

CALL TO ORDER

COMMISSION MEMBERS:

Thomas Waddell, Chair
Gail Jackson, Vice Chair
Robert Carpenter
Robert Hanovitch
Andrew Shouse
David Steiner
Kolby White

CITY STAFF:

Deborah Harris, Council Member
Heidi Hansen, Economic Vitality Director
Brian Gall, Airport Director
Adam Miele, Airport Programs Manager
Claire Harper, Airport Communications Manager/Commission Liaison
Tim Skinner, ARFF/Ops Manager
Miciela Sahner, Administrative Specialist/Recording Secretary



Airport Commission Meeting

October 10, 2024



Airport Commission Introduction



- Airport Commission meets on the second Thursday of every month unless the meeting is cancelled ahead of time.
- Meetings are hybrid meaning we meet in the airport conference room, on the second floor of the terminal building with the ability to also join virtually through the team's link provided on the agenda. Hybrid option is not always guaranteed; we may meet virtually-only due to staff availability, weather or other extenuating circumstances.
- A monthly email is sent out the week prior with the upcoming agenda and the previous meeting's minutes to review before the upcoming meeting for approval.
- Quorum is required for the commission meeting to take place; quorum is the participation of 4 or more of the commission members in attendance either in person or virtually.
- We will request confirmation of attendance by the Tuesday before our commission meeting by 12:00pm. If attendance is not met a notice of cancellation will be sent out and posted online by the Wednesday before.
- Airport staff will keep track of in-person and virtual attendance and may re-evaluate hybrid option based on in-person attendance. We encourage all members to take the time to come out to the airport!

Welcome to the Airport Commission!



- The airport commission consists of 7 appointed community members, airport staff, the Economic Vitality Director and a Council representative.
- | | |
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| <p>COMMISSION MEMBERS:</p> <ul style="list-style-type: none"> • Gail Jackson, Vice Chair • Thomas Waddell, Vice Chair • Robert Carpenter • Robert Hanovich • Andrew Shouse • David Steiner • Kolby White | <p>CITY STAFF:</p> <ul style="list-style-type: none"> • Deb Harris, Council Member • Heidi Hansen, Economic Vitality Director • Brian Gall, Airport Director • Adam Miele, Airport Programs Manager • Claire Harper, Airport Communications Manager & Commission Liaison • Tim Skinner, ARFF/Ops Manager • Miciela Sahrner, Administrative Specialist & Recording Secretary |
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PRELIMINARY BUSINESS

1. Public Comment
2. Announcements
3. Approval of Minutes
4. City Council Updates



- The Airport Commission agenda may vary month to month but generally consists of the following items:
 - Staff Reports
 - FBO Report
 - Project and Grant Update
 - Communication and Business Update
- Additional topics may be discussed if added to the agenda prior to its posting, these topics may be requested by the public, commissioners and other City staff.
- Conversations during the meeting must stay on topic. Individual members of the Commission and public may ask questions but are prohibited by the Open Meeting Law from discussion until the item has been officially placed on the agenda.

