

AGENDA
Flagstaff Fire #010
PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM

October 18th at 9:00am
Teams Meeting

Public can attend meeting by clicking the TEAMS link (above). To pose a question regarding new business, prior to the meeting, email Jessica at jessica.vigorito@flagstaffaz.gov.

1. Call to Order

2. Roll Call

Mayor Becky Daggett
Ed Vesely
Todd George

Dave Van Boxtaele
Bob Oberly

3. Routine Items

- a. Matthew Turner entered the DROP on 10/31/2023.
- b. Keith Cashatt - Normal retirement 11/21/2023 with 20 years of service.

4. Action Items

- a. Approve 5/22/2023 and 8/10/2023 meeting minutes
Review and approve the meeting minutes from the May 22nd and August 10th meetings.
- b. New Hires
 - Hannah Duval and Andrew Berg
 - Hired 9/18/2023
 - Position: Firefighter
- c. Return to Work
 - Arturo Brandon Othan
 - Hired: 10/02/2023
 - Airport Rescue Firefighter
 - PSPRS Eligible position, ACR payable: yes

d. Appoint Physician
Office:

- East Flagstaff Family Medicine
- 1515 E Cedar Ave Ste A-3, Flagstaff, AZ 86004 (928)774-2788

Physician:

- Dr. Croft
- The physician is a PSPRS-approved physician

Reason for the request/change:

- Dr. Seby has expressed interest in retiring in the next few years and this would help the department make a smooth transition to a new provider.
- Summit Fire currently uses this office for their medical exams.
- Dr. Seby will still be utilized for other exam types during the transition.

5. **ADJOURNMENT**

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted on the City of Flagstaff Website and at Flagstaff City Hall on _____, at _____ a.m./p.m. in accordance with the statement filed by the Fire Department with the City Clerk.

Dated this _____ day of _____, 2023.

Jessica Vigorito, Management Analyst, Fire

For special accommodations, please notify Flagstaff Fire Department Administration (928) 213-2500 at least three business days prior to the scheduled meeting time.



PSPRS - Fire (new)

4. a.

From: Jessica Vigorito, Management Analyst - Fire

DATE: 10/18/2023

SUBJECT: Approve 5/22/2023 and 8/10/2023 meeting minutes

STAFF RECOMMENDED ACTION:

Review and approve the meeting minutes from the May 22nd and August 10th meetings.

Executive Summary:

Attachments

Meeting Minutes August 10, 2023

Meeting Minutes May 22, 2023



PUBLIC SAFETY PERSONNEL RETIREMENT SYTEM
Flagstaff Fire Department #010
Meeting Minutes
August 10, 2023 at 9am
TEAMS Meeting

Call to Order: Dave VanBoxtaele called the meeting was called to order at 9:01 am. This meeting was held via TEAMS with a link provided for the public.

Roll Call: Those in attendance were ~~Mayor Becky Daggett~~, Ed Vesely, Bob Oberly, Dave VanBoxtaele, Todd George and Jessica Vigorito.

Routine Items:

- Updated PSPRS Valuation Report for Flagstaff Fire Department
 - Members reviewed and discussed the updated PSPRS Valuation Report for Flagstaff Fire Department.

Action Items:

- ~~• Review and Approve minutes of meeting held March 30, 2023.~~
 - ~~i. Dave VanBoxtaele motioned to approve the last meeting minutes 3/30/2023. Ed Vesely seconded the motion. Motion passed unanimously.~~
- New Hires - Review for approval:
 - Mark Adams, Wildland Community Risk Reduction Specialist effective 6/26/2023
 - Bryor Nittmann, Wildland Fire Operations Engineer effective 07/10/2023
 - 1. Bob Oberly motioned to approve both new hires, Ed Vesely seconded the motion. Motion approved unanimously.

Adjournment: Dave VanBoxtaele motioned to adjourn the meeting at 9:05 am. Todd George seconded the motion. Motion passed unanimously.

Jessica Vigorito,
Signature of Board Secretary



PUBLIC SAFETY PERSONNEL RETIREMENT SYTEM
Flagstaff Fire Department #010
Meeting Minutes
May 22, 2023
TEAMS Meeting

Mayor Daggett called the meeting was called to order at **1:30 pm**. This meeting was held via TEAMS with a link provided for the public.

Those in attendance were Mayor Becky Daggett, Ed Vesely, Bob Oberly, Dave VanBoxtaele, Todd George and Jessica Vigorito.

1. New Business
 - a. Members were notified of upcoming or past Retirements
 - i. Tommy Bustamante 5/13/2023 Last Shift ceremony posted on Instagram:
2. Discussion & Action Items
 - a. Review and Approve minutes of meeting held May 18, 2023.
 - i. **Dave VanBoxtaele** motioned to approve the last meeting minutes 5/18/2023. **Ed Vesely** seconded the motion. Motion passed unanimously.
3. **Dave VanBoxtaele** motioned to adjourn the meeting at **1:49 pm**. **Todd George** seconded the motion. Motion passed unanimously.

Jessica Vigorito,
Signature of Board Secretary



PSPRS - Fire (new)

4. b.

From: Jessica Vigorito, Management Analyst - Fire

DATE: 10/18/2023

SUBJECT: New Hires

- Hannah Duval and Andrew Berg
- Hired 9/18/2023
- Position: Firefighter

STAFF RECOMMENDED ACTION:

Executive Summary:
