

NOTICE AND AGENDA

SUSTAINABILITY COMMISSION

THURSDAY
JULY 27, 2027

HYBRID MEETING
STAFF CONFERENCE ROOM
AND MICROSOFT TEAMS
211 WEST ASPEN AVENUE
4:30 P.M.

Vision: The City of Flagstaff is a culture and community that thrives in response to the Climate Crisis.

Mission: To advise Sustainability Division Staff on matters related to climate and sustainability, support community projects through Neighborhood Sustainability Grants, and provide feedback to the City Council on sustainability issues.

Members of the public may join the meeting online, via Microsoft Teams.

- Click on this link to join the meeting, at 4:30 pm on 5/25/23:
- [Join Microsoft Teams Meeting](#)
- To comment on a discussion item, please use the Teams Chat function: simply type in 'public comment' to indicate to the Chair that you would like to comment. The Chair will then recognize you when it is time for public comment, and staff will unmute your microphone if needed.
- Public comments may be sent in advance of the meeting to Tia Hatton at Tia.Hatton@flagstaffaz.gov. Public comments should be limited to three minutes of reading time.

1. **Call to Order**

2. **ROLL CALL**

NOTE: One or more Commissioner may be in attendance through other technological means.

Chair Kevin White
Commissioner Priscilla Boateng
Commissioner Kristen Konkell
Commissioner Molly McCormick

Commissioner Mary Ellen Metzger
Commissioner Dorcas Naa Aku Skika Quarshie
Commissioner Amy Wolkowinsky

3. **Land Acknowledgment**

The Sustainability Commission humbly acknowledges the ancestral homelands of this area's Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

4. **Public Comment**

At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please use the Teams Chat function: simply type in "public comment" to indicate to the Chair that you would like to comment. The Chair will then recognize you when it is time for public comment, and staff will unmute your microphone if needed.

5. **Approval of Minutes**

- A. Approval of Minutes from June 22, 2023 (5 minutes)

6. **Business**

- A. **Welcome New Commissioner: Commission & Staff Introductions (25 minutes)**

Requested Action: Informational

- B. **Sustainability Division Updates (5 minutes)**

Jenna Ortega, Climate Engagement Analyst

Requested Action: Informational

- C. **Regional Plan Update, Q&A, and Discussion (30 minutes)**

Sara Dechter & Jordan Hollinger, City of Flagstaff Planning Team

Requested Action: Informational and Discussion

- D. **Neighborhood Sustainability Grant (FY22-23): Townsite Urban Farms Revision Request (5 minutes)**

Tia Hatton and Shelli Dea (Co-Director Townsite Urban Farms)

Requested Action: Vote

- E. **Neighborhood Sustainability Grants Overview, Asks, & Timeline (25 minutes)**

Chair Kevin White and Tia Hatton

Requested Action: Informational & Discussion

- F. **Vice Chair Position Announcement (5 minutes)**

Chair Kevin White

Requested Action: Informational

- G. **Future Division Updates: Format Discussion (5 minutes)**

Tia Hatton and Nicole Antonopoulos

Requested Action: Informational & Discussion

- H. **(Possible) Council Commission Communications (10 minutes)**

Chair White and Tia Hatton

Requested Action: Informational

7. **To and from (5 minutes) - All**

8. **Future Agenda Item Requests**

9. **Adjournment**

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. This notice has been posted on the City's website and can be downloaded at www.flagstaff.az.gov.

Dated this _____ day of _____, 2023.

Tia Hatton, Sustainability Coordinator



Sustainability (New)

5. A.

From: Stacy Fobar, Deputy City Clerk

DATE: 07/27/2023

SUBJECT: Approval of Minutes from June 22, 2023 (5 minutes)

STAFF RECOMMENDED ACTION:

Executive Summary:

Attachments

Minutes from Last Meeting

Flagstaff Sustainability Commission
Minutes

**CITY OF FLAGSTAFF
SUSTAINABILITY COMMISSION**

**HYBRID MEETING
CITY HALL, STAFF CONFERENCE ROOM
AND MICROSOFT TEAMS**

THURSDAY

June 22, 2023

4:30 – 6:30 PM

Vision: The City of Flagstaff is a culture and community that thrives in response to the Climate Crisis.

Mission: To advise Sustainability Division Staff on matters related to climate and sustainability, support community projects through Neighborhood Sustainability Grants, and provide feedback to the City Council on sustainability issues.

1. Call to Order

Chair White called the meeting of the Sustainability Commission held June 22nd, 2023, to order at 4:35 pm.

2. Roll Call

NOTE: One or more Commission Members may be in attendance telephonically or by other technological means. Quorum is four commissioners.

Chair Kevin White

Vice Chair Paul Beier

Commissioner Kristen Konkell

Commissioner Margaret Steiger

Commissioner Molly McCormick

Others Present: Briana Aurilio (Minutes), Natalie Pearson (Staff), Nicole Antonopoulos (Staff), Danae Presler (Staff), Tia Hatton (Staff), Summer White (Staff), Karen Hendricks (Presenter)

3. Land Acknowledgement

The Flagstaff City Council humbly acknowledges the ancestral homelands of this area’s Indigenous nations and original stewards. These lands, still inhabited by Native descendants, border mountains sacred to Indigenous peoples. We honor them, their legacies, their traditions, and their continued contributions. We celebrate their past, present, and future generations who will forever know this place as home.

4. **Public Comment**

At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, and you are on Teams, please use the Teams Chat function and simply type in 'public comment' to indicate to the Chair that you would like to comment. The Chair will then recognize you when it is time for public comment, and staff will unmute your microphone if needed.

No public comment.

5. **Approve May Minutes (5 minutes)**

Vice Chair Beier commented about adjusting some wording in May's minutes.

Chair White expanded on a comment from May's minutes and said that he applauds Friends of Flagstaff Future for returning grant funding when it became clear that they would not be able to fulfill their grant.

Moved by Commissioner McCormick, seconded by Commissioner Steiger to approve the May 25th, 2023 minutes.

Vote: 4-0 Unanimously Passed

6. **Business**

A. Sustainability Division: New Staff Introduction and May Division Update (10 minutes)

Natalie Pierson (Sustainable Food Systems VISTA) and Danae Presler (new Climate Analyst)

Requested Action: Informational

Nicole Antonopoulos introduced a new staff member of the Sustainability Office, Danae Presler. Ms. Presler greeted the Commission and gave a brief background on herself.

Natalie Pierson gave updates on the Stream Stewards program, annual watershed cleanup, and community gardens.

Summer White commented on the raised garden beds used for the community gardens.

B. City of Flagstaff Recycling Update (10 minutes)

Summer White (Waste Reduction & Food Systems Coordinator) Requested Action: Informational

Summer White gave a presentation on the recycling update for Flagstaff.

Ms. Antonopoulos described the background of the recycling situation in Flagstaff.

Ms. Antonopoulos described the importance of proper recycling and recycling education.

Chair White asked what service the Recycle by City website offers. Ms. White described the website and the various features it offers. Chair White asked if the site tracks how many people using the site and how it is being used. Ms. White clarified that the Sustainability Office does have that information.

Ms. Antonopoulos expanded on the other features of the Recycle by City website.

Vice Chair Beier discussed an article he read about how most plastic is not get recycled and asked for enlightenment regarding this issue and Phoenix's plastic recycling. Ms. Antonopoulos answered that perfecting recycling is challenging but there is opportunity for improvement.

Ms. Presler discussed an initiative to incentivize corporations to collect their own plastic back.

Chair White proposed that the recycling issue should be discussed further in future meetings.

Commissioner McCormick asked if there would be space to help shape the city's recycling efforts and expressed interest in

doing more. Ms. Antonopoulos said that staff will reach out with more information. Chair White also expressed interest in collaborating.

Presentation slides available at the end of this document.