Topics and Format

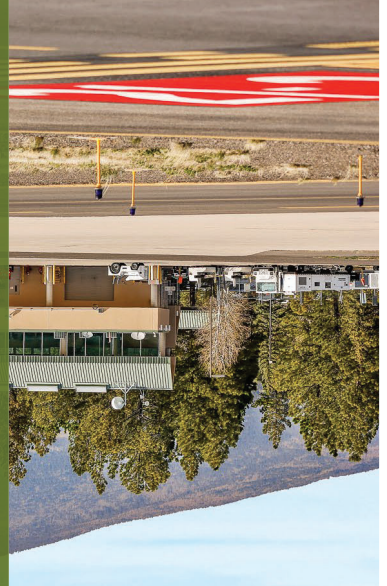


Airport Operation Updates

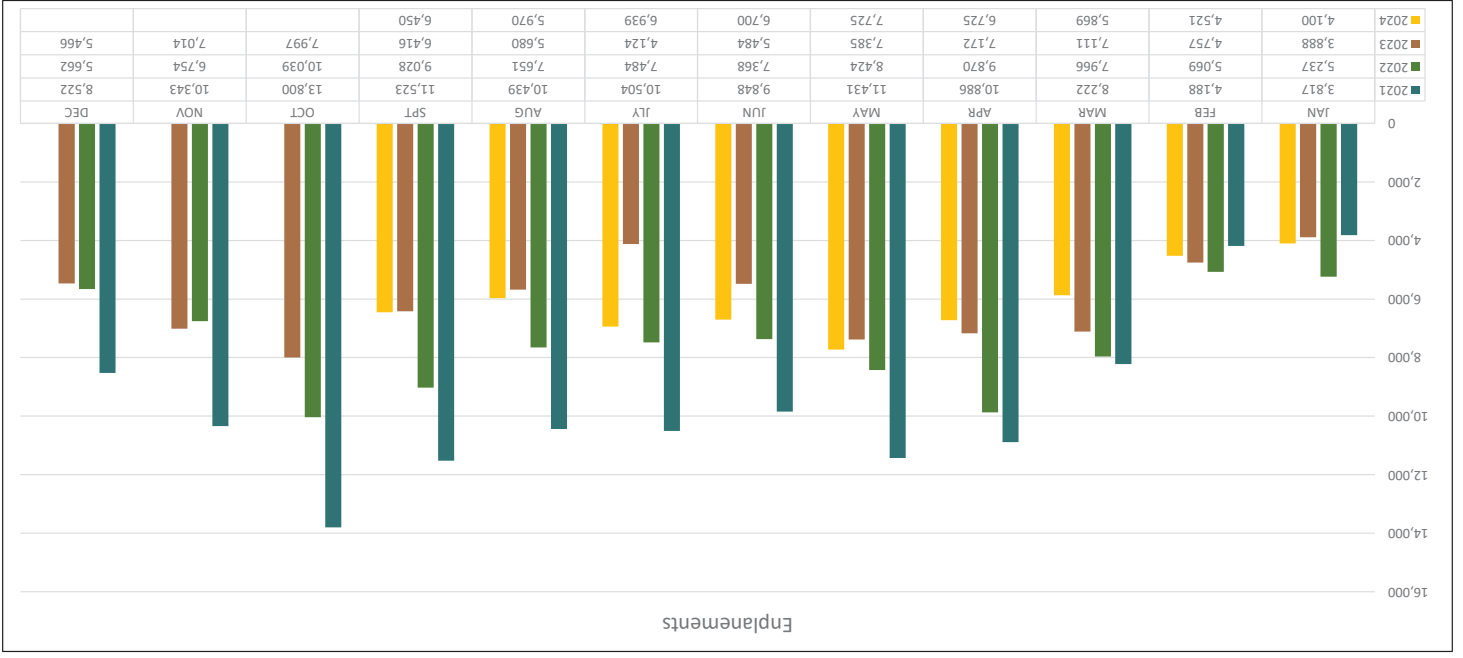
