

DRAFT MEETING MINUTES

**HOUSING COMMISSION
THURSDAY
JULY 27, 2023**

**VIRTUAL MEETING
MICROSOFT TEAMS MEETING
1:00 P.M.**

1. Call to Order

Chair Tyler Denham called the meeting to order at 1:02 pm.

2. Roll Call

NOTE: One or more Commission Members may be in attendance telephonically or by other technological means.

ERIC DAVIS - Present
TYLER DENHAM - Present
KAREN FLORES - Present
SANDI FLORES - Present

JACQUIE KELLOGG - Present
DEVONNA MCLAUGHLIN - Present
MOSES MILAZZO - Absent
ADRAH PARAFINIUK - Absent

REBECCA PYRZ - Present
ROSS SCHAEFER - Absent
GLENN SLIVERS - Absent
SEAN SLAWSON - Present, joined the meeting
at 1:06 pm
HAYLEY ZOROYA - Present

OTHERS PRESENT:

Justyna Costa, Assistant Housing Director
Becky Daggett, Mayor
Sarah Darr, Housing Director
Sara Dechter, Comprehensive & Neighborhood Planning Manager
Adriana Fisher, Housing Program Manager
Khara House, Council Liaison
Jennifer Mikelson, Housing Planning Manager
Marissa Molloy, Housing Specialist
Kristine Pavlik, Housing & Grants Administrator
Chris Rhode, Management Analyst
Christina Rubalcava, Senior Assistant City Attorney
Eric Wolverton, Member of the Public

3. LAND ACKNOWLEDGMENT

The Housing Commission humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

Read by Commissioner Jacquie Kellogg

4. **Public Comment**

At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

Chris Rhode, Management Analyst, said a survey on Priority Based Budgeting objectives and priorities is open through August 4th and can be found at flagstaff.az.gov/3258/prioritybasedbudgeting.

Eric Wolverton, member of the public, gave an overview on Habitat for Humanity's Starter Home program. They are hoping to finish construction on their second starter home in September. Additionally, they are working on 30 starter homes in the Timber Sky neighborhood. They hope to break ground in early 2024.

5. **APPROVAL OF MINUTES**

- A. Consideration and Approval of Minutes: Housing Commission Meeting, May 25, 2023.
Approve the minutes from the May 25, 2023 Housing Commission Meeting.

Moved by Hayley Zoroya, **seconded by** Sandi Flores to approve the minutes from the May 25, 2023 regular Housing Commission meeting.

Vote: 9 - 0 - Unanimously

6. **ACTION AND DISCUSSION ITEMS**

None

7. **GENERAL BUSINESS**

- A. Flagstaff Regional Plan 2045 Summer Update
Informational item only.

Sara Dechter, Comprehensive & Neighborhood Planning Manager presented on the 2045 Flagstaff Regional Plan process.

Chair Denham asked if they were tracking the number of renters engaging with the process. Sara Dechter said that they mailed outreach to every address, but they have not been tracking homeownership data. She said they had been careful about demographic questions as some felt that would discourage participation.

Eric Wolverton, member of the public, asked about how struggles in Williams, AZ with septic and water and a potential housing moratorium will affect the plan. Sara Dechter said that is something that will need to be planned for, and they are taking urban growth and maintaining water and sewer resources into consideration.

- B. Overview of the Updated Housing Section Limited English Proficiency (LEP) Language Access Plan (LAP)
Informational item only.

Adriana Fisher, Housing Program Manager, presented an update on the Limited English Proficiency (LEP) Language Access Plan (LAP). She requested the Housing Commissioners assist in dispersing the information about the plan during its public comment period from August 1st through August 30th.

Chair Denham asked for verification that this was a plan for making materials available in other languages for people with limited English proficiency. Adriana Fisher confirmed, adding that this would let employees know what to do when a request for translation is made.

8. INFORMATIONAL ITEMS TO/FROM COMMISSION MEMBERS, STAFF, AND FUTURE AGENDA ITEM REQUESTS

A. Update from Housing Authority Liaison

Sarah Darr, Housing Director, gave an update from the last Housing Authority board meeting.

B. Update from Housing Commissioners and other informational items

Chair Denham said that at a recent Regional Plan workshop, members of Sunnyside and Southside Associations raised concerns about displacement and gentrification. Chair Tyler Denham noted academic research he had found on displacement and asked if the Housing Commission could help educate the public. Adriana Fisher said this may be able to be addressed at a future meeting. Sarah Darr noted strategies in the 10-Year Housing Plan and requested more information about Chair Tyler Denham's research so staff and Commissioners could discuss the topic with the public. She said that this item would be added to the working calendar.

C. Update from Housing staff

Adriana Fisher presented an update on Housing Section staff activities since the last meeting in May. Jennifer Mikelson, Housing Planning Manager, gave an update on the open Housing Planner position and the working group's progress on the Bond-funded Rental Incentive Program.

Commissioner Devonna McLaughlin asked for an update on the Homeless Shelter and Services Funds from the Arizona Department of Housing. Kristine Pavlik, Housing & Grants Administrator, said she plans to be back in the September Housing Commission meeting with recommendations for the allocation of the funds. Funds can be used for operations of programs that serve homeless individuals, hotel and motel vouchers for homeless individuals, and move-in costs.

Adriana Fisher gave updates on upcoming meetings, expiring Housing Commission seats and Housing Commission elections, and thanked Commissioner Eric Davis for his tenure on the Housing Commission as this was his last meeting with the Housing Commission.

9. ADJOURNMENT

Chair Tyler Denham adjourned the meeting at 2:20 pm.