

DRAFT MEETING MINUTES

**HOUSING COMMISSION
THURSDAY
MAY 25, 2023**

**VIRTUAL MEETING
MICROSOFT TEAMS MEETING
1:00 P.M.**

[Click here to participate in the online meeting](#)

The public can submit comments to AFisher@Flagstaff.gov. Public comment will be emailed to Housing Commissioners and will be read at the meeting by a staff member.

1. Call to Order

Chair Tyler Denham called the meeting to order at 1:01 pm on May 25, 2023.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Commission and to the general public that, at this regular meeting, the Commission may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

2. Roll Call

NOTE: One or more Commission Members may be in attendance telephonically or by other technological means.

ERIC DAVIS - Present
TYLER DENHAM - Present
KAREN FLORES - Present
SANDI FLORES - Absent

JACQUIE KELLOGG - Present
DEVONNA MCLAUGHLIN - Absent
MOSES MILAZZO - Present
ADRAH PARAFINIUK - Absent

REBECCA PYRZ - Present
ROSS SCHAEFER - Present, left at 2:00 pm
GLENN SLIVERS - Present
SEAN SLAWSON - Present
HAYLEY ZOROYA - Present

OTHERS PRESENT:

Justyna Costa, Assistant Housing Director
Adriana Fisher, Housing Program Manager
Marissa Molloy, Housing Specialist
Kristine Pavlik, Housing & Grants Administrator
Khara House, Council Liaison
Jennifer Mikelson, Housing Analyst
Christina Rubalcava, Senior Assistant City Attorney

3.

LAND ACKNOWLEDGMENT

The Housing Commission humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

Read by Commissioner Hayley Zoroya

4. Public Comment

At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

None

5. APPROVAL OF MINUTES

- A.** Consideration and Approval of Minutes: Housing Commission Meeting, March 23, 2023. Approve the minutes from the March 23, 2023 Housing Commission Meeting.

Moved by Sean Slawson, **seconded by** Moses Milazzo to approve the minutes from the March 23, 2023 regular Housing Commission meeting.

Vote: 10 - 0 - Unanimously

6. ACTION AND DISCUSSION ITEMS

- A.** Establish an Informal Working Group to Develop the Bond-Funded Rental Incentive Program
City staff recommends the establishment of one informal working group of no more than five Commissioners to determine program requirements and develop the bond-funded Rental Incentive Program.

Ms. Jennifer Mikelson, Housing Analyst, presented on the Housing Bond before requesting the Housing Commission establish a working group to develop the bond funded rental incentive program. The working group will help determine program requirements to be suggested to staff and Flagstaff City Council. The working group will work on these items over a 6-month period.

Commissioners asked questions about the time commitment and potential conflicts of interest. Ms. Jennifer Mikelson and Ms. Justyna Costa, Assistant Housing Director, answered.

Commissioner Jacquie Kellogg, Commissioner Rebecca Pysz, Commissioner Sean Slawson, and Commissioner Hayley Zoroya volunteered to be on the working group. Commissioner Devonna McLaughlin volunteered for the working group via email before the meeting.

7. GENERAL BUSINESS

- A.** Affordable Housing Continuum Maps Overview
Informational item only.

Ms. Jennifer Mikelson presented maps for the Affordable Housing Continuum that will be posted on the City of Flagstaff Housing Section's website.

Commissioners asked questions about how data was updated and if they could share the website. Ms. Jennifer Mikelson answered.

Commissioners and Council Liaison Khara House also expressed concern around privacy of residents receiving assistance and discrimination. Ms. Jennifer Mikelson, Ms. Justyna Costa, and Ms. Adriana Fisher, Housing Program Manager, answered that this was a concern of staff as well and had been taken into consideration. They welcomed further feedback from Commissioners if they felt that there were improvements that could be made.

Ms. Justyna Costa noted that this website was a way for Housing Section staff to tell their story.

- B. 10-Year Housing Plan Update: Progress Toward Overarching Goal
Informational only.

Ms. Adriana Fisher, Housing Program Manager, presented an update on the 10-Year Housing Plan's progress. There were no questions.

8. **INFORMATIONAL ITEMS TO/FROM COMMISSION MEMBERS, STAFF, AND FUTURE AGENDA ITEM REQUESTS**

- A. Update from Housing Authority Liaison

Commissioner Moses Milazzo said the Housing Authority Board voted to approve the Annual Plan in their meeting in March as put forth by the Flagstaff Housing Authority staff. He said they also heard a report of some recent staff changes.

- B. Update from Housing Commissioners and other informational items

None

- C. Update from Housing staff

Ms. Kristine Pavlik, Housing & Grants Administrator, gave an update on Community Development Block Grant (CDBG) and American Rescue Plan Act (ARPA) activity.

Ms. Jennifer Mikelson gave an update on the recently released 2023 Area Median Income (AMI) limits. She also mentioned that the second Habitat for Humanity Starter Home is currently being built.

Ms. Adriana Fisher informed the Commission about a survey she will be sending out to help gauge the Commissioners' experiences so staff can make any necessary changes. She also noted that five Commission seats will expire in September and requested that any Commissioners interested in reapplying do so by August 11. Housing Section staff will publish advertisements about the potentially vacant Housing Commission seats. Ms. Adriana Fisher thanked Commissioner Hayley Zoroya for participating in a video the City of Flagstaff published about serving on the City's commissions.

9. ADJOURNMENT

Chair Tyler Denham adjourned the meeting at 2:18 pm.

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____,
at _____ a.m./p.m. This notice has been posted on the City's website and can be downloaded at www.flagstaff.az.gov.

Dated this _____ day of _____, 2023.

Adriana Fisher, Housing Program Manager