1. Enplanements

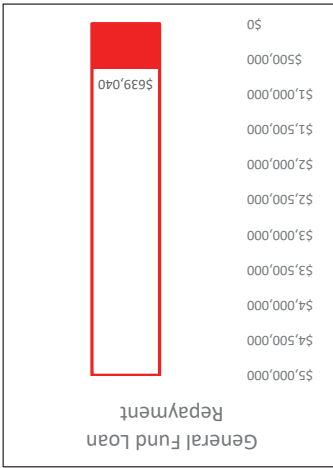
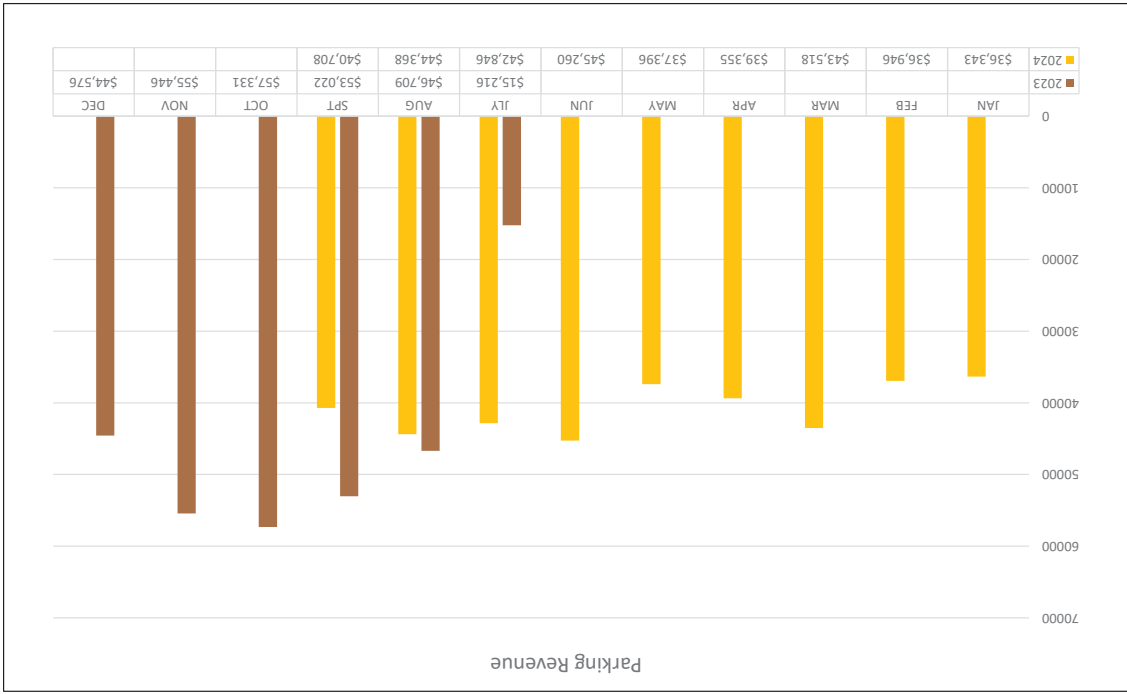
2. Total Operations