C. Neighborhood Sustainability Grant – Flagstaff Disc Golf Club (10 minutes)

Representative Karen Hendricks present for questions. *See provided letter.* Requested Action: Discussion and Vote

Karen Hendricks discussed a proposed plan on how to use the remaining funds of the Flagstaff Disc Golf Club's Neighborhood Sustainability Grant (NSG).

Chair White asked for clarification that the proposed plan will be a permanent feature. Ms. Hendricks confirmed that the proposed plan will be permanent.

Moved by Vice Chair Beier, seconded by Commissioner McCormick on the expansion of the scope of Flagstaff Disc Golf Club's Neighborhood Sustainability Grant.

Vote: 4-0 Unanimously Passed

D. Neighborhood Sustainability Grants – Application Update & Scoring Rubric (30 minutes)

Kevin White
Requested Action: Discussion and Vote

Chair White discussed the proposed updates to the Neighborhood Sustainability Grant application and scoring rubric set by the subcommittee.

Vice Chair Beier commented that he thought the new updates are superb and thanks the subcommittee and suggested some minor edits.

Chair White asked if the document will need to be voted on for every non-substantive proofreading. Ms. Antonopoulos answered that minor edits can be done and there will be no need for voting.

Commissioner Steiger commented that some formatting in the document should be adjusted and suggested adding a watermark to the document.

Commissioner McCormick proposed some rephrasing in the document to clarify readers about greenhouse gas emissions.

Ms. Antonopoulos discussed some opportunities and resources that could be offered to applicants to calculate emissions. Ms. Hatton suggested adding a phone number for additional aid.

Vice Chair Beier asked to whom he would send editorial suggestions. Ms. Antonopoulos answered that Ms. Hatton would be doing it.

Moved by Vice Chair Beier, seconded by Commissioner McCormick to approve the update to the Neighborhood Sustainability Grant application and scoring rubric with the proposed modifications.

Vote: 4-0 Unanimously Passed

E. Ordinance Discussion (10-15 minutes) Nicole Antonopoulos
Requested Action: Informational

Ms. Antonopoulos discussed the ordinance from the clerk's office and suggested updating it to better support the sustainability division.

Vice Chair Beier suggested inviting the mayor to think about reducing the number of commissions from fifty to twenty.

Commissioner Steiger commented that she is looking forward to aligning the Commission's mission and purpose with the Sustainability Office.

7. To and From (5 minutes)
A. Commission Appointments

Ms. Antonopoulos shared that City Council formally approved an award of contract to the Engage, Empower, and Elevate (E3) program.

Ms. Hatton shared an update on the recruitment for the Commission.

8. Future Agenda Item Requests – All (5 minutes)

Vice Chair Beier requested more information on taking the recycling program in new directions.

Commissioner McCormick suggested adding more time to discuss important events.

Ms. Antonopoulos commented on the possible discussion about the revegetation of a burn scar.

9. Adjournment

The meeting of the Sustainability Commission on June 22nd, 2023, adjourned at 6:05 pm by Chair White.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____ at _____ a.m./p.m. in accordance with the statement filed by the Disability Awareness Commission with the City Clerk.

Dated this _____ day of _____ 2023

FLAGSTAFF RECYCLES!

Summer White
Waste Reduction & Food
Systems Coordinator
City of Flagstaff



MRF UPDATES

Short-term

- The City has secured a hauling service to transport the City's recyclables to a Materials Recovery Facility in the Phoenix area so that collected materials can be properly recycled.
- Currently seeking more efficient hauling options.
- The public recycling drop-off at the MRF is open Monday - Friday, from 9:00 am - 3:00 pm.

Long-term

- The City has gained control of the facility and is currently in the process of cleaning and evaluating the condition of the property for future plans.



. FLAGSTAFF RECYCLES .

Recycle items loosely in the bin, without a bag.



**METAL
CANS & PANS**
empty & clean



**PAPER &
CARDBOARD**
flatten boxes



**PLASTIC BOTTLES
JUGS & JARS**
empty & clean



NO GLASS, PLASTIC BAGS & WRAP,
AEROSOL CANS, TANGLES, NEEDLES



To learn more about recycling visit: flagstaff.az.gov/recycle or call 928.213.2153

Recycling



Recyclable

- Plastics in the shape of bottles, jugs, and jars
- Paper/ envelopes
- Cardboard
- Aluminum cans
- Steel/ tin cans
- Newspapers
- Clean tin foil
- Pizza boxes with little/ no grease

Not Recyclable

- Take-out containers (plastic, paper, styrofoam)
- Paper cups, plates, or napkins
- Plastic berry containers
- Juice cartons
- Plastic spinach containers
- Plastic bags
- Bubble wrap
- Glass (must request glass service)





Digital Outreach

- ★ [Recycle by City](#)
- ★ [FLG Rethink Waste](#)
- ★ [Social media/ paid ads](#)



Physical Outreach

- ★ [Recycling bin checks](#)
- ★ [Mailers/ door hangers](#)
- ★ [Signage: recycling trucks, buses, and public receptacles](#)





Education

- Willow Bend waste diversion education
- Recycling/ waste diversion consultations: schools, businesses, city facilities
- NAU Capstone Groups
- Tabling



2023 Flagstaff Recycles

- NEW Recycling Education ELC AmeriCorps member
- Social media video series
- New downtown receptacle signs
- Tabling at Downtown Wednesday Markets
- KAFF Radio ads
- Website revamp
- Residential recycling bin checks
- Business consultations & recycling kits



1/12/21



**Summer White
Waste Reduction & Food Systems
Coordinator
City of Flagstaff**

summer.white@flagstaffaz.gov
(928) 213- 2146

www.flgrethinkwaste.org
www.recyclebycity.com/flagstaff





Sustainability (New)

6. A.

From: Stacy Fobar, Deputy City Clerk

DATE: 07/27/2023

SUBJECT: Welcome New Commissioner: Commission & Staff Introductions (25 minutes)

STAFF RECOMMENDED ACTION:

Requested Action: Informational

Executive Summary:



Sustainability (New)

6. B.

From: Stacy Fobar, Deputy City Clerk

DATE: 07/27/2023

SUBJECT: **Sustainability Division Updates (5 minutes)**
Jenna Ortega, Climate Engagement Analyst

STAFF RECOMMENDED ACTION:

Requested Action: Informational

Executive Summary:

Attachments

June 23 Monthly Report



City of Flagstaff Sustainability Division

June 2023 Monthly Report

HOT TOPICS:

- In support of National Pollinator Week and the Mayors Monarch Pledge, the [Flagstaff Sustainability Office hosted a series of events and opportunities](#) in June for individuals to get involved in their communities.
- [Ninety volunteers from the NAU Football Team joined our June 7th sandbag](#) (flood mitigation) event and helped refresh, palletize, and make over 2,000 sandbags.
- The Food & Waste Team welcomed a [new Recycling Education AmeriCorps Member](#), Fran Alvarado!

Climate Action

Community Resilience:

- The Climate Resilience Project met on-site at the Bonito Community on June 29th to learn about local pollinators, Flagstaff's network of community gardens, and how community gardens relate to growing Flagstaff's climate resilience.

Equity and Engagement:

- The climate team directly engaged with 395 people in June.
- Climate Advisory Groups:
 - The Equity Advisory Group participated in the first public meeting for the Downtown Mile Safety and Connectivity Improvement Project. Our goal was to be more informed on a local transportation project and how it relates to equity.
 - The Youth Climate Advisory Group is now accepting applications for the 2023-2024 school year. We are encouraging students from any Flagstaff high schools to apply here: <https://forms.gle/238wvtHM5emivwCY8>
- Work-Based Learning Alliance Internship
 - The Youth Climate Leadership VISTA mentored a team of 6 high school interns from across the state of Arizona, through the Work-Based Learning Alliance's summer internship program.
 - During the 4-week internship, interns completed a plan for a Carbon Neutrality Plan educational campaign, advising the Sustainability Office on strategies to increase public knowledge and awareness of CNP target areas. Interns presented their plan to Sustainability staff on June 27th.
- Sustainable Workforce Development:
 - The climate team has conducted survey interviews with 12 leaders and business owners in the sustainable workforce community to gather data about potential roadblocks in the hiring process. One roadblock identified so far includes lack of access to the necessary training and education for a career in the sustainable workforce. Further barriers identified

so far include systemic issues such as the cost of living and childcare. From this surveying process, we aim to create a network of programs, institutions, and employers, that will make green jobs more accessible to a broader group of people.

