



PREPARED BY:

Anne M. Mead, AIA, RA #54419
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ATTENTION:

Mark Reavis
Heritage Preservation Officer
City of Flagstaff
928-213-2633
Mark.Reavis@flagstaffaz.gov

REGARDING:

Heritage Preservation Application
314 N Mogollon Street
Kramarczyk Residence

Dear Mr. Reavis,

Attached is our application for the design review by the Heritage Preservation Commission for our renovation & development proposal for the townsite property located at 314 N Mogollon Street, in Flagstaff, Arizona.

Attached you will also find "Exhibit A" documenting property ownership. Updesign Studio Architects has been authorized to act as the Agent on behalf of property owners Jeff and Karen Kramarczyk throughout the duration of the project.

See below for the Kramarczyk's statement of intent, per request from Mr. Reavis.

"We have lived in Arizona for 20 years, raised our three children here and ultimately built a life with family and friends. We love Arizona and we have been all over the state hiking, camping, running and exploring. As we entered the empty nest portion of our life, we found ourselves drawn to Flagstaff. We love all the outdoor activities but equally drawn to community in general. We began our search for a home in Flagstaff 2 years ago specifically targeting the historic downtown area of Flagstaff. After patience and several attempts, we found 314 N Mogollon Street. As our plans reveal, we plan to keep/return all the historic components of the house and neighborhood that drew us here, but also update the efficiency and safety of modern plumbing, electrical and HVAC. Our plans also include the build of an ADU, as we look forward to inviting family and friends to join us in our adventures ahead."



March 27, 2023

As the Architect of Record, it is Updesign Studio's intent to prepare a proposal for the renovation of the existing bungalow and development of the new ADU in conformance with the townsite design standards. All efforts will be made to provide compatibility with the Townsite neighborhood. We appreciate your expertise and dialogue as our city liaison for our submittal. Should you require any additional information for this review, please don't hesitate to contact us.

Sincerely,

A handwritten signature in black ink, appearing to read "Anne M. Mead".

Anne M. Mead, AIA, AZBTR RA 54419

A handwritten signature in black ink, appearing to read "Jeff and/or Karen Kramarczyk".

Jeff and/or Karen Kramarczyk