3. Parking Revenue

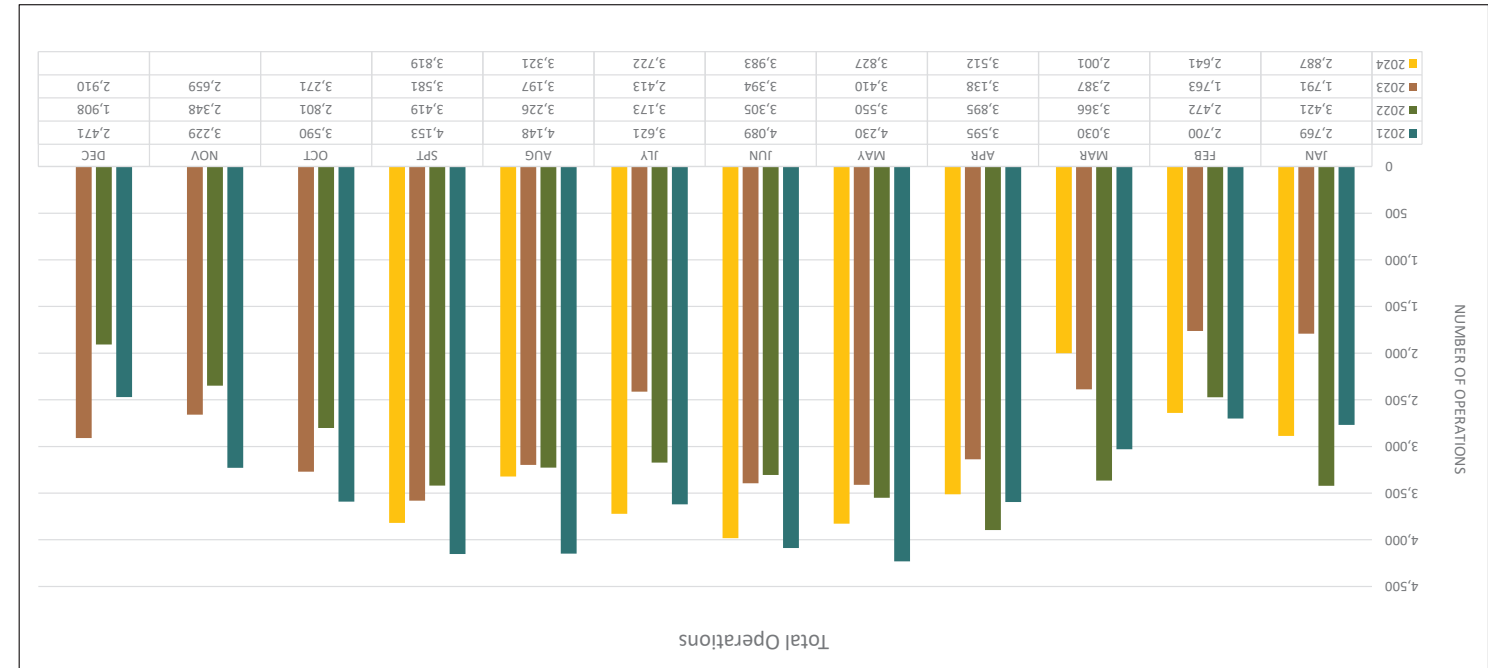


Enplanements 2021-2024





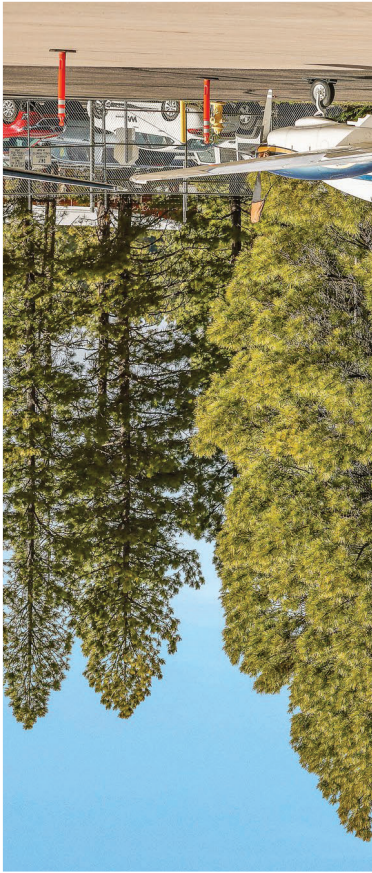
Parking Revenue 2023-2024



Total Operations 2021-2024

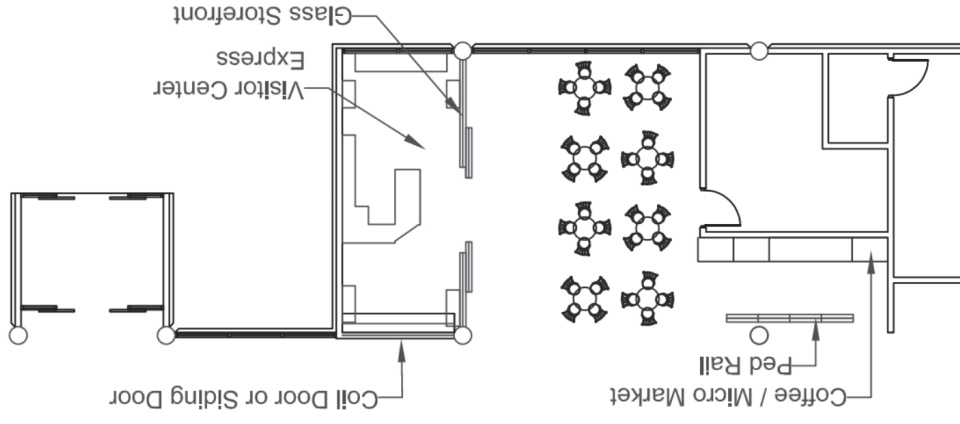


Project & Grant Updates



Fixed Base Operator Report
will be provided in November



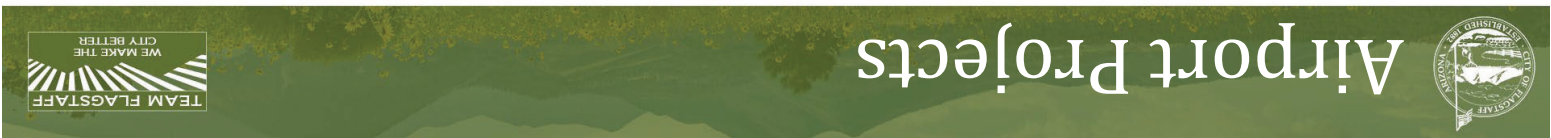


- Staff has completed the construction scope of services negotiations and procurement is finalizing a construction contract.
- Update:
- **Café and Visitor Center Express**



- Staff continues to work with the contractor (Loven/Fann JV) and the design team (APMI) to refine the construction documents and generate a Guaranteed Maximum Price (GMP) for construction.
 - Following the receipt of the proposed GMP, Staff will work with FAA and ADOT to review the document and provide feedback.
 - Additional funding (outside of committed funding) needs are expected.
- Update:

- **Snow Removal Equipment Building**





- Fall flight schedule
- Advertising and marketing
- Air service attraction update

Communication and Business Updates



Communication & Business Updates



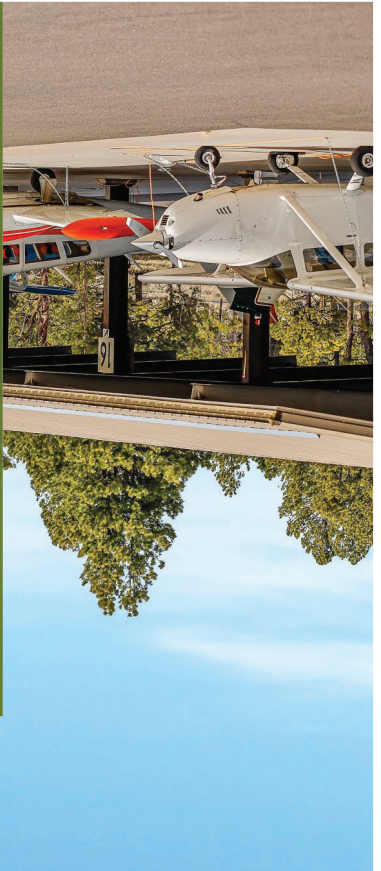


*FLAGSTAFF
(A)IR
(T)RAFFIC
(C)ONTROL*



**FLG Air Traffic
Control Tower**

TEAM FLAGSTAFF
WE MAKE THE
CITY BETTER

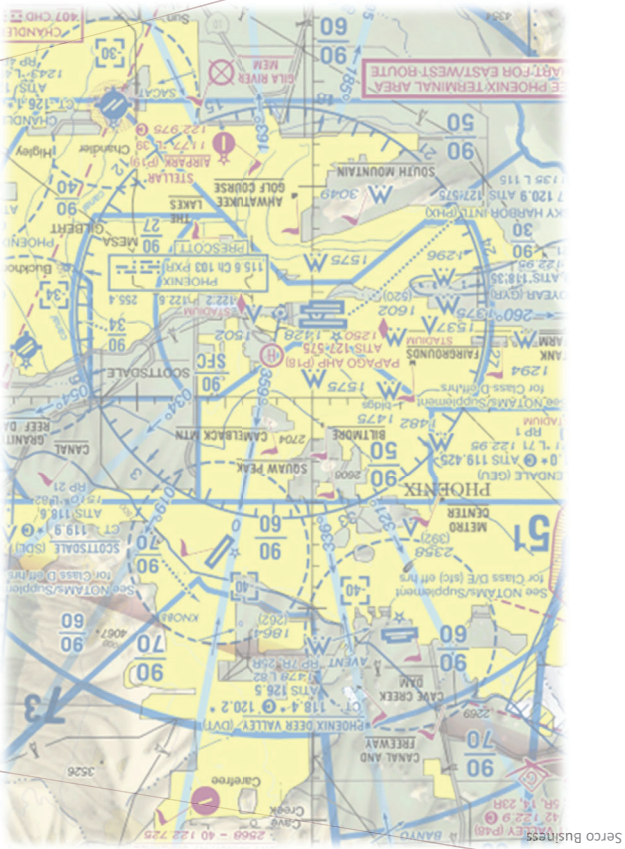




- Staffed positions are local control and ground control/flight data
- Class Delta Airspace (CDSA)
- From surface to and including 9,500 MSL.
- Services provided include Visual Services, VFR Practice Approaches, Clearance Delivery, ATIS/ASOS

FLAGSTAFF (FLG)