Building Fuel Switching and Reduced Energy Use:

- During the 2022-2023 fiscal year, the Home Weatherization Rebate Program distributed \$100,000 to residents to increase home energy efficiency and electrification. This \$100,000 included one-time supplementary funding that was available during the 22-23FY from the American Rescue Plan Act.

Neighborhood Engagement & Volunteer Services

Community Stewards June Data:

Number of clean ups	16
Bags of Recycling	13
Bags of Trash	147
Number of People	232
Service Hours	9744

Flood Mitigation (Sandbagging) Volunteer Events:

- The June 7th sandbag volunteer event was a huge success. 90 volunteers helped organize, refresh, and make over 2000 sandbags. These volunteers were from the Northern Arizona University Football Athletic Team. *Photos (Left) The NAU Football Team after volunteering at the June 7th sandbag volunteer event and (Right) some of the pallets of sandbags organized by the volunteers.*



Stream Stewards:

The Stream Stewards Program hosted the June Watershed Cleanup Series in Sinclair Wash starting at Lone Tree and Heading toward the I-40 on June 3rd. 30 wonderful volunteers came out for this event and cleared over two truckloads worth of debris from the channel and filled numerous trash bags. The total debris collected is estimated to be at least 60 bags. The next Watershed Cleanup Series is on Saturday, July 1st from 9am-11am at the crossing of the Rio de Flag and W Meade Ln. in Coconino Estates. *Photo Right: A picture of woody debris in Clay Wash before being cleared by Volunteers on June 3rd, (Bottom Left) Volunteers clear the collected woody debris and (Bottom Right) gather for a group photo in front of the very full dump truck at the June 3rd Watershed Clean up.*



Elevate, Empower, Engage (E3) Grant

- On June 20th, City Council approved a contract to the Community Assistance Teams of Flagstaff for the Elevate, Empower, Engage (E3) Grant. This is the second year of the grant which funds projects that provide employment opportunities to persons experiencing homelessness, or are at risk of homelessness, to abate litter in our community. This year the \$30,000 grant was matched by one-time funding of \$30,000 by the Arizona Department of Housing.

Food Systems

Pollinator Week (June 19-25th) and the Mayor's Monarch Pledge

- Staff organized a series of events to celebrate National Pollinator Week and educate community members on the Mayor's Monarch Pledge Pollinator Conservation efforts.
- New pollinator gardens were planted at Lura Kinsey Elementary School and The Murdoch Community Center, where 65 youth learned about pollinators and planted pollinator-friendly plants.

- In partnership with the Flagstaff Downtown Public Library, staff hosted two “Bee” a Pollinator Pal events to educate community members about pollinator conservation and make pollinator water stations to support conservation efforts. These events reached 40 community members, 30 of which were youth.
- In partnership with the Flagstaff Arboretum, staff hosted “Pollinator Fest” at the Arboretum on June 18th to celebrate the beginning of National Pollinator Week. Around 100 community members received pollinator education at this event.
- Staff hosted a “Exploring Pollinators” Art Contest to encourage creative engagement with pollinator conservation among community members. The contest received 23 submissions and engaged 22 youth in pollinator conservation.
- Staff built Pollinator Packets to distribute to community members to encourage more planting of pollinator-friendly plants throughout the Flagstaff area. Pollinator Packets were also distributed to Flagstaff City Council members during a public participation to announce pollinator week. A total of 20 Pollinator Packets were distributed.



