

City Manager's Report

Nov 28, 2023

Council and Colleagues, greetings. These reports will be included in the City Council packet for Council Work Sessions. The reports are intended to be informational, covering miscellaneous events and topics involving the city organization. This Report will include, as attachments, updates from Economic Vitality and PROSE.

HR Interim Director Introduction

As referenced in my last report, we recently rolled out an interim arrangement for leadership in HR. Allison Eckert joined us a few weeks ago and has hit the ground running. We are grateful for her leadership. Her interim coverage will cover a few months, with some flexibility, as our timeline here is a bit uncertain at this juncture. Her bio is pasted below:

Allison M. Eckert

With a passion for mentoring and empowering others, Allison brings over 35 years dedicated to public service leadership. In addition to the past 20+ years as a leader in Human Resources, her span of experience includes work in city and county management, higher education, community development, public works, public safety, budget, grants, purchasing, and working with elected officials. Since retiring as the Human Resources Director for Coconino County in 2015, Allison has continued to serve as an HR consultant for a variety of organizations such as fire districts, small organizations and non-profits.

Allison's most recent experience and consulting work includes several interim HR Director roles, including a prior stint with the City of Flagstaff in 2019, and touches all aspects of the field such as leadership coaching, strategic planning, HRMS, recruitment and selection, program and policy development, compliance and risk management, performance management, employee relations, and total compensation.

During Allison's time with the City of Flagstaff, she revamped our recruitment process to decrease the time to fill and recruit for key positions and worked on the RFP to select our vendor for the Class and Comp Study. She also developed excellent relationships with the internal HR team, as well as our leadership team. We're pleased she agreed to return to work with us once again.

Allison and her husband, Eric, have a home in Flagstaff and enjoy camping, off-roading, traveling and exploring new places and spending time with their family – more specifically their two grandchildren!

PROSE

Recognizing that Council will be hearing an update from PROSE, we wanted to nevertheless bring to your attention that the Open Space Commission will be reviewing a Hidden Hollow Road Access consideration through Observatory Mesa Natural Area and revisions to the Greater Observatory Mesa Trail Plan during their Monday, December 11th meeting. The meeting begins at 4 pm and is held at the Aquaplex Community Room.

Fire

- Fire Personnel handed out medals to the 400+ runners at the Girls on the Run event to talk about careers with FFD. Great news.
- Earl Gutierrez was recognized as Firefighter of the Year by the Exchange Club (photo below). Congratulations, Earl!



- Also, congratulations to Sean Connolly on his promotion to Fire Engineer Paramedic, Christopher Denham on his promotion to Fire Captain, and Derek Sausman on his promotion to Fire Engineer!
- Please see flyer announcing the upcoming graduation ceremony from the Greater Flagstaff Region Firefighter Recruit Academy:



PLEASE JOIN US FOR THE GRADUATION OF

Andy Berg, FFD
Clayton Carrillo, HFD
James Collins, SFMD
Kaden Dunlap, HFD
Hannah Duval, FFD
Robert Hanisee, SFMD
McNeil Hodges, SFMD
Zachary Morse, SFMD
Adam Stalvey, SFMD

FROM THE GREATER FLAGSTAFF REGION
FIREFIGHTER RECRUIT ACADEMY

Friday December 1st, 2023
4:00PM

City of Flagstaff
City Hall Council Chambers
211 W. Aspen Ave
Flagstaff, AZ 86001

Police

- Congratulations to Colton Hutchison on his promotion to Sergeant!
- Flagstaff Police Officers assisted with the Flagstaff Marathon and Girls on the Run events.
- Chris Panella was recognized by the Exchange Club as the Flagstaff Police Department Officer of the Year. Nicely done, and well deserved!



Public Works

- Congratulations to Sam Beckett for earning an Arizona Qualifications System Gold Card and is now a credentialed Operations Section Chief! Great achievement, Mr. Beckett!
- The weather allows for great work to continue to be completed for asphalt, concrete, and paint and markings. There has also been good progress on repair streetlight and traffic signal repairs.
- The Hazardous Products Center supported the Sustainability team with the Drop off Event and collect a variety of household hazardous, electronic and universal waste 78 pounds of aerosol cans, 185 CFL bulbs, 5 round fluorescent halo lights, 197 fluorescent tubes, 66 LED bulbs, 1 HID bulb, 852 pounds of dry cell and lithium batteries, 475 pounds of lead-acid batteries, 13 pounds of single-use vapes, 169 pounds of light ballasts, and 24 pounds of printer cartridges.

Hopi Visit

On Monday, Nov. 13th, a group of us traveled to visit with the Hopi Tribal Council to discuss opportunities to collaborate on Indigenous initiatives and provide various updates on city matters involving our Indigenous community. It was a very nice visit, and thanks to Rose Toehe and Shawn Johnson for the coordination.



Above is a photo of the participants, including Chariman Nuvangyaoma, Vice Chairman Craig Andrews, and the city entourage. Below is an excerpt from our White Paper that speaks to the governance of the Tribe and some background information.

Tribal Government

The Hopi people established the Hopi Tribal Council on Dec. 19, 1936, with the adoption of the Hopi Constitution and By-Laws. According to the constitution, the Hopi Tribal Council has the power and authority to represent and speak for the Hopi Tribe in all matters for the welfare of the Tribe, and to negotiate with federal, state, and local governments, and with the councils or governments of other tribes.

Today's current council consists of 22 representatives from the villages of Upper Moenkopi, Bacavi, Kykotsmovi, Sipaulovi, First Mesa Consolidated Villages (Walpi, Sitchumovi and Tewa), and Mishongovi. Currently, the villages of Shungopavi, Oraibi, Hotevilla, and Lower Moenkopi do not have a representative on council. Representatives to the council are selected either by a community election or by an appointment from the village kikumongwi, or leader. Each representative serves a two-year term.

The Hopi Tribal Government is a unicameral government where all the powers are vested in the Tribal Council. While there is an executive branch (tribal chairman and vice chairman) and judicial branch, their powers are limited under the Hopi Constitution.

Etiquete: Always as before taking a picture.

The general email box for Hopi Tribal Council members is hopicouncil@hopi.nsn.us.

Hopi Tribal Council – 2022

Chairman: Timothy L. Nuvangyaoma

Vice Chairman: Craig Andrews

Tribal Secretary: Judith Youvella

Tribal Treasurer: Nada Talayumtewa

Sergeant-at-Arms: Alfonso Sakeva

Navajo Nation Visit

A similar visit with our Tribal neighbors will be occurring on Monday, December 4th, when a group of city representatives will be traveling to Navajo Nation. Stay tuned for details.

Alliance Meeting

Mountain Line hosted the Alliance meeting on Friday, Nov. 17th. The agenda is pasted to the right for reference. It was a good meeting with focus on voting outcomes and a United Way update.

Alliance Meeting Agenda

Friday, November 17, 2023

7:30 – 9:00 AM

**Mountain Line
Training Room
3773 N. Kaspar Dr.
Flagstaff, AZ 86004**

1. Welcome and Introductions (Heather Dalmolin)
2. United Way Presentation by Executive Director, Liz Archuleta (Andy Bertelsen)
3. Community Impact Report (Eric Heiser)
4. 2024 Voter Initiatives – standing item requested (Lucinda Andreani)
5. District 3 Vacancy Discussion (Jen Hammond)
6. Facilities Master Plan (Jen Hammond)
7. Workforce Housing Prospectus (Jen Hammond)
8. Agency Updates
 - a. City of Flagstaff
 - b. Coconino Community College
 - c. Coconino County
 - d. Flagstaff Unified School District
 - e. Mountain Line
 - f. Northern Arizona University
9. Any other information to share.
10. Other Business

UWNA Fundraising Campaign

And speaking of United Way, the city's campaign for employee donations was quite successful. Special props to Heidi Hansen for her amazing efforts in spearheading this campaign, and Chief Musselman for his involvement as well.

The effort was successful. See below email from Christine Pierce to Heidi Hansen, summarizing the campaign outcomes. We had 102 donors from the city, which is remarkable, and a fundraising total of \$17,774! Thanks to all who participated.

From: Christine Pierce <CPierce@nazunitedway.org>
Sent: Monday, November 20, 2023 7:58 AM
To: Heidi Hansen <HHansen@flagstaffaz.gov>
Subject: UWNA Update.


Thank you for all your hard work on the Campaign! Below is where the City is as of this morning!

CAMPAIGN STATUS

Name	Campaign Type	Total	Goal	# Emps	# Donors	Participation Rate	# Responses	% Responses	Average Gift	Gift per Capita
City of Flagstaff	Empl	\$17,774.01	\$0.00	766	102	13%	102	13%	\$174.26	\$23.20

Christine Pierce
Campaign and Operations Manager

United Way of Northern Arizona
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Flagstaff, AZ 86004
Tel 928.773.9813
www.nazunitedway.org



Budget Retreat

A reminder that we will be having our December Budget Retreat on December 14th, details will be forthcoming. It will be facilitated.

Thanks all for now. Onward and upward ...