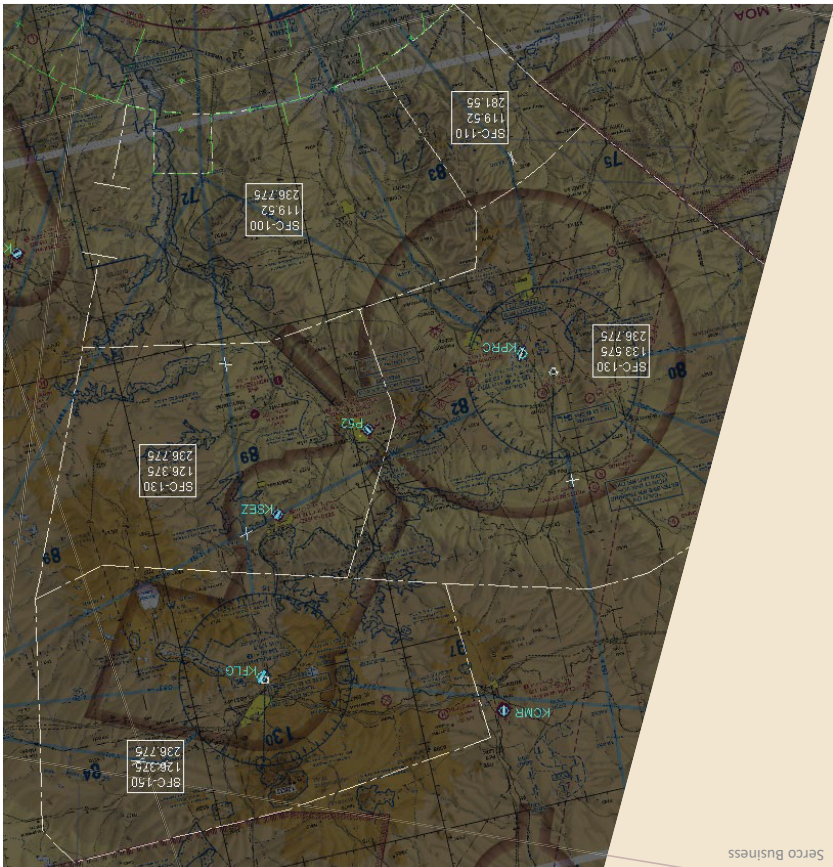
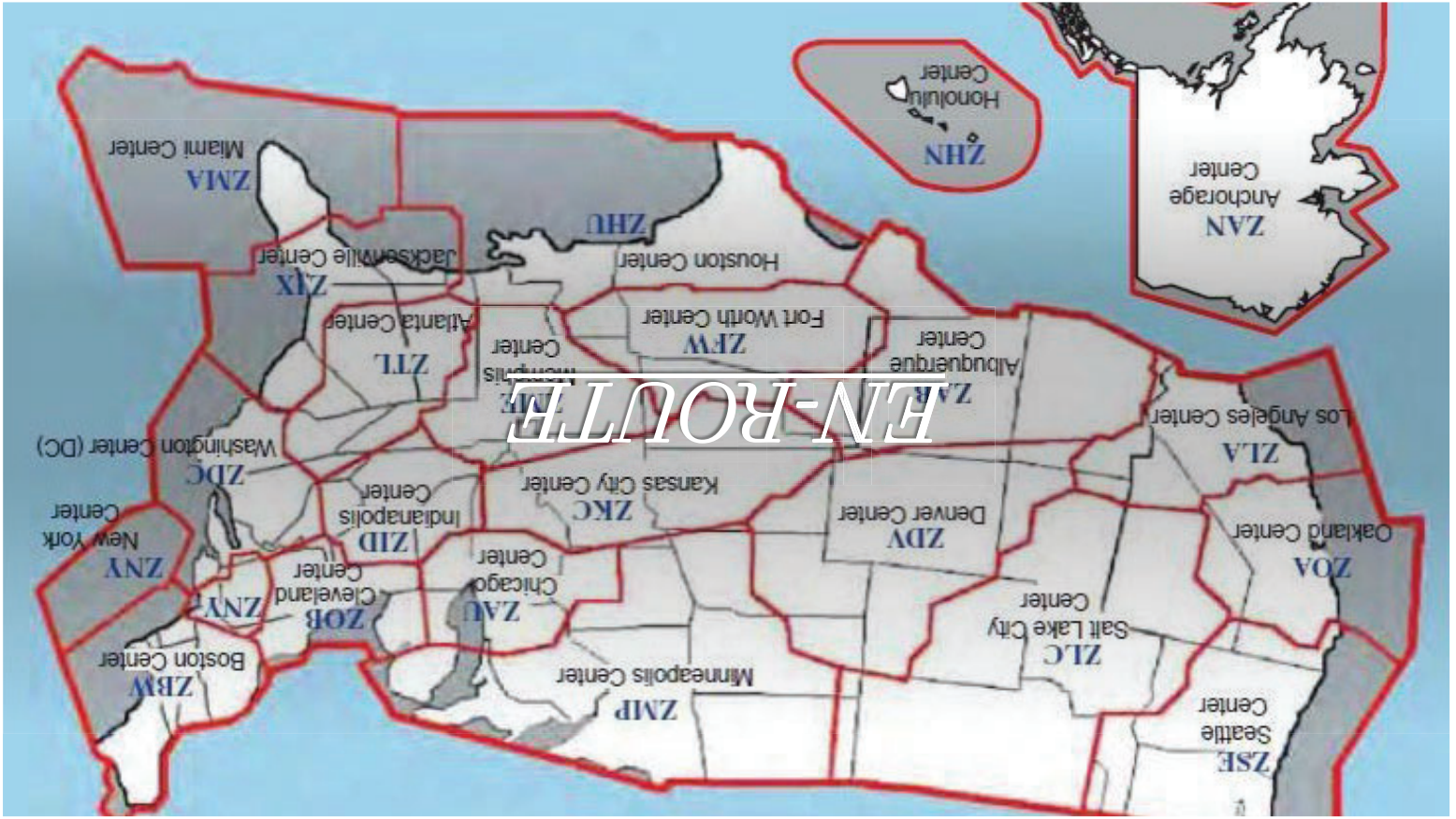
- Class B
- PHX Sky Harbor
- Class D
- DVT/SDL/FFZ/WA/CHD/GEU/ GYR/PRC/FLG
- Uncontrolled
- P19/CGZ/SEZ/P52/18AZ

AIRPORTS P50 SERVICES

- Radar services are provided from P50 TRACON
- Aircraft are vectored to FLG by P50 radar controllers
- Services provided depend on the current weather conditions

RAIDAR SERVICES FOR FLG







The Class Delta Airspace (CDSA) is due for review. Changes have been proposed to make it a 4.3NM circle.

Potential employer changes with upcoming Federal Contract Tower (FCT) Program changes

UPCOMING CHANGES

Serco Business

FLAGSTAFF AIRPORT

Operations continue when the tower is closed by pilots utilizing the Common Traffic Advisory Frequency (CTAF)



Tower services vary depending on the time of the year

1 April to 30 September 6am – 9pm
1 October to 31 March 7am – 7pm



Tower is owned by the FAA and staffed by contract controllers from Serco





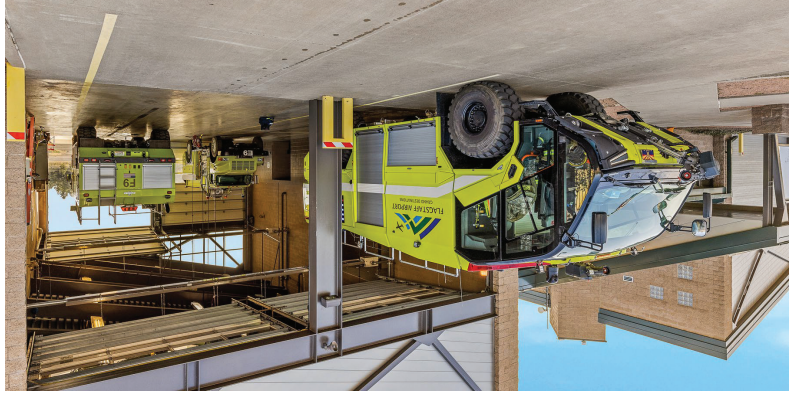
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Airport Budget Overview

THANK YOU

JD Scurnopoli
C : 334-750-6878
W : 928-774-7435
JD.CTR.Scurnopoli@faa.gov



- Vehicles – Increasing needs and costs (Average vehicle age nearing 20 years)
- Infrastructure – Increasing needs and costs (Currently 30+ unfunded maintenance projects)

• Funding shortfalls (airport has not historically been fully self-sustaining)

• Maintenance

• Airport Fund Challenges

- Operations
- Staffing levels
- Increasing number of federally-mandated programs
- Reduced federal funding support

Airport Budget Overview






- Ongoing Revenue Sources: Leases, license agreements, and fees
- One-time Revenue Sources: Federal and State grants
- Capital Improvement Plan (5-Year Program)
- Airport Master Plan: developed every ten years (last updated in 2018)
- Airport Capital Improvement Plan (ACIP) Three primary funding arrangements: Federal, State, local

Color of Money – Enterprise Fund

- Maintenance
- Pavement
- Structures
- Operations
- Staff
- Programs
- Utilities, Contract, Commodities

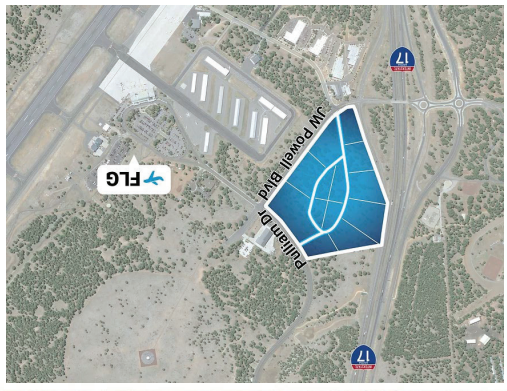
Airport Budget Overview






To/From Commissioners

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- Airport Fund Solutions
- Grant Funding – State and Federal outreach
- Parking Revenue
- Proposed Development
- Northern Arizona Technology Park (www.naztechpark.com)
- Property along the Westplex
- Terminal Concessions
- User fees
- Rate studies
- Proposed fee revisions and additions
- Next steps

Airport Budget Overview

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THANK YOU!

Please let us know now or by email if you have any topics which you would like us to have in any upcoming meetings.

November 14, 2024

Our next meeting will be