Photos: (Top Left) Girl Scout Troop 6520 and staff gather for a group photo after planting pollinator friendly plants in the Murdoch Butterfly Garden. (Top Right) Kinsey Elementary students planting pollinator friendly plants in the new pollinator garden at their school. (Bottom Photo) Arboretum Summer Camp youth building pollinator water stations at the second “Bee” a Pollinator Pal workshop.

Flagstaff Green Schoolyards Initiative:

- Staff organized a meeting with representatives from the Children & Nature Network, Mayor Daggett, and other City leadership to discuss how the City can continually support equitable green space long-term.

- Members of the Green Schoolyards Initiative presented to 35 people at the Coconino Master Gardeners' June meeting about volunteer opportunities related to green schoolyard stewardship.

Materials Management

- The Food & Waste Team welcomed a new Recycling Education AmeriCorps Environmental Literacy Corp (ELC) member: Fran Alvarado. Fran has extensive waste experience, including authoring a thesis with waste policy recommendations for the City of Flagstaff as well as food and waste work with NAU Campus.
- Staff is launching the "Flagstaff Recycles" campaign to encourage proper recycling practices and lower our overall contamination rate. This campaign includes weekly social media posts and videos, in-person tabling, radio ads, bus ads, updated receptacle signage, and a new program focused on businesses in the downtown area.
- The Food & Waste Team engaged with over 140 people during June through the Wednesday Downtown Community Market predominantly focused on waste reduction and recycling in Flagstaff.
- Staff presented to 25 Upward Bound youth on recycling & waste reduction in Flagstaff.
- Staff carried out a recycling bin check in the Plaza Vieja neighborhood on June 7th. Forty-five households received direct recycling behavior change outreach including bin stickers and paper outreach materials. *Photos below: Two recycling bins seen during the June 7th recycling bin checks.*



Sustainability Commission

- Next meeting: Thursday, July 27th, 2023, 4:30 PM - 6:30 PM.
- Meeting agenda can be viewed [here](#). Meeting minutes can be viewed [here](#).

July Events

- Saturday, 7/1, 9:00am – 11:00am: [Watershed Cleanup Series](#)
- Saturday, 7/1, 9am-12pm: [Garden Volunteer Day](#)

- Tuesday, 7/11, 6:00pm-8:00pm, Downtown Library: [Climate Resilience Project: Housing & Climate Conversation](#)
- Saturday, 7/15, 7:00AM-11:00AM, [Murdoch Butterfly Garden Planting Day](#)
- Saturday, 7/29, 10:00am-2:00pm, Joe C. Montoya Community & Senior Center: [Fix-It Clinic](#)

Social Media

- In June, our **Facebook** posts reached 5,749 people. Total engagement on our page was 348 reactions, comments, shares, and clicks on posts. 14 new people liked/follow our page.
- Our top post on **Facebook** was in support of National Pollinator Week. This post reached 668 people and received 23 likes. (See top photo below.)
- In June, our **Instagram** posts reached 840 people. 25 new people started following our page.
- Our top post on **Instagram** was Bring Your Weeds to the Expert! This post received 34 likes! (See bottom photo below.)



Pollinator Awareness Month
June 1st - June 15th

"Exploring Pollinators" Art Contest
June 1st - June 15th

Pollinator Fest at the Arboretum
June 18th | 10am - 2pm
4001 S Woody Mountain Rd, Flagstaff, AZ 86005

"Bee" a Pollinator Pal with the Downtown Public Library
June 21st | 1:30pm - 3pm
419 N. Mogollon St, Flagstaff, AZ 86001

For questions, email
natalie.pierson@flagstaffaz.gov

In support of **National Pollinator Week** (June 19th-25th) and the Mayors Monarch Pledge, the Flagstaff Sustainability Office hosted various events and opportunities for individuals to participate in community pollinator conservation efforts.

Learn more about what we did this month to support pollinators using the link below!

<https://flagstaff.az.gov/4748/Pollinator-Week>



Bring Your Weeds to the Expert!

Do you have about plant species in the Flagstaff community?

This workshop will have resources on different types of plant species in Northern Arizona. Discover varieties of invasive plant species and the best practices for removal.

