



# City of Flagstaff

# Community Development Division

211 W. Aspen Ave  
Flagstaff, AZ 86001

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www.flagstaff.az.gov

**HPC**

<b>Date Received</b>		<b>Application to Heritage Preservation Commission</b>		<b>File Number</b>	
<b>Property Owner(s)</b> TOWNSITE COMMUNITY LAND TRUST		<b>Title</b> 	<b>Phone</b> (928) 268-2909	<b>Email</b> info@townsiteclt.org	
<b>Mailing Address</b> PO Box 234				<b>City, State, Zip</b> Flagstaff, AZ 86002	
<b>Applicant</b> Karl Eberhard		<b>Title</b> Architect	<b>Phone</b> (928) 699-7974	<b>Email</b> eberhard@silcom.com	
<b>Mailing Address</b> PO Box 1044				<b>City, State, Zip</b> Friday Harbor, WA 98250	
<b>Property Interest of Applicant(s)</b> (Owner, contractual interest, or agent) Architect (Agent)					
<b>Site Address</b> 615 E. Birch Avenue				<b>City, State, Zip</b> Flagstaff, AZ 86001	
<b>Project Name</b> 12 to 615 Residence					
<b>Parcel Number(s)</b> 101-11-002			<b>Zoning District(s), including Overlays</b> R1N		
<b>Type of HPC Application Requested:</b> <input type="checkbox"/> Historic Overlay District Designation (If new, Name: _____) <input type="checkbox"/> Landmark Overlay District Designation <input checked="" type="checkbox"/> Certificate of Appropriateness <input type="checkbox"/> Certificate of No Effect <input type="checkbox"/> Certificate of Economic Hardship <input type="checkbox"/> Cultural Resource Study Review - Please check all that apply: <input type="checkbox"/> Letter Report <input type="checkbox"/> Phase I <input type="checkbox"/> Phase II <input checked="" type="checkbox"/> Historic Facades and Signs Grant					
<b>Property Information:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Listed on the National Register of Historic Places? (Name: _____) <input type="checkbox"/> Yes <input type="checkbox"/> No Listed on the Arizona Register of Historic Places? (Name: _____) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Located in an existing City of Flagstaff Historic District? (Name: <u>Townsite</u> ) <input type="checkbox"/> Yes <input type="checkbox"/> No Has the structure every been inventoried or evaluated for the National Register? <input type="checkbox"/> Yes <input type="checkbox"/> No Is the structure over 50 years old at the time of application? <input type="checkbox"/> Yes <input type="checkbox"/> No Was all or a portion of the structure built before World War II as housing? Is the subject property: <input type="checkbox"/> Developed <input checked="" type="checkbox"/> Vacant Land?					
<b>Note: Applications which are incomplete or not accompanied by the required information will not be accepted.</b>					
<b>Property Owner Signature:</b> Duffie Westheimer, Executive Dir.		<b>Date:</b> 13 March 2023	<b>Applicant Signature:</b>		<b>Date:</b>
<b>For City Use</b>					
<b>Date Filed:</b> _____			<b>HPC Hearing Date:</b> _____		
<b>Fee Receipt #:</b> _____			<b>Amount:</b> _____		<b>Date:</b> _____
<b>Action by HPC:</b> <input type="checkbox"/> Consent Approval by HPO <input type="checkbox"/> Approved <input type="checkbox"/> Approved with Conditions			<input type="checkbox"/> Denied <input type="checkbox"/> Continued		
			<b>Staff Initial:</b> _____		<b>Date:</b> _____

<b>Project Description</b> (Insert additional pages if necessary)
The work of this project involves the relocation of a 760 square foot vernacular bungalow/cottage single family residence from the North End National Register Historic District to the Townsite National Register Historic District (aka Townsite Historic Design Review Overlay District).
This application regards the "receiving" property (615 W. Birch Avenue) and is for review and approval of new construction in a historic design review overlay district (Townsite).
While not required for this application, the Cultural Resource Study associated with the "sending" site (12 N. Hillside Street) is submitted as it provides relevant information about this proposal.

**Submittal Requirements**

An application to the Heritage Preservation Commission and Historic Preservation Officer shall contain at least the following information:

1. Completed Application including all signatures and payment of fees.
2. Eight copies of drawings as needed to describe the proposal, which may include a Site Plan, Floor Plans, Exterior Elevations, Building Sections, Exterior Details, Lighting Plan, and a Landscape Plan. All drawings shall be drawn to scale and dimensioned, and shall clearly and accurately represent the natural and built conditions of the context area and the project, including both existing conditions and proposed work.
3. Photographs of the context, including the property, surrounding properties, and the neighborhood.
4. A Color Board depicting all exterior materials and finishes associated with the work.
5. Proof of ownership, or letter of authorization from the current property owner, if the applicant and owner are not the same.
6. Statement of approval from a subdivision or property owners association, if applicable.
7. Filing fee.
8. Any other information which the applicant feels would be helpful and/or pertinent to the request.
9. Any other information as may be required by the Historic Preservation Officer or Heritage Preservation Commission to assist in the review of the requested application.

## Summary Statement of Significance:

National Register of Historic Places documentation or a Cultural Resource Study can be submitted in lieu of completing this page to demonstrate significance (Attach additional pages as necessary).

The significance of a resource is generally based on its potential to contribute to our understanding of the past. An object, structure, site, place, or area is significant if:

- a. It is associated with events or persons in the architectural, engineering, archeological, scientific, technological, economic, agricultural, educational, social, political, military, or cultural annals of the City of Flagstaff, the State of Arizona, or the United States of America.
- b. It embodies distinctive characteristics of type, period, region, artistic values, or methods of construction, including being the oldest of its type or the best example of its type, or, if it represents the work of, or for, an important individual.
- c. A resource is generally not significant if it is less than fifty (50) years old, or, if the features, materials, patterns, and relationships that establish its significance are no longer present or no longer have integrity. The integrity of a resource is judged by how evident the general character of the significant period is, the degree to which the characteristics that define its significance are present, and the degree to which incompatible elements are reversible.

Original Construction Date:

[See Cultural Resource Study](#)

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Describe Major Alterations (Include dates and changes of use):

[See Cultural Resource Study](#)

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Describe the Significance of the Resource (In terms of a. or b., and c., above):

[See Cultural Resource Study](#)

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Source(s) of Information Used:

[See Cultural Resource Study](#)

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Describe the Level of Integrity of the Resource (Existing and proposed):

[See Cultural Resource Study](#)

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## Preservation Budget Summary:

Complete this section only for consideration of Historic Facades and Sign Grants (Attach additional pages as necessary).

Construction Budget:     \$150,000    

Preservation Work Budget Detail:

Item of Preservation Work:	Total Cost:	Grant Request:	Matching Funds:
Relocate Structure	\$50,000	\$5000	\$45,000
New Foundations	\$50,000	\$5000	\$45,000
Addition	\$50,000	\$0	\$50,000
<b>Totals:</b>	<b>\$150,000</b>	<b>\$10,000</b>	<b>\$140,000</b>

Notes:

1. Grant request cannot exceed 50% of Project Costs.
2. Grant request cannot exceed \$10,000.
3. Grant recipient or property owner labor cannot be used as matching funds.