

NOTICE AND AGENDA

PARKS AND RECREATION COMMISSION

MONDAY
9/18/2023

HYBRID MEETING
COMMUNITY ROOM, AQUAPLEX
AND [MICROSOFT TEAMS](#)
1702 N. FOURTH ST.
4:00 P.M.

1. **Call to Order**

2. **ROLL CALL**

NOTE: One or more Commissioners may be in attendance through other technological means.

Stephen Parsons (Co-Chair)	Dana Rowden
Autumn Layden	Micah Smith
Austin Kerr	Josh Stackhouse
Ryan Martin	Councilmember Deborah Harris - Council Liaison

3. **Approval of Minutes**

A. August 21, 2023 Minutes

4. **Public Comment**

FLAGSTAFF, Arizona – This portion of the meeting is for items that are NOT on the agenda. The Commission cannot act on items presented during the public participation of the agenda. The Commission is prohibited by the open meeting law from discussing or considering the item until the item is officially placed on an agenda. Please limit comments to five minutes.

5. **Pollinator Program Update - Amy Hagin**

6. **Recreation Supervisor Update - Tyrone Johnson**

7. **Pickleball Update - Amy Hagin**

8. **Future Ballot Questions - Rebecca Sayers**

9. **City Council Liaison Report - Councilmember Deborah Harris**

10. **Reports – Monthly highlights of Parks and Recreation, Open Space, and Events**

A. PROSE August Newsletter

11. **Informational items to and from Commissioners and Staff**

12. **Agenda Items for next meeting**

13. **Adjournment**

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. This notice has been posted on the City's website and can be downloaded at www.flagstaff.az.gov.

Dated this _____ day of _____, 2023.

Koren Brown, Administrative Specialist

ADDITIONAL INFORMATION: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Koren Brown (koren.brown@flagstaffaz.gov) at least two business days prior to the scheduled meeting time to enable the City to make reasonable arrangements.



Parks & Recreation

3. A.

From: Koren Brown, Administrative Specialist

DATE: 09/18/2023

SUBJECT: August 21, 2023 Minutes

STAFF RECOMMENDED ACTION:

Executive Summary:

Attachments

August Minutes



PARKS AND RECREATION COMMISSION
Hybrid Meeting – [Click here to join the meeting](#)
Community Room, Aquaplex 1702 N Fourth St.
August 21, 2023, at 4:00 p.m.



MINUTES

Members

- | | |
|---|--|
| <input checked="" type="checkbox"/> Commissioner Richard Conway (Chair) | <input type="checkbox"/> Commissioner Dana Rowden |
| <input checked="" type="checkbox"/> Commissioner Stephen Parsons (Co-Chair) | <input checked="" type="checkbox"/> Commissioner Josh Stackhouse |
| <input checked="" type="checkbox"/> Commissioner Austin Kerr | <input checked="" type="checkbox"/> Commissioner Autumn McLeod |
| <input checked="" type="checkbox"/> Commissioner Ryan Martin | |

Councilmember / Liaison to the City Council

- Councilmember Deborah Harris

Staff and others present

Gino Leoni – Parks Manager
Tyrone Johnson – Recreation Manager
Rebecca Sayers – PROSE Director
Martin Ince – Transportation Planner
Jay Hicks – Dig Studio
William Wilson – Open Spaces Commission Chair
Danyel Mezzanato – Dig Studio
Brandon Stocksedale
Sirena Rana – Trails Inspire
Koren Brown – PROSE Admin

The meeting was called to order at 4:01 pm.

1. Roll Call

Those present are noted above.

2. Approval of the July 23, 2023, Meeting Minutes

Co-Chair Parsons motioned to approve; Commissioner Stackhouse seconded the motion. The commission approved the minutes unanimously.

3. Public Participation

FLAGSTAFF, Arizona – This portion of the meeting is for items that are NOT on the agenda. The Commission cannot act on items presented during the public participation of the agenda. The Commission is prohibited by the open meeting law from discussing or considering the item until the item is officially placed on an agenda. Please limit comments to five minutes.

No public participation.

4. Sun Corridor Trail presentation – Sirena Rana, Trails Inspire, LLC

Ms. Rana provided information about the benefits and history of the Sun Corridor Trail which is a 1500-mile trail concept from Douglas, AZ to Las Vegas NV. The trail will connect hub cities of Tucson, Phoenix, Prescott, Sedona, Flagstaff, Kingman, and Las Vegas. This is what's called a credit card trail as opposed to backcountry. This means the trails' purpose is to drive business to hub cities to increase tourism and local support, as participants would pause to rest and re-fuel. AZ Office of Tourism awarded a \$250k grant for a 2-year period in 2021.

There are dozens of partners involved across multiple regions. Some Flagstaff challenges being considered involve the alignment of Lake Havasu to Flagstaff. The concept objective for the entire project involves using the most scenic established routes, with the least amount of effort to integrate. This approach allows for less maintenance and overall cost efficiency. Time to completion would be 1-2 years out.

There will continue to be partner meetings and trail town participation throughout the process.

5. Commissioner Appointments

This was Chair Conway's final meeting and commissioners, and staff thanked him for his time and service on the Commission. Commissioners Kerr and Martin have applied for another reappointment. Three appointments will be made at City Council on August 28. The max length of Commissioner service is two, three-year terms and one partial term, or a maximum of eight years.

6. July 4th Event Recap

Rebecca Sayers provided a summary of the events that occurred this last 4th of July, both permitted by the City and organized and staffed by the City. With current staff resources, it was a busy day with much to manage through the 15-plus hours that events were taking place. Next 4th of July, the City is interested in putting on an event focused in the downtown area. Given the lack of large open areas in downtown, the team is exploring options for multiple showings and/or multiple days to spread out the crowd size.

7. City Council Liaison Reports – Councilmember Deborah Harris

Councilmember Harris had an enjoyable tour of parks, recreation centers, and open spaces recently.

8. Reports – Monthly highlights of Parks and Recreation, Open Space, and Events

Commissioners noted the new air hockey table at Hal Jenson Rec Center, which Tyrone Johnson confirmed is a big hit. Other discussion included that the event season seems to be winding down, although Athletics programs and tournaments are keeping the team busy.

9. Informational items to and from Commissioners and Staff

City Council meetings will re-convene on August 28 at 3 pm, then Tuesdays thereafter. Co-chair Parsons noted that the downtown library entrance is complete and open to the public. Buffalo Park signage is on order and then the accessibility project will be complete.

10. Agenda Item ideas for the September 18, 2023, meeting

- a. Pollinator program update
- b. Recreation supervisor updates
- c. Potential pickleball update
- d. Future ballot questions

Adjournment

The meeting adjourned at 5:25 pm.



Parks & Recreation

10. A.

From: Koren Brown, Administrative Specialist

DATE: 09/18/2023

SUBJECT: PROSE August Newsletter

STAFF RECOMMENDED ACTION:

Executive Summary:

Attachments

PROSE August Newsletter

PROSE

PARKS, RECREATION, OPEN SPACE, AND EVENTS

August 2023

New Position for a Growing Division

A Park Ranger? Yes! PROSE will be growing with a new position to the City of Flagstaff Parks Section. The position will oversee the trash team and will be boots on the ground for education efforts related to park rules.

Recruitment closed this month with over 30 applicants, making the first Flagstaff Park Ranger recruitment highly competitive.



