



# City of Flagstaff

March 4, 2024

Devonna McLaughlin, CEO  
Housing Solutions of Northern Arizona  
2304 N. Third Street  
Flagstaff, AZ 86004  
[devonnam@housingnaz.org](mailto:devonnam@housingnaz.org)

**RE: Contract Name: Agreement for Option to Lease Real Estate  
Contract No.: GEN-2022-118-AG1  
CONTRACT EXTENSION NO.: 2**

The City of Flagstaff entered into contract #GEN-2022-118-AG1 with Housing Solutions of Northern Arizona on 03/28/2022 for Agreement for Option to Lease Real Estate, as may have been amended (hereafter referred to as the "Contract").

The current Contract Extension no. 1 commenced on 03/28/2023 and will expire on 06/01/2024. The Contract provides for two (2) one-year Contract extensions with the same terms and conditions as the original Contract by mutual agreement between the City of Flagstaff and Housing Solutions of Northern Arizona.

The City of Flagstaff is requesting your consideration of this 2nd one-year Contract extension, effective 06/02/2024 to 06/01/2025. If your organization is willing to continue services for the 2nd one-year Contract extension, please sign and return this formal letter via email to [Grants.Contracts@flagstaffaz.gov](mailto:Grants.Contracts@flagstaffaz.gov).

Please let the Grants, Contracts, and Emergency Management Office know if you have any questions or concerns regarding this extension by emailing the above address.

Sincerely,

*S. Brechler-Knaggs*  
Digitally signed by Stacey Brechler-Knaggs  
Date: 2024.03.04 14:33:11 -0700

Stacey Brechler-Knaggs  
Grants, Contracts, & Emergency Management Director

**Housing Solutions of Northern Arizona hereby agrees to the 2nd one-year Contract extension per the terms, conditions, and scope of work outlined in Contract #GEN-2022-118-AG1 dated 03/28/2022.**

*DM*  
Authorized Signature

3/5/24  
Date

Devonna McLaughlin  
Name (Printed)

CEO  
Title