; and how art should enhance and not deter connectivity. There was discussion only.

I. **TO/FROM ITEMS:** These are for informational purposes only and the Commission may not discuss these items. The Commission may, however, request these as a future Discussion or Action item.

1. City Staff To/From Items: Jana Weldon, Susan Hardiman **NONE**
2. Chair To/From Items: Chair Cruz – [Happy Holidays](#)
3. City Council Liaison To/From Items: Vice Mayor Sweet – [Thank you for what you do](#)
4. Additional To/From Items from the Commission? [Commissioner Garcia informed the commission of a media lab he has been a part of and the last class is this Saturday at 9:30 a.m. at Creative Flagstaff \(Coconino Center for the Arts\). All are welcome to come.](#)
5. Requests for Future Agenda Items? Please provide vote from additional 2 Commissioners to add to the list for future meetings. **NONE**

J. **TIME/DATE FOR UPCOMING MEETINGS**

1. BPAC Meeting: Monday, January 9th, 4 p.m., Hybrid at Upstairs Staff Conference Room at City Hall.

K. **ADJOURNMENT** [Chair Cruz adjourned the meeting at 6:01 p.m.](#)