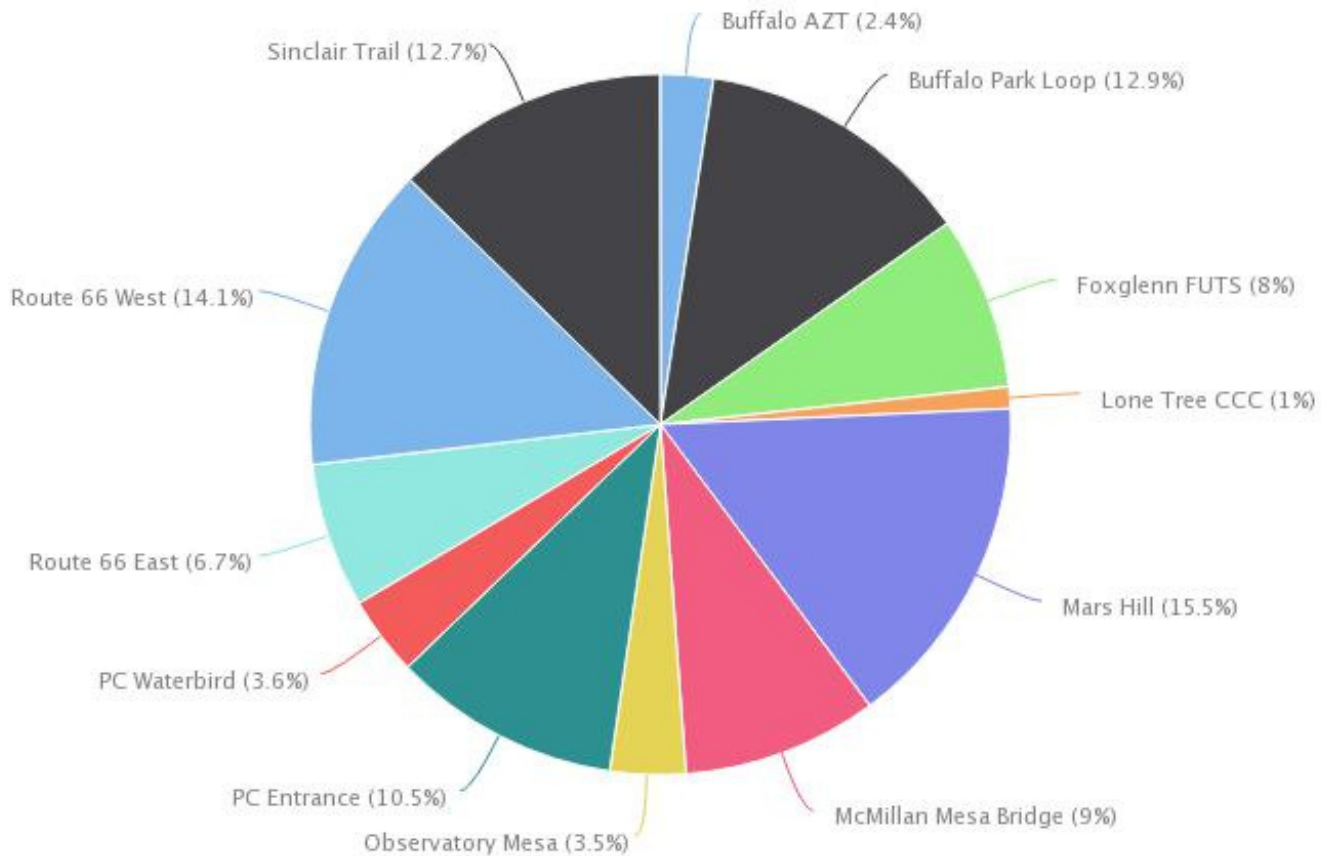
Above: Andrew Edwards,
Recreation Coordinator 1
located at Hal Jensen

Welcome to the Team!

Recreation held a successful recruitment for the Recreation Coordinator 1 role with the top candidate being Andrew Edwards. Andrew is a Flagstaff native who enjoys baseball, basketball, and the great outdoors. Andrew started at Hal Jensen as a Recreation Assistant 15 years ago which has led to his passion for building relationships with the community.

Compare Sites

2023-07-01 to 2023-07-31



Site Name	Daily Average
Buffalo AZT	33.7 (2.4%)
Buffalo Park Loop	178.4 (12.9%)
Foxglenn FUTS	111.2 (8.0%)
Lone Tree CCC	13.9 (1.0%)
Mars Hill	215.6 (15.5%)
McMillan Mesa Bridge	125.1 (9.0%)
Observatory Mesa	48.4 (3.5%)
PC Entrance	146 (10.5%)
PC Waterbird	50.7 (3.6%)
Route 66 East	93 (6.7%)
Route 66 West	196.4 (14.1%)
Sinclair Trail	176 (12.7%)

The FUTS and Commuting

The excessive heat may have played a role as the month of July traced less than normal passersby at all trail counter locations. Mars Hill followed by Route 66 West locations were the highest counts! The FUTS continues to be a method for the community to travel even during hot temperatures!

Parks Projects

With a handful of projects ongoing, the Buffalo Park Accessibility Trail project is 95% complete with a trailhead map/kiosk left to complete! Look for a celebration invitation during September to come check out the trail, parking spaces, walkway, trail signage and universal exercise equipment.

Below: ADA parking spaces at Buffalo Park



The Thorpe Park Restroom project is nearing completion with the building delivered and set in August. As soon as the restroom is ready to be occupied, the portable units will be removed that are located along N. Thorpe Road. Expect a soft opening of the feature to this portion of the park.

Hal Jensen Recreation Center celebrated the end of summer as with an End of Summer Bash as kids prepared to go back to school this month. Attendees enjoyed giant lawn games, corn hole, and snacks.

The Community Garden at HJRC has been flourishing! A new shed that will hold tools and supplies for the Community Garden was installed on site next to the garden beds.



Above: 1) vegetables growing in the garden, 2) new shed, 3) vegetables growing in the garden

Flagstaff Figure Skating Club hosted its annual Ice in the Pines Figure Skating Competition at the Jay Lively Activity Center. Flagstaff Youth Hockey Association and the high school hockey club team, Flagstaff Avalanche, have both started practicing for the 2023-24 school year. NAU Hockey started back up this month with conditioning camp.

Coconino County Health and Human Services held its annual cookout where many seniors who enjoy the Congregate Meals at the Joe C. Montoya Community and Senior Center partook in the day's festivities.

The Aquaplex is gearing up for its annual Anniversary Membership Drive taking place September 7-9. All regular memberships will be discounted at 20% and business pass memberships at 25%.

Below: Councilmember Harris, Robert Wallace, and Sarah Holditch touring Open Space.



On Friday, 8/11 Open Space provided a tour of the Open Spaces for Councilmember Deborah Harris. They visited each Open Space property and provided information about the community and educational and volunteer programs they provide, and discussed future planning and visions for Open Space. They ended the tour at Picture Canyon where they took a short hike to view the waterfall at Picture Canyon.

Wednesday Weed Pulls have been very successful for the number of volunteers we have seen. Those that do attend Wednesday Weed Pulls have been very consistent and ambitious. In one week we removed roughly 25 bags of Scotch Thistle, Knapweed, Star Thistle, and some other invasive weeds from Picture Canyon.

Right: bags of weeds from Wednesday Weed Pulls





**Adult Fall Volleyball
registration has begun!
Secure your spot by
September 14!**

Click here to register!

**League play begins
September 24.**

Upcoming Events in Flagstaff

**First Friday Art Walk
September 1
Heritage Square**

**Movies on the Square
September 2
Heritage Square**

**Flagstaff Art in the Park
September 2-5
Wheeler Park**

**FUSD Cross Country
September 2 & 16
Buffalo Park**

**Jack Welch Walk
September 7
Buffalo Park**

**9/11 Service Day/Trail Restoration
September 8
Picture Canyon**

**Invasive Weed Pull
September 13
Picture Canyon**

**Friday Night Concert Series
Friday evenings
Heritage Square**

**Flagstaff Community Market
Sunday Morning
City Hall Parking Lot**

**Star Party
September 21-23
Buffalo Park**

**Music on the Square
Sunday Afternoon
Heritage Square**

**Plein Air in Open Space
September 22
Buffalo Park Ramada**

**Festival of Science
September 23
Wheeler Park**

**Cornucopia
September 23-24
Thorpe Park Softball
Complex**

**Family Guided Hike
September 26
McMillan Mesa**

**Community Guided Hike
September 28
McMillan Mesa**

**Full Moon Hike
September 29
Observatory Mesa/Railroad
Springs entrance**



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