Join us tomorrow, June 24th, 10 am-12 pm for the "Bring Your Weeds to the Expert" Invasive Plant Species Workshop, a partnership between the City of Flagstaff Sustainability Office and Open Space.

419 N Mogollon St. (Park in the dirt parking lot outside the fence).



Sustainability (New)

6. C.

From: Stacy Fobar, Deputy City Clerk

DATE: 07/27/2023

SUBJECT: Regional Plan Update, Q&A, and Discussion (30 minutes)
Sara Dechter & Jordan Hollinger, City of Flagstaff Planning Team

STAFF RECOMMENDED ACTION:

Requested Action: Informational and Discussion

Executive Summary:



Sustainability (New)

6. D.

From: Tia Hatton, Sustainability Coordinator II

DATE: 07/27/2023

SUBJECT: Neighborhood Sustainability Grant (FY22-23): Townsite Urban Farms Revision Request (5 minutes)

Tia Hatton and Shelli Dea (Co-Director Townsite Urban Farms)

STAFF RECOMMENDED ACTION:

Requested Action: Vote

Executive Summary:

Attachments

FY22-23 NSG Townsite Request



Dear City of Flagstaff Sustainability Commission Members,

Townsite Urban Farm (TUF) is requesting an amendment to the originally outlined allocation of funding from the \$5000 grant we received from the Commission. In that grant we had requested \$2000 for an operations manager. However, after the 2023 season began, we were awarded \$10k in funding through University of Arizona Agriculture Workforce Development Program to hire an Ag Apprentice.. This amount is significant for our small-scale operation and will cover the position that we proposed for the 2023 growing season and potentially into the planning phase of the next. Therefore, we would like to request that the allocated \$2000 from the City of Flagstaff Sustainability Commission, be re-allocated towards additional identified needs to support infrastructure.

The original budget is provided below:

- Water tank - \$2000
- Multi-zone sprinkler controller - \$200
- PVC pipe and drip irrigation supplies to connect new sprinkler controller to existing drip irrigation system and to expand drip irrigation to new garden beds and composting system - \$200
- Compensation for a paid position to assist in oversight of day-to-day operations and cohesion of project - \$2000

Proposed changes:

- 2500-gallon water tank from Home Depot and supplies for connection to lower tank and pump – additional \$1000 (for new total of \$3000)
- Replace deteriorating plastic end caps of hoop house to more permanent lumber - \$1000 for labor and supplies

Thank you in advance for your consideration of our request.

Sincerely,

Shelli Dea
President, Townsite Urban Farm
townsiteurbanfarm@gmail.com



Sustainability (New)

6. E.

From: Tia Hatton, Sustainability Coordinator II

DATE: 07/27/2023

SUBJECT: Neighborhood Sustainability Grants Overview, Asks, & Timeline (25 minutes)
Chair Kevin White and Tia Hatton

STAFF RECOMMENDED ACTION:

Requested Action: Informational & Discussion

Executive Summary:

Connection to PBB Priorities/Objectives, Carbon Neutrality Plan & Regional Plan:

Informational and Discussion



Sustainability (New)

6. F.

From: Tia Hatton, Sustainability Coordinator II

DATE: 07/27/2023

SUBJECT: Vice Chair Position Announcement (5 minutes)
Chair Kevin White

STAFF RECOMMENDED ACTION:

Requested Action: Informational

Executive Summary:



Sustainability (New)

6. G.

From: Tia Hatton, Sustainability Coordinator II

DATE: 07/27/2023

SUBJECT: Future Division Updates: Format Discussion (5 minutes)
Tia Hatton and Nicole Antonopoulos

STAFF RECOMMENDED ACTION:

Requested Action: Informational & Discussion

Executive Summary:



Sustainability (New)

6. H.

From: Tia Hatton, Sustainability Coordinator II

DATE: 07/27/2023

SUBJECT: (Possible) Council Commission Communications (10 minutes)
Chair White and Tia Hatton

STAFF RECOMMENDED ACTION:

Requested Action: Informational

Executive